Functional Area – PSM Scheduling

The PSM Scheduling functional area of the Utility Module is view only. PSEE Users cannot update any data in the PSM module. The PSM module displays scheduled and/or actual dates that have been updated in the enterprise Project Scheduling & Management (PSM) system.

Each PSM entry including Activity, Description, Person Responsible, Start Date, Finish Date, Remaining Days, and Total Float. Also shown is the Production Date and Letting date.

The letter "A" displayed in the list, beside the Start Date and Finish Date, indicates that the date is an Actual Date rather than a Scheduled Date.

The following list of PSM Activity Codes are currently configured in PSEE to filter the display showing only Primavera activities beginning with these codes. To see the entire project schedule, view the PSM Scheduling module.

205*****	Phase 56 Encumbrance
113*****	Roadway Plans
126*****	Utility Relocation
204*****	Production Date
228*****	Submit Utility Data
264*****	Utility Contact
265*****	Utility Pre-Design Conf
266*****	Utilities Certified
280*****	Letting Date
283*****	Open Design Build Bid
289*****	LAP Letting
851*****	Utility Depend Time to Prj Mgr

The PSM Scheduling functional area is accessible two ways. The first is at a Project Level which allows the user to view the PSM Scheduling functional area along with all the other functional areas for one specific project. This view is restricted to only internal users. The second is at a System Level which allows the user to view the PSM Scheduling functional area for multiple project at once.

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Project Level Access

All PSM Scheduling entries at this access level are for one specific project. The specific project is identified in the title bar for the Project Info module.

1.	Select	the	Utility	■ View ■ Manage	# Pn	roject Info [222530-3] (Click to expand)		• (91	A MA
	module Module Utility	from Menu. module	the Then will	Addmss Book Commitments Design Approval Requests External Agency Permits Project Fact Shote	dula Manul	littine (CEck to collapse) SM Scheduling (CEick to expand) Plans (CEick to expand) Jillity Work Schedules (CEick to expand) Agreements (CEick to expand)	ē	• (2 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1	Projects
	appear	with	all	Resolution Tracking Utilities Change Requests Collical Schudula	in C	nvolces (Click to expand) JSP Parmits (Click to expand)			± .	
	function collapsed	al d	areas	Cheduling Scheduling Vark Program (Includes Phases) WP Phase 52 WPA Completion Journal	S In E	Subordinations (Click to expand) nternal Contacts (Click to expand) External Contacts (Click to expand)			8 8 1	

2. Click the PSM Scheduling bar to expand.

Utilities (Clic	ck to collapse)										? 7
PSM Scheduli	ing (Click to collapse)										Ŧ
Activity	Description	Responsible	Start Date (A=Actual) +		Finish Date (A=Actual)		Remaining Days	Total	Production Date	Letting Date	
164010000	PREPARE SCOPE OF SERVICES	A.WILLIAMS	1/31/2013	A	4/12/2013	A	Cajo				_
164022000	PD&E FINAL SCOPE COMPLETED	A.WILLIAMS	4/15/2013	A	4/15/2013	A					
Page 1 (Sho	wing Items 1 to 2 of 2) Show per page	10 25 50									
Plans (Clic	k to evnand)										+
rians (circi	k to expand)										2
Utility Work S	chedules (Click to expand)										Ŧ
Agreements	(Click to expand)										±
Invoices (C	lick to expand)										Ŧ
OSP Permits	(Click to expand)										*
Subordination	ns (Click to expand)										±
Internal Conta	acts (Click to expand)										±
External Cont	acts (Click to expand)										±

System Level Access

PSM Scheduling entries at this access level are grouped by functional area and can be for multiple projects. Both Internal and External users have access to this view within the Utility Module, with the exception that External Users can only see those entries for the UAO they are associated too.

1. Select Utilities button from the system toolbar.

DA SHBOARD	PROJECT	SEARCH	MONTHLY SCHEDULE UPDATE	CREATE A PROJECT	MY ASSIGNMENTS	RUN REPORT \$	WPUC PROJECT LIST	UTILITIES	HELP
o =									•

2. The Utility toolbar will appear. Select PSM Scheduling button.

P SM SCHEDULING	PLANS	UTILITY WORK SCHEDULES	AGREEMENTS	INVOICES	OSP PERMITS	SUBORDINATION S	ADDRESS BOOK

3. Click on PSM Scheduling.

PSM PLANS SCHEDULING	UTILITY WORK SCHEDULES	AGREEMENTS	INVOICES	OSP PERMITS	SUBORDINATIONS	ADDRESS BOOK	
PSM Scheduling (Click to collapse)						Ŧ
Search (Click to collapse) Project: District: District: District: District: County: Co	Responsible: Start Date Finish Date Activity ID:	From:	To:	v			·

4. Enter as many or few filter options and click search.

NOTE: If additional searches are needed, click Reset to clear all filters.

5. Result can be exported by clicking Export Results. The export can be in groups up to 500 records.

PSM SCHEDULING	PLANS	UTILITY WORK AGREEMENTS SCHEDULES	INVOICES	OSP PERMIT	s subordinu	ATIONS ADI	DRESS			
PSM Sched	uling (Click to	collapse)								
Search (Click to collapse	*)								Ŧ
Project:	· · · ·	Responsible: j								
District:	District 2	Start Date From:	To:							
County	A8			_						
	ALACHUA	Finish Date From:	10:							
	BAKER	Activity ID:		~						
	CLAY									
	COLUMBIA	*								
Search	Reset									
Result (Click to collapse)								Ŧ
Project	Activity	Description	Responsible	Start Date (A=Actual) +	Finish Date (A=Actual)	Remaining Days	Total Float	Production Date	Letting Date	
210286-8	264030000	Utility Coordination I	J.McCarthy	9/10/2015	11/18/2015	50	1301	04/13/2021		
209642-5	264080000	Utility Coordination I	J.McCarthy	9/10/2015	11/24/2015	54	465	05/07/2018	07/18/2018	
213272-3	264010030	Add Utility Markups	J.McCarthy	9/10/2015	9/23/2015	10	1117			
424026-1	159010000	Submit Utility Data	J.McCarthy	9/10/2015	9/30/2015	15	-395			
427474-2	264030000	Utility Coordination I	J.McCarthy	9/10/2015	11/18/2015	50	40	04/11/2016	06/15/2016	
428491-1	264080000	Utility Coordination I	J.McCarthy	9/10/2015	11/24/2015	54	252	05/11/2017	07/26/2017	
435844-1	264010000	Submittal I to Utilities	J.BAILEY	9/10/2015	9/10/2015	1	107	08/12/2020		
432054-1	113020000	Prepare 60% Structure Plans/MSP's /TSP's	J.BAILEY	9/10/2015	2/24/2016	120	274	04/18/2018	07/02/2018	
432312-1	264080000	Utility Coordination I	J.McCarthy	9/10/2015	11/24/2015	54	20	12/19/2016	02/22/2017	
432314-1	264080000	Utility Coordination I	J.McCarthy	9/10/2015	11/24/2015	54	11	03/20/2017	05/17/2017	
Page 123	45678 50	Go To Go (Showing Items 1 to 10 of	500) Show per pa	ge 10 25 50						From: 1 To: 500 Export Results

6. The export will open as an excel file.

NOTE: The project number in the export are live hyperlinks. By click on the project number, a new PSEE window will open into the project level view.

