

ENVIRONMENTAL ASSESSMENT PUBLIC HEARING
FDOT PUBLIC NOTICES WEBSITE SAMPLE



Meeting Title: (Study Name) PD&E Study Public Hearing FPID (Number)

Purpose:

The Florida Department of Transportation (FDOT) invites you to a public hearing for the (study name) Project Development & Environment (PD&E) Study from (project limit) to (project limit) in (location).

Participate in the hearing:

In-Person

Day, Date

Location

Address

Anytime between 5 – 6 p.m. Open House

6 p.m. Formal presentation and comment begins

This will include (description of format).

Virtually

Day, Date

Register in advance: (Registration Link)

6 p.m. Formal presentation and comment begins

This will include (description of format).

This hearing is being conducted to present the preferred alternative and analysis completed to date, as well as to give interested persons an opportunity to express their views concerning the proposed improvements during a 30-day comment period.

The environmental document, along with other relevant documents, are available for public viewing from (date: 21 days prior to first hearing date) to (date: 30 days after newspaper advertisement publication), (year), at (location), (address) and at the FDOT District Office located at (address). They will also be available on the project webpage.

If you are unable to attend the hearing, comments can be provided by (date) through the project webpage or by email or mail to the project manager to be included in the formal hearing record.

Webpage URL

Project Manager Name

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District Address
Project Manager Email

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Any person requiring special accommodations under the Americans with Disabilities Act or requiring translation services (free of charge) should contact ([name](#)), District Title VI Coordinator, at ([phone number](#)), or email at name@dot.state.fl.us at least seven days prior to the public meeting.

The environmental review, consultation, and other actions required by applicable federal environmental laws for this project are being, or have been, carried out by the Florida Department of Transportation (FDOT) pursuant to 23 U.S.C. § 327 and a Memorandum of Understanding dated May 26, 2022 and executed by the Federal Highway Administration and FDOT.

Meeting Type: [Hearing](#)

District: [District Number](#)

Meeting Date: [Hearing Date](#)

Expires: [One day after last event date](#)

Begin Time: [Hearing Start Time](#)

End Time:

Location Name: [Hearing Location \[if virtual, put 'virtual'\]](#)

Street Address: [Meeting Address \[if virtual, put 'virtual'\]](#)

City: [Project City \[fill in for both in person **and** virtual\]](#)

Directions:

Project Website: [Project Website URL](#)

Primary Contact: [Project Manager](#)

Primary Phone: [Project Manager Phone Number](#)

Primary Email: [Project Manager Email](#)

Additional Contact: [Communications Specialist Name](#)

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Additional Phone: [Communications Specialist Phone](#)

Additional Email: [Communications Specialist Email](#)

Program Area: