



How to Prepare a SEIR in SWEPT

October 21, 2020

State Environmental Impact Report

SR 64 AT LORRAINE ROAD

196022-6-21-01

STATUS	
Section	Status
Project Information	In Progress
Planning Consistency	Not Started
Social and Economic	Not Started
Cultural Resources	Not Started
Natural Resources	Not Started
Physical	Not Started
Permits	Not Started
Engineering Analysis Support	Not Started
Commitments Summary	Not Started
FDOT Selected Alternative	Not Started
Public Involvement	Not Started
Project Message	Not Started

Status

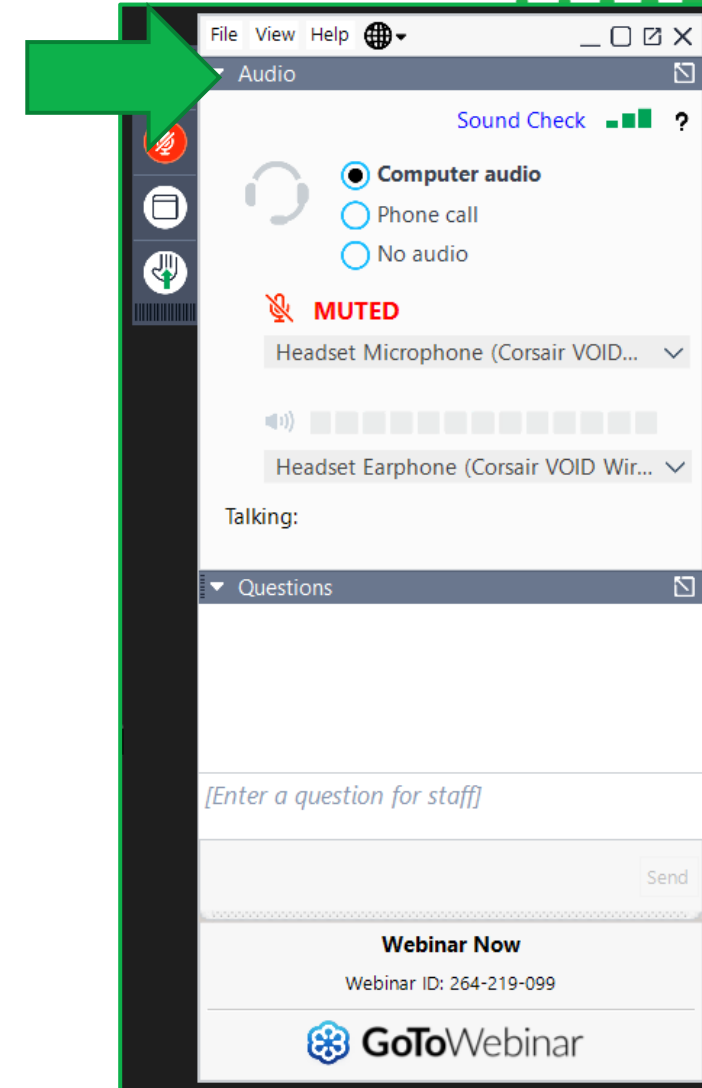
- [Project Information](#)
- [Planning Consistency](#)
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- [Physical](#)
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- [Engineering Analysis](#)
- [Commitments Summary](#)
- [FDOT Selected Alternative](#)
- [Public Involvement](#)
- [Technical Materials](#)
- [Attachments](#)
- [Send for Review](#)

