

# The ERC Module

The ERC Module displays all submittals the comments that are related to the Project from the Electronic Review Comments System (ERC).

- ERC information is Read only. User cannot update any data in the ERC system through PSEE. All PSEE Users will be able to read ERC Submittals displayed in this module.

1. Select the ERC module from the Module Menu. The ERC Module with all Submittals related to the Project will be displayed.

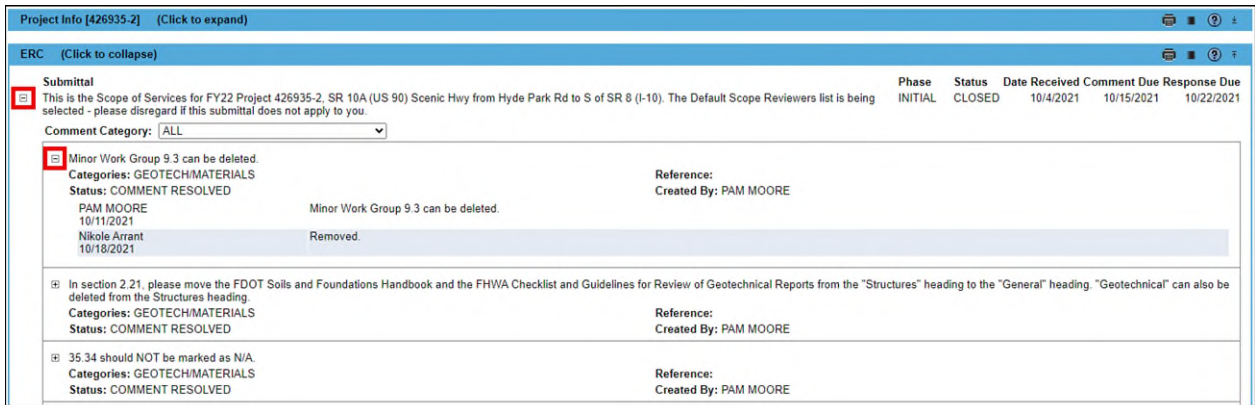
The screenshot shows the ProjectSuite Enterprise Edition interface. The top navigation bar includes options like DASHBOARD, PROJECT, SEARCH, MONTHLY SCHEDULE UPDATE, CREATE A PROJECT, MY ASSIGNMENTS, RUN REPORTS, CHANGE REQUEST LIST, YEARLY UPDATE LIST, UPDATE PROJECT MANAGER, UTILITIES, PS&E PACKAGES, and HELP. The left sidebar contains a 'Module Menu' with various categories. The 'ERC' option is highlighted with a red arrow. The main content area displays 'Project Info [426935-2]' and 'ERC (Click to collapse)' with a table of submittals.

2. All Submittals related to the Project are displayed. This section displays details such as Submittal, Phase, Status, Date Received, Comment Due, and Response Due.

This is a close-up view of the ERC submittals table. The table has columns for Submittal, Phase, Status, Date Received, Comment Due, and Response Due. The first row is highlighted with a red box.

Submittal	Phase	Status	Date Received	Comment Due	Response Due
<input checked="" type="checkbox"/> This is the Scope of Services for FY22 Project 426935-2. SR 10A (US 90) Scenic Hwy from Hyde Park Rd to S of SR 8 (I-10). The Default Scope Reviewers list is being selected - please disregard if this submittal does not apply to you.	INITIAL	CLOSED	10/4/2021	10/15/2021	10/22/2021
<input checked="" type="checkbox"/> PH I SR 10A (Scenic Hwy) fr Hyde Park to I-10	PHASE I	CLOSED	9/23/2022	10/13/2022	10/27/2022
<input checked="" type="checkbox"/> PH II SR 10A (Scenic Hwy) fr S of Hyde Park to S of I-10	PHASE II	CLOSED	1/17/2023	2/7/2023	2/28/2023
<input checked="" type="checkbox"/> Ph III SR 10A (US90) fr S of Hyde Park Rd to S of SR 8 (I-10) Note Comments to Reviewers on Pg 2 of Rdvy Plans set.	PHASE III	CLOSED	5/9/2023	5/30/2023	6/16/2023
<input checked="" type="checkbox"/> PH III Dummy Submittal for TEST	PHASE III	CLOSED	5/10/2023	5/30/2023	6/16/2023
<input checked="" type="checkbox"/> Ph IV Submittal SR 10A (Scenic Hwy) from S of Hyde Park Rd to S of SR 8 (I-10) Notes to Reviewer: Continued communication with City re: Drainage Pipe under Scenic Hwy at Langley Ave. Updates will be included in next submittal.	PHASE IV	CLOSED	8/17/2023	9/7/2023	9/28/2023
<input checked="" type="checkbox"/> SR 10A Final Plans Submittal NOTE to REVIEWERS: This submittal is for verifying responses to Ph I Comments AND inclusion of the City of Pensacola's 72" Pipe under Scenic Hwy at the Langley Ave. Intersection. Pardon the short review time, the PS&E I submittal is Nov. 8.	FINAL	CLOSED	10/11/2023	10/25/2023	11/1/2023

3. Select the plus sign to the left of each Submittal to view more information related to the Submittal. If the selected Submittal had Comments, they are displayed with details such as: Categories, Status, Reference, and Created By.



4. Comments can also be filtered by Category. Once the details of a submittal are expanded, the Comment Category drop down is available. Select the category of interest.