Q	PROTEC	TED VIEW Be careful-	-files from the Internet can conta	ain viruses. Unless y	ou need	to edit, it's s	afer to stay in Pro	tected Vie	w. En	able Editing				×
A		* I X V	f_X Project											^
2	A	в с	DE	F G	н	1	J	к	L	м	N	0	P	P
1	Project	Project De Activity	Descriptic Responsit Start	Date Finish Dat	Remain	in _l Total Flo	oa Productio L	etting Da	te					
2	210286-8	Utility Coc 264	264 - UTILI J.McCarth 9/10,	/2015 11/18/201	50	1301	1/1/00011							h
3	209642-5	Utility Coc 264	264 - UTILI J.McCarth 9/10,	/2015 11/24/201	54	465	7/18/2018							
4	213272-3	Add Utilit 264	264 - UTILI J.McCarth 9/10,	/2015 9/23/2015	10	1117	1/1/00011							
5	424026-1	Submit Ut 159	159 - COLC J.McCarth 9/10,	/2015 9/30/2015	15	-395	1/1/00011							
6	427474-2	Utility Coc 264	264 - UTILI J.McCarth 9/10	/2015 11/18/201	50	40	6/15/2016							
7	428491-1	Utility Coc 264	264 - UTILI J.McCarth 9/10,	/2015 11/24/201	54	252	7/26/2017							
8	435844-1	Submittal 264	264 - UTILIJ.BAILEY 9/10	/2015 9/10/2015	1	107	1/1/00011							
9	432054-1	Prepare 6(113	113 - ROAIJ.BAILEY 9/10,	/2015 2/24/2016	120	274	7/2/20181							
10	432312-1	Utility Coc 264	264 - UTILI J.McCarth 9/10,	/2015 11/24/201	54	20	2/22/2017							
11	432314-1	Utility Coc 264	264 - UTILI J.McCarth 9/10,	/2015 11/24/201	54	11	5/17/2017							
12	434302-1	Utility Coc 264	264 - UTILI J.McCarth 9/10,	/2015 11/18/201	50	0	10/26/201							
13	435844-1	Prepare P 113	113 - ROAIJ.BAILEY 9/10,	/2015 3/23/2016	140	32	1/1/00011							
14	430542-2	Utility Coc 264	264 - UTILI J.McCarth 9/10,	/2015 11/24/201	54	603	7/29/2020							
15	213001-5	Utility Coc 264	264 - UTILI J.McCarth 9/11,	/2015 11/25/201	54	6175	1/1/00011							
16	209365-2	Utility Coc 264	264 - UTILI J.McCarth 9/11,	/2015 11/25/201	54	252	3/28/2018							
17	424700-3	Utility Coc 264	264 - UTILI J.McCarth 9/11,	/2015 11/25/201	54	1261	10/26/201							
18	435844-1	Utility Coc 264	264 - UTILI J.McCarth 9/11,	/2015 12/9/2015	64	107	1/1/0001 1							
19	432268-1	Utility Coc 264	264 - UTILIJ.McCarth 9/11,	/2015 11/25/201	54	53	1/25/2017							
20	431979-1	Initiate Ut 264	264 - UTILI J.McCarth 9/14	/2015 9/14/2015	1	1043	1/1/00011							
21	437263-1	UTILITIES (266	266 - UTILI J.McCarth 9/15,	/2015 9/16/2015	1	0	6/17/2016							
22	435264-1	Utility Coc 264	264 - UTILI J.McCarth 9/16,	/2015 11/10/201	40	109	9/21/2016							
23	435268-1	Utility Coc 264	264 - UTILI J.McCarth 9/16,	/2015 11/10/201	40	155	11/16/201							
24	434303-1	Utility Coc 264	264 - UTILI J.McCarth 9/25	/2015 12/3/2015	50	-9	11/16/201							
25	434336-1	Utility Coc 264	264 - UTILI J.McCarth 9/28	/2015 12/10/201	54	543	7/2/20201							
26	213272-8	Initiate Ut 264	264 - UTILI J.McCarth 9/30	/2015 9/30/2015	1	7	6/15/2016							
27	432448-1	Utility Coc 264	264 - UTILI J.McCarth 9/30,	/2015 12/14/201	54	21	7/26/2017							
28	213272-8	Initial Con 264	264 - UTILIJ.McCarth 10/1	/2015 10/13/201	9	7	6/15/2016							