Save Draft



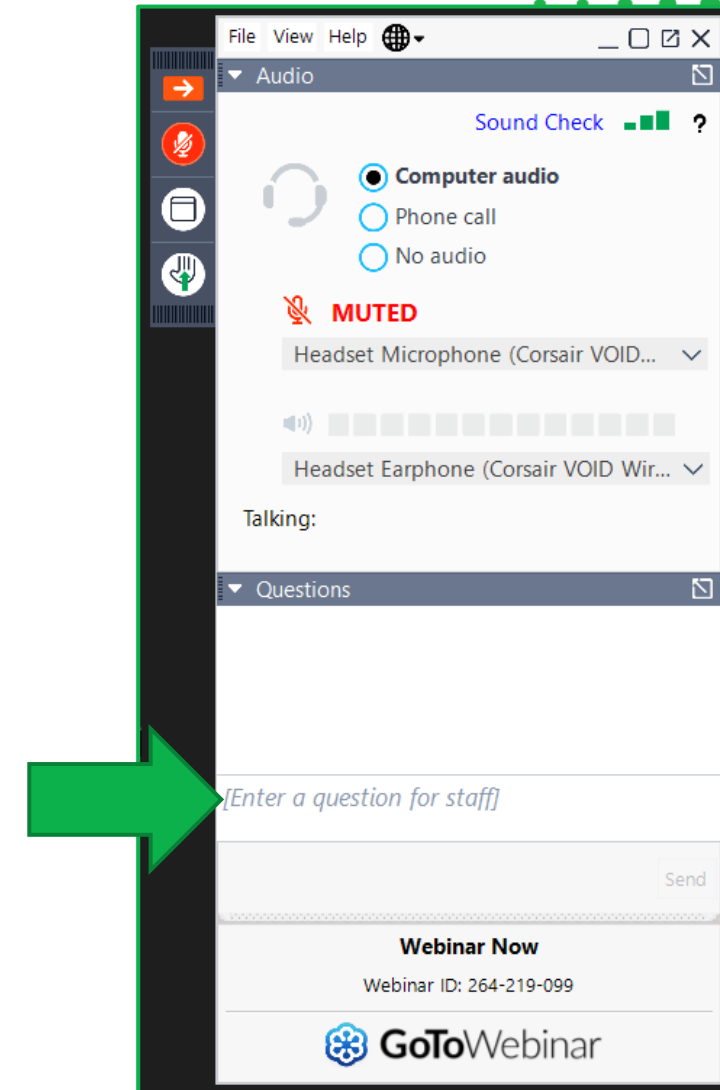
Sound Check!

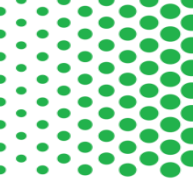
- If you can't hear me, try the following (in this order):
 1. Go to Audio settings and make sure the correct device is selected
 2. If it is correct, try toggling to another option and back again
 3. If that doesn't work, try changing to Phone call, and use your phone for the audio
- If it still doesn't work, send us a chat and one of the organizers will try to help you troubleshoot



Logistics

- Attendees are automatically muted throughout the webinar.
- Please submit any questions via the questions dialog tool.
- Questions may be answered within the dialog box or may be addressed at the end of the presentation.
- Webinar is being recorded
- The recording, SWEPT demonstration videos, and PowerPoint presentation will be available on the OEM website.





Using SWEPT's State Environmental Impact Report Tool



SEIR WORKFLOW



PREPARING



REVIEWING



APPROVING

Additional Training Resources

PD&E Manual

<https://www.fdot.gov/environment/pubs/pdeman/pdeman-current>

FDOT Florida Department of TRANSPORTATION
Improve Safety, Enhance Mobility, Inspire Innovation

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Office of Environmental Management

Office of Environmental Management / OEM Resources / PD&E Manual

PD&E Manual

Project Development and Environment Manual (PD&E Manual) Effective July 1, 2020

Pursuant to **23 United States Code (U.S.C.) 327** and the implementing **Memorandum of Understanding (MOU)** executed on December 14, 2016, the FDOT has assumed and Federal Highway Administration (FHWA) has assigned its responsibilities under the **National Environmental Policy Act (NEPA)** for highway projects on the State Highway System (SHS) and Local Agency Program (LAP) projects off the SHS (**NEPA** Assignment). In general, FDOT's assumption includes all highway projects in Florida which source of federal funding comes from FHWA or which constitute a federal action through FHWA. **NEPA** Assignment includes responsibilities for environmental review, interagency consultation and other activities pertaining to the review or approval of **NEPA** actions. Consistent with law and the MOU, FDOT will be the Lead Federal Agency for highway projects with approval authority resting in the Office of Environmental Management (OEM).

