Subject Matter Experts & Team Members

Adoption Benefit Program:
Latrice Clark 414-5308
Shaneka George 414-5324

Advertising Vacancies/Talent Management:
Jackie Odom 414-5303
Kemuel Cedeno 414-4404

Americans with Disabilities:
Angela Kay 414-5311
Andrea Cole 414-5321

Appointments & Status:
Jackie Odom 414-5303
Kemuel Cedeno 414-4404

Attendance & Leave:
Shaneka George 414-5324
Latrice Clark 414-5308

Background Checks:
Jackie Odom 414-5303
Kemuel Cedeno 414-4404

Benefit Programs (Pre-Tax Health, Life & Supplemental):
Latrice Clark 414-5308
Shaneka George 414-5324

(Post-Tax Agency Sponsored):
Anne Marie Hough
Email: AnneMarie.Hough@dot.state.fl.us

Budget:
Victoria Kliner 414-4852
Kat Amoah 414-5304

Call-Back:
Shaneka George 414-5324
Latrice Clark 414-5308

Child Support Enforcement Orders:
Latrice Clark 414-5308
Shaneka George 414-5324

Classification/Organization Management:
Amanda Kirk 414-4109
Shawnesha Jones 414-5331

Collective Bargaining Agreements, Negotiations & Grievances:
Angela Kay 414-5311
Andrea Cole 414-5321

Compulsory Leave:
Angela Kay 414-5311
Andrea Cole 414-5321

Data Warehouse/HR Reports:
Tiffany Clarke 414-5340
Abraham Beltran 414-4104
Email: HRODataInquiry@dot.state.fl.us

Subject Matter Experts & Team Members

Disability Leave:
Shaneka George 414-5324
Latrice Clark 414-5308

Discipline Issues/Employee Relations:
Angela Kay 414-5311
Andrea Cole 414-5321

Driving Record Verification:
Jackie Odom 414-5303
Kemuel Cedeno 414-4404

Drug-Free Workplace & Drug Testing:
Angela Kay 414-5311
Andrea Cole 414-5321

Dual Employment:
Christine Laubach 414-5309
Amanda Kirk 414-4109

Employee Assistance Program:
Angela Kay 414-5311
Andrea Cole 414-5321

Employment Verifications:
Brent Shore 414-5312
Adrienne Purnell 414-4156

E-Verify/I-9 Form (Employment Eligibility):
Christine Laubach 414-5309
Jackie Odom 414-5303

Financial Disclosure:
Position Criteria Amanda Kirk 414-4109
Shawnesha Jones 414-5331

FLSA (Fair Labor Standards Act):
Shaneka George 414-5324
Latrice Clark 414-5308

FMLA (Family Medical Leave Act):
Shaneka George 414-5324
Latrice Clark 414-5308

Garnishments (Wages):
Latrice Clark 414-5308
Shaneka George 414-5324

Inter-Agency Leave Transfers:
Christine Laubach 414-5309
Amanda Kirk 414-4109

Internships:
Tiffany Clarke 414-5340
Abraham Beltran 414-4104
Email: HRODataInquiry@dot.state.fl.us

Subject Matter Experts & Team Members

Military Pay:
Shaneka George 414-5324
Latrice Clark 414-5308

Miscellaneous Deductions:
Latrice Clark 414-5308
Shaneka George 414-5324

New Employee In-Processing (CO Only):
Christine Laubach 414-5309
Kemuel Cedeno 414-4404

On-Call Requests:
Amanda Kirk 414-4109
Shawnesha Jones 414-5331

Other Personal Services (OPS) Positions:
Amanda Kirk 414-4109

Payroll Action Processing:
Christine Laubach 414-5309
Amanda Kirk 414-4109

Performance & Talent Management System:
Leann Reichert 414-5305
Email: HRODataInquiry@dot.state.fl.us

Performance Improvement Plans:
Angela Kay 414-5311
Andrea Cole 414-5321

Perquisites:
Amanda Kirk 414-4109
Shawnesha Jones 414-5331

Personnel Records:
Leann Reichert 414-5305
Brent Shore 414-5312
Adrienne Purnell 414-4156

Public Record Exemptions (Ch. 119):
Christine Laubach 414-5309
Leann Reichert 414-5305
Brent Shore 414-5312

Public Records Requests:
Leann Reichert 414-5305
Brent Shore 414-5312
Adrienne Purnell 414-4156

Subject Matter Experts & Team Members

Request for Pay Actions (RPAs):
Jackie Odom 414-5303
Kemuel Cedeno 414-4404

Recruitment & Selection:
Jackie Odom 414-5303
Kemuel Cedeno 414-4404

Retirement/Deferred Comp/DROP Coordinator:
John Susco 414-5333
Shaneka George 414-5324

SharePoint Administrators:
Tiffany Clarke 414-5340
Abraham Beltran 414-4104
Email: HRODataInquiry@dot.state.fl.us

Separation Actions:
Christine Laubach 414-5309
Amanda Kirk 414-4109

State Service Verifications:
Christine Laubach 414-5309
Amanda Kirk 414-4109

Student Loan Deductions:
Latrice Clark 414-5308
Shaneka George 414-5324

Subpoenas:
Leann Reichert 414-5305
Brent Shore 414-5312

Systems Access Coordinator (HRO Only):
Leann Reichert 414-5305
Tiffany Clarke 414-5340
Abraham Beltran 414-4104

Email: HRODataInquiry@dot.state.fl.us

Telework:
Latrice Clark 414-5308
Shaneka George 414-5324

Tuition Payment for Educational Courses:
Latrice Clark 414-5308
Shaneka George 414-5324

Tuition Waivers:
Latrice Clark 414-5308
Shaneka George 414-5324

Subject Matter Experts & Team Members

Unemployment Claims & Appeals:
John Susco 414-5333
Shaneka George 414-5324

Veterans Preference:
Jackie Odom 414-5303
Kemuel Cedeno 414-4404

Volunteer Program:
Jackie Odom 414-5303
Kemuel Cedeno 414-4404

Workers' Compensation:
John Susco 414-5333
Shaneka George 414-5324

District Human Resources Managers

District 1 - Lynette Kane	863-519-2333
District 2 - Donna Evans	386-758-3748
District 3 - Doug Salter	850-330-1226
District 4 - Leanne Hodges	954-777-4410
District 5 - Marisol Bilbao	386-943-5456
District 6 - Ivette Simon	305-470-5121
District 7 - Robert Kowalczyk	813-975-6188
Turnpike - Marilyn Carrasquillo	407-264-3145

Human Resources Office
Victoria Kliner, Director
Jeri Booker, Deputy Director

HRO Web Site:
http://FDOT.gov/HumanResources

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Human Resources Office

Human Resources Office
605 Suwannee Street, MS50
Tallahassee, FL 32399-6544

Main HRO Telephone: 850-414-5300
HRO Main Fax: 850-414-5299
Employee Relations Fax: 850-414-4953

Subject Matter Experts And Team Members

HRO Mission:
We are a service-driven team that provides guidance and resources to our customers in support of the needs, and in the best interests of the Department.

HRO Vision:
We are approachable, resourceful, and supportive collaborators who strive to consistently and pro-actively address the needs of our customers.

FDOT and HRO Values:
Integrity – We always do the right thing.
Respect – We value diversity, talent, and ideas.
Commitment – We do what we say we are going to do.
One FDOT – We are one agency, one team.
Trust – We are open and fair.
Customer Driven – We listen to our customers.

One Agency, One Team