

GUIDANCE FOR PART 1, CHAPTER 13

May 2026

This document provides guidance for the development of re-evaluation project documentation for an approved Type 2 CE, EA with FONSI, EIS, ROD, or any supplemental environmental document. Guidance for Consultative Re-evaluations and a sample Re-evaluation Form are also included.

[Consultative Re-evaluations](#)

[Re-evaluation Form Guidance](#)

[Sample Re-evaluation Form](#)

Consultative Re-evaluations

Consultative Re-evaluations may be appropriate for projects in which changes include:

- a minor shift in alignment
- minor amounts of additional ROW or easements
- entrance or exit ramp improvements
- minor adjustments to project limits
- minor adjustments to ponds or stormwater conveyance
- minor median modifications
- minor changes associated with proposed wetland and habitat restoration activities

Consultative Re-evaluations should be reviewed by the PDC and Lead Engineer prior to District signature.

Re-evaluation Form Guidance

The **Re-evaluation Form** is prepared in SWEPT. Information supporting the Re-evaluation is submitted with the **Re-evaluation Form** and uploaded to the project file in SWEPT. The [Re-evaluation QA/QC Checklist](#) is used as guidance when preparing the **Re-evaluation Form**.

The **Re-evaluation Form** includes the following sections:

Section 1 - General Project Information

This section contains information about the approved Type 2 CE, EA with FONSI, EIS, ROD, or any supplemental environmental document and the segment(s) being advanced. Information provided under this section includes:

- A. **Re-evaluation Type.** Select the appropriate trigger for the Re-evaluation. The options include: ROW, Design Change, and Construction Advertisement. Note that multiple triggers can be selected.
- B. **Original approved Environmental Document.** Include the original approved Environmental Document Type (e.g., Type 2 CE, EA with FONSI, EIS, or SEIS), date of approval, project numbers [e.g., Federal Aid, Financial Management (FM), and Efficient Transportation Decision Making (ETDM)], project name, and project location.
- C. **Prior Re-evaluation(s).** Include information on all prior approved Re-evaluation(s) for all project segments including FM number, what triggered the Re-evaluation (e.g., ROW, Design Change, and Construction Advertisement), District approval date, lead agency approval date if applicable, and brief description of approval. If approval was not required, then the date of consultation must be included. If there was no previous Re-evaluation, make that selection on the form.
- D. **Project or project segment(s) being evaluated.** Include Project/Segment numbers [Federal-aid project number(s), FM number(s)], Project/Segment name, location, identify letting type (i.e., Design Bid Build or Design Build), and funding type (federal, state, or local).

Section 2 - Project Description

This section includes a brief summary of the project description, the PD&E selected/preferred alternative and/or prior Re-evaluation(s). It describes the project segment(s) being evaluated and includes a brief status of other segments.

Section 3 – Changes in Applicable Law or Regulation

This section includes a summary of changes in federal or state laws, rules, regulations, or guidance that require consideration since the date of the original Environmental Document or most recent Re-evaluation. See FDOT's [Re-evaluation Guidance for Section 3 - Changes in Applicable Law or Regulation](#) for a list of regulatory changes and sample text to assist with preparing this section. If changes have occurred, select "YES". Briefly discuss the regulatory change(s) and provide a reference to Section 7, as applicable.

Section 4 - Evaluation of Design Changes

This section includes consideration of design changes that have occurred since approval of the Environmental Document or most recent Re-evaluation. The extent of the design change(s) and modification of impacts on the project area must be documented.

Examples of design changes include, but are not limited to:

1. Changes in typical section
2. Shifts in roadway alignment
3. Changes in ROW needs
4. Changes due to revised design controls and criteria
5. New Design Variations or Design Exceptions
6. Changes in drainage/stormwater requirements, including stormwater pond locations

If no design changes have occurred, select “NO”. If changes have occurred, select “YES”, provide a summary of the changes, and as appropriate, upload supporting documentation.

If an interchange design requires changes to the signed interchange document [*Interchange Modification Report (IMR)*, *Interchange Justification Report (IJR)*, etc.] provide the updated interchange document, or include supporting documentation that no interchange document was required. See the [Interchange Access Request User's Guide](#) for additional guidance.