The process outlined in the **Project Development and Environment (PD&E) Manual** is the Florida Department of Transportation's (FDOT's) procedure for complying with the **National Environmental Policy Act (NEPA) of 1969, Title 4, U.S.C. section 4321, et seq.**, and the MOU mentioned above and describes FDOT's environmental review process.

To stay up-to-date on PD&E Manual updates and **training opportunities**, create an account on our **FDOT Contact Mailer** and select **Environmental Management** and **Environmental Publications** and **Updates** under the **Publications Interest**. As training opportunities are available, we will send email notifications out through contact mailer. Existing PD&E Manual training materials are found on our **training website**.

Published July 1, 2020 **NEW June 2020: 2020 Manual (PPT)**

Part 1: Processes and Documentation

Part 1: Processes and Documentation

Chapter Table of Contents

- 1: Introduction
- 2: Class of Action Determination for Federal Projects (CBT)
- 3: Preliminary Environmental Discussion and Advance Notification (CBT)
- 4: Project Development Process (Webinar)
- 5: Type 2 Categorical Exclusion (CBT)
- 6: Environmental Assessment (CBT)
- 7: Finding of No Significant Impact (FONSI) (CBT)
- 8: Draft Environmental Impact Statement (DEIS) (CBT)
- 9: Final Environmental Impact Statement (FEIS) (CBT)
- 10: State, Local, or Privately Funded Project Delivery
- 11: Public Involvement (Web Page)
- 12: Environmental Permits (Handbook)
- 13: Re-evaluations
- 14: Transit Project Delivery (CBT)
- 15: Project File and Records Management (CBT)

Part 2: Topics and Analysis

Chapter Table of Contents

- 1: Project Description and Purpose and Need (PPT)
- 2: Traffic Analysis
- 3: Engineering Analysis (Training)
- 4: Sociocultural Effects Evaluation (Web Page) (Video)
- 5: Aesthetic Effects (CBT)
- 6: Farmland (CBT)
- 7: Section 4(f) Resources (webinar) (SWEPT Forms)
- 8: Archaeological and Historical Resources (webinar)
- 9: Wetlands and Other Surface Waters (webinar)
- 10: HOLD
- 11: Water Resources (webinar)
- 12: Wild and Scenic Rivers
- 13: Floodplains (webinar)
- 14: Coastal Zone Consistency (WBT)
- 15: Coastal Barrier Resources

- PD&E Manual (2010)
- PD&E Manual (2017)
- PD&E Manual (2019)
- OEM Bulletins and Memorandums

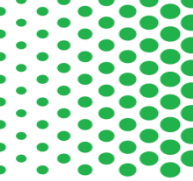
CBT = Web Based training that cover the topic and tests are provided the learner reviewing the material. CBTs can be accessed by both FDOT and non-FDOT staff. FDOT staff should follow the links to Learning Curve to ensure they receive credit in the Department Learning Management System.

- Supporting Resources:**
- Overall Approval Process
 - Type 2 CE Approval Process
 - Preparing for USEPA eNEPA Submittals
 - Processing Limitation on Claims Notices
 - ...



Additional Training Resources

SEIR-focused Environmental Training



Videos from Environmental Training Provided to Florida's Turnpike Enterprise

<https://www.fdot.gov/environment/sched/standalone.shtm/FTE-August2020.shtm>



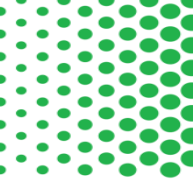
The screenshot shows the Florida Department of Transportation (FDOT) website. The header includes the FDOT logo, the text "Florida Department of TRANSPORTATION", and the tagline "Improve Safety, Enhance Mobility, Inspire Innovation". There are navigation links for Home, About FDOT, Careers, Contact Us, Maps & Data, Offices, Performance, and Projects. A search bar is also present.

The main content area is titled "Office of Environmental Management" and "Environmental Training for Florida's Turnpike Enterprise". It lists training sessions for August 25, 2020, with columns for "Links" and "Presenters".

