

Environmental Training for Florida Turnpike Enterprise

SWEPT Overview



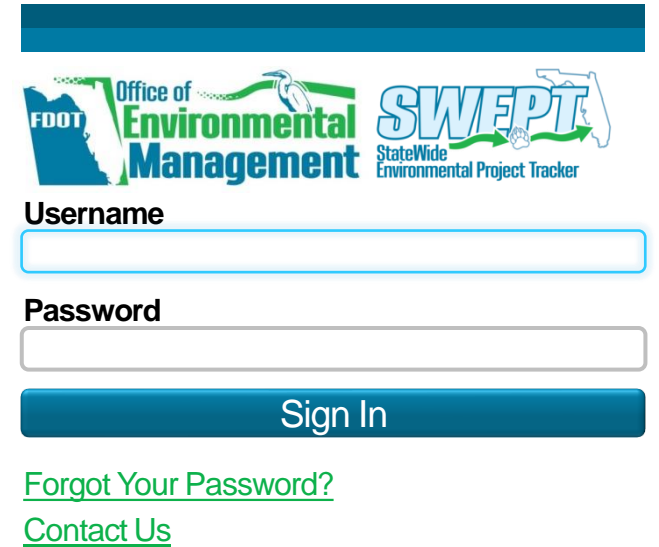
August 2020

The environmental review, consultation, and other actions required by applicable federal environmental laws described in this training are carried out by FDOT pursuant to 23 U.S.C. § 327 and a Memorandum of Understanding dated December 14, 2016 executed by FHWA and FDOT.

Key Features

SWEPT tools support FDOT Environmental Process:

- Preparing PD&E scopes of work
- Tracking project schedules
- Providing easy access to project files
- Assigning and notifying project team members
- Processing environmental documents for approval
- Recording QA/QC results and audit finding



Username

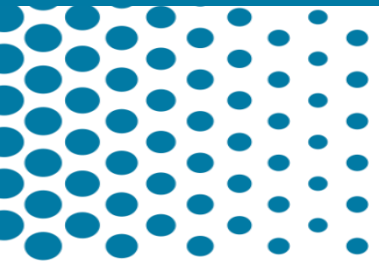
Password

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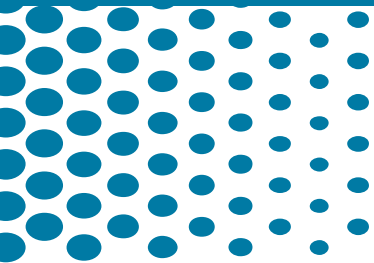
SWEPT Support for Environmental Document Review and Approvals



Overview of Review for Type 1 CEs, NMSA, and SEIR

- **Approvals delegated to Districts**
 - Currently delegated; no change
 - Districts responsible for internal Quality Assurance / Quality Control
 - Review and Approval is **NOT REQUIRED** from OEM; however OEM can provide support as needed
- **Type 1 CEs must be documented and approved in SWEPT**
- **NMSAs and SEIRs may be documented and approved in SWEPT**

SWEPT Overview



SWEPT Components





Project Dashboards

Project Input / Setup

Project Documents

Team Management

Environmental Permits

- My Alerts
- My Inbox
- Project Input / Setup ▾ ← 6
- Project Documents ▾ ← 7
- Projects Needing Approval ▾ ← 8
- Team Management ▾
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- Environmental Permits ▾ ← 11
- Help ▾

Alerts

You have no alerts at this time.

[See what else is going on in your area](#)

My Projects

Show 10 entries

Copy

Managing District	FM Number	Additional Identifier	Project Name	COA	County
All ▾	<input type="text" value="Search ..."/>	<input type="text" value="Search ..."/>	<input type="text" value="Search ..."/>	<input type="text" value="Search ..."/>	<input type="text" value="Search ..."/>
D3	431684-1-22-01		SR 30 (US 98) ELEVATED ROADWAY E TO W OF TYNDALL AFB ENTRANCE	EA	Bay County
D3	220635-2-22-01		SR 20 FROM OKALOOSA COUNTY LINE TO WASHINGTON COUNTY LINE	EA	Walton County
D3	217875-1-32-01		SR 390 ST ANDREWS FROM SR 368 23RD STREET TO SR 77 OHIO AVENUE	Type 2 CE	Bay County
D3	217909-2-22-01		SR 77 FROM BAY COUNTY LINE TO JACKSON COUNTY LINE	EA	Washington County
D3	217838-2-22-01		SR 30A (US 98) PC BEACH PKWY FROM MANDY LN TO CR 3031 THOMAS DRIVE	Type 2 CE	Bay County
D3	433902-1-52-01		VALEE ROAD OVER BLUE CREEK BRIDGE NO. 524107	Type 2 CE	Holmes County
D3	424464-3-22-01		WEST BAY PARKWAY (SR 388) FROM SR 79 TO SR 77	EA	Bay County
D3	433380-1-32-01		SR 12 FROM N CORRY STREET TO SR 63 (US 27)	Type 2 CE	Gadsden County





Welcome to SWEPT!

FDOT's State-Wide Environmental Project Tracker (SWEPT) is an interactive web-based application that supports activities in FDOT's environmental process, such as:

- Documenting PD&E scopes of work
- Tracking project schedules
- Providing easy access to the environmental project file of record
- Assigning and notifying review teams
- Processing environmental documents for certification and approval
- Recording QA/QC results and audit findings

[Home>Help](#)

Breadcrumb Trail

Use the breadcrumb trail at the top left corner of the screen to see the pathway for the page currently showing and where its location is within the website. You can click on the name of a page in the breadcrumb trail to quickly navigate to that page.



My Inbox

Ways to access My Inbox:

- Mail icon in top right corner of screen
- Left menu

Your inbox will contain emails about alerts and notifications. Alerts will disappear once resolved, but emails about alerts will remain in your inbox. You can search your inbox by keyword or date.



My Alerts

Ways to access My Alerts:

- List on homepage
- Bell icon in top right corner of screen
- Left menu

Alerts are actions or tasks requiring immediate attention. To view active alerts for anyone in your District, click the **See what else is going on in your area** link. To view action alerts requiring your attention, click an item on the list under **Action** to open a page where you can complete the task.

As **new alert messages** come in, a number indicating the number of alerts you have will appear on the bell icon located in the upper right corner of your screen. Click the bell icon to display the new messages.

To **search** for current and past alerts from the Alerts page:

1. Click **My Alerts** for actions needing your attention or click **My Area** for alerts for all required actions within your jurisdiction.
2. Check the box next to **Search Alert Date for** and then use the drop down box to select a date range.
3. Click **Search**.



Account Settings

[My Alerts](#)
[My Inbox](#)
[Project Input / Setup](#)
[Project Documents](#)
[Projects Needing Approval](#)
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Project Dashboards

Project Input / Setup

Project Documents

Team Management

Environmental Permits

- My Alerts
- My Inbox
- Project Input / Setup ▾
- Project Documents ▾
- Projects Needing Approval ▾
- Team Management ▾
- Testing ▾
- Project Dashboards ▾
- Reports ▾
 - Approved Categorical Exclusion Report
 - Project Approvals Report
- Environmental Permits ▾
- Help ▾

Alerts

You have no alerts at this time.

[See what else is going on in your area](#)

How to Find Project Records

- Projects Needing Approval
- Search Tool
- Standard Reports
- My Projects List

My Projects

Show 10 entries

Managing District	FM Number	Additional Identifier	Project Name	COA	County
All ▾	<input type="text" value="Search ..."/>	<input type="text" value="Search ..."/>	<input type="text" value="Search ..."/>	<input type="text" value="Search ..."/>	<input type="text" value="Search ..."/>
D3	431684-1-22-01		SR 30 (US 98) ELEVATED ROADWAY E TO W OF TYNDALL AFB ENTRANCE	EA	Bay County
D3	220635-2-22-01		SR 20 FROM OKALOOSA COUNTY LINE TO WASHINGTON COUNTY LINE	EA	Walton County
D3	217875-1-32-01		SR 390 ST ANDREWS FROM SR 368 23RD STREET TO SR 77 OHIO AVENUE	Type 2 CE	Bay County
D3	217909-2-22-01		SR 77 FROM BAY COUNTY LINE TO JACKSON COUNTY LINE	EA	Washington County
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D3	424464-3-22-01		WEST BAY PARKWAY (SR 388) FROM SR 79 TO SR 77	EA	Bay County
D3	433380-1-32-01		SR 12 FROM N CORRY STREET TO SR 63 (US 27)	Type 2 CE	Gadsden County
D3	440300-3-22-01		SR 389 EAST AVE FROM SR 30 (US 98B) 5TH ST TO S OF CR 2337 SHERMAN AVE	Type 2 CE	Bay County
D3	409334-1-22-01		SR 30 (US 98) PENSACOLA BAY BRIDGE NO. 480035	EA	Escambia County

Showing 1 to 10 of 150 entries

SR 45 (US 41) FROM RINGLING BLVD TO MAIN STREET

FM Number
433225-1-22-01 [ISO TIP/STIP PSEE](#)

Related FM Numbers
Not Available

Additional Identifiers
None

FAP Number
3013-134-P

Group Identifiers

District
FDOT District 1

County
Sarasota County

Project Description
This project proposes roadway and intersection improvements along US 41 from Ringling Boulevard to Main Street, a distance of approximately 0.25 miles. This is one of several improvements identified to enhance access and travel conditions for alternative transportation modes along the US 41 corridor as part of the Connecting Downtown to the

[Show More](#)

Work Mix/Activity Type
PD&E/EMO STUDY

Class of Action
Type 2 CE

ETDM Number
[14113](#) [14258](#)

Local Agency Program (LAP)
No

Cooperating Agencies
None

Participating Agencies
None

Project Website(s)
<http://www.swflroads.com/us41/atmainstreet/index.html>

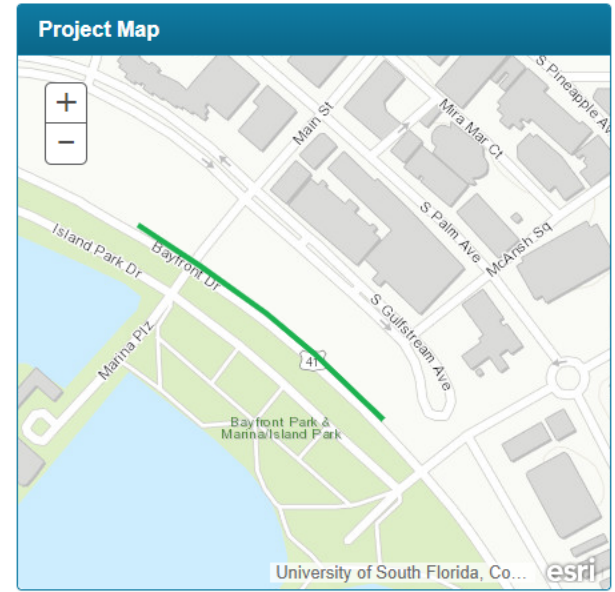
District Project Team
Turley, David C. [Email](#) 863-519-2255 - Project Manager
Connor, Kevin [Email](#) (813) 357-3723 - Editor
Miklus, Brandie [Email](#) 8134024170 - Editor
Peters, Lauren [Email](#) (863) 519-2515 x2515 - Editor