Section 5 – Public Involvement

This section includes a summary of additional public involvement activities (meetings workshops, hearings) completed since the approval of the Environmental Document or most recent Re-evaluation. If no additional public involvement activities have occurred, select “NO”. If public involvement activities have occurred, select “YES”, provide a summary of the activities, and as appropriate, upload supporting documentation.

Section 6 – Project or Segment(s) Planning Consistency

This section includes information regarding Planning Consistency with the Transportation Improvement Program (TIP), State Transportation Improvement Program (STIP), and Cost Feasible Plan of the Long Range Transportation Plan (CFP LRTP). Planning consistency documentation is required for Re-evaluations conducted for a phase change or to update previous consistency information. For these Re-evaluations, complete the table and include pages from the currently adopted CFP LRTP, TIP and Current STIP as supporting documentation. Documentation that snapshots the Work Program is not adequate documentation to

demonstrate planning consistency. If more than one segment is being advanced for different phases, this distinction must be specified. This table does not need to include phases which have already occurred, unless [Part 2, Chapter 1, Project Description, Purpose and Need, and Planning Consistency](#). Planning consistency documentation is not required for FDOT State Projects.

If project planning consistency is not required for the Re-evaluation, make that selection on the form. The **Re-evaluation Form** will include the following statement:

Planning Consistency is not required for this Re-evaluation.

Section 7 - Evaluation of Changes in Impacts

This section is used to document the evaluation of changes in impacts to affected topics/resources, as well as impacts to new topics/resources, which may have been identified. See applicable chapters in **Part 2** of the [PD&E Manual](#) for guidance on determining impacts to topics/resources. This section is sub-divided into Community Effects, Cultural, Natural, and Physical categories.

If the topic/resource is not present in the project area, the analyst selects “N/A” for not applicable. If no change to topic/resource has occurred, the analyst selects “NO”. If a change has occurred for a given topic/resource, then the analyst selects “YES” and provides a summary of the change(s). If additional agency concurrence letters are obtained, they are attached to the form. Other documentation depicting the proposed changes (e.g., maps, graphs, figures) may be attached to the form. Updated technical reports or survey reports should only be included in the project file and not attached to the document.

For the following topics/resources updates are required as described in the form:

- Mitigation status – provide a status update for protected species and wetland mitigation.
- Highway traffic noise – provide a status update for noise impacts of the segment being advanced.
- Contamination – provide an update on the status of contamination assessment for sites rated “high” or “medium”. Describe changes in involvement with potentially contaminated sites.

Section 8 - Commitment Status

This section provides an update on the status of commitments and any new commitments since approval of the original Environmental Document or most recent Re-evaluation. If there are no existing or new commitments for the project, the analyst selects “NO” in the corresponding boxes. If there are existing or new commitments for the project, the District selects “YES” in the corresponding box(es). New commitments added since the last approval should be listed in this section and added to the **Project Commitment Record (PCR)**. The Districts must review, verify, and update the **PCR** and attach the updated **PCR** to the Re-evaluation. Commitments

must be tracked throughout the project, and satisfied at the appropriate phase of the project per [Procedure No. 650-000-003, Project Commitment Tracking](#) and [Part 2, Chapter 22, Commitments](#).

Section 9 - Status of Permits

This section identifies federal, state, and local permits [not exempt under **Section 335.02(4), Florida Statutes (F.S.)**] required for the project and provides permit status since approval of the Environmental Document or last Re-evaluation. The status of the permit(s) should be commensurate with the phase of the project and what triggered the Re-evaluation. The preparer of the Re-evaluation must coordinate with the District Environmental Permits Coordinator to obtain permit status. Permit Application Numbers or issued Permit Numbers may also be added to this section under the Descriptor Column within the **Re-evaluation Form**. There is also a box to include a comment/explanation if a permit listed in the original Environmental Document is no longer required.

Section 10 - Conclusion

This section contains a statement about the Re-evaluation of the project and confirms the validity of the Environmental Document.

Check the box below:

- The project has been re-evaluated pursuant to 23 CFR § 771.129. The FDOT has determined that no changes to the project affect the original decision. Therefore, the Administrative Action remains valid.