Day 1 - August 25, 2020	Links	Presenters
Opening Introduction, purpose, expectations, office overview, NEPA assignment	Agenda PPT Video	Pete McGilvray Paul Satchfield Jason Watts
Efficient Transportation Decision Making (ETDM) ETDM Overview Turnpike-specific ETDM Tasks	PPT Video	Pete McGilvray Ruth Roaza
Project Development and Environment (PD&E) Process Overview of Overall Process Part 1, Chapter 4 – Project Development Part 2, Chapter 1 – Purpose and Need	PPT Video PPT Video	Maria Overton
Part 1, Chapter 10 – NMSA and SEIR Part 1, Chapter 15 – Records Retention and Project File	PPT Video	
PD&E Topic Details Part 2, Chapter 2 – Traffic Part 2, Chapter 2 – Engineering		



SEIR Workflow

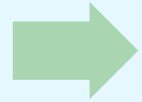


Project-specific team assignments

District or Turnpike-wide assignments

Editor

- Create/edit
- Send for review



Project Manager

- Create/edit
- Review
- Send for approval or return with comment



DEM & PDE*

- Review
- Recommend for approval or return with comments
- May delegate



SEIR Approver

- Review
 - Approve or return with comments
 - May delegate
- Upon approval, digital signature stamp appears on cover*

**District Environmental Manager & District Project Development Engineer*

Demonstration

State Environmental Impact Report

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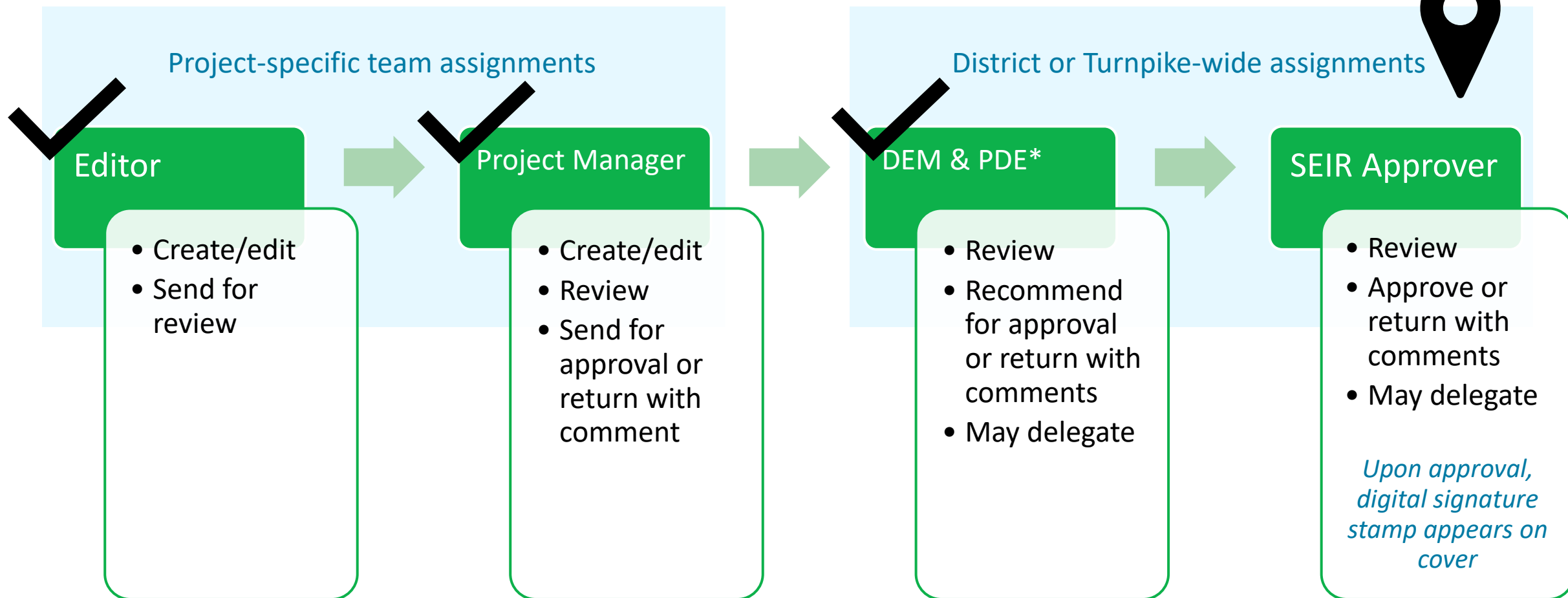
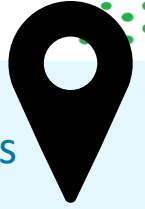
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Preparing and Reviewing the SEIR

