

**Introduction**

When developing a project with a tolling component or impacts to existing tolling operations, the District Project Manager (PM) must contact Florida’s Turnpike Enterprise (FTE) Program Management Administrator so that an FTE Production PM can be assigned. The FTE Production PM becomes the point of contact and engages FTE Design, Planning, and Toll Systems disciplines necessary to support the tolling project. The District PM should refer to the [General Tolling Requirements](#) (GTR) when proceeding with a tolling project. The GTR explains the toll infrastructure criteria/requirements for all project delivery methods. The GTR has three parts:

**Part 1:** Contains development and processes

**Part 2:** Contains design criteria including the content of the exhibits

**Part 3:** Contains the plans preparation and assembly requirements

Coordinate with the FTE Production PM to obtain tolls-related project input for the following activities:

1. Master planning for managed lanes with a tolling component (Express Lanes). FTE assists with concept of operations, master signing plans, tolling infrastructure locations, and express lane diagrams and concepts that are compatible with the Statewide Express Lane Software (SELS).
2. Develop District and FTE responsibility agreements for planning, design, construction, and maintenance of tolled facilities.

3. Develop tolling plans for the corridor and provide recommendations where to toll and whether ramp or mainline tolling should be used.
4. Long range estimate input including construction cost estimates for tolling infrastructure (phase 52) and cost estimates for toll system installation (phase 53).
5. Consultant Scope & Staff Hour Development - Scope and staff hour development of tolling related disciplines for PD&E, design services, and RFP preparation services as well as negotiation support.
6. Stakeholder management support including FTE Host and Back Office, District Traffic Management Center, FTE management, and public communications.
7. Design reviews and post-design oversight including shop drawing review, Requests for Information/modification support, and Tolls Systems construction management.
8. Develop the overall tolling deployment plan and the associated tolling implementation plans with all related coordination including post implementation reporting.

The District PM must communicate with the FTE Production PM who will engage with Toll Systems PM and Tolls Design Administrator through each phase of the project.