



## Florida Department of Transportation

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### MEMORANDUM

DATE: October 16, 2020

TO: District Planning and Environmental Administrators, District Environmental Managers, and District Environmental Project Development Engineers

FROM:  Jason Watts, Director, Office of Environmental Management

COPIES: Courtney Drummond, P.E., Will Watts, P.E., Directors of Transportation Development

SUBJECT: State Environmental Impact Report and State Environmental Impact Report Re-evaluation Forms in the Statewide Environmental Project Tracker

#### **OFFICE OF ENVIRONMENTAL MANAGEMENT BULLETIN 20-01**

This bulletin provides information on the preparation of the State Environmental Impact Report (SEIR) Form and the State Environmental Impact Report Re-evaluation Form. These forms are currently provided in the FDOT Forms Management System (FMS) as State Environmental Impact Report, Form No. 650-050-43 and State Environmental Impact Report Re-evaluation Form, Form No. 650-050-44. These interactive forms have transitioned to being prepared using the Statewide Environmental Project Tracker (SWEPT), consistent with the preparation of similar forms for federal environmental documents, as well as Non-Major State Actions.

This transition to the interactive forms developed within SWEPT required changes within the SEIR forms which are not currently consistent with the guidelines published in Part 1, Chapter 10 (State, Local, or Privately Funded Project Delivery) of the Project Development and Environment (PD&E) Manual, Topic No. 650-000-001 (July 1, 2020). Guidance in this chapter regarding the new forms in SWEPT will be updated with the next revision of the PD&E Manual. The current forms will be removed from the FMS.

State Environmental Impact Reports that begin after October 22, 2020 (release date), should use the forms in SWEPT. The general content and requirements of developing a State Environmental Impact Reports or State Environmental Impact Report Re-evaluation have not changed.

Training and Quick Guides can be found on SWEPT under the Help menu. On-demand videos are also available directly on the SWEPT SEIR tool and on the OEM website at: <https://www.fdot.gov/environment/sched/track2.shtm>.

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