

Functional Area – OSP Permits

The OSP Permits functional area of the Utility Module is view only. PSEE users cannot update any data in the OSP Permit area. The OSP Permits functional area displays information from the One-Stop Permitting (OSP) application.

The OSP Permit entries display the Agency Permit number, UAO, State Road Number, Roadway ID, Work Description, Begin & End Mile Point and the code identifier if the permit is on the Turnpike. Also included with the Permit Status and it effective date.

The OSP Permits functional area is accessible two ways. The first is at a Project Level which allows the user to view the OSP Permits functional area along with all the other functional areas for one specific project. This view is restricted to only internal users. The second is at a System Level which allows the user to view the OSP Permits functional area for multiple project at once.

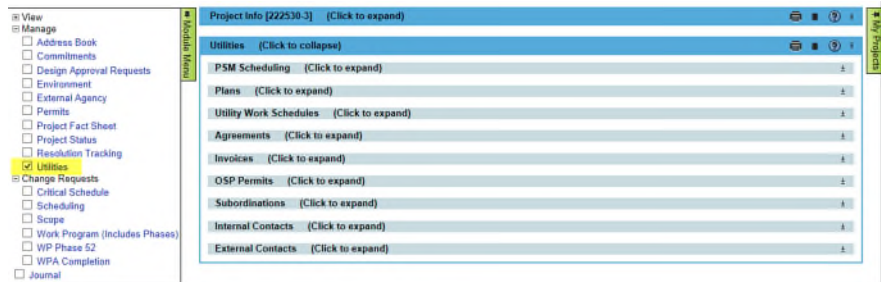
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Project Level Access

All OSP Permits entries at this access level are for one specific project. The specific project is identified in the title bar for the Project Info module.

1. Select the Utility module from the Module Menu. Then Utility module will appear with all functional areas collapsed



2. Click the OSP Permits bar to expand.

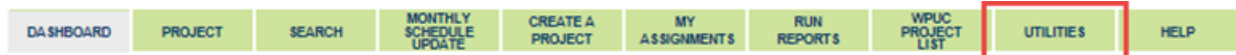
The screenshot shows the 'OSP Permits' section expanded in the software interface. It displays a table with the following data:

Agency Permit Number	UAO	State Road Number	Roadway ID	Work Description
2014-H-392-136	City of Tallahassee Electric Utility	SR 8	55320001	Abandon existing line in place, install conduit by bore.
2014-H-392-178	City of Tallahassee Electric Utility	8	55.32000	Installing 7,200 v underground electric lines parallel to Wet bound I-10 to rest area. Abandoning Existing
2014-H-392-178	City of Tallahassee Electric Utility	8	55320000	Installing 7,200 v underground electric lines parallel to Wet bound I-10 to rest area. Abandoning Existing
2014-H-392-178	City of Tallahassee Electric Utility	8	55.32000	Installing 7,200 v underground electric lines parallel to Wet bound I-10 to rest area. Abandoning Existing
2014-H-392-178	City of Tallahassee Electric Utility	8	55320000	Installing 7,200 v underground electric lines parallel to Wet bound I-10 to rest area. Abandoning Existing
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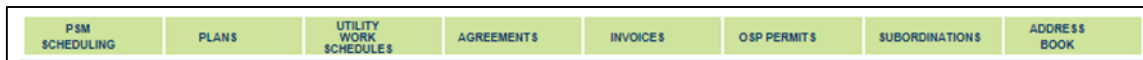
System Level Access

OSP Permits entries at this access level are grouped by functional area and can be for multiple projects. Both Internal and External users have access to this view within the Utility Module, with the exception that External Users can only see those entries for the UAO they are associated too.

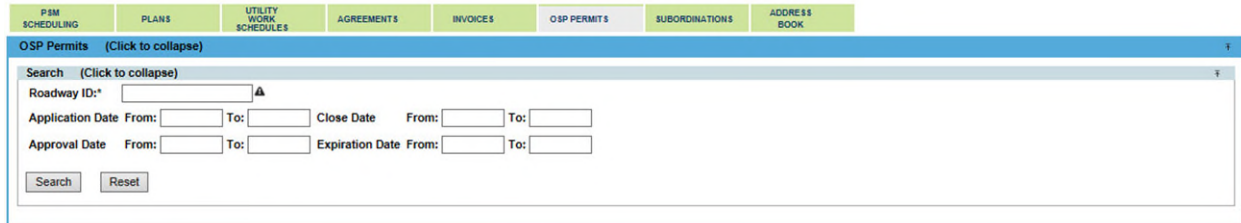
1. Select Utilities button from the system toolbar.



