

**Example D
Citing for Noncompliance**

REQUIRED ELEMENTS	
CONTRACTOR'S NAME	NAME OF CONTRACTOR IN NONCOMPLIANCE
AREA OF NONCOMPLIANCE	DBE, EEO/AA, OJT, WAGES
DOCUMENT OR REQUIREMENT	DOCUMENT NAME & FORM NO. OR DESCRIPTION OF REQUIREMENT
REPORTING TIMEFRAME:	SPECIFIC STATEMENT
Example 1: ONE CONTRACTOR MISSING ONE PROJECT EEO/AA REQUIREMENT	
CONTRACTOR'S NAME	XYZ Asphalt, Inc.
AREA OF NONCOMPLIANCE	EEO/AA
DOCUMENT OR REQUIREMENT	Job Site Bulletin Board (no form #)
REPORTING TIMEFRAME:	Job Site bulletin boards not erected as of begin work date of mm/dd/yy.
Example 2: PRIME CONTRACTOR MISSING AN OJT REQUIREMENT	
CONTRACTOR'S NAME	Consolidated Construction, Inc.
AREA OF NONCOMPLIANCE	OJT
DOCUMENT OR REQUIREMENT	OJT Training Schedule (#275-020-96)
REPORTING TIMEFRAME:	A revised OJT Schedule is required when a start date on the last approved schedule is missed by 14 or more days. No record of enrollment for the Rough Roller Operator Trainee scheduled to begin training on mm/dd/yy.
Example 3: ONE CONTRACTOR MISSING ONE OR MORE CERTIFIED PAYROLLS	
CONTRACTOR'S NAME	Subcontracting Specialist, Inc.
AREA OF NONCOMPLIANCE	Wages
DOCUMENT OR REQUIREMENT	Wage and Hour Record (#700-010-69) and accompanying payroll
REPORTING TIMEFRAME:	Certified Payroll for Pay Period ending mm/dd/yy not received within seven (7) days of regular payment date.
Example 4: ONE CONTRACTOR MISSING MULTIPLE ITEMS IN ONE PROGRAM AREA	
CONTRACTOR'S NAME	T's Roadway, Inc.
AREA OF NONCOMPLIANCE	EEO/AA
(A)DOCUMENT OR REQUIREMENT	EEO Officer Notice
(A)REPORTING TIMEFRAME:	EEO Officer not recorded prior to first work day
(B) DOCUMENT OR REQUIREMENT	Job Site Bulletin Board (no form #)
(B) REPORTING TIMEFRAME:	Job Site bulletin boards not erected as of begin work date of mm/dd/yy.
Example 5: ONE CONTRACTOR MISSING ITEMS IN TWO PROGRAM AREAS	
CONTRACTOR'S NAME	T's Roadway, Inc.
1ST AREA OF NONCOMPLIANCE	EEO/AA
(A)DOCUMENT OR REQUIREMENT	EEO Officer Notice
(A)REPORTING TIMEFRAME:	EEO Officer not recorded prior to first work day
2nd AREA OF NONCOMPLIANCE	WAGES
(A)DOCUMENT OR REQUIREMENT	Wage & Hour Record (#700-010-69) and accompanying payroll
(A)REPORTING TIMEFRAME:	Certified payroll for pay period ending mm/dd/yy not received within seven (7) days of regular payment date.