

**SAMPLE AGENCY CERTIFICATION LETTER**

Local Agency Letterhead

Date

Local Agency Program Project Manager  
FDOT

FDOT Financial Project ID  
Contract No.  
Project Description

Dear FDOT,

In accordance with the Local Agency Program Agreement, I certify that the subject project has been constructed in accordance with the approved plans and specifications and has been completed in conformance with all provisions of the Local Agency Program Agreement. (Note any exceptions and non-complying items ineligible for reimbursement)

Sincerely,

Responsible Engineer, P.E.