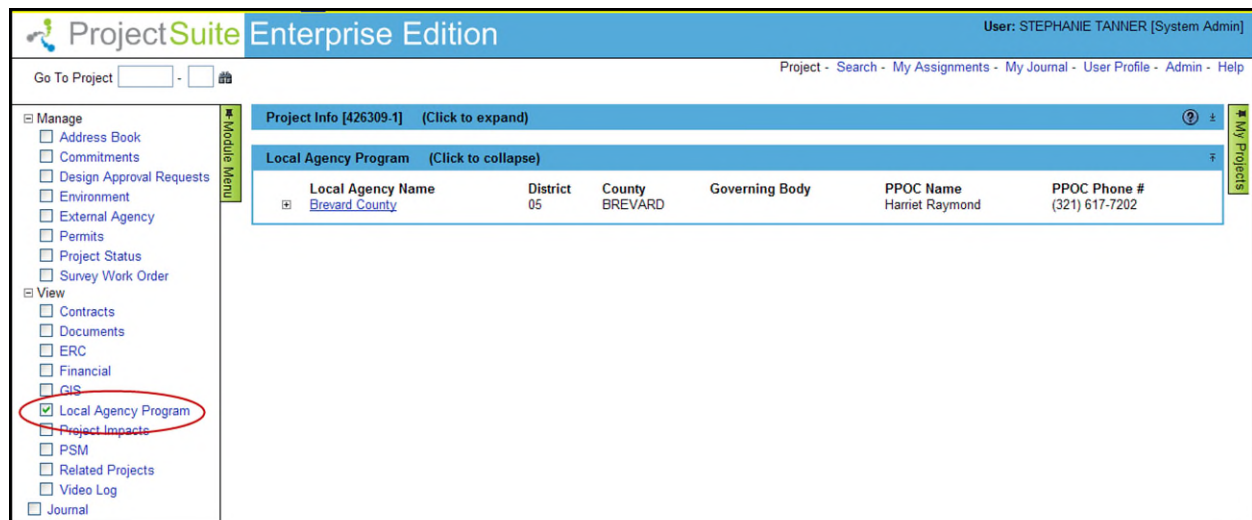


## The Local Agency Program Module

The Local Agency Program Module provides details of any Local Agency Program work associated with the selected Project. This module utilizes data from the enterprise Local Agency Program Information Tool (LAPIT).

### To View the Local Agency Program Module

1. Select the **Local Agency Program** module from the Module Menu.



The screenshot displays the ProjectSuite Enterprise Edition interface. The top navigation bar includes the user name 'User: STEPHANIE TANNER [System Admin]' and a menu with options: Project - Search - My Assignments - My Journal - User Profile - Admin - Help. Below the navigation bar, there is a 'Go To Project' field and a 'Project Info [426309-1] (Click to expand)' section. The 'Local Agency Program (Click to collapse)' section is expanded, showing a table with the following data:

Local Agency Name	District	County	Governing Body	PPOC Name	PPOC Phone #
<a href="#">Brevard County</a>	05	BREVARD		Harriet Raymond	(321) 617-7202

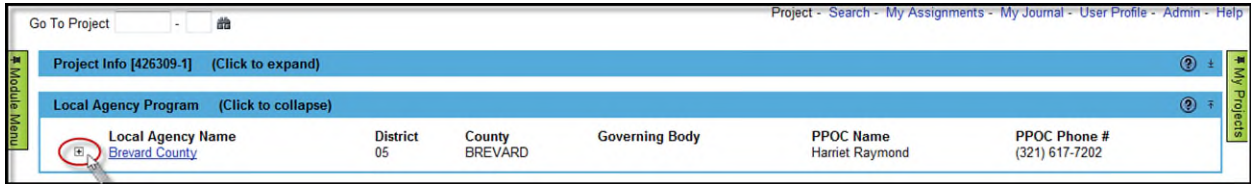
The 'Module Menu' on the left side of the interface is visible, with the 'Local Agency Program' option checked and circled in red.

