



Florida Department of Transportation

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FORECASTING AND PERFORMANCE BULLETIN 25-01 *(FHWA Approval: N/A)*

DATE: November 18, 2025

TO: District Directors of Transportation Operations, District Directors of Transportation Development, District Design Engineers, District Construction Engineers, District Maintenance Engineers, District Structures Design Engineers, District Program Management Engineers, District Drainage Engineers, District Materials Engineers, District Specifications Engineers, District Estimates Engineers, District Safety Engineers, District Safety Administrators, District PLEMO

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SUBJECT: Local Programs Continuing Services Contracts Budgetary Ceiling Increase

This Bulletin outlines updates to FDOT’s Local Program procedures, Manual and checklists related to the LAP Continuing Service Contracts budgetary ceiling increase.

REQUIREMENTS

Key Changes

Effective immediately, the following increases will be implemented: LAP Continuing Service Contract limits will be increased to the following not to exceed limits:

- Max Contract Ceiling amount: \$5 million
- Estimated Construction Costs not to exceed \$7.5 million
- Planning Studies of each individual project/study of \$500,000

Key points:

- Central Office Local Programs Office will update all existing documents to reflect new limits
- LAP Bulletin 02-14 will be marked as Superseded
- New Bulletin sent out via contact mailer to notify local agencies of the update

BACKGROUND

Per **Section 287.055 & 255.103 Florida Statutes State Continuing Service Contracts (CSC)** are not to exceed \$7.5 million for estimated construction costs and \$500,000 for planning studies of each individual project/study; **23 CFR 172.9(a)(3)(i)** sets a term limit of not to exceed 5 years; and **23 CFR 172.9(a)(3)(ii)** directs the contracting agency to specify the maximum total contract dollar amount that may be awarded, per the **Professional Services Procurement Manual (375-030-003)** the Department set the contract ceiling at \$5 million.

For **LAP Continuing Service Contracts** the current limits in effect were identified in the **2014 LAP Bulletin 02-14** that set revised limits of, \$2 million for estimated construction costs and \$200,000 for planning studies of each individual project/study, kept the term limit of not to exceed 5 years; and set the contract ceiling of \$1.5 million per the requirements of **23 CFR 172.9(a)(3)(ii)**. The **Local Programs (LP) Manual (525-010-300)** and **Local Agency Program Checklist for Federally Funded Professional Service (525-010-49)** were updated to reflect these changes.

In 2020 Florida Statue increased State thresholds on the per study and planning limits to \$500,000 and construction per project limit to \$4 million. The **LAP Agreement (525-010-300)** and **Local Agency Program Checklist for Federally Funded Professional Services Contracts (525-010-49)** were updated to reflect these increases.

IMPLEMENTATION

Action Required

All documentation will be revised to reflect updated limits.

Open solicitations can increase limits via an addendum

Existing contracts are not eligible for the increase. Limits established in the original advertisements would remain in effect.

Documents Affected

- Local Programs Manual 525-010-300
- Local Agency Program Checklist for Federally Funded Professional Services Contracts 525-010-49
- LAP Bulletin 02-14

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