



# How to Prepare a SEIR in SWEPT

October 21, 2020

## State Environmental Impact Report

SR 64 AT LORRAINE ROAD

196022-6-21-01

STATUS	
Section	Status
<a href="#">Project Information</a>	In Progress
<a href="#">Planning Consistency</a>	Not Started
<a href="#">Social and Economic</a>	Not Started
<a href="#">Cultural Resources</a>	Not Started
<a href="#">Natural Resources</a>	Not Started
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<a href="#">Engineering Analysis Support</a>	Not Started
<a href="#">Commitments Summary</a>	Not Started
<a href="#">FDOT Selected Alternative</a>	Not Started
<a href="#">Public Involvement</a>	Not Started
<a href="#">Project Message</a>	Not Started

### Status

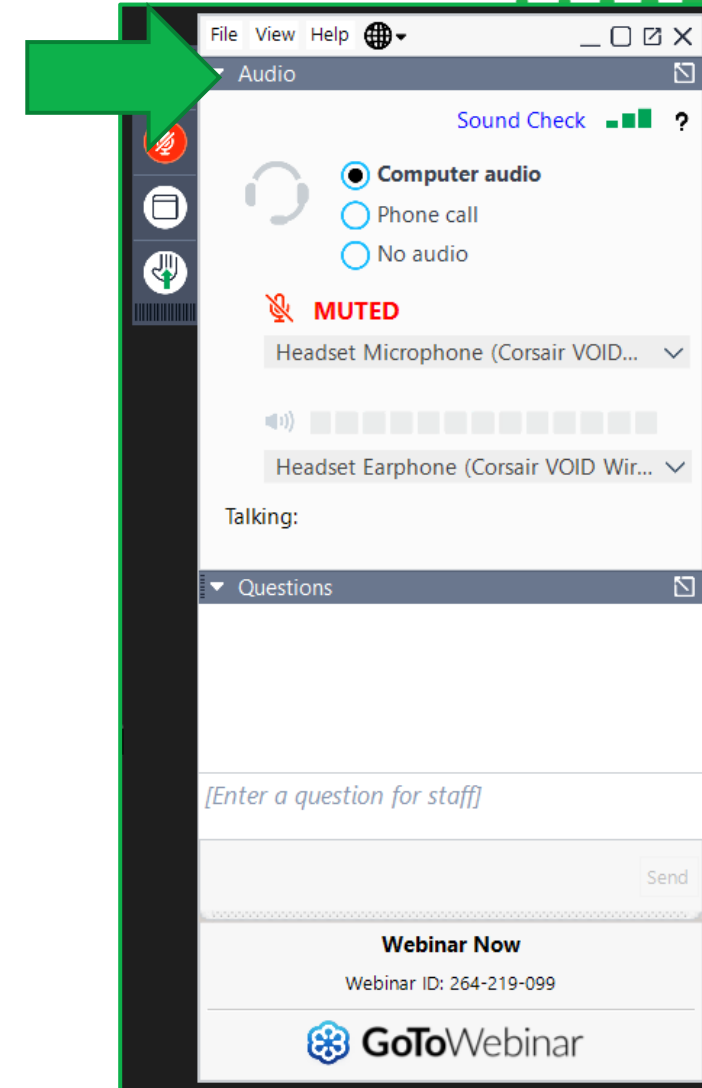
- [Project Information](#)
- [Planning Consistency](#)
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- [Attachments](#)
- [Send for Review](#)