A list of Local Agency Programs related to the project is displayed. The Local Agency information contains the:

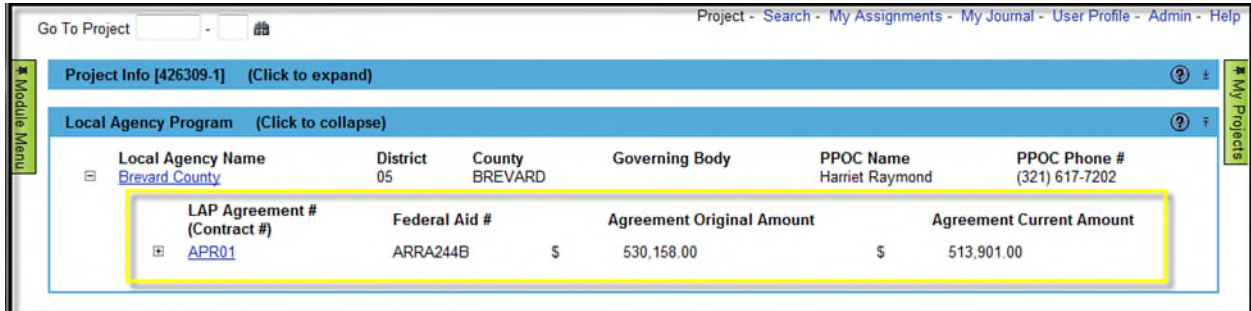
- Local Agency Name
- District
- County
- Governing Body
- Primary Point of Contact Name
- Primary Point of Contact Phone #

Note: The Local Agency Name is a hyperlink to Local Agency Information within the LAPIT application.

2. Select the plus sign next to the Local Agency Name to display additional details.



The LAP Agreement # information is displayed.

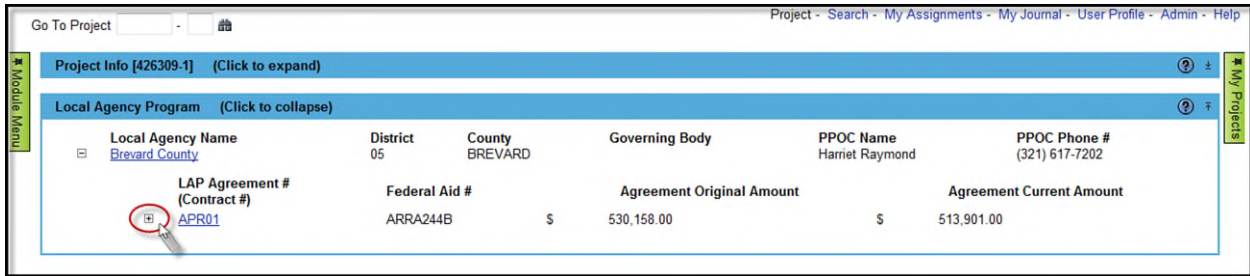


It contains the:

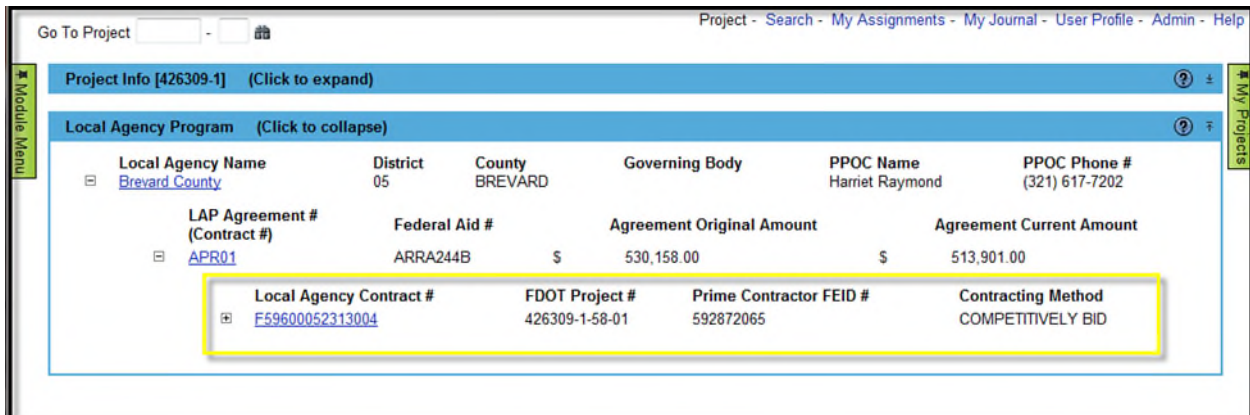
- LAP Agreement # (FDOT Contract #)
- Federal Aid #
- Agreement Original Amount
- Agreement Current Amount

Note: The LAP Agreement # is a hyperlink to Agreements/Projects information within the LAPIT application.

3. Select the plus sign next to the LAP Agreement # to display the project details.



The Local Agency Contract numbers with FDOT project information is displayed.



