

## Subject Matter Experts & Team Members

**Adoption Benefit Program:**  
Latrice Clark 414-5308  
Shaneka George 414-5324

**Advertising Vacancies/Talent Management:**  
Jackie Odom 414-5303  
Kemuel Cedeno 414-4404

**Americans with Disabilities:**  
Angela Kay 414-5311  
Andrea Cole 414-5321

**Appointments & Status:**  
Jackie Odom 414-5303  
Kemuel Cedeno 414-4404

**Attendance & Leave:**  
Shaneka George 414-5324  
Latrice Clark 414-5308

**Background Checks:**  
Jackie Odom 414-5303  
Kemuel Cedeno 414-4404

**Benefit Programs (Pre-Tax Health, Life & Supplemental):**  
Latrice Clark 414-5308  
Shaneka George 414-5324

**(Post-Tax Agency Sponsored):**  
Anne Marie Hough  
[Email: AnneMarie.Hough@dot.state.fl.us](mailto:AnneMarie.Hough@dot.state.fl.us)

**Budget:**  
Victoria Kliner 414-4852  
Kat Amoah 414-5304

**Call-Back:**  
Shaneka George 414-5324  
Latrice Clark 414-5308

**Child Support Enforcement Orders:**  
Latrice Clark 414-5308  
Shaneka George 414-5324

**Classification/Organization Management:**  
Lara Cox 414-5328  
Rana Wafa 414-5331

**Collective Bargaining Agreements, Negotiations & Grievances:**  
Angela Kay 414-5311  
Andrea Cole 414-5321

**Compulsory Leave:**  
Angela Kay 414-5311  
Andrea Cole 414-5321

**Data Warehouse/HR Reports:**  
Tiffany Clarke 414-5340  
[Email: HRDataInquiry@dot.state.fl.us](mailto:HRDataInquiry@dot.state.fl.us)

## Subject Matter Experts & Team Members

**Disability Leave:**  
Shaneka George 414-5324  
Latrice Clark 414-5308

**Discipline Issues/Employee Relations:**  
Angela Kay 414-5311  
Andrea Cole 414-5321

**Driving Record Verification:**  
Jackie Odom 414-5303  
Kemuel Cedeno 414-4404

**Drug-Free Workplace & Drug Testing:**  
Angela Kay 414-5311  
Andrea Cole 414-5321

**Dual Employment:**  
Jackie Odom 414-5303  
Amanda Kirk 414-4109

**Employee Assistance Program:**  
Angela Kay 414-5311  
Andrea Cole 414-5321

**Employment Verifications:**  
Brent Shore 414-5312  
Brooke Brannan 414-4028  
Adrienne Purnell 414-4156  
Markeshia Washington 414-5318

**E-Verify/I-9 Form (Employment Eligibility):**  
Christine Laubach 414-5309  
Jackie Odom 414-5303

**Financial Disclosure: Position Criteria**  
Lara Cox 414-5328  
Rana Wafa 414-5331  
Amanda Kirk 414-4109

**FLSA (Fair Labor Standards Act):**  
Shaneka George 414-5324  
Latrice Clark 414-5308

**FMLA (Family Medical Leave Act):**  
Shaneka George 414-5324  
Latrice Clark 414-5308

**Garnishments (Wages):**  
Latrice Clark 414-5308  
Shaneka George 414-5324

**Inter-Agency Leave Transfers:**  
Christine Laubach 414-5309  
Amanda Kirk 414-4109

**Internships:**  
Tiffany Clarke 414-5340  
[Email: HRDataInquiry@dot.state.fl.us](mailto:HRDataInquiry@dot.state.fl.us)

## Subject Matter Experts & Team Members

**Military Pay:**  
Shaneka George 414-5324  
Latrice Clark 414-5308

**Miscellaneous Deductions:**  
Latrice Clark 414-5308  
Shaneka George 414-5324

**New Employee In-Processing (CO Only):**  
Christine Laubach 414-5309  
Kemuel Cedeno 414-4404

**On-Call Requests:**  
Lara Cox 414-5328  
Rana Wafa 414-5331  
Amanda Kirk 414-4109

**Other Personal Services (OPS) Positions:**  
Lara Cox 414-5328  
Rana Wafa 414-5331  
Amanda Kirk 414-4109

**Payroll Action Processing:**  
Christine Laubach 414-5309  
Amanda Kirk 414-4109

**Performance & Talent Management System:**  
Leann Reichert 414-5305  
[Email: HRDataInquiry@dot.state.fl.us](mailto:HRDataInquiry@dot.state.fl.us)

