



Florida Department of Transportation

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MIKE DEW
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PRODUCTION SUPPORT MEMORANDUM 18-01

DATE: **August 2, 2018**

TO: District Directors of Transportation Operations, District Directors of Transportation Development, District Design Engineers, District Construction Engineers, District Geotechnical Engineers, District Structures Design Engineers, District Maintenance Engineers, District Roadway Design Engineers, District Traffic Operations Engineers, District Program Management Engineers, District Consultant Project Management Engineers, District Materials Engineers, District Project Development Engineers

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SUBJECT: **Digital Signature Updates for Professional Engineers**

This Design Memorandum announces digital signature updates that are necessary to comply with a recent change to Rule 61G15-23.004, Florida Administrative Code (F.A.C.). The rule change requires the text of the digital signature to be identical to that depicted in Subsection 61G15-23.004(3)(d)1, F.A.C. when a digitally created seal is used. This change became effective on June 19, 2018. Plans and documents not yet signed and sealed for delivery to the Department should comply with this rule change.

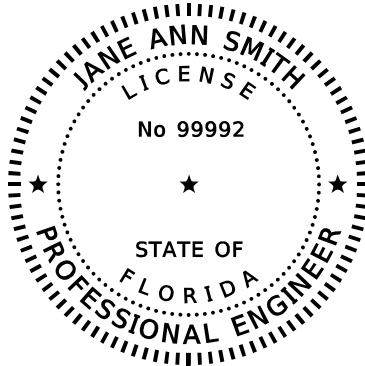
Rule 61G15-23.004, F.A.C., requires that the text described in the digital signature note now read:

“This item has been digitally signed and sealed by [NAME] on the date adjacent to the seal.

Printed copies of this document are not considered signed and sealed and the signature must be verified on any electronic ~~documents~~ copies.”

“[NAME]” is the name and date generated by the digital certificate (the digital signature appearance). Placing the digitally created graphic appearance of the seal to the left of the text meets the requirement

of “on the date adjacent to the seal”. The following is a depiction of this note and digital signature appearance on the FDOT standard signature sheet:



*THIS ITEM HAS BEEN DIGITALLY
SIGNED AND SEALED BY*

Jane Ann Smith
2018.06.25 16:52:48 -04'00'

ON THE DATE ADJACENT TO THE SEAL

*PRINTED COPIES OF THIS DOCUMENT ARE
NOT CONSIDERED SIGNED AND SEALED
AND THE SIGNATURE MUST BE VERIFIED
ON ANY ELECTRONIC COPIES.*

ROADWAY ENGINEERS, INC.
123 MAIN STREET
TALLAHASSEE, FL 32301
CERTIFICATE OF AUTHORIZATION 12345
JANE ANN SMITH, P.E. NO. 99992

The FDOTSS4 CADD software resources and standards have been updated to reflect the new required text for digitally signing and sealing FDOT plans and documents.

The note is included as a cell in the FDOTSS4 software suite for Bentley Microstation and Power GEOPAK. The updated version of this cell library containing this note may now be downloaded from the FDOT Production Support | CADD Office Website at:
<http://www.fdot.gov/cadd/downloads/software/FDOTSS4CaddSoftware.shtm>

The FDOT201X.C3D State Kit for AutoDesk Civil 3D does not contain a block for this note as the signature sheet is currently generated manually in the Civil 3D workflow. Designers using FDOT201X.C3D State Kit should make note of the changes to the standard and update any signature sheet text accordingly.

The FDOT Design Manual will be updated to incorporate this rule change in the next edition.

CONTACTS

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