OEM Reviewers [Edit](#)
[Garrett, Harrison](#) [Email](#) (850) 414-4943 OEM Project Delivery Coordinator Lead
[Overton, Maria](#) [Email](#) 850-414-5269 OEM Engineering Lead
[Samaan, Engy M.](#) [Email](#) 8504144804 x8504144804 OEM Engineering Lead
[Marino, Matthew](#) [Email](#) (850) 414-4188 OEM Project Delivery Coordinator Alternate

OGC Reviewers [Edit](#)
None Assigned

Project Contact Details
[Project Contact List](#)

Project Notifications Details
[Project Notifications](#)



SWEPT Project Page

StateWide Environmental Project Tracker

Search

Schedule Data

Project schedule information is from a [PSM](#) export file dated 03/05/2020 12:59 am, not a live connection to the [PSM](#) database.

ETDM Program Screen Start	ETDM Program Prelim Report Pub	ETDM Program Final Report Pub	PD&E Scope - Schedule Complete	AN	PD&E Advertise-ment	Type 2 CE Start	Public Info Meeting	Public Hearing	Planning Consistency Completion	Alt Workshop	Alt Dev Complete	District QC of Draft Env Doc	Type 2 to OEM	LDCA Public Notice	LDCA	Prepare Env Doc Reeval	Prepare for Public Meeting	Prepare for Public Hearing	USFWS Formal Consult Complete	Traffic Analysis/Report	Typical Section Selection	PER	N
05/25/2016 A	04/25/2016 A	05/03/2017 A	09/08/2014 A	02/11/2016 A	09/08/2014 A	03/31/2015 A		01/31/2019 A	02/01/2019 A	12/12/2017 A		10/09/2018 A	02/28/2020	02/28/2020			12/11/2017 A	01/30/2019 A	06/22/2018 A	05/15/2017 A	03/02/2018 A	08/07/2018 A	01/01/2018 A

Is PSM Actual Date on or before Projected Start Time
On time or Early
Behind by less than 2 weeks
More than 2 weeks Behind Schedule

Project Documents

Show all Collapse all Show files

Topic/Document	Actions
<div style="background-color: #d9ead3; padding: 5px; border: 1px solid #ccc;"> <div style="display: flex; justify-content: space-between; align-items: center;"> PD&E Provisions for Work Upload </div> </div>	
<div style="background-color: #d9ead3; padding: 5px; border: 1px solid #ccc;"> <div style="display: flex; justify-content: space-between; align-items: center;"> Scope of Service </div> </div>	
<div style="background-color: #d9ead3; padding: 5px; border: 1px solid #ccc;"> <div style="display: flex; justify-content: space-between; align-items: center;"> Draft Scope of Services </div> </div>	
<div style="background-color: #d9ead3; padding: 5px; border: 1px solid #ccc;"> <div style="display: flex; justify-content: space-between; align-items: center;"> Draft Scope of Services </div> </div>	
<div style="background-color: #d9ead3; padding: 5px; border: 1px solid #ccc;"> <div style="display: flex; justify-content: space-between; align-items: center;"> Planning Upload </div> </div>	
<div style="background-color: #d9ead3; padding: 5px; border: 1px solid #ccc;"> <div style="display: flex; justify-content: space-between; align-items: center;"> Environmental Review Process Upload </div> </div>	
<div style="background-color: #d9ead3; padding: 5px; border: 1px solid #ccc;"> <div style="display: flex; justify-content: space-between; align-items: center;"> Type 2 Categorical Exclusion Determination Form </div> </div>	
<div style="background-color: #d9ead3; padding: 5px; border: 1px solid #ccc;"> <div style="display: flex; justify-content: space-between; align-items: center;"> Approved Type 2 CE Form Edit </div> </div>	
<div style="background-color: #d9ead3; padding: 5px; border: 1px solid #ccc;"> <div style="display: flex; justify-content: space-between; align-items: center;"> 43322512201-CE2-D1-ApprovedType2CEDeterminationReport_SR_45_(US_-2019-1218.pdf) EDMS Document 9504120 </div> </div>	
<div style="background-color: #d9ead3; padding: 5px; border: 1px solid #ccc;"> <div style="display: flex; justify-content: space-between; align-items: center;"> Supporting Documents (33) </div> </div>	
<div style="background-color: #d9ead3; padding: 5px; border: 1px solid #ccc;"> <div style="display: flex; justify-content: space-between; align-items: center;"> Project Location Map </div> </div>	
<div style="background-color: #d9ead3; padding: 5px; border: 1px solid #ccc;"> <div style="display: flex; justify-content: space-between; align-items: center;"> 43322512201-CE2-D1-433225-1_Figure_1_Project_Location_Map-2018-0924.pdf EDMS Document 9504126 </div> <div style="display: flex; justify-content: space-between; align-items: center; font-size: small;"> Publication Date Sep 24, 2018 File Size 223.1 KB Upload Date Sep 24, 2018 Modify Delete </div> </div>	
<div style="background-color: #d9ead3; padding: 5px; border: 1px solid #ccc;"> <div style="display: flex; justify-content: space-between; align-items: center;"> Environmental Document Submittal form </div> </div>	