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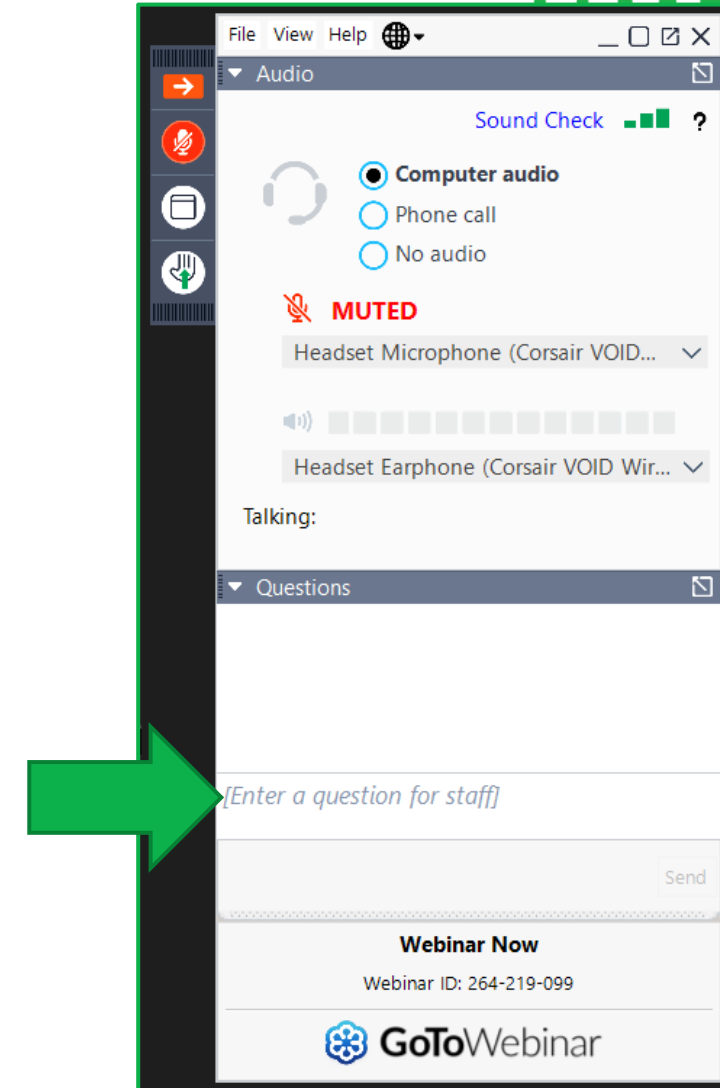
# Sound Check!

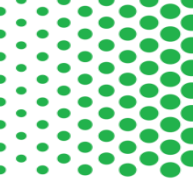
- If you can't hear me, try the following (in this order):
  1. Go to Audio settings and make sure the correct device is selected
  2. If it is correct, try toggling to another option and back again
  3. If that doesn't work, try changing to Phone call, and use your phone for the audio
- If it still doesn't work, send us a chat and one of the organizers will try to help you troubleshoot



# Logistics

- Attendees are automatically muted throughout the webinar.
- Please submit any questions via the questions dialog tool.
- Questions may be answered within the dialog box or may be addressed at the end of the presentation.
- Webinar is being recorded
- The recording, SWEPT demonstration videos, and PowerPoint presentation will be available on the OEM website.





# Using SWEPT's State Environmental Impact Report Tool



SEIR WORKFLOW



PREPARING



REVIEWING



APPROVING

# Additional Training Resources

## PD&E Manual

<https://www.fdot.gov/environment/pubs/pdeman/pdeman-current>

**FDOT** Florida Department of TRANSPORTATION  
Improve Safety, Enhance Mobility, Inspire Innovation

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Office of Environmental Management

Office of Environmental Management / OEM Resources / PD&E Manual

### PD&E Manual

**Project Development and Environment Manual (PD&E Manual) Effective July 1, 2020**

Pursuant to **23 United States Code (U.S.C.) 327** and the implementing **Memorandum of Understanding (MOU)** executed on December 14, 2016, the FDOT has assumed and Federal Highway Administration (FHWA) has assigned its responsibilities under the **National Environmental Policy Act (NEPA)** for highway projects on the State Highway System (SHS) and Local Agency Program (LAP) projects off the SHS (**NEPA** Assignment). In general, FDOT's assumption includes all highway projects in Florida which source of federal funding comes from FHWA or which constitute a federal action through FHWA. **NEPA** Assignment includes responsibilities for environmental review, interagency consultation and other activities pertaining to the review or approval of **NEPA** actions. Consistent with law and the MOU, FDOT will be the Lead Federal Agency for highway projects with approval authority resting in the Office of Environmental Management (OEM).

