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SECRETARY

OFFICE OF DESIGN MEMORANDUM 22-01
PROGRAM MANAGEMENT MEMORANDUM 22-06
OFFICE OF MAINTENANCE MEMORANDUM 22-03

DATE: December 19, 2022

TO: District Directors of Transportation Operations, District Directors of Transportation Development, District Design Engineers, District Construction Engineers, District Maintenance Engineers, District Consultant Project Management Engineers, District Roadway Design Engineers, District Program Management Engineers

FROM: Michael Shepard, P.E., Director, Office of Design
Stefanie D. Maxwell, P.E., Manager, Program Management Office
Scott Arnold, P.E., Interim Director, Office of Maintenance

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DocuSigned by: Stefanie Maxwell A28BFCA3708C422...
DocuSigned by: Scott Arnold CAEED26D20394A2...

COPIES: Will Watts, Dan Hurtado, Tim Lattner, Paul Hiers, Vern Danforth, Khoa Nguyen (FHWA)

SUBJECT: Technical Special Provisions (TSPs)

This Memorandum provides notification of changes for TSPs to the Specifications Handbook and CADD Manual 8.4.2.1. All construction and maintenance contracts with January 2023 lettings and forward will no longer require TSPs to be merged into the Contract's Specifications Package. However, the titles for each TSP will need to be listed on the TSP header page in the Table of Contents, after the package is merged. TSPs are still required to be individually signed and sealed by the design Engineer responsible for the technical content and made part of the Contract as an attachment to the Contract Documents. Contract Specifications packages that have already been prepared as of the date of this Memorandum are not required to be revised.

CONTACTS

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MAS/SDM/ds