Section 11 – District Review and Approval

This section includes the name and title of the FDOT Preparer with the **NEPA** Assignment standard statement automatically populated:

The environmental review, consultation, and other actions required by applicable federal environmental laws for this project are being, or have been, carried out by the Florida Department of Transportation (FDOT) pursuant to 23 U.S.C. § 327 and a Memorandum of Understanding dated May 26, 2022 and executed by the Federal Highway Administration and FDOT.

It also includes a section to designate whether OEM approval is required. If OEM approval is not required (Consultative Re-evaluation), the analyst selects “NO” and includes the date of OEM consultation. The District approving authority or designee is required to electronically sign the form in SWEPT.

Section 12 - OEM Approval

The District submits the Re-evaluation to OEM, only if OEM approval is required. The Director of OEM (or designee) approves the Re-evaluation by signing the ***Re-evaluation Form*** electronically in SWEPT.

Section 13 – Links to Supporting Documentation

Supporting information such as summaries of reports and documentation of stakeholder coordination should be listed and linked.

Sample Re-Evaluation Form

RE-EVALUATION FORM

1. GENERAL PROJECT INFORMATION

A. Re-evaluation Type(s): (Multiple sections are allowed) _____

Right of Way Phase

Design Change

Construction Advertisement

B. Original approved Environmental Document

Document Type: _____ Date of Approval: _____

Project Numbers: _____
 ETDM (if applicable) Financial Management Federal-Aid

Project Name: _____

Project Location: _____

Project Limits: _____

C. Prior Re-evaluation(s):

Has this project been previously re-evaluated? Yes [] No []

FM Number	Type				Date District Approved	Date Lead Agency Consultation	Date Lead Agency Approved (if applicable)
	PE	DC	ROW	CON			
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
Description of Prior Re-evaluation: (provide a brief detail of re-evaluation changes)							

D. Project or project segment(s) being evaluated

FAP Number	FM Number	Project/Segment Name	Project/Segment Location	Type			Project/Segment Letting Type	Funding
				DC	ROW	CON		
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

2. PROJECT DESCRIPTION

Provide a brief summary of the project description, the PD&E selected/preferred alternative and/or prior Re-evaluation(s). Describe the project segment(s) being advanced and include a brief status of other segments.

3. CHANGES IN APPLICABLE LAW OR REGULATION

Are there changes in federal or state laws, rules, regulations, or guidance that require consideration since the date of the original Environmental Document or subsequent Re-evaluation(s)? Yes [] No []

Describe the changes and as appropriate, upload supporting documentation.

4. EVALUATION OF DESIGN CHANGES

Are there design changes that require consideration for potential significant changes in impacts? Yes [] No []

Describe the changes and, as appropriate, upload supporting documentation. This may include but is not limited to changes in the alignment(s), typical section(s), drainage/stormwater requirements, design control and criteria, or temporary road or bridge.

5. PUBLIC INVOLVEMENT

Were there additional public involvement activities? (*Meetings, workshops, hearings*)

Yes [] No []

Describe public involvement activities and, as appropriate, upload supporting documentation.

6. PROJECT or SEGMENT(S) PLANNING CONSISTENCY

Would only be required as needed: phase change requiring federal funding authorization; or updating previous consistency information.

Planning Consistency is not required for this re-evaluation.

Is Planning Consistency required for this project segment? Yes No

Segment FM Number:

Currently Adopted CFP-LRTP	COMMENTS				
Y/N	<i>(If N, then provide detail on how implementation and fiscal constraint will be achieved)</i>				
Phase	TIP/STIP	Currently Approved	\$	FY	Comments
<i>Identify phase(s) being authorized (e.g., PE, ROW, and/or Construction)</i>	TIP/STIP	Y/N	\$		<i>(If phase completed, make note, otherwise provide comments describing status and activities needed to achieve consistency)</i>

(The appropriate LRTP and TIP/STIP pages must be submitted as supporting documentation.)

7. EVALUATION OF CHANGES IN IMPACTS

a. COMMUNITY EFFECTS

Are there changes in impacts to the social, economic, land use, mobility, and/or aesthetic effects? Yes No N/A

Describe the changes and, as appropriate, upload supporting documentation.

Are there changes in Right of Way needs? Yes No N/A

Provide additional details as appropriate.

Is there a change in anticipated relocation(s)? Yes No

Describe the changes and, as appropriate, upload supporting documentation.

Are there changes in impacts to Prime or Unique Farmlands?