The process outlined in the **Project Development and Environment (PD&E) Manual** is the Florida Department of Transportation's (FDOT's) procedure for complying with the **National Environmental Policy Act (NEPA) of 1969, Title 4, U.S.C. section 4321, et seq.**, and the MOU mentioned above and describes FDOT's environmental review process.

To stay up-to-date on PD&E Manual updates and **training opportunities**, create an account on our **FDOT Contact Mailer** and select **Environmental Management** and **Environmental Publications** and **Updates** under the **Publications Interest**. As training opportunities are available, we will send email notifications out through contact mailer. Existing PD&E Manual training materials are found on our **training website**.

Published July 1, 2020 **NEW June 2020: 2020 Manual (PPT)**

Part 1: Processes and Documentation

### Part 1: Processes and Documentation

#### Chapter Table of Contents

- 1: Introduction
- 2: Class of Action Determination for Federal Projects (CBT)
- 3: Preliminary Environmental Discussion and Advance Notification (CBT)
- 4: Project Development Process (Webinar)
- 5: Type 2 Categorical Exclusion (CBT)
- 6: Environmental Assessment (CBT)
- 7: Finding of No Significant Impact (FONSI) (CBT)
- 8: Draft Environmental Impact Statement (DEIS) (CBT)
- 9: Final Environmental Impact Statement (FEIS) (CBT)
- 10: State, Local, or Privately Funded Project Delivery
- 11: Public Involvement (Web Page)
- 12: Environmental Permits (Handbook)
- 13: Re-evaluations
- 14: Transit Project Delivery (CBT)
- 15: Project File and Records Management (CBT)

### Part 2: Topics and Analysis

#### Chapter Table of Contents

- 1: Project Description and Purpose and Need (PPT)
- 2: Traffic Analysis
- 3: Engineering Analysis (Training)
- 4: Sociocultural Effects Evaluation (Web Page) (Video)
- 5: Aesthetic Effects (CBT)
- 6: Farmland (CBT)
- 7: Section 4(f) Resources (webinar) (SWEPT Forms)
- 8: Archaeological and Historical Resources (webinar)
- 9: Wetlands and Other Surface Waters (webinar)
- 10: HOLD
- 11: Water Resources (webinar)
- 12: Wild and Scenic Rivers
- 13: Floodplains (webinar)
- 14: Coastal Zone Consistency (WBT)
- 15: Coastal Barrier Resources

- PD&E Manual (2010)
- PD&E Manual (2017)
- PD&E Manual (2019)

OEM Bulletins and Memorandums

CBT = Web Based training that cover the topic and tests are provided the learner reviewing the material. CBTs can be accessed by both FDOT and non-FDOT staff. FDOT staff should follow the links to Learning Curve to ensure they receive credit in the Department Learning Management System.

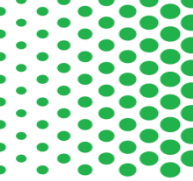
### Supporting Resources:

- Overall Approval Process
- Type 2 CE Approval Process
- Preparing for USEPA eNEPA Submittals
- Processing Limitation on Claims Notices



# Additional Training Resources

## SEIR-focused Environmental Training



## Videos from Environmental Training Provided to Florida's Turnpike Enterprise

<https://www.fdot.gov/environment/sched/standalone.shtm/FTE-August2020.shtm>



The screenshot shows the Florida Department of Transportation (FDOT) website. The header includes the FDOT logo, the text "Florida Department of TRANSPORTATION", and the tagline "Improve Safety, Enhance Mobility, Inspire Innovation". There are links for "E-Updates | FL511 | Site Map | Translate" and a search bar. The navigation menu includes "Home", "About FDOT", "Careers", "Contact Us", "Maps & Data", "Offices", "Performance", and "Projects".