2. The Utility toolbar will appear. Select OSP Permits button.



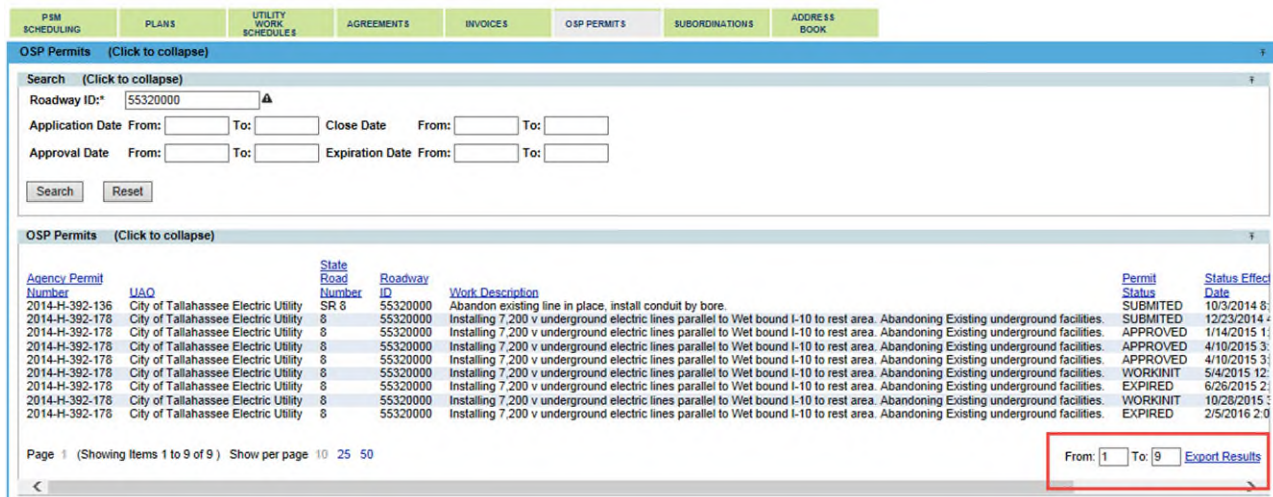
3. Click on OSP Permits.



4. Enter as many or few filter options and click search.

NOTE: If additional searches are needed, click Reset to clear all filters.

5. Result can be exported by clicking Export Results. The export can be in groups up to 500 records.



6. The export will open as an excel file.

NOTE: The project number in the export are live hyperlinks. By click on the project number, a new PSEE window will open into the project level view.

Agency	Project	State Road	Roadway	Work Des	Permit Sts	Status	Effr	Begin Mile	End Mile	On Turnpike Code
2014-H-39 City of Tal 8	SR 8	55320000	Abandon	SUBMITTED	10/3/2014	0.78	1.82	N		
2014-H-39 City of Tal 8		55320000	Installing	SUBMITTED	12/23/201	919	2.16	N		
2014-H-39 City of Tal 8		55320000	Installing	APPROVEI	1/14/2015	919	2.16	N		
2014-H-39 City of Tal 8		55320000	Installing	APPROVEI	4/10/2015	919	2.16	N		
2014-H-39 City of Tal 8		55320000	Installing	APPROVEI	4/10/2015	919	2.16	N		
2014-H-39 City of Tal 8		55320000	Installing	WORKINI	15/4/2015	1919	2.16	N		
2014-H-39 City of Tal 8		55320000	Installing	EXPIRED	6/26/2015	919	2.16	N		
2014-H-39 City of Tal 8		55320000	Installing	WORKINI	110/28/201	919	2.16	N		
2014-H-39 City of Tal 8		55320000	Installing	EXPIRED	2/5/2016	919	2.16	N		