GENERAL NOTES

1. The location and construction of mailboxes shall conform to the rules and regulations of the United States Postal Service as modified by this Index.

2. Mailboxes will not be permitted on Interstate highways, freeways, or other highways where prohibited by law or regulation.

3. The contractor shall give the Postmaster of the delivery route(s) written notice of project construction 7 days prior to the beginning of work, with Saturdays, Sundays and Holidays excluded.

4. Mailboxes shall be light sheet metal or plastic construction, in traditional style on low, curbed highways, roads and streets shall be set with the face of the box behind the guardrail whenever practical. When a mailbox is installed within the limits of guardrail it should be placed behind the guardrail whenever practical.

5. Mailboxes shall be located on the right-hand side of the roadway in the direction of the delivery route, except on one-way roads and streets where they may be placed on the left-hand side.

6. Mailboxes on rural highways shall be set with the road side face of the box at least 6” behind the edge of the traveled way a minimum distance of the greater of the following:
   a. Shoulder width plus 8’ to 12’
   b. 10’ for ADT over 10,000 vpd.
   c. 6’ for ADT under 100 vpd
   d. 2’-6” for low speed and ADT under 100 vpd.

7. When a mailbox is installed within the limits of guardrail it should be placed behind the guardrail whenever practical.

8. Mailboxes on curved highways, roads, and streets shall be set with the face of the box between 6” and 12” behind the face of curb. If the sidewalk abuts the curb or if an unusual condition exists which makes it difficult or impractical to install or serve boxes at the curb, the Contractor, with concurrence of the local postal authority, may be permitted to install all mailboxes at the back edge of the sidewalk, where they can be served by the carrier from the sidewalk.

9. Mailboxes shall be set with the bottom of the box between 42” and 48” above the main stop surface, unless the U.S. Postal Service establishes other height restrictions.

10. No more than two mailboxes may be mounted on a support structure unless the structure and mailbox arrangement have been shown to be safe by crash testing in accordance with NCHRP Report 350.

11. Mailboxes shall be located on the right-hand side of the roadway in the direction of the delivery route, except on one-way roads and streets where they may be placed on the left-hand side.

12. Mailboxes on rural highways shall be set with the road side face of the box at least 6” behind the edge of the traveled way a minimum distance of the greater of the following:
   a. Shoulder width plus 8’ to 12’
   b. 10’ for ADT over 10,000 vpd.
   c. 6’ for ADT under 100 vpd
   d. 2’-6” for low speed and ADT under 100 vpd.

13. Mailboxes shall be located on the right-hand side of the roadway in the direction of the delivery route, except on one-way roads and streets where they may be placed on the left-hand side.

14. Mailboxes on rural highways shall be set with the road side face of the box at least 6” behind the edge of the traveled way a minimum distance of the greater of the following:
   a. Shoulder width plus 8’ to 12’
   b. 10’ for ADT over 10,000 vpd.
   c. 6’ for ADT under 100 vpd
   d. 2’-6” for low speed and ADT under 100 vpd.

15. Mailboxes shall be located on the right-hand side of the roadway in the direction of the delivery route, except on one-way roads and streets where they may be placed on the left-hand side.

16. Mailboxes on rural highways shall be set with the road side face of the box at least 6” behind the edge of the traveled way a minimum distance of the greater of the following:
   a. Shoulder width plus 8’ to 12’
   b. 10’ for ADT over 10,000 vpd.
   c. 6’ for ADT under 100 vpd
   d. 2’-6” for low speed and ADT under 100 vpd.

17. Mailboxes shall be located on the right-hand side of the roadway in the direction of the delivery route, except on one-way roads and streets where they may be placed on the left-hand side.

18. Mailboxes on rural highways shall be set with the road side face of the box at least 6” behind the edge of the traveled way a minimum distance of the greater of the following:
   a. Shoulder width plus 8’ to 12’
   b. 10’ for ADT over 10,000 vpd.
   c. 6’ for ADT under 100 vpd
   d. 2’-6” for low speed and ADT under 100 vpd.

19. Mailboxes shall be located on the right-hand side of the roadway in the direction of the delivery route, except on one-way roads and streets where they may be placed on the left-hand side.

20. Mailboxes on rural highways shall be set with the road side face of the box at least 6” behind the edge of the traveled way a minimum distance of the greater of the following:
   a. Shoulder width plus 8’ to 12’
   b. 10’ for ADT over 10,000 vpd.
   c. 6’ for ADT under 100 vpd
   d. 2’-6” for low speed and ADT under 100 vpd.

21. Mailboxes shall be located on the right-hand side of the roadway in the direction of the delivery route, except on one-way roads and streets where they may be placed on the left-hand side.

22. Mailboxes on rural highways shall be set with the road side face of the box at least 6” behind the edge of the traveled way a minimum distance of the greater of the following:
   a. Shoulder width plus 8’ to 12’
   b. 10’ for ADT over 10,000 vpd.
   c. 6’ for ADT under 100 vpd
   d. 2’-6” for low speed and ADT under 100 vpd.
MAILBOXES

STEEL FLANGED CHANNEL SUPPORT POSTS

**FLANGED CHANNEL**

- **Platform**
  - 1 Nut, 1 Spacer (12 Req'd.)
  - 2 lb. Per Foot Flanged Channel
  - See General Notes for Finish Requirements

- **Bracket**
  - 1 Nut (4 Req'd.)
  - 2 Washers, 1 Lockwasher,
  - " Hex Bolt, 1"-18 x 2" 16
  - For Finish Requirements
  - See General Notes
  - Flanged Channel
  - 2 Lb. Per Foot

**TOP VIEW**

- **Steel Adapter Plate**
  - 1" Diameter
  - (3 Holes)
  - 1/4" For Platforms
  - 3/16" For Brackets
  - Nominal 5/8"
  - Std. Wt. Pipe

**SIDE VIEW**

- **Steel Spacers**
  - Nominal 1/2"
  - Std. Wt. Pipe

**ELEVATION**

SINGLE OR COMBINED WOOD, FLANGED CHANNEL
OR PIPE POST TYPES SHOWN ON THIS INDEX

**POST SPACING**

- 2" Min. Depth
- 3/8" (Min.)
- 3/8" (Min.)

Note: See General Notes for finish requirements.
### Mailboxes

**FY 2018-19 Standard Plans**

**Description:**

- **Revision Date:** 11/01/17
- **Mailbox Types:**
  - Single or combined wood, flanged channel or pipe post types shown on this index

**Notes:**

- See General Notes for finish requirements

**Specifications:**

- **Nominal 2" Ø (2.375 o.d.) Steel Pipe Schedule 40 or Resistance Welded, ASTM A569 & A669, Min. 50,000 psi Yield Strength.**
- **Steel Bracket:** Flange to Inside
- **Steel Platform:** Flange to Inside

**Materials:**

- **1 Nut (12 Reqd.)**
- **2 Washers, 1 Lockwasher, 1 Hex Bolt, 3"-16 x 8"**
- **Anti-Twist Plate**
- **Muffler Clamp (2 Reqd.)**
- **Platform**
- **Shelf**
- **Bracket**
- **Steel Clamp**
- **Steel Anti-Twist Plate**
- **Steel Shelf**
- **Steel Platform**