

## **ADDENDUM "A"**

### **DOT CONTRACT BE596**

#### **LOCAL AGREEMENT (FY 18/19)**

This Local Agreement between Department of Transportation, District 5, Deland Operations, hereinafter referred to as DOT, and the Department of Corrections' Tomoka Correctional Institution and Work Camp, hereinafter referred to as FDC, shall be made a part of the Master Agreement between the above-mentioned agencies dated 18th day of June 2018.

DOT agrees to compensate FDC for inmate labor, as provided for by this Local Agreement, for maintenance activities listed in the Master Agreement Addendum "B" (attached). The estimated amount of annual compensation for this Local Agreement is \$425,000.00.

DOT agrees to supervise 0 community and/or minimum custody inmates as supplemental support labor.

FDC agrees to provide 5 correctional officers to supervise 25 inmates for labor to be performed as scheduled by DOT.

The workweek shall be as follows:

Five (5) work crews shall work a four (4) day eight (8) hour work schedule, Monday thru Thursday, or Tuesday thru Friday from 7:00 am to 3:30 pm with a thirty-minute lunch break.

The work week hours are subject to change due to operational needs of either the DOT or FDC.

The Master Agreement as agreed to annually between DOT and FDC is incorporated into the Asset Maintenance Contract E5P62. Asset Maintenance Contract E5U63, which begins January 1, 2019, is also incorporated.

DOT will provide two (2) FDC crews from Deland Operations to the contractor(s) for performance of routine maintenance activities as directed by the contractor. Each FDC crew will consist of one (1) FDC Officer and 5 inmates. Work will be limited to the right of way and other easements within the respective maintenance areas from which the inmates are provided. Work of each FDC crew will be governed by applicable addendum to the Master Agreement (i.e. Local Agreement) between DOT and FDC.

The Asset Maintenance contractor will provide, maintain and store all vehicles, equipment and materials necessary for FDC crews assigned work on Contracts E5P62 and E5U63.

DOT will act as liaison between the Asset Maintenance Contractor and FDC. In the event of a dispute, the Contractor shall provide documentation to DOT in cases where FDC supervisors fail to follow rules, regulations, policies and procedures pertaining to the performance of assigned work. Decisions by DOT will be considered final resolution to all disputes.

Other provisions of this Local Agreement are as follows: None

FDC shall provide notice to DOT within one (1) hour of work shift start time should an FDC Officer not be available to supervise assigned inmates on a scheduled work day.

FDC shall notify DOT in the event FDC cannot fulfill the obligations as described in this Local Agreement.

The effective dates of this Agreement are July 1, 2018, through June 30, 2019. Provisions of this Local Agreement may be amended by written agreement of the parties.

Agreed to and signed this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_.

Department of Corrections

Department of Transportation

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: Warden

Title: Maintenance Engineer

Name: \_\_\_\_\_

Title: Major, Work Release  
Center (as necessary)

Attachment: Fiscal Year 18/19 Master Agreement with Addendum "B"

Copies shall be sent to the following offices:

- DOT Office of Maintenance
- DOT District Maintenance Office
- FDC Regional Office, Attention Regional Director
- FDC Central Office – Bureau of Security Operations