Functional Area – OSP Permits

The OSP Permits functional area of the Utility Module is view only. PSEE users cannot update any data in the OSP Permit area. The OSP Permits functional area displays information from the One-Stop Permitting (OSP) application.

The OSP Permit entries display the Agency Permit number, UAO, State Road Number, Roadway ID, Work Description, Begin & End Mile Point and the code identifier if the permit is on the Turnpike. Also included with the Permit Status and it effective date.

The OSP Permits functional area is accessible two ways. The first is at a Project Level which allows the user to view the OSP Permits functional area along with all the other functional areas for one specific project. This view is restricted to only internal users. The second is at a System Level which allows the user to view the OSP Permits functional area for multiple project at once.

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Project Level Access

All OSP Permits entries at this access level are for one specific project. The specific project is identified in the title bar for the Project Info module.

1.	Select module Module Utility appear function	the from Menu. module with al	Utility the Then will all areas	View Manage Address Book Commitments Design Approval Requests Environment External Aparcy Peripet Fact Bases Project Status Change Requests Change Requests Change Requests Schedwing Schedwing	 Modula Manu 	Project Info [222330-3] (Click to expand) Utilities (Click to collapse) P5M Scheduling (Click to expand) Plans (Click to expand) Utility Work Schedules (Click to expand) Agreements (Click to expand) OSP Permis (Click to expand) Subordinations (Click to expand) Internal Contacts (Click to expand)	0	. (÷ ieny s-rojects
	collapsed	d	areas	Scope Work Program (Includes Phases) WP Phase 52 WPA Completion Journal		Internal Contacts (Click to expand) External Contacts (Click to expand)			\$ _±	

2. Click the OSP Permits bar to expand.

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Utility Work Sche	edules (Click to expand)			1
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OSP Permits (Click to collapse)			· Ŧ
Agency Permit Number 2014-H-392-136 2014-H-392-178 2014-H-392-178 2014-H-392-178 2014-H-392-178 2014-H-392-178 2014-H-392-178 2014-H-392-178 2014-H-392-178	UAO City of Tallahassee Electric Utility City of Tallahassee Electric Utility	State Road Number SR 8 SR 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	Roadway ID 55320001 55320000 55320000 55320000 55320000 55320000 55320000 55320000 55320000	Work Description Abandon existing line in place, install conduit by bore. Abandon existing line in place, install conduit by bore. Installing 7.200 v underground electric lines parallel to Wet bound I-10 to rest area. Abandoning Existin Installing 7,200 v underground electric lines parallel to Wet bound I-10 to rest area. Abandoning Existin Installing 7,200 v underground electric lines parallel to Wet bound I-10 to rest area. Abandoning Existin Installing 7,200 v underground electric lines parallel to Wet bound I-10 to rest area. Abandoning Existin Installing 7,200 v underground electric lines parallel to Wet bound I-10 to rest area. Abandoning Existin Installing 7,200 v underground electric lines parallel to Wet bound I-10 to rest area. Abandoning Existin Installing 7,200 v underground electric lines parallel to Wet bound I-10 to rest area. Abandoning Existin Installing 7,200 v underground electric lines parallel to Wet bound I-10 to rest area. Abandoning Existin Installing 7,200 v underground electric lines parallel to Wet bound I-10 to rest area. Abandoning Existin Installing 7,200 v underground electric lines parallel to Wet bound I-10 to rest area. Abandoning Existin
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Internal Contacts	(Click to expand)			±
External Contact	s (Click to expand)			4

System Level Access

OSP Permits entries at this access level are grouped by functional area and can be for multiple projects. Both Internal and External users have access to this view within the Utility Module, with the exception that External Users can only see those entries for the UAO they are associated too.

1. Select Utilities button from the system toolbar.

DASHBOARD	PROJECT	SEARCH	MONTHLY SCHEDULE UPDATE	CREATE A PROJECT	MY A\$SIGNMENTS	RUN REPORTS	WPUC PROJECT LIST	UTILITIES	HELP

2. The Utility toolbar will appear. Select OSP Permits button.

SCHEDULING SCHEDULES SCHEDULES BOOK		P SM SCHEDULING	PLANS	UTILITY WORK SCHEDULES	AGREEMENTS	INVOICES	OSP PERMITS	SUBORDINATIONS	ADDRE\$\$ BOOK
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3. Click on OSP Permits.

PSM PLANS SCHEDULING PLANS
OSP Permits (Click to collapse)
Search (Click to collapse) Roadway ID:* Application Date From: Approval Date From: Search Reset

4. Enter as many or few filter options and click search.

NOTE: If additional searches are needed, click Reset to clear all filters.

5. Result can be exported by clicking Export Results. The export can be in groups up to 500 records.

P SM SCHEDULING	PLANS	UTILITY WORK SCHEDULES	AGREEMENTS	INVOICES	OSP PERMITS	SUBORDINATIONS	ADDRE\$\$ BOOK				
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2014-H-392-1/0 2014 H-392-178	City of Tallahas	see Electric Utility	0 5532 8 5532	1000 Installing 7,200 v	underground electric	c lines parallel to Wet bo	und I-10 to rest area	Abandoning Existing	underground facilities.	APPROVED	1/14/2015 1
2014-H-392-178	City of Tallahas	see Electric Utility	8 5532	1000 Installing 7,200 v	underground electric	lines parallel to Wet ho	und I-10 to rest area	Abandoning Existing	underground facilities	APPROVED	4/10/2015 3
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2014-H-392-178	City of Tallahas	see Electric Utility	8 5532	0000 Installing 7,200 v	underground electric	c lines parallel to Wet bo	und I-10 to rest area	Abandoning Existing	underground facilities.	WORKINIT	10/28/2015
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6. The export will open as an excel file.

NOTE: The project number in the export are live hyperlinks. By click on the project number, a new PSEE window will open into the project level view.

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