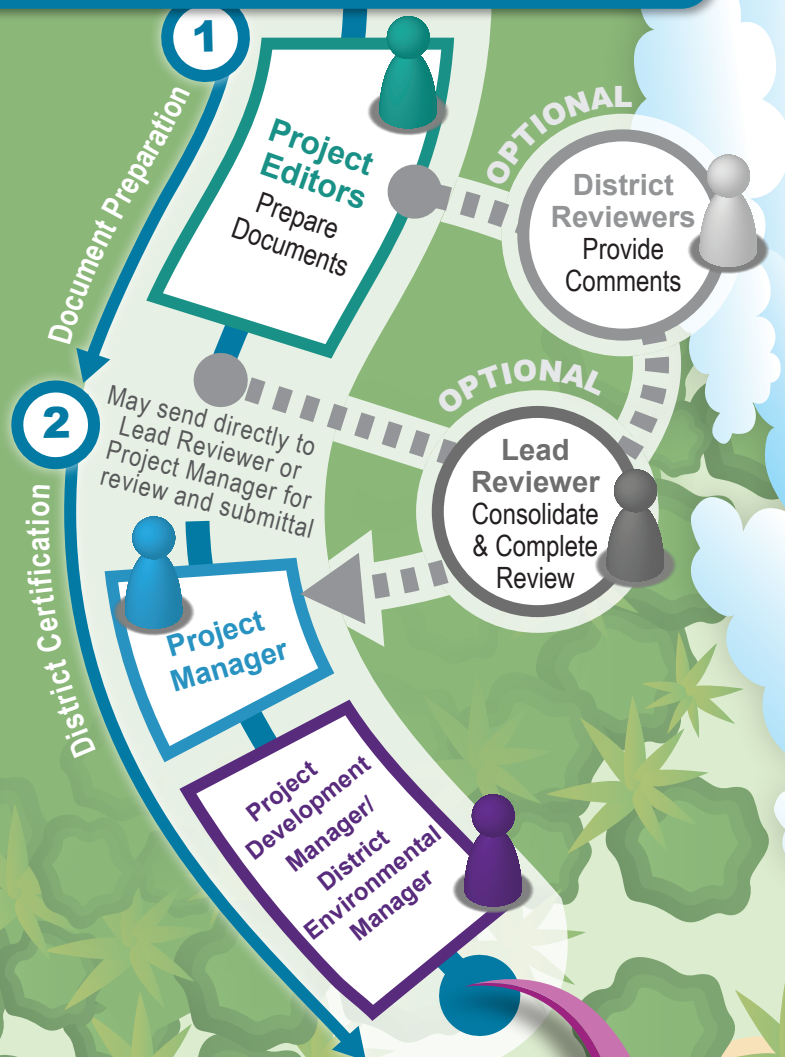


Document Review Process
 Florida Department of Transportation (FDOT) uses a robust process to prepare and review Type 2 Categorical Exclusion (CE) documents, making sure they are complete, consistent, and compliant with the Project Development and Environment (PD&E) manual.

