



Florida Department of Transportation

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PRODUCTION SUPPORT MEMORANDUM 18-02

DATE: **November 15, 2018**

TO: District Directors of Transportation Operations, District Directors of Transportation Development, District Design Engineers, District Consultant Project Management Engineers, District Program Management Engineers, District CADD Managers

FROM: Paul Hiers, P.E., Manager, Production Support Office

COPIES: Tim Lattner, Robert Robertson, Michael Shepard, Stefanie Maxwell, Vern Danforth

SUBJECT: **Migration of TIMS and PEDDS to VAULT**

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Paul Hiers
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This memorandum implements a new policy for the mandatory use of the Autodesk VAULT system to manage and store files. All active projects must be managed on the VAULT system by January 1, 2019 at which point the TIMS server will no longer be available.

Districts are to contact the Production Support CADD Office to discuss projects that cannot comply with this policy. Non-complying projects will require a case-by-case implementation plan.

TIMS Migration to VAULT

In 2016, the Production Support CADD Office began a system migration from TIMS Engineering Document Management System to the selected replacement system, Autodesk VAULT. The VAULT system has been installed, tested, backed up, upgraded and used in production on active projects for each of the District Offices since the first quarter of 2017. Each District VAULT system has been configured for both an *Active* Projects location and an *Archive* Projects location.

PEDDS Migration to VAULT

In April of 2014, Office of Design Memorandum 14-01 ([OOD 14-01](#)), announced the “Sunset of Classical *Electronic Delivery* for FDOT Project Lettings” in lieu of the adopted *Digital Signature* process. Districts were informed that the Production Support CADD Office would no longer support the software used for the *Electronic Delivery* process. Some districts have continued to use the

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PEDDS server, while others have chosen other methods. The vision of the Production Support CADD Office was to replace the PEDDS servers using Autodesk VAULT; the same system chosen to replace the TIMS System.

In January 2019, the Production Support CADD Office will begin a statewide PEDDS to VAULT migration project to transfer all Archived Projects into the VAULT system. Any district Archived Project stored in another location will also be consumed in this process. Each District PEDDS server will be abandoned when migration is completed.

The Production Support CADD Office will coordinate and assist the CADD Manager in each district to schedule the Archived Projects Migration. The Production Support CADD Office has developed programs to download the PEDDS projects, upload the projects to VAULT and populate the project property indexes with data extracted from the Financial Management System. This will provide improved search and retrieval functionality.

Once the Archived Projects Migration is completed, the PEDDS servers will be taken off-line.

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