



FLORIDA DEPARTMENT OF TRANSPORTATION
EXECUTIVE WORKSHOP MINUTES

Held in District Six – Miami, Florida

May 14, 2014

The Workshop began at 1:00 p.m.

1. Opening Remarks and Review and Approval of April 2014 Executive Workshop Minutes.

Secretary Ananth Prasad opened the meeting and welcomed attendees.

The minutes for the April 2014 Workshop were approved.

2. Tana Ashbaker
Policies and Procedures

The following policies were reviewed and approved.

001-010-015 Tobacco Use Policy
Owner: Howard Jemison, Administration

700-000-000 CPAM Chapter 7.7 Payment & Recovery of Property
Owner: Alan Autry, Construction

3. Emergency Preparedness
Tom Byron, Chief Engineer

Mr. Byron gave a brief update on pre-event “Z” contracts, status of one-way rehearsals, inventory of signals and generators stored for emergency response. He also gave an update on how FDOT approaches mission responses from local agencies.

4. Bicycle / Pedestrian Focused Initiative Status Update
Trenda McPherson, Safety

Trenda McPherson, State Bicycle/Pedestrian Safety Program Manager, presented an update on Florida’s Bicycle Pedestrian Focused Initiative. The presentation included Florida’s “Team” and how they use both a top down and bottom up approach so that safety countermeasures meet in the middle to obtain the greatest effect. She also reflected the goals of the focused initiative and data that reflects the positive impact the program is having. Following the goals, Ms. McPherson outlined the program’s data driven approaches to problem resolution and highlighted various strategic investments the program has made to improve safety in high priority counties.

5. Pedestrian Safety Initiatives
Joe Santos, Safety

Joe Santos from the State Safety Office (SSO) presented the top 10 intersection and corridor segments in the state based on high pedestrian crash numbers (between 2008

and 2012). The presentation focused on what efforts have been done at the locations, along with what short term improvements are planned. Follow-up effort from the SSO will be done in the coming months to work with district staff on completing the short term improvements at all locations and also to work with district staff on the top 10 locations (intersections and corridor segments) for their respective district.

6. Secretary's Initiative Update
Billy Hattaway, District One

Mr. Hattaway presented an update on Florida's Bicycle Pedestrian Focused Initiative. The presentation included an update on Florida's Roundabout Policy adopted January 1, 2013; Florida's Intersection Design Guide revised May 9, 2014; briefed the team on the update of the Plans Preparation Manual and pointed out that in the revision, roundabouts ***shall*** be evaluated on new construction, reconstruction, and safety improvement projects; and reminded the team the former roundabout guide has been retired and should not be used. He gave an overview of a few projects currently being designed and evaluated on and off the state road system in District One; updated the team on the Draft FDOT Complete Streets Policy, Road Diet Design Guidance, Pedestrian Channelization, including existing examples and proposed options, Buffered Bike Lanes, and reviewed some of the New Design Criteria that is outlined in the PPM revision such as 11' lane widths and context sensitive solutions. He closed with an update on US Bike Routes and stated that DeWayne Carver and David Lee are spearheading that project.

7. Annual Update FDOT Business Plan 2012-14: Implement Florida Transportation Vision for 21st Century Plan
Noranne Downs, Frank O'Dea, District Five

The activities in this business plan objective were introduced at the May 2013 Executive Workshop. The update advised that the objectives introduced in the original plan are still relevant. He also provided a high level update as to various activities going on in support of this plan objective.

Mr. O'Dea also received concurrence from the Executive Leadership to provide annual updates on this objective at the May Executive Workshops.

8. SR 80 Bridge Replacement
Vanita Saini, District Four

This presentation contained information concerning a temporary bridge option for the SR 80 Southern Boulevard Bridge replacement located within the limits of the City of West Palm Beach and the Town of Palm Beach in Palm Beach County. This presentation was skipped since funding has already been secured.

9. Innovators! Filling in the Gaps
Annette Brennan, District Five

The Innovators Team addressed the issue regarding the gaps during project delivery and project phases. It was acknowledged that each District operates differently and a

unified process is being sought. Once a unified process is determined, it will be documented in the Project Management Guidelines in Chapter 11 called Project Continuity. Mr. Bob Crim, State Project Management Engineer, will now lead the team in this effort.

10. Cold Treatment Pilot Project

Barbara Pimental, Florida Customs Broker & Forwarders Association (FCBF)

Barbie Pimentel gave an overview of her organization, including: educational outreach, business communications, and overall association structure. In addition, Ms. Pimentel spoke on the role of custom brokers and forwarders within the intermodal community, proceeding to give details on cold treatment initiatives and the statewide initiatives of *FCBF*.

11. Enterprise Florida Update

Manny Mencia, Enterprise Florida

Manny Mencia gave an overview of Florida's International Trade environment, including information on state exports and trade trends affecting our state. In addition, Mr. Mencia spoke on the role *Enterprise Florida* holds in Florida's international business relations, as well as the techniques used to showcase the assets which makes Florida desirable for international business and trade. A brief overview of Enterprise Florida's organizational structure was also provided.

Meeting adjourned at 5:00 pm.