

## CHAPTER 8

### TECHNOLOGY RESOURCE STANDARDS

#### **PURPOSE:**

This procedure outlines the processes for documenting, coordinating, and adopting transportation technology resource standards for the Department.

#### **AUTHORITY:**

Sections 20.23(3)(a) and 334.048(3) Florida Statutes

#### **SCOPE:**

This procedure applies to all members of the Department's workforce who use Department owned, managed, or leased transportation technology resources.

#### **REFERENCES:**

Technology Resources  
Chapter 7, Acquiring Technology Resources

#### **GENERAL:**

The Agency Chief Information Officer (CIO) is responsible for developing and implementing agency information resources management policies, procedures, and standards, including specific policies and procedures for the review and approval of the agency's purchases of technology resources.

Various offices within the Department identify and evaluate technology resources for use within their area of responsibility. In many cases, the use of these resources necessitate they be adopted as **Department standards**.

## **8.1 DOCUMENTING TECHNOLOGY RESOURCES**

**8.1.1** The CIO or delegate is responsible for establishing and maintaining a list of Technology Resources for the Department and for approving offices to identify and evaluate Technology Resources that become Department standards.

**8.1.2** The Department's technology resources are identified on the Department's SharePoint site. The SharePoint list is linked from the Transportation Technology's Employee Portal site.

## **8.2 COORDINATING ADDITIONS OR CHANGES TO STANDARDS**

**8.2.1** All requests for adding, modifying, or deleting Technology Resources must be submitted through an Information Resource Request (IRR) via the Technology Request System (TRS) as outlined in **Chapter 7, Acquiring Technology Resources**. All requests for adding, modifying, or deleting Technology Resource Standards must be submitted to the Transportation Technology Standards Review Team (TSRT) for consideration. Exceptions to standards must be submitted through the TRS.

## **8.3 ADOPTION OF STANDARDS**

**8.3.1** The TSRT must review all standards adopted. Exceptions to this requirement may be approved by a Bureau Chief or above. All exceptions must be documented by the TSRT. Final decisions on changes to Technology Resource Standards shall be approved by the CIO or delegate.

### **TRAINING:**

None required.

### **FORMS:**

None required.