



FLORIDA DEPARTMENT OF TRANSPORTATION
EXECUTIVE WORKSHOP MINUTES

District One
Bartow, Florida
October 17, 2014

The Executive Workshop was held in District One and began at 1:00 p.m.

1. Opening Remarks

Secretary Prasad opened the meeting and welcomed attendees.

Secretary Prasad congratulated Tana Ashbaker on her retirement and thanked her for her years of service.

Assistant Secretary Brian Blanchard recognized District 5 on receiving the Perpetual Pavement Award for SR A1A four (4) years in a row.

2. Review and Approval of Workshop Minutes

The September 2014 Workshop minutes were approved as submitted.

3. Policy and Procedure Review

The procedure listed below was approved.

700-000-000: Construction Project Administration
Owner: Larry Ritchie

4. Arterial Management
L. K. Nandam, District One

L. K. Nandam provided an update on District One efforts to implement an arterial management program. The presentation included proposed structure for the program, update on infrastructure implementation and the plans to pursue real time management of critical corridors in the district.

5. Optimizing Fleet Vehicles
Howard Summers, District One

Howard Summers presented District One's efforts to improve passenger vehicle utilization to meet the Department's utilization performance goal. The District has established a motor pool for the District Office and is expanding the pool concept to satellite offices. The District is also evaluating the life-to-date utilization in order to balance age and mileage to meet trade criteria. Various factors impact the utilization percentage and those factors have been analyzed and are being monitored to keep the District's average mileage and utilization percentage trending upward.

6. Florida 511 Charrette and the Future
Elizabeth Birriel, Traffic Operations

Elizabeth Birriel presented on Florida DOT's 511 Traveler Information System and ongoing efforts to define the future of our 511 system. Four (4) different options explaining different capability levels for a future 511 system were presented.

- a. Elimination of the 511 system;
- b. Elimination of the Interactive Voice Response system;
- c. Modification of the Interactive Voice Response system; and
- d. Continuation of a system with all current functionality, including Interactive Voice Response, website and mobile apps

511 usage statistics and estimated costs for all four options were provided. Guidance provided by the Executive Committee consisted in continuing to operate the existing 511 traveler information system in its current condition for a year or two with no new enhancements. We were encouraged to communicate with private sector companies and monitor the development of new technologies that may positively impact any future 511 development effort.

7. Roundabouts / US 41 Multi-Modal Corridor
L. K. Nandam and Joe Lauk, District One

L. K. Nandam and Joe Lauk spoke on the efforts in District One on the implementation of roundabouts. The presentation included information about some key features of roundabouts, safety benefits of roundabouts, public outreach plan developed by the district to educate partners and public about benefits of roundabouts and update on several projects underway to implement roundabouts.

8. Regional Water Treatment
Brent Setchell, District One

The passing of 373.413(6) F.S. in 2012 allows FDOT to treat off-site runoff where it may benefit FDOT, which opened the door for implementing regional stormwater treatment in lieu of off-site, "postage stamp" wet detention ponds. Highway runoff has one of the lowest nutrient concentrations, which causes water body impairments, when compared to other land uses such as agriculture. Therefore, providing treatment for higher nutrient land uses will provide a greater benefit to the watershed than just treating the highway alone.

Three example projects that FDOT District One is currently working on were presented demonstrating the benefits of regional treatment. In addition to improving the water quality within the watershed, there is an opportunity for significant cost savings, reduced right-of-way acquisition, delegation of

maintenance responsibilities, and garnering favorable publicity. A recommendation was made to have all projects which require right-of-way acquisition for stormwater management look at a regional treatment alternative.

9. Multi-Modal Facility and Truck Parking Center
Aileen Boucle (D6) and Randy Fox (TP)

Aileen Boucle and Randy Fox presented a proposal to use a concessionaire agreement to develop a Multimodal Facility and Truck Service Center on adjacent parcels within the Golden Glades Interchange area. Truck parking facilities have been identified by the MPO as a critical need in the South Florida region. The development could attract a substantial amount of private investment and generate a permanent source of revenue to fund the O&M on both parcels. In addition, another location was identified at the HEFT and NW 12th Street for a Truck Service Center where ROW acquisition is being considered to enhance the project. The Secretary supported the proposal that was developed by Gus Pego and Diane Gutierrez and directed them to hold an industry forum as the next step in the process.

10. Travel Time Reliability
Doug McLeod, Planning Manager

Doug McLeod introduced the topic of travel time reliability as a mobility performance measure, criteria for its measurement, and setting targets. There appeared to be general agreement as to the need to use an easily understood performance metric and its primary use during peak travel periods. Discussion focused mostly on express lanes, their companion general purpose lanes, and applicable speeds. The topic will likely be revisited as the Department benchmarks and begins to set “soft” targets for travel time reliability performance.

11. Revision of Employee Survey
Larry Ferguson, Performance Management

Larry Ferguson presented the review and recommendations for changes to the Employee Survey.

Proposed changes to the instrument:

- a. Delete 29 existing scored items;
- b. Change 15 existing scored items;
- c. Add 24 new scored items (8@Department Head, 8@Director and 8@ District Secretary) in place of Management Team;
- d. Add 6 new scored items for Secretary, in place of Executive Team;
- e. Add 4 new scored items;

- f. Delete 10 unscored items related to “reasons for continuing working with FDOT”; and
- g. Add 9 unscored items for Employee Engagement.

Recommendations to the Executive Team with request to approve:

- a. Adopt changes to survey instrument items as presented.
- b. District proctors and/or managers to provide information about previous implementations, prepare lists of Cost Center Managers, Department Heads, Directors, etc., and answer questions about survey in pre-survey sessions.
- c. Performance Management to develop extended definitions for added levels (Department. Head, Directors, etc.) and items.
- d. Executive Team to agree on a CPR method of distributing comments.
- e. Executive Team to discuss changing survey to every-other-year format.

Items 1 – 3: The Executive Team adopted these items with further proposals from the Executive Team on reducing the number of items to be sent to Larry by Friday, October 24 and Larry to compile a final draft of the survey for review and approval by the Secretary.

Item 4: This item will be further discussed by the Executive Team at their next meeting for decision.

Item 5: The survey will be done for 2015 as planned and this recommendation revisited next year.

The meeting ended at 5:15 p.m.