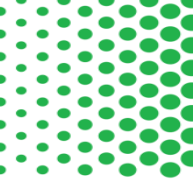
The main content area is titled "Office of Environmental Management" and "Environmental Training for Florida's Turnpike Enterprise". It features a sub-header "Office of Environmental Management Training Program" and a section titled "Environmental Training for Florida's Turnpike Enterprise".

On August 25-26, 2020, OEM provided environmental training to the Florida's Turnpike Enterprise. You can find the session videos and presentations by clicking the links below.

Day 1 - August 25, 2020	Links	Presenters
<b>Opening</b> Introduction, purpose, expectations, office overview, NEPA assignment	<b>Agenda</b> PPT   Video	Pete McGilvray Paul Satchfield Jason Watts
<b>Efficient Transportation Decision Making (ETDM)</b> ETDM Overview Turnpike-specific ETDM Tasks	PPT   Video	Pete McGilvray Ruth Roaza
<b>Project Development and Environment (PD&amp;E) Process</b> <b>Overview of Overall Process</b> Part 1, Chapter 4 – Project Development Part 2, Chapter 1 – Purpose and Need	PPT   Video PPT   Video	Maria Over...
Part 1, Chapter 10 – NMSA and SEIR Part 1, Chapter 15 – Records Retention and Project File	PPT   Video	
<b>PD&amp;E Topic Details</b> Part 2, Chapter 2 – Traffic Part 2, Chapter 2 – Engineering		

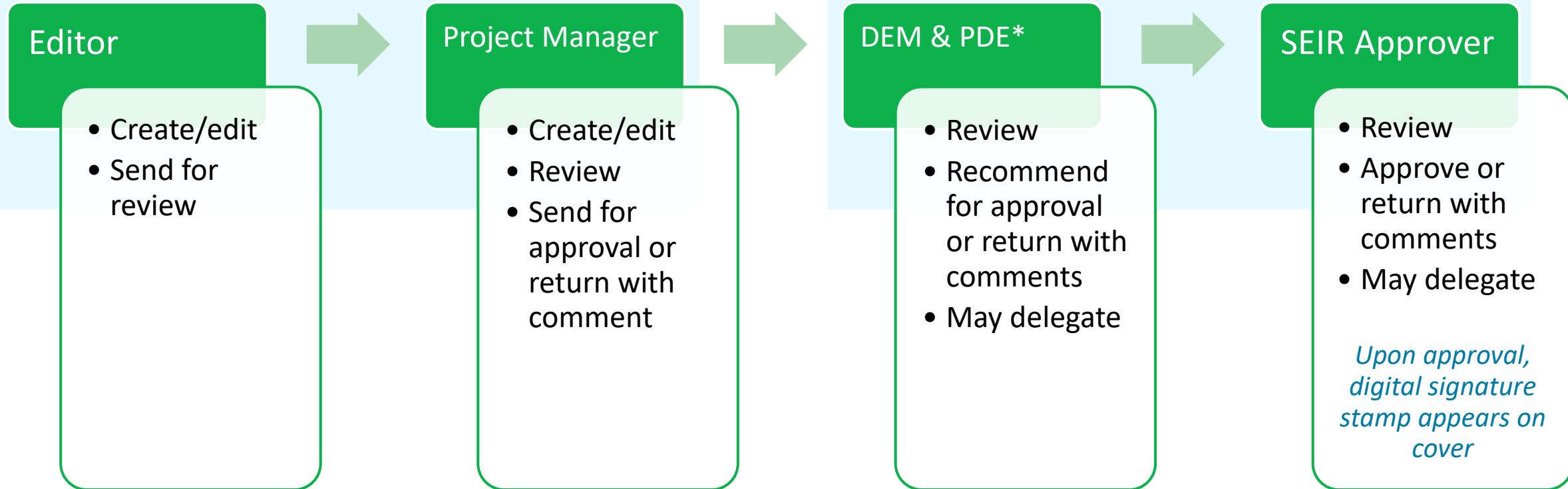


# SEIR Workflow



## Project-specific team assignments

## District or Turnpike-wide assignments



\*District Environmental Manager & District Project Development Engineer

# Demonstration

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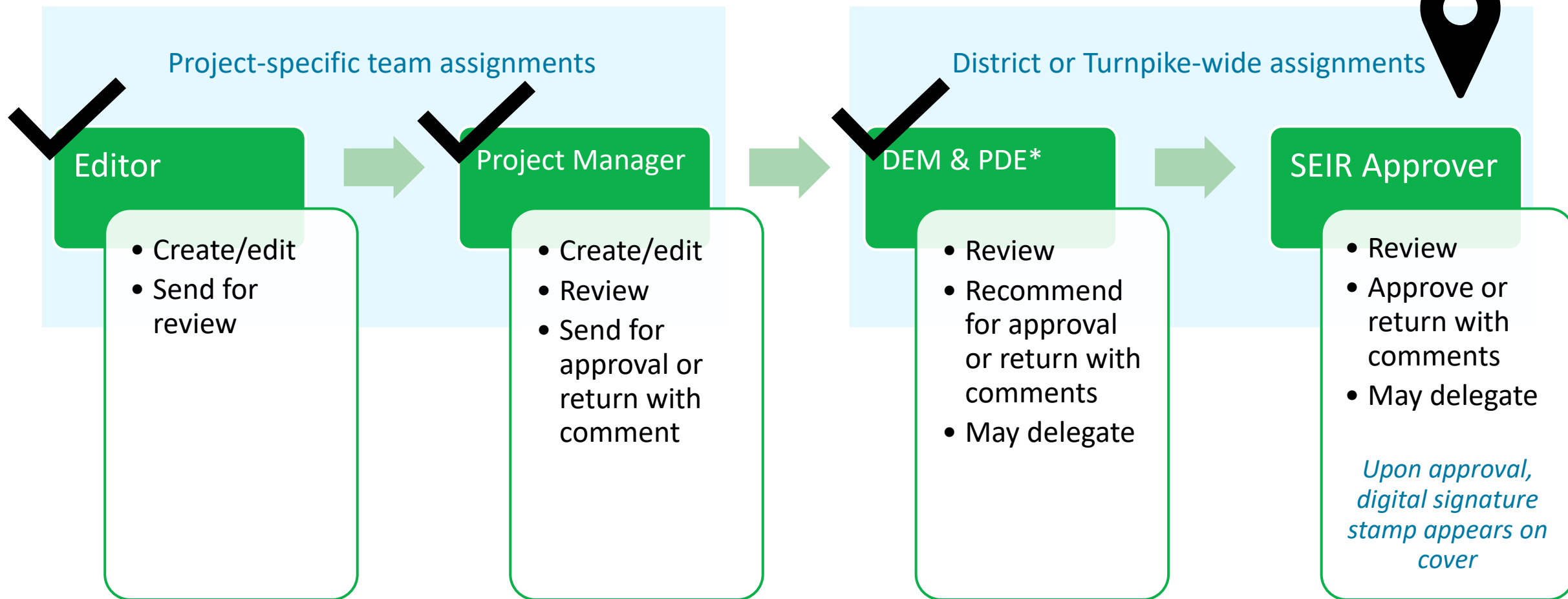
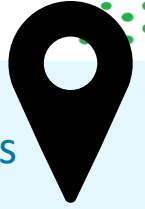
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## Preparing and Reviewing the SEIR



# SEIR Workflow

We are here



\*District Environmental Manager & District Project Development Engineer

# Demonstration

Home> Final Environmental Document Approval

**StateWide Environmental Project Tracker**

### Final Approval

**FM Number:** [201210-1-22-01](#)

**Project Name:** Test Project

**District:** FDOT District 1

**County:** Polk County

**Project Description:** SR 400 (I-4) from west of SR 25/US 27 to west of CR 532 (Polk/Osceola county Line). The project involves revising the original design concept showing 6 General Use Lanes (GUL) + 4 Special Use Lanes (SUL) for High Occupancy Vehicles (HOV) from west of SR 25/US 27 to west of CR 532 (Polk/Osceola County Line, as recommended in the FONSI for SR 400 (I-4) from West of Memorial Boulevard (SR 546) to the Polk/Osceola County Line (FPN 201210-1, December 1998), to the current proposed design of 6 general use and 4 express lanes (EL). The express lanes are tolled lanes and will extend the full length of the project.

**Class of Action:** SEIR

**ETDM #:**

**FAP Number:** 0041-130-4

Note: Choose a link below to view the Environmental Document

[View PDF](#) | [View Form](#)

**Approval**

Approved

Not Approved

Return for more information

**Comments**

Submit

SEIR Approver

# Let's look at a draft SEIR PDF

STATE ENVIRONMENTAL IMPACT REPORT

Florida Department of Transportation

SR 50 FROM SR 25 US 27 TO ORANGE CO LINE

District: FDOT District 5

County: Lake County

ETDM Number: N/A

Financial Management Number: 238429-1-21-01

Project Manager: Kathleen Enot

This project has been developed without regard to race, color, national origin, age, sex, religion, disability, or family status.

The final SEIR reflects consideration of the PD&E Study and the public hearing.

\_\_\_\_\_  
District Secretary or Designee

Date:

# Questions?

## State Environmental Impact Report

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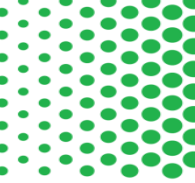
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# For More Information

## Project-Specific Guidance OEM Project Development Coordinators/Engineers

**SWEPT Assistance  
OEM Help Desk**  
(850) 414-5339  
[swept@fla-etat.org](mailto:swept@fla-etat.org)

**Ruth Roaza**  
(850)414-4620  
[Ruth.Roaza@dot.state.fl.us](mailto:Ruth.Roaza@dot.state.fl.us)

Office of Environmental Management / Staff Directory		
Staff Directory		
Office of Environmental Management (OEM Org Chart)		
Employee	Working Title	Telephone
Jason Watts	Director, Office of Environmental Management	850-414-4316
Sandra Reddick	Office Manager	850-414-5249
<b>Environmental Review and Analysis Section</b>		
Katasha Cornwell	State Environmental Process Administrator	850-414-5260
Brittany Bianco	Project Delivery Coordinator (D3, D5 & FTE)	850-414-5217
Thu-Huong Clark	Project Delivery Coordinator (D5 & D7) & Permit Coordinator	850-414-5327
Roy Jackson	State Cultural Resources Coordinator	850-414-5323
Denise Rach	Project Delivery Coordinator (D3 & D5)	850-414-5250
<b>State Environmental Program Administration Section</b>		
Vacant	State Environmental Program Administrator	850-414-5209
Harrison Garrett	Project Delivery Coordinator (D1, D2 & D6)	850-414-4943
Matthew Marino	Project Delivery Coordinator & Cultural Resources Specialist	850-414-4188
Mike McDaniel	Project Delivery Coordinator (D4 & D6)	850-414-5329
Jonathan Turner	Project Delivery Coordinator (D2 & D1)	850-414-5259
<b>Engineering Review and Analysis Section</b>		
Maria Overton	State Environmental Development Engineer (D3, D4, D6)	850-414-5269
Mike Pennington	Project Development Engineer (D5, D7 & FTE)	850-414-5320
Engy Samaan	Project Development Engineering Specialist (D1 & D2)	850-414-4804
Vacant	Project Development Engineering Specialist	850-414-5226

<https://www.fdot.gov/environment/staff.shtm>