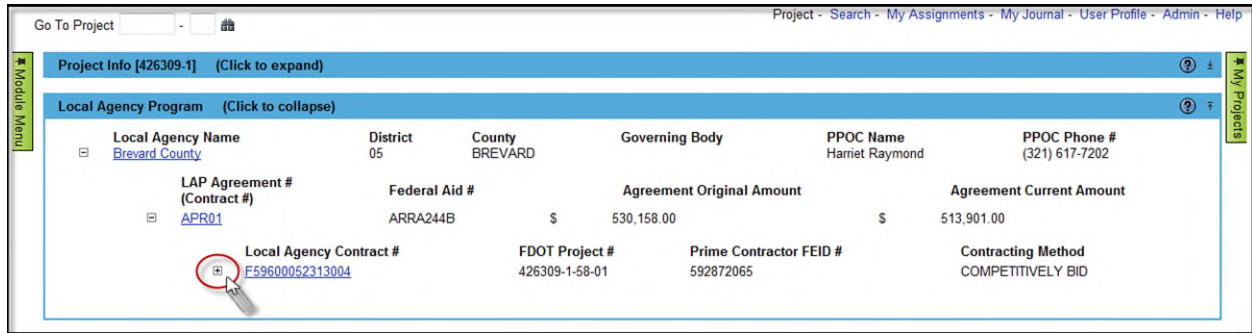
It contains the:

- Local Agency Contract #
- FDOT Project #
- Prime Contractor FEID #
- Contracting Method

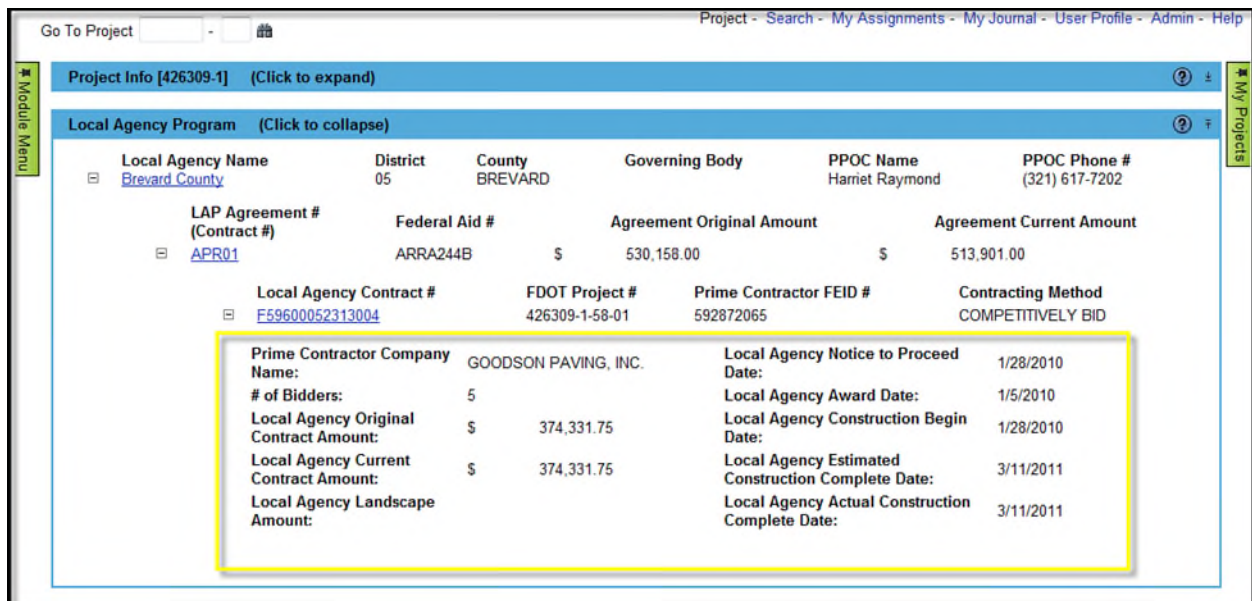
All the Local Agency Contract numbers are displayed that are part of this LAP Agreement # (Contract #). The list shows each Local Agency Contract as a separate entry. The above Agreement has only one Local Agency Contract, while other Agreements may have multiple Local Agency Contract.

Note: The Local Agency Contract # is a hyperlink to Local Agency Contracts information within the LAPIT application.

4. Select the plus sign next to the Local Agency Contract # to display its details.



The Local Agency Contract information is displayed.



It contains the:

- Prime Contractor Company Name
- Number of Bidders
- Local Agency Original Contract Amount
- Local Agency Current Contract Amount
- Local Agency Landscape Amount
- Local Agency Notice to Proceed Date
- Local Agency Award Date
- Local Agency Construction Begin Date
- Local Agency Estimated Construction Complete Date
- Local Agency Actual Construction Complete Date