SEIR Workflow

We are here



*District Environmental Manager & District Project Development Engineer

Demonstration

Home> Final Environmental Document Approval

StateWide Environmental Project Tracker

Final Approval

FM Number: [201210-1-22-01](#)

Project Name: Test Project

District: FDOT District 1

County: Polk County

Project Description: SR 400 (I-4) from west of SR 25/US 27 to west of CR 532 (Polk/Osceola county Line). The project involves revising the original design concept showing 6 General Use Lanes (GUL) + 4 Special Use Lanes (SUL) for High Occupancy Vehicles (HOV) from west of SR 25/US 27 to west of CR 532 (Polk/Osceola County Line, as recommended in the FONSI for SR 400 (I-4) from West of Memorial Boulevard (SR 546) to the Polk/Osceola County Line (FPN 201210-1, December 1998), to the current proposed design of 6 general use and 4 express lanes (EL). The express lanes are tolled lanes and will extend the full length of the project.

Class of Action: SEIR

ETDM #:

FAP Number: 0041-130-4

Note: Choose a link below to view the Environmental Document

[View PDF](#) | [View Form](#)

Approval

Approved

Not Approved

Return for more information

Comments

Submit

SEIR Approver

Let's look at a draft SEIR PDF

STATE ENVIRONMENTAL IMPACT REPORT

Florida Department of Transportation

SR 50 FROM SR 25 US 27 TO ORANGE CO LINE

District: FDOT District 5

County: Lake County

ETDM Number: N/A

Financial Management Number: 238429-1-21-01

Project Manager: Kathleen Enot

This project has been developed without regard to race, color, national origin, age, sex, religion, disability, or family status.

The final SEIR reflects consideration of the PD&E Study and the public hearing.

District Secretary or Designee

Date:

Questions?

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For More Information

Project-Specific Guidance OEM Project Development Coordinators/Engineers

**SWEPT Assistance
OEM Help Desk**
(850) 414-5339
swept@fla-etat.org

Ruth Roaza
(850)414-4620
Ruth.Roaza@dot.state.fl.us

Office of Environmental Management / Staff Directory		
Staff Directory		
Office of Environmental Management		
Office of Environmental Management (OEM Org Chart)		
Employee	Working Title	Telephone
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Sandra Reddick	Office Manager	850-414-5249
Environmental Review and Analysis Section		
Katasha Cornwell	State Environmental Process Administrator	850-414-5260
Brittany Bianco	Project Delivery Coordinator (D3, D5 & FTE)	850-414-5217
Thu-Huong Clark	Project Delivery Coordinator (D5 & D7) & Permit Coordinator	850-414-5327
Roy Jackson	State Cultural Resources Coordinator	850-414-5323
Denise Rach	Project Delivery Coordinator (D3 & D5)	850-414-5250
State Environmental Program Administration Section		
Vacant	State Environmental Program Administrator	850-414-5209
Harrison Garrett	Project Delivery Coordinator (D1, D2 & D6)	850-414-4943
Matthew Marino	Project Delivery Coordinator & Cultural Resources Specialist	850-414-4188
Mike McDaniel	Project Delivery Coordinator (D4 & D6)	850-414-5329
Jonathan Turner	Project Delivery Coordinator (D2 & D1)	850-414-5259
Engineering Review and Analysis Section		
Maria Overton	State Environmental Development Engineer (D3, D4, D6)	850-414-5269
Mike Pennington	Project Development Engineer (D5, D7 & FTE)	850-414-5320
Engy Samaan	Project Development Engineering Specialist (D1 & D2)	850-414-4804
Vacant	Project Development Engineering Specialist	850-414-5226

<https://www.fdot.gov/environment/staff.shtm>