Yes No N/A

Describe the changes and as appropriate, upload supporting documentation.

b. CULTURAL

Are there changes in impacts to cultural resources pursuant to Section 106 of the National Historic Preservation Act (*historic sites/districts and archaeological sites*)?

Yes No N/A

Describe the changes and, as appropriate, upload supporting documentation.

Are there changes in effects to Section 4(f) of the Department of Transportation Act protected resources, recreational areas, or other protected public lands?

Yes No N/A

Describe the changes and, as appropriate, upload supporting documentation.

Are there changes in impacts to lands purchased under Section 6(f) of the Land and Water Conservation Fund Act? Yes No N/A

Describe the changes and, as appropriate, upload supporting documentation.

Are there changes in impacts to recreational areas or protected lands?

Yes No N/A

Describe the changes and, as appropriate, upload supporting documentation. Include a reference to the Section 4(f) section for any previously discussed Section 4(f) resources and focus this discussion on any resources not previously discussed in the Section 4(f) section, such as state-owned, upland conservation lands subject to Acquisition and Restoration Council coordination.

c. NATURAL

Are there changes in impacts to protected species and habitat, wetlands and other surface waters, and/or essential fish habitat? Yes No N/A

Describe the changes, and as appropriate, provide update to mitigation status and upload supporting documentation.

Are there changes in impacts to designated Aquatic Preserves, Coastal Barrier resources, Wild and Scenic Rivers, Nationwide Rivers Inventory Rivers, and/or Outstanding Florida Waters? Yes No N/A

Describe the changes and, as appropriate, upload supporting documentation.

Are there changes in impacts to Floodplains or Water Resources?

Yes No N/A

Describe the changes and, as appropriate, upload supporting documentation.

d. PHYSICAL

Are there changes in Air Quality? Yes [] No [] N/A []

Describe the changes and, as appropriate, upload supporting documentation.

What is the status of Highway Traffic Noise?

Describe the changes and, as appropriate, upload supporting documentation.

What is the status of Contamination?

Provide an update on the status of contamination assessment for sites rated "high" or "medium". Describe the changes in involvement with potentially contaminated sites and as appropriate, upload supporting documentation.

Are there changes in impacts to Utilities and Railroads? Yes [] No [] N/A []

Describe the changes and, as appropriate, upload supporting documentation.

Are there changes in impacts to Navigation? Yes [] No [] N/A []

Describe the changes and, as appropriate, upload supporting documentation.

8. COMMITMENT STATUS

Are there prior commitments from the Environmental Document or previously approved re-evaluation(s)? Yes [] No [] *If yes, attach PCR.*

Are there new commitments? Yes [] No []

List new commitments added since approval of the original Environmental Document or most recent Re-evaluation. (should be contained within the uploaded PCR)

9. STATUS OF PERMITS

Federal Permit(s):

Segment/Descriptor/Status/Date:

- ___ USACE Section 10 or Section 404 Permit
- ___ USACE Section 408
- ___ USCG Bridge Permit

State Permit(s):

Segment/Descriptor/Status/Date:

- DEP or WMD Environmental Resource Permit (ERP) _____
- DEP Coastal Construction Control Line Permit _____
- DEP National Pollutant Discharge Elimination System Permit _____
- FWC Gopher Tortoise Relocation Permit _____
- WMD Right of Way Permits _____

Local Permit(s) if delegated or not exempt under Section 335.02(4), F.S.:

Other Permit(s):

Add comment/explanation if permit listed in original Environmental Document is no longer required.

10. CONCLUSION

Check the box below:

- The project has been re-evaluated pursuant to 23 CFR § 771.129. The FDOT has determined that no changes to the project affect the original decision. Therefore, the Administrative Action remains valid.

11. DISTRICT REVIEW AND APPROVAL

Name and title of FDOT Preparer: _____

The environmental review, consultation, and other actions required by applicable federal environmental laws for this project are being, or have been, carried out by the Florida Department of Transportation (FDOT) pursuant to 23 U.S.C. § 327 and a Memorandum of Understanding dated May 26, 2022 and executed by the Federal Highway Administration and FDOT.

OEM approval required? Yes No (date of consultation)

	/ /
District approving authority or designee	Date

12. OEM APPROVAL

	/ /
Director of the Office of Environmental Management or designee	Date

13. Links to Supporting Documentation