

ENVIRONMENTAL IMPACT STATEMENT PUBLIC HEARING  
FLORIDA ADMINISTRATIVE REGISTER SAMPLE



This notice has nothing to do with any rule or rulemaking process.

The Florida Department of Transportation, District [Number](#)

Announces a [*Choose 'hearing' in the drop down list*] to which all persons are invited.

DATES AND TIMES: IN PERSON: [Day, Date at 5 p.m.](#), VIRTUAL: [Day, Date at 6 p.m.](#)

PLACE: [Location, Address](#) or [URL Link](#)

GENERAL SUBJECT MATTER TO BE CONSIDERED:

The Florida Department of Transportation (FDOT) invites you to a public hearing for the [\(study name\)](#) Project Development & Environment (PD&E) Study from [\(project limit\)](#) to [\(project limit\)](#) in [\(location\)](#).

Participate in the hearing:

In-Person

[Day, Date](#)

[Location](#)

[Address](#)

[Anytime between 5 – 6 p.m. Open House](#)

[6 p.m. Formal presentation and comment begins](#)

This will include [\(description of format\)](#).

Virtually

[Day, Date](#)

Register in advance: [\(Registration Link\)](#)

[6 p.m. Formal presentation and comment](#)

This will include [\(description of format\)](#).

This hearing is being conducted to present the preferred alternative and analysis completed to date, as well as to give interested persons an opportunity to express their views concerning the proposed improvements during a 45-day comment period.

The environmental document, along with other relevant documents, will be available for public viewing from [\(date: 21 days prior to the first hearing event\)](#) to [\(date: 45 days after Notice of Availability publish date in the Federal Register\)](#), [\(year\)](#), at [\(location\)](#), [\(address\)](#) and at the FDOT District Office located at [\(address\)](#). They will also be available on the project webpage.

If you are unable to attend the hearing, comments can be provided by [\(date\)](#) through the project webpage or by email or mail to the project manager to be included in the formal hearing record.

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Webpage URL

Project Manager Name

District Address

Project Manager Email

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Any person requiring special accommodations under the Americans with Disabilities Act or requiring translation services (free of charge) should contact ([name](#)), District Title VI Coordinator, at ([phone number](#)), or email at [name@dot.state.fl.us](mailto:name@dot.state.fl.us) at least seven days prior to the public meeting.

*The environmental review, consultation, and other actions required by applicable federal environmental laws for this project are being, or have been, carried out by the Florida Department of Transportation (FDOT) pursuant to 23 U.S.C. § 327 and a Memorandum of Understanding dated May 26, 2022 and executed by the Federal Highway Administration and FDOT.*

A copy of the agenda may be obtained by contacting:

[FDOT Project Manager/Representative's information](#)

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 7 days before the workshop/meeting by contacting: [Name, FDOT District Title VI Coordinator by email at name@dot.state.fl.us or by phone at \(phone number\).](#)

If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1(800)955-8771 (TDD) or 1(800)955-8770 (Voice).

If any person decides to appeal any decision made by the Board with respect to any matter considered at this meeting or hearing, he/she will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued. *[Do **NOT** check this box unless there is a 'rule' associated with the meeting or hearing.]*

For more information, you may contact:

[FDOT Project Manager/Representative's information](#)

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Florida Administrative Register can be found at: [www.flrules.org](http://www.flrules.org)

Example of FAR Notice Submittal Page

**Add A NOTICE OF MEETING/WORKSHOP HEARING**

**Notice of Meeting/Workshop Hearing** (Note: 1st 5 fields MUST be completed)

**DEPARTMENT OF TRANSPORTATION**

The  (name of agency)

announces a  to which all persons are invited.

DATE AND TIME

Example: October 31, 2009, 8:00 a.m.

PLACE

GENERAL SUBJECT MATTER TO BE CONSIDERED:

A copy of the agenda may be obtained by contacting:

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For more information, you may contact:

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Under Florida law, E-mail addresses are public records. If you do not want your E-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.