Document Naming Convention

FM#-COA-District-Document_Name-Date

Where:

- FM# = The full work program Financial Management Number (at least item number and item segment, and phase type, phase group and sequence number if provided), with dashes removed.)
- COA = Abbreviated Class of Action: CE1, CE2, SEIR, EA, EIS
- District = Abbreviated district # or FTE for Turnpike: D1, D2,...FTE
- Archive documents in EEDMS
- Document_Name = The original file name, minus extension, with spaces replaced by underscores (or use Document Type and subtype)
- Date = Date the document was created or last modified (or in the case of correspondence, the date when it was sent), formatted YYYY-MMDD




StateWide Environmental Project Tracker




Search




Project Documents

 Show all
  Collapse all
  Show files


Topic/Document

 PD&E Provisions for Work


Upload

 Planning


Upload

 Environmental Review Process


Upload

 Environmental Analysis


Upload

 PD&E Engineering


Upload

 Public Involvement


Upload

 Re-evaluations


Upload

 Agency Coordination

Upload

 Commitments

Upload

 Post-Construction Documents

Upload

Correspondence

Subject	From	To	Date		
City of Sarasota concurrence with Section 4(f) determinations	Thomas Barwin, City of Sarasota City Manager	Lauren Peters, FDOT District One	10/16/2018	Edit	Delete
State Historic Preservation Officer Concurrence	Dr. Timothy Parsons, FDHS/SHPO	Jonathon A. Bennett, FDOT District 1	07/26/2018	Edit	Delete
City of Sarasota concurrence with Section 4(f) Significance	Thomas W. Barwin, City Manager, City of Sarasota	Gwen Pipkin, FDOT D1	10/28/2016	Edit	Delete
Florida Fish and Wildlife Conservation Commission Concurrence Letter	Jennifer Goff, FFWCC	Lauren Peters, FDOT D1	07/05/2018	Edit	Delete
National Marine Fisheries Service Concurrence Letter	David Rydene, NMFS/NOAA	Lauren Peters, FDOT D1	06/22/2018	Edit	Delete

StateWide Environmental Project Tracker



Search



Subject	From	To	Date		
City of Sarasota concurrence with Section 4(f) determinations	Thomas Barwin, City of Sarasota City Manager	Lauren Peters, FDOT District One	10/16/2018	Edit	Delete
State Historic Preservation Officer Concurrence	Dr. Timothy Parsons, FDHS/SHPO	Jonathon A. Bennett, FDOT District 1	07/26/2018	Edit	Delete
City of Sarasota concurrence with Section 4(f) Significance	Thomas W. Barwin, City Manager, City of Sarasota	Gwen Pipkin, FDOT D1	10/28/2016	Edit	Delete
Florida Fish and Wildlife Conservation Commission Concurrence Letter	Jennifer Goff, FFWCC	Lauren Peters, FDOT D1	07/05/2018	Edit	Delete
National Marine Fisheries Service Concurrence Letter	David Rydene, NMFS/NOAA	Lauren Peters, FDOT D1	06/22/2018	Edit	Delete
U.S. Fish and Wildlife Service Concurrence Letter	Roxanna Hinzman, USFWS	Lauren Peters, FDOT District One	06/22/2018	Edit	Delete

CONFIDENTIAL Attorney Work Products

Attorney work products are confidential, exempt from public records, and not included in the project file.

Description	Type
-------------	------

Approval History

Submittal Type	Document Type	Action	Date/Time	Completed By	Role	Comment
Request for Approval	Type 2 CE	Certified	11/22/2019 08:42 AM	Gwen G. Pipkin	District Environmental Manager	
Request for Approval	Type 2 CE	Certified and Submitted	11/22/2019 10:35 AM	Jennifer Marshall	FDOT Project Development Manager	
Request for Approval	Type 2 CE	Minor Edits Requested	11/26/2019 09:44 AM	Matthew Marino	OEM Project Delivery Coordinator Lead	Please see OEM Admin comments in attached PDF.
District QA/QC	Type 2 CE	Minor Edits Complete	12/10/2019 11:15 AM	Kevin Connor	Project Data Entry	Addressed minor edits request from OEM.
Request for Approval	Type 2 CE	Confirmed	12/10/2019 01:38 PM	Matthew Marino	OEM Project Delivery Coordinator Lead	
Request for Approval	Type 2 CE	Recommend for Approval	12/11/2019 02:19 PM	Marjorie Kirby	Environmental Process Administrator	
Request for Approval	Type 2 CE	Recommend for Approval	12/11/2019 02:20 PM	Katasha Cornwell	Environmental Process Administrator	
Request for Approval	Type 2 CE	OEM Approved	12/18/2019 10:17 AM	Jason Watts	OEM Director	

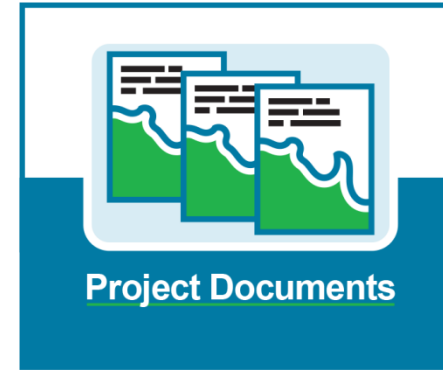


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For additional information, please e-mail questions or comments to Florida Department of Transportation Office of Environmental Management (OEM) swepi@fla-eta.org or call 850-414-5334.

Project Documents

- Provides access to the project file
- Uses consistent format and structure
- Transfers files to EDMS
 - Manages retention
 - Organizes by group and type
 - Accessible to other systems through EDMS
- Supports the Administrative Record
- Supports environmental document review process

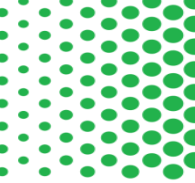


Requesting SWEPT Access

- District Environmental Leadership authorizes accounts via email to help@fla-etat.org
 - FDOT District employees – send an email to **Environmental Administrator, Environmental Manager, or Project Development Manager**
 - Consultant project team members – go through FDOT project manager, who will make requests to District Environmental Leadership
- For each account, include:
 - Name
 - Email address
 - SWEPT roles (s)



SWEPT Contacts



Office of Environmental Management

Pete McGilvray

Peter.McGilvray@dot.state.fl.us

(850) 414-5330

Ruth Roaza

Ruth.Roaza@dot.state.fl.us

(850) 414-4620

OEM Help Desk

help@fla-etat.org

(850) 414-5334

