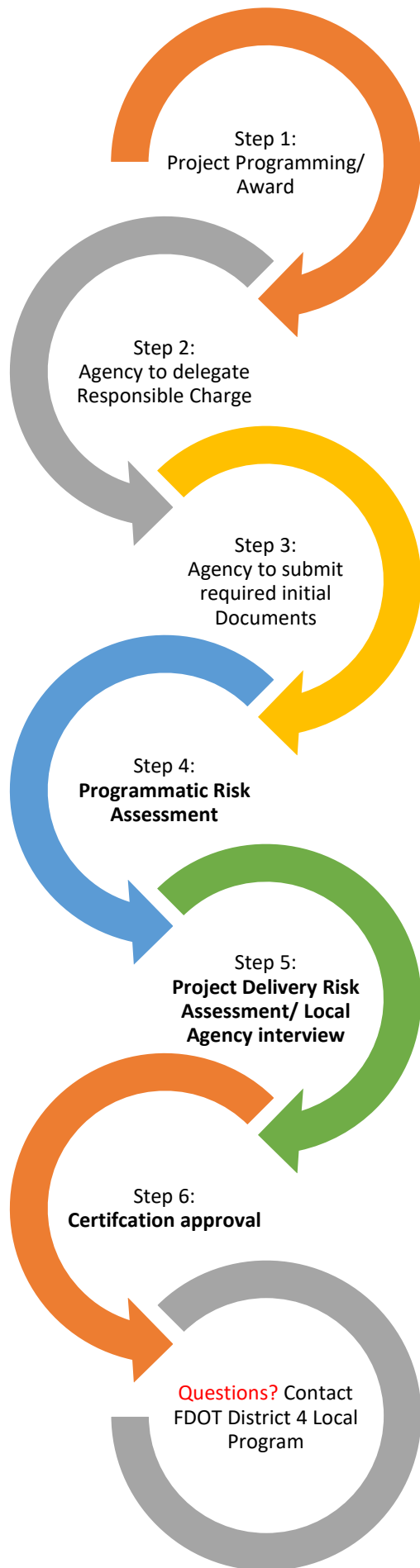


D4 LAP CERTIFICATION FLOW CHART



Resources

- LAP Certification webpage: <https://www.fdot.gov/programmanagement/LAP/BecomingCertified.shtm>
 - Computer Based Trainings: <https://www.fdot.gov/programmanagement/LAP/LAPTraining.shtm>
 - LAP Forms & Documents: <https://www.fdot.gov/programmanagement/LAP/Forms/LapForms.shtm>
 - LAP Manual: <https://www.fdot.gov/programmanagement/LAP/LAP-TOC.shtm>
 - Shall be full-time employee of the Local Agency,
 - Complete any required LAP training sessions,
 - Attend project and coordination meetings,
 - Be responsive on any project information requests
 - Sub-Recipient Compliance Assessment Tool (aka SCAT tool)
 - LAP Certification Tool
 - Title VI Nondiscrimination Assurance form
 - Title VI Policy and Plan (includes Compliance procedures and ADA and LEP Plans.)
- All document shall be uploaded to Local Agency Program Information Tool (LAPIT)
- Performed by Central Office
 - Review of SCAT
 - Performed by District LAP Administrator and the required technical experts
 - Review of LAP Certification Tool:
 - Responsibilities associated with different phases of transportation projects funded with Federal funds.
 - Training documentation requirements. A combination of Face-to-Face and Computer based trainings must be completed.
 - Interview is performed with Local agency
 - Local agency to be notified by letter
 - Delegates project delivery to Local agency.
 - **Mya Williams Gray** – Local Program Administrator, 954-777-4608, Mya.Williams@dot.state.fl.us
 - **Keith Bennis** – LAP Coordinator (Broward County), 954- 777-4491, Keith.Bennis@dot.state.fl.us
 - **Roderick Clark** – LAP Coordinator (Treasure Coast), 954- 777-4522, Roderick.Clark@dot.state.fl.us
 - **Ramon Alvarez** – LAP Coordinator (Palm Beach County), 954- 777-4403, Ramon.Alvarez@dot.state.fl.us