DISTRICT DRAFT AND QA/QC

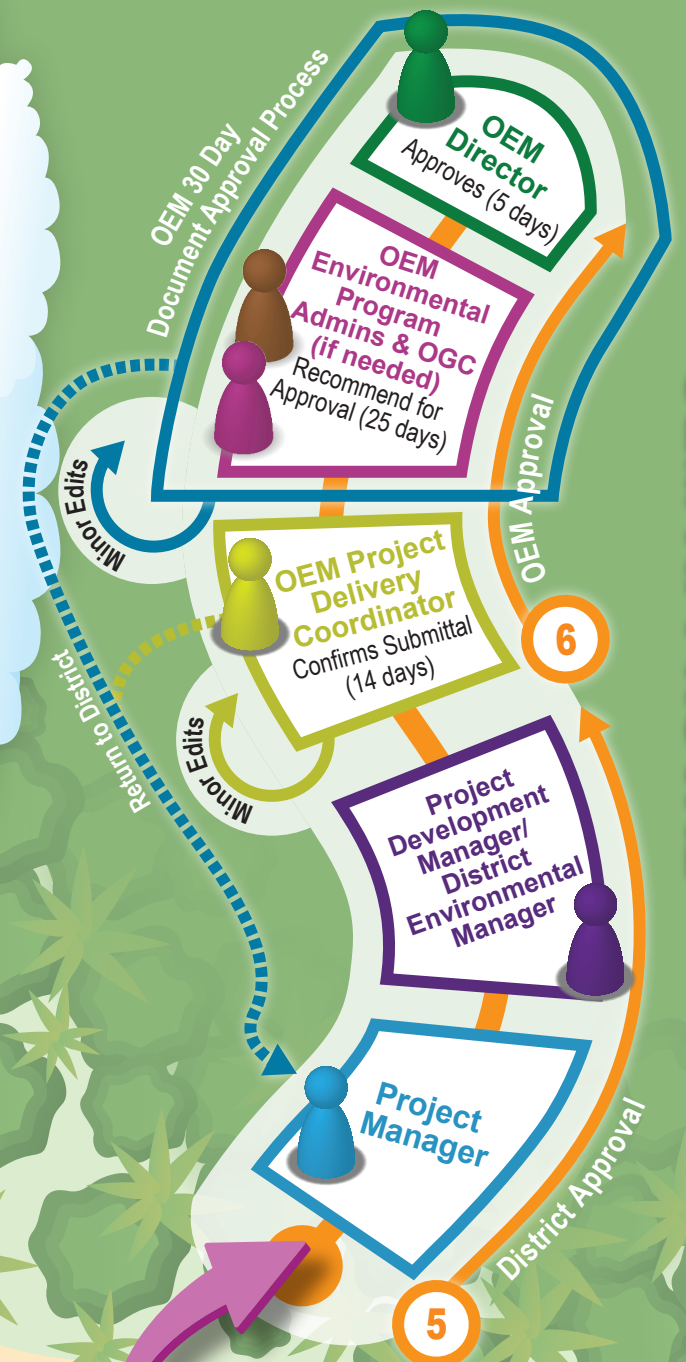


Environmental Document Review Process

- OEM Director**
 •Review •Approve
Signature appears on the cover
- Office of General Counsel (OGC)**
 •Legal Review •Determine Legal Sufficiency (Individual Section 4(f))
 •Recommend for approval
- OEM Administrators**
 •Review •Recommend for approval
- OEM Project Delivery Coordinators (PDCs)**
 •Review •Confirm Submittal •Completes Initial OEM Review
 •Comment Resolution •Recommend for approval •Include SMEs
- Project Development Manager (PDM)**
 •Review •Certify •Submit to OEM
- District Environmental Manager (DEM)**
 •Create or edit any document in District
 •Assign editors and reviewers •Review •Certify •Submit to OEM
- Project Manager (PM)**
 •Create or edit •Assign editors & reviewers •Review •Submit to DEM & PDM
- Lead Reviewer (optional)**
 •Review •Edit •Consolidate reviews •Send comments to editors •Submit to the PM
- Reviewer(s) (optional)**
 •Review •Submit comments to the Lead Reviewer
- Project Editors**
 •Create •Edit assigned sections •Assign editors & reviewers •Send for review

Team Assignments
 Editors, Reviewers, Lead Reviewers, and Project Managers are identified in SWEPT when the Type 2 CE document is set up. Other assignments are automatic based on a person's position within the department.

OEM APPROVAL



INITIAL (ERC) REVIEW

May Return Document for Edits and Resubmittal

Return to District

OEM 30 Day Document Approval Process

Minor Edits

Return to District

Minor Edits

Return to District

Minor Edits

Return to District

Minor Edits

Return to District

Minor Edits

Return to District

Minor Edits

Return to District

Minor Edits

Return to District