

Federal Aid EEO Checklist PART B (Onsite & Employee Interview)

“Confidential: All information in this form shall remain confidential to the extent permitted by law, including Florida Statutes Chapter 119”

Instructions: Complete the below six questions at the project job site of the Prime Contractor. One form should be used for each employee interviewed. **Questions 2-6 should be asked to at least 5 employees if possible.** You will then transfer the answers as to how a **majority** of the interviewees answered to the electronic version of the Federal Aid EEO Checklist on Sharepoint. A majority is defined by having 51% or more.

Describe any comments or concerns regarding EEO from the employees below. **Report any discrimination claims to your District Contract Compliance Manager immediately.**

Date: _____

Employee Name: _____

Employer: _____

Project Number: _____

On Site Visit

PART B		YES	NO	UNSURE
1. Is the content of the job site bulletin board in compliance with Construction Contract Compliance Manual?				
2. Are you able to name the EEO Officer for your employer?				
3. Have you been provided information about your employers EEO policy and procedures?				
4. Do you know how and where to file a discrimination complaint?				
5. Did your employer advise you of available training programs?				
6. Were you encouraged by your employer to refer minorities and women for employment?				
How many employees were interviewed?				
(Majority is defined by having 51% or more.)				

Comments: