



# SWEPT Overview

Trainer: Dean Rogers

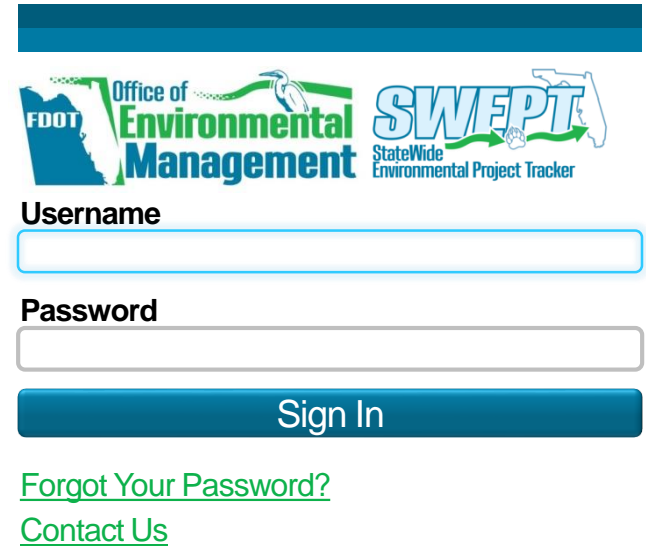
2016



# Key Features

## SWEPT will provide tools to help:

- Track environmental project schedules
- Integrate PD&E Scopes of Service
- Assign and document environmental document reviews
- Provide for consistent and reliable file management and retention
- Support Self-Assessment and FHWA audits of environmental documents
- Report quality and performance management results



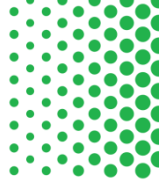
The screenshot shows the login page for the SWEPT system. At the top, there is a blue header bar. Below it, the logos for the Florida Department of Transportation (FDOT) Office of Environmental Management and the SWEPT StateWide Environmental Project Tracker are displayed. The login form consists of two input fields: 'Username' and 'Password', both with blue borders. Below the password field is a blue 'Sign In' button. At the bottom of the form, there are two green links: 'Forgot Your Password?' and 'Contact Us'.

# SWEPT User Community

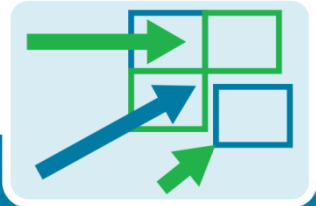
- District Environmental Administrators and Managers
- District PD&E Managers, Project Managers, & Team Members
- OEM District Liaisons, Project Reviewers, & Managers
- OEM Quality Assurance and Quality Control Staff
- OGC Environmental Document Reviewing Attorneys




# SWEPT Components



Project Dashboards



Project Input / Setup



Project Documents



Quality & Performance Management



Team Management

# SWEPT Home Page

Click box to go to module

Home

StateWide Environmental Project Tracker

Search

OEM Office of Environmental Management SWEPT StateWide Environmental Project Tracker

My Alerts

Project Dashboards ▾

Project Input / Setup ▾

Project Documents ▾

Reports ▾

Help ▾

Project Dashboards

Project Input / Setup

Project Documents

Quality & Performance Management

Alerts

You have no alerts at this time.

[See what else is going on in your area](#)

Project Schedule

80% 15% 5%

On Time / Slipping / Behind

Average Months

State Communication

Category	Value
On Time	58.8
Slipping	75.7

Value
0.6
0.7
0.8
0.9
1.0

Menus expand to list more pages



# SWEPT Home Page

Customize user profile

Home StateWide Environmental Project Tracker    

Toggle Menu



   
Office of Environmental Management  
StateWide Environmental Project Tracker

- My Alerts
- Project Dashboards ▾
- Project Input / Setup ▾
- Project Documents ▾
- Reports ▾
- Help ▾

Find tips and videos

Project Dashboards

Project Input / Setup

Project Documents

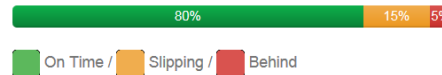
Quality & Performance Management

Search

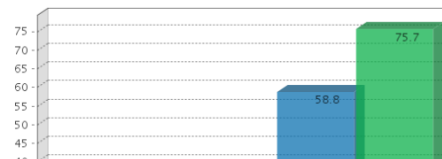
Alerts

You have no alerts at this time.  
[See what else is going on in your area](#)

## Project Schedule



## Average Months



## State Communication



# SWEPT Home Page

Home

## StateWide Environmental Project Tracker

Search

**OEM** Office of Environmental Management  
**SWEPT** StateWide Environmental Project Tracker

My Alerts

- Project Dashboards
- Project Input / Setup
- Project Documents
- Reports
- Help

Links to projects

### My Projects

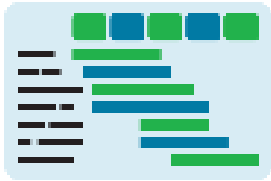
Managing District	FM Number	Project Name↑	COA	County
D3			All	All
D3	<a href="#">218946-5-21-01</a>	QUINCY LOOP SOUTH FROM SR 267 TO SR 10 (US 90) EAST	SEIR	
D3	<a href="#">431684-1-21-01</a>	SR 30 (US 98) ELEVATED ROADWAY E TO W OF TYNDALL AFB ENTRANCE	EA	
D3	<a href="#">409334-1-31-01</a>	SR 30 (US 98) PENSACOLA BAY BRIDGE NO. 480035	EIS	
D3	<a href="#">218764-2-31-01</a>	SR 65 GRAHAM CREEK BRIDGE NO. 490018	Type 1 CE	
D3	<a href="#">217909-9-22-01</a>	SR 77 FROM N OF BLUE LAKE ROAD TO JACKSON CO LINE	EA	
D3	<a href="#">217911-8-61-01</a>	SR 79 OVER WEST BAY BRIDGE NO. 460077	Type 1 CE	
D3	<a href="#">433113-1-21-01</a>	SR 8 (I-10) AT CR 99 BEULAH ROAD	EA	
D3	<a href="#">433113-1-21-01</a>	SR 8 (I-10) AT CR 99 BEULAH ROAD	EA	
D3	<a href="#">433113-1-21-01</a>	SR 8 (I-10) AT CR 99 BEULAH ROAD	EA	
D3	<a href="#">416748-4-21-03</a>	SR 87 PD&E STUDY - EXPANSION	EA	

« 1 2 »

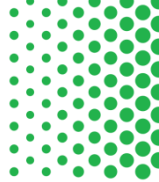
**FDOT** Copyright ©2016 Florida Department of Transportation All Rights Reserved  
For additional information, please e-mail questions or comments to Florida Department of Transportation Office of Environmental Management (OEM) [swept@fla-etat.org](mailto:swept@fla-etat.org) or call 850-414-5334.

Help Desk





# Project Dashboards



Federal SWAT Dashboard ▾

State SWAT Dashboard

Executive Dashboards ▾

District	Fiscal Year	Item / Segment	Item Description	Project Likely Requires New ROW	Estimated Federal COA	Ph I Plans (30%) / Ph II Plans (60%) / SEIR (months)	PD&E Advertisement (PSM 705)	SEIR Start (PSM 709)	Public Hearing (PSM 262)	SEIR Approved (PSM 734)	60% Design Plans (PSM 302)	ROW Cert (PSM 255)	Production Date (PSM 204)	District Notes
1	15/16	<a href="#">196022-5 PSMIPSEE</a>	SR 64 AT RYE ROAD	Yes	Type 2 CE	36 / 61 / 9	11/10/2015 A	12/28/2015 A		10/03/2016		03/29/2017	02/19/2018	Project will overlap PD&E (In-House) and Design
1	13/14	<a href="#">435111-1 PSMIPSEE</a>	SR 951 FROM MANATEE RD TO N OF TOWER RD	Yes	Type 2 CE	36 / 61 / 31	05/27/2014 A	02/09/2015 A	06/14/2017	09/18/2017	01/31/2017	04/20/2022	04/19/2022	(1) - Project began as a standalone PD&E. SWAT approach was applied 5/20/15. Exercised design option with PD&E Consultant. (2) - D1 has set Phase IIR plans as the milestone predecessor to the Public Hearing and SEIR Approval. This ensures a full disciplinary review to minimize re-evaluations. (3) - The ROW and Construction phases are unfunded. The dates will be adjusted should funding become available. - there was a unforeseen change in schedule that has been corrected and the original dates have been repopulated.
2	14/15	<a href="#">435821-1 PSMIPSEE</a>	SR 200 (US 301) AT CRAWFORD ROAD	Yes	Type 2 CE	36 / 61 / 7	01/05/2015 A	06/17/2015 A		01/28/2016 A	10/20/2017	12/09/2022	01/20/2023	ROW is now funded for the project. Design will not proceed beyond 30% design plans. The remaining grant funds will be used to purchase the ROW. NMSA is complete. Timeline determined by developer's construction schedule. Grant from Econ Dev. Office. *A public hearing is not required for this project since it is a NMSA.
2	13/14	<a href="#">436558-1 PSMIPSEE</a>	STARKE RR OVERPASS FROM US 301 TO EAST OF CSX RR	Yes	EA	62 / 92 / 17	02/04/2014 A	06/09/2015 A	06/28/2016 A	11/01/2016	12/04/2017	09/05/2019	12/06/2019	Public Hearing was held June 28th. Project has local support. Wrapping up all the final environmental report and SEIR.
3	15/16	<a href="#">218946-5 PSMIPSEE</a>	QUINCY LOOP SOUTH FROM SR 267 TO SR 10 (US 90) EAST	Yes	EA	62 / 92 / 24	12/07/2015 A	05/20/2016 A	01/25/2018	05/24/2018				218946-4 Feasibility Study Completed Nov. 2015. 218946-5 PD&E funded in FY 2016. Design, Right of Way and Construction are Unfunded.

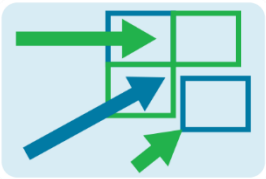




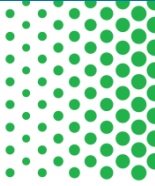
# Poll Question



How often is the SWEPT Dashboard updated?



# Project Input/Setup



## Setup New SWEPT Project

Type 1 CE Checklist

Scope of Services

Basic Project Setup

## Type 1 Categorical Exclusion Checklist

**Financial Management (FM) Number** The Item Number and Item Segment (first two blocks) are required.

 -  -   - 

**Work Program Project Description (Name)** If this description is incorrect, please correct it in the Work Program. Updates will be reflected here within one day.

**Work Mix** If this description is incorrect, please correct it in the Work Program. Updates will be reflected here within one day.

**County Name** If the county name is incorrect, please correct it in the Work Program. Updates will be reflected here within one day.

**Federal-Aid Program (FAP) Number** If this value is incorrect, please correct it in the Work Program. Updates will be reflected here within one day.

**Project Description** Enter a brief description of the proposed scope of work

**CE Activity Type** Select the primary activity type that describes this project and meets the criteria for Categorical Exclusion

(c)

N/A

(d)

N/A

Yes No

1. Will the action cause major adverse impacts on travel patterns, planned growth, land use for the area or access control?

2. Will the action cause adverse impacts to air, noise or water quality?

# Project Setup

Home > Project Input / Setup

## StateWide Environmental Project Tracker

PDF | Print | Excel | Search



### Project Input / Setup

#### Setup New SWEPT Project

Type 1 CE Checklist

Scope of Services

Basic Project Setup

Projects created in SWEPT are *not transferred* to any other database such as the Work Program or PSM. Documents *will* be transferred to EDMS.

[Projects with Incomplete Setups](#)

[Projects Changed in the Last 30 Days](#)

[All Projects](#)

My Alerts

My Inbox

Project Dashboards ▾

Project Input / Setup ▾

Overview

Type 1 Categorical Exclusion Checklist

Project Documents ▾

Reports ▾

Help ▾

### Projects with Incomplete Setups

Managing District	FM Number	COA	Project Name	County	Finish Setup
D6 ▾		All ▾		All ▾	
D6	<a href="#">249820-1-52-01</a>	Type 1 CE	MIAMI-DADE COUNTYWDE SUPPLEMENTAL AGREEMENTS RESURFACING-CONTINGENCY		<a href="#">Finish Setup</a>
D6	<a href="#">420669-1-21-01</a>	Type 2 CE	SR 93/I-75 FROM MIAMI-DADE/BROWARD LINE TO SR 826/PALMETTO EXPY.		<a href="#">Finish Setup</a>

### Projects Changed in the Last 30 Days

Managing District	FM Number	COA	Project Name	County	Edit Project
D6 ▾		All ▾		All ▾	



# Project Setup

## Scope of Service

SR 93/I-75 FROM MIAMI-DADE/BROWARD LINE TO SR 826/PALMETTO EXPY.

Project Setup Wizard—Primary FM Number ✕

---

**FM Number**

420669 - 1 - 2 1 - 01

**ETDM Projects**

6111 - I-75 PD&E Study ✕

**Work Program Project Description (Name)** If this description is incorrect, please correct it in the Work Program. Updates will be reflected here within one day.

SR 93/I-75 FROM MIAMI-DADE/BROWARD LINE TO SR 826/PALMETTO EXPY.

**Class of Action**

Type 2 Categorical Exclusion ▾

[Next](#)

# Scope of Service Tool

Home > Project Input / Setup > Scope of Services



## StateWide Environmental Project Tracker



Search



## Scope of Service

### SR 93/I-75 FROM MIAMI-DADE/BROWARD LINE TO SR 826/PALMETTO EXPY.

- My Alerts
- My Inbox
- Project Dashboards ▾
- Project Input / Setup ▾
  - Overview
  - Type 1 Categorical Exclusion Checklist
- Project Documents ▾
- Reports ▾
- Help ▾

2016  
EXHIBIT A

- [1.0 SCOPE OF SERVICES PURPOSE](#)
- [2.0 PROJECT DESCRIPTION AND OBJECTIVES ▾](#)
- [3.0 PUBLIC INVOLVEMENT ▾](#)
- [4.0 ENGINEERING ANALYSES AND CONSIDERATIONS ▾](#)
- [5.0 ENVIRONMENTAL ANALYSIS AND REPORTS ▾](#)
- [6.0 ENVIRONMENTAL DOCUMENT](#)
- [7.0 METHOD OF COMPENSATION](#)
- [8.0 DESIGN SERVICES \(SEE ANOTHER EXHIBIT FOR SET OF INSTRUCTIONS\)](#)



### SCOPE OF SERVICES FOR PROJECT DEVELOPMENT AND ENVIRONMENT (PD&E) STUDIES SR 93/I-75 FROM MIAMI-DADE/BROWARD LINE TO SR 826/PALMETTO EXPY.

This Scope of Services is an attachment which was incorporated into the agreement between the State of Florida Department of Transportation (hereinafter referred to as the DEPARTMENT or FDOT) and **[Consultant Name]** (hereinafter referred to as the CONSULTANT) relative to the transportation facility described as follows:

**Financial Project ID:** **420669-1-21-01**

**Federal Aid Project No.:**

**County Section No.:** **[County Section Number]**

**Project Description:** Interstate 75 (I-75/SR 93) in Miami-Dade County, is an 8-lane divided principal arterial roadway. The Miami-Dade portion has 4.4 miles of north-south orientation, about 1.0 mile of east-west orientation and has been designated a Florida Strategic Intermodal System (SIS) facility. It is located in the northwest quadrant of Miami-Dade County and runs from the SR-924/Gratigny Pkwy SR-826/Palmetto Expressway interchange west for about 1 mile to NW 138th Street and continues north about 4.4 miles. I-75 is one of five major north-south links through Miami-Dade County. Other major north-south links serving the western portion of the county are

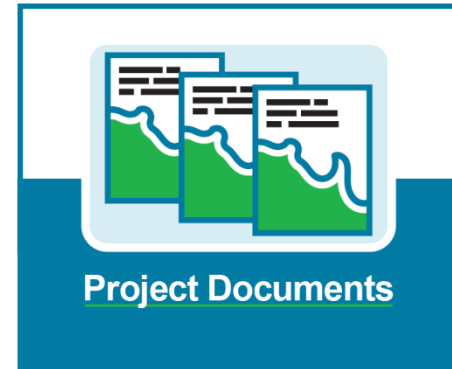


Back to Wizard



# Project Documents

- Provides access to the project file
- Uses consistent format and structure
- Transfers files to EDMS
  - Manages retention
  - Organizes by group and type
  - Accessible to other systems through EDMS
- Supports the Administrative Record
- Supports environmental document review process





## Environmental Document Submittal Form

- My Alerts
- My Inbox
- Project Dashboards -
- Project Input / Setup -
- Project Documents -
- Quality & Performance Management
- Team Management -
- Administration -
- Reports -
- Help -
- Quality & Performance Management
- Team Management -
- Administration -
- Reports -
- Help -

Submittal Type:

Submittal Date: 10/10/2016

Document Type:

District: FDOT District 3

ETDM Number:

FM Number: 217909-4-41-01

Project Title: SR 77 FROM NORTH OF CR 279 TO NORTH OF SUNNY HILLS ENTRANCE

Project Phase:

If other, please specify:

LAP:  Yes  No

LAP Agency:

Anticipated Letting Type:

If other, please specify:

District Project Manager: Daniel Timmons Phone: 999-999-9999

District Environmental Lead: Mattie Diaz Phone: 999-999-9999

Re-evaluation:

Type:  Preliminary Engineering  Right of Way  Design Change  Construction Advertisement

Contents of Submittal (Include a list of the documents and technical reports being submitted.)

Status of Documents (The expectation is that only complete documents will be submitted for review; however, if for some reason that is not the case, provide a brief discussion of any pending issues, consultation, and/or documents.)

List Cooperating Agencies

Document sent to Cooperating Agency:  Yes  No

District Quality Control Completion Date:

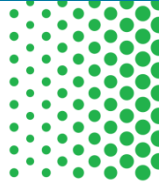


# Poll Question



The SWEPT application stores the official project record in EDMS. True or False?






## Team Management



Project Review Team



Quality Assurance Review Team

# Project Page

Home > Project Page - TEST PROJECT

## StateWide Environmental Project Tracker

PDF | Search



### TEST PROJECT

**FM Numbers**  
432574-2-52-01

**Group Identifiers**  
BDII  
MAJR  
MPO  
PEAO  
SIS  
60DA

**District**  
FDOT District 1

**County**  
Charlotte County

**Project Description**  
Not Available

**Work Mix/Activity Type**  
PEDESTRIAN/WILDLIFE OVERPASS

**Class of Action**  
Type 2 CE

**FAP Number**  
8886-440-A

### Schedule Data

Project schedule information is from a PSM export file dated 10/16/2016 08:42 pm, not a live connection to the PSM database.

ETDM Program	ETDM Program Prelim Sum	ETDM Program Final Sum	PD&E Scope -	PD&E	Type	Planning	District QC of Draft	Type	LDCA	Prepare Env	Prepare for Public

#### District Project Team

Posey, Phillip Editor

#### OEM Reviewers

[Clark, Thu](#) OEM Environmental Analyst

[Cornwell, Katasha](#) Lead Reviewer, OEM Environ

[Hodgson, Martha](#) OEM Engineer

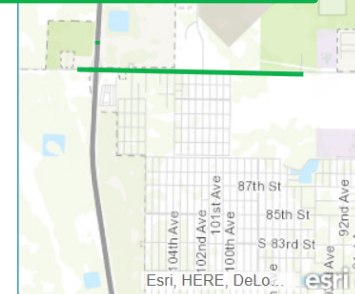
#### OGC Reviewers

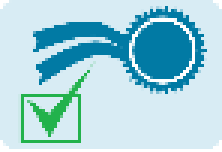
#### Project Contact Details

[Project Contact List](#)

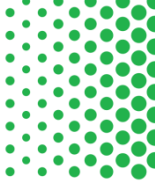
Team Contacts  
(District/OEM/OGC)

District staff or consultants who can edit the project information

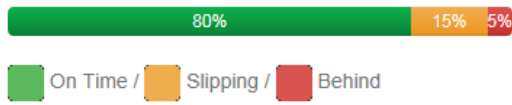




# Quality & Performance Management



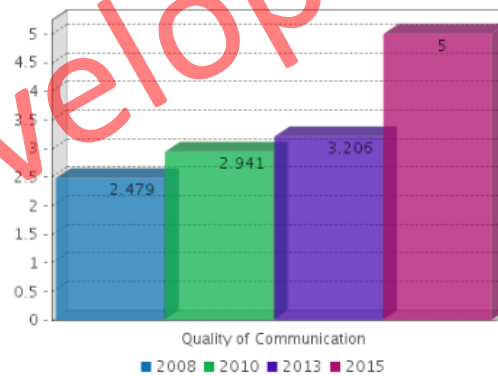
## Project Schedule



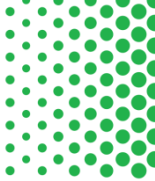
## Average Months



## State Communication



# Standard Reports



Home > Approved Type 1 Categorical Exclusion Report



## StateWide Environmental Project Tracker



## Approved Categorical Exclusion Report

Reporting Period:  to

### Projects With Approved Type 1 CEs

Managing District	FM Number	Project Name	Date	CE Number	Approver
All	<input type="text"/>	<input type="text"/>	<input type="text" value="mm/dd/yyyy"/>	<input type="text"/>	<input type="text"/>
D1	<a href="#">193833-1-52-01</a>	CHARLOTTE MPO IDENTIFIED OPERATIONAL IMPROVEMENTS FUNDING	10/05/2016	(c) (1)	Phillip Posey

### Projects With Approved Type 2 CEs

Managing District	FM Number	Project Name	Date	Approver
All	<input type="text"/>	<input type="text"/>	<input type="text" value="mm/dd/yyyy"/>	<input type="text"/>
D1	<a href="#">435351-1-21-01</a>	ABLE CANAL FROM HARNIS MARSH TO JOEL BOULEVARD		

- My Alerts
- Project Dashboards
- Project Input / Setup
- Project Documents
- Reports**
- Approved Categorical Exclusion Report
- Help

Standard reports to monitor performance



# Phased Implementation Plan

- September

Project Dashboards & Type 1 Categorical Exclusions (CEs)



- November

Type 2 CE, Scope of Service Tool, Basic Project Setup, & OEM Team Management Tools

- December

Project Document Management, Reviews, Approvals (EA and EIS), Reevaluations, Environmental Certifications, Legal Sufficiency, and Administrative Record

- January

Self-Assessment and Audit support



# SWEPT Videos



**FDOT** Florida Department of TRANSPORTATION

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**Office of Environmental Management**

Office of Environmental Management Office / OEM Training  
**OEM Training**

**Office of Environmental Management Training Delivery Plan 2016/2017**

Wednesday, June 1, 2016 1:00pm-5:00pm and Thursday June 2nd, 2016, 8am-4pm	<b>Course Number and Title</b>	BT-19-0042 General Public Involvement Training
	<b>Location</b>	Turnpike Headquarters - Turkey Lake Plaza, Ocoee FL, Auditorium A
	<b>Instructor &amp; Contact</b>	Rusty Ennemoser 850-414-5337
	<b>Description / Target Audience</b>	This 12-hour course is an overview of the general techniques and strategies for designing and implementing Public Involvement Plans and Community Awareness Plans. The target audience includes FDOT and consultant staff in all phases including planning, environment, design, construction, maintenance, and traffic operations with responsibilities related to public involvement and public engagement. The course covers legal and department requirements for public involvement, preparing a plan, identifying stakeholders, outreach tools and techniques, public meeting/hearing logistics, conflict resolution, and documentation.
September 9 – 11, 2015 from 8:00 AM to 5:00 PM - FDOT Central Office (Tallahassee), Swanee Room	<b>Course Number and Title</b>	BT-19-0005 Traffic Noise Analysis
	<b>Location</b>	Multiple Locations (Tallahassee, Tallahassee, Tallahassee) and Environmental Screening
	<b>Instructor &amp; Contact</b>	Mariano Berrios 850-414-5337
	<b>Registration</b>	DOT staff involved in the transportation decision making
On Demand	<b>Course Number and Title</b>	StateWide Environmental Project Tracker (SWEPT): Site Navigation and Overview
	<b>Location</b>	On Demand Video- You view from your your own computer.
	<b>Link to Training</b>	SWEPT - Navigation (requires windows media player)
	<b>Description / Target Audience</b>	FDOT personnel with SWEPT access



<http://www.fdot.gov/environment/sched/train1.shtm>

# Poll Question



SWEPT will be used to



Any Questions?



# SWEPT Contacts



## Office of Environmental Management

Pete McGilvray

[Peter.McGilvray@dot.state.fl.us](mailto:Peter.McGilvray@dot.state.fl.us)

(850) 414-5330

Dean Rogers

[Dean.Rogers@dot.state.fl.us](mailto:Dean.Rogers@dot.state.fl.us)

(850) 414-5348

Help Desk

[swept@fla-etat.org](mailto:swept@fla-etat.org)

(850) 414-5334