**Performance Improvement Plans:**  
Angela Kay 414-5311  
Andrea Cole 414-5321

**Perquisites:**  
Lara Cox 414-5328  
Rana Wafa 414-5331  
Amanda Kirk 414-4109

**Personnel Records:**  
Leann Reichert 414-5305  
Brent Shore 414-5312  
Brooke Brannan 414-4028  
Adrienne Purnell 414-4156  
Markeshia Washington 414-5318

**Public Record Exemptions (Ch. 119):**  
Christine Laubach 414-5309  
Leann Reichert 414-5305  
Brent Shore 414-5312

**Public Records Requests:**  
Leann Reichert 414-5305  
Brent Shore 414-5312  
Brooke Brannan 414-4028  
Adrienne Purnell 414-4156  
Markeshia Washington 414-5318

## Subject Matter Experts & Team Members

### Request for Pay Actions (RPAs):

Jackie Odom 414-5303  
Kemuel Ceden0 414-4404

### Recruitment & Selection:

Jackie Odom 414-5303  
Kemuel Ceden0 414-4404

### Retirement/Deferred Comp/DROP

#### Coordinator:

John Susco 414-5333  
Shaneka George 414-5324

### SharePoint Administrators:

Tiffany Clarke 414-5340

Email: [HR0DataInquiry@dot.state.fl.us](mailto:HR0DataInquiry@dot.state.fl.us)

### Separation Actions:

Christine Laubach 414-5309  
Amanda Kirk 414-4109

### State Service Verifications:

Christine Laubach 414-5309  
Amanda Kirk 414-4109

### Student Loan Deductions:

Latrice Clark 414-5308  
Shaneka George 414-5324

### Subpoenas:

Leann Reichert 414-5305  
Brent Shore 414-5312

### Systems Access Coordinator

#### (HRO Only):

Leann Reichert 414-5305  
Tiffany Clarke 414-5340

Email: [HR0DataInquiry@dot.state.fl.us](mailto:HR0DataInquiry@dot.state.fl.us)

### Telework:

Latrice Clark 414-5308  
Shaneka George 414-5324

### Tuition Payment for Educational

#### Courses:

Latrice Clark 414-5308  
Shaneka George 414-5324

### Tuition Waivers:

Latrice Clark 414-5308  
Shaneka George 414-5324

## Subject Matter Experts & Team Members

### Unemployment Claims & Appeals:

John Susco 414-5333  
Shaneka George 414-5324

### Veterans Preference:

Jackie Odom 414-5303  
Kemuel Ceden0 414-4404

### Volunteer Program:

Jackie Odom 414-5303  
Kemuel Ceden0 414-4404

### Workers' Compensation:

John Susco 414-5333  
Shaneka George 414-5324

## District Human Resources Managers

District 1 - Lynette Kane 863-519-2333

District 2 - Laura Montauk 386-758-3748

District 3 - Doug Salter 850-330-1226

District 4 - Leanne Hodges 954-777-4410

District 5 - Marisol Bilbao 386-943-5456

District 6 - Ivette Simon 305-470-5121

District 7 - Robert Kowalczyk 813-975-6188

Turnpike - Marilyn Carrasquillo 407-264-3145

### Human Resources Office

Victoria Kliner, Director

Jeri Booker, Deputy Director

HRO Web Site:

<http://FDOT.gov/HumanResources>

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## Human Resources Office

Human Resources Office  
605 Suwannee Street, MS50  
Tallahassee, FL 32399-6544

Main HRO Telephone: 850-414-5300  
HRO Main Fax: 850-414-5299  
Employee Relations Fax: 850-414-4953

## Subject Matter Experts And Team Members

### HRO Mission:

*We are a service-driven team that provides guidance and resources to our customers in support of the needs, and in the best interests of the Department.*

### HRO Vision:

*We are approachable, resourceful, and supportive collaborators who strive to consistently and pro-actively address the needs of our customers.*

### FDOT and HRO Values:

*Integrity — We always do the right thing.*

*Respect — We value diversity, talent, and ideas.*

*Commitment — We do what we say we are going to do.*

*One FDOT — We are one agency, one team.*

*Trust — We are open and fair.*

*Customer Driven — We listen to our customers.*

**One Agency, One Team**