



FLORIDA DEPARTMENT OF TRANSPORTATION  
**EXECUTIVE WORKSHOP MINUTES**

Tallahassee, FL

January 15, 2014

The Workshop began at 1:00 p.m.

1. Opening Remarks

Assistant Secretary Brian Blanchard opened the meeting and welcomed attendees.

2. Review and Approval of Workshop Minutes

The November 2013 Workshop minutes were approved as submitted.

3. Procedures

*Tana Ashbaker, Policies*

500-000-020 Automated External Defibrillator

Owner: Lora Hollingsworth, Safety

Approved

650-030-001 Wildflower and Natural Areas Program

Owner: Jeff Caster, Production Support

Not approved at the meeting due to changes forthcoming from General Counsel.

Procedure is in process of approval by Secretary Prasad.

700-000-000 Pipe Inspection, Evaluation and Repair

Owner: Larry Ritchie, Construction

Approved

4. FDOT Grouted Post-Tensioning Findings and Future Direction

Jeff Pouliotte, Maintenance; Ivan Lasa, Materials; Ben Goldsberry, Structures

An interdisciplinary team consisting of Jeff Pouliotte of the Office of Maintenance, Ivan Lasa of the State Materials Office, and Ben Goldsberry of the State Structures Design Office gave a presentation describing corrosion problems with post-tensioning steel that the Department has experienced with bridges in recent years, the materials issues that caused these problems, and changes to the design and construction of post-tensioned systems that the interdisciplinary team plans to implement. The plan is to use wax in lieu of grout to protect the post-tensioning steel in deviated tendons for both concrete segmental and girder bridge superstructures, similar to what has been successfully used in France for over a decade.

5. Bicycle/Pedestrian Focused Initiative Update  
Trenda McPherson, Safety

Trenda McPherson gave a presentation to update the Executive Team on the communication and enforcement activities supporting the Secretary's Bicycle/Pedestrian Focused Initiative. The presentation outlined how the program focuses resources to achieve the highest return on investment, targets specific behaviors, utilizes social and paid media strategically, and engages law enforcement in problem resolution. It also reflected various bold and innovative approaches that are being utilized based on the contributing factors within each district. In conclusion, Ms. McPherson reminded the Executive Team that while the goal is 5% annual reduction in fatalities and serious injuries, the REAL goal in Safety is ZERO.

6. FDOT Bicycle/Pedestrian Focused Initiative & Complete Streets  
Billy Hattaway, District 1 Secretary

District One Secretary Billy Hattaway gave a presentation to update the Executive Team on his communication efforts regarding the Secretary's Bicycle/Pedestrian Focused Initiative and Complete Streets. District Secretary Hattaway has presented to more than 50 transportation partners over the past year with the goal of helping them understand the value of a local Pedestrian Safety Action Plan, site specific problem identification, the role of land use planning in safe street design, and targeting engineering solutions effectively. Proven countermeasures such as speed management, the addition of modern roundabouts, road diets, and context based bicycle/pedestrian facilities are just a few of the recommendations that were given. In the presentations, partners are encouraged to look at development patterns in their area and consider what they can add or change to make the streets "complete". Examples include land development codes that support transit, and school siting standards that permit safe walking and biking.

Secretary Prasad requested that District Secretary Hattaway return to the February Executive Workshop and present additional countermeasures for district review.

7. Step-Up Power Sessions  
Assistant Secretary Brian Blanchard, Engineering and Operations

Assistant Secretary Brian Blanchard gave a brief presentation on Step-Up Power Sessions. It is essential to the growth and success of FDOT to continue the Step Up process and to further engage all staff by conducting Step-Up Power Sessions. Several examples were given to use as a template for these sessions. Assistant Secretary Blanchard encouraged all managers to recognize personnel for Step-Up actions and presented an acknowledgement template created by District Two as an example.

The meeting adjourned at 3:20.