

COMMISSION FOR THE TRANSPORTATION DISADVANTAGED



Business Meeting Agenda
May 24, 2022
9:30 AM until Completion
2401 SE Monterey Road
Stuart, FL 34996

Dr. Phillip Stevens, Chairman
Lillian Barrios, Commissioner
Don Elwell, Commissioner
Christinne Gray, Commissioner
Renee Knight, Commissioner
Dr. Robin Tellez, Commissioner

Join on your computer or mobile app Via TEAMS

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Or call in (audio only)

1-850-739-5589, 53438125#

Item #	Agenda Item	Speaker(s)
I.	Call to Order	Chairman Phil Stevens
II.	Pledge of Allegiance	Chairman Stevens
III.	Introduction of Commissioners and Advisors	Commissioners and Advisors
IV.	Public Comments (Comments limited to the current agenda items)	Public
V.	Martin County Welcome and Presentation	Ricardo Vazquez, Martin County Metropolitan Planning Organization Karen Deigl, Senior Resource Association, Inc.
	Action Items	
VI.	Approval of March 22, 2022 Meeting Minutes	Chairman Stevens
VII.	Community Transportation Coordinator (CTC) Designations	
	Broward County	Charlene Burke, Broward County MPO
	Franklin County	Kwentin Eastberg, Apalachee Regional Planning Council
	Gadsden County	Kwentin Eastberg, Apalachee Regional Planning Council

	Gulf County	Kwentin Eastberg, Apalachee Regional Planning Council
	Liberty County	Kwentin Eastberg, Apalachee Regional Planning Council
	Madison County	Lynn Godfrey, North Central Florida Regional Planning Council
	Nassau County	Margo Moehring Northeast Florida Regional Council
	Okaloosa County	Howard Vanselow, West Florida Regional Planning Council
	Palm Beach County	Valerie Nielson, Palm Beach Transportation Planning Organization
	Pinellas County	Rob Feigel, Forward Pinellas
VIII.	Election of Vice-Chair	Chairman Stevens
	Information Items	
IX.	Executive Director Report	David Darm
X.	Commissioner and Advisor Reports	Commissioners and Advisors
XI.	Public Comments	Public
XII.	Commissioner and Advisor Closing Comments	Commissioners and Advisors
XIII.	Adjournment	Chairman Stevens
	Next Meeting: June 2022, Date TBA, Virtual Meeting	

When operating under Florida's Government in the Sunshine Law, the Florida Supreme Court recognizes the importance of public participation in open meetings. The Commission provides that right of access at each public meeting and adheres to Chapter 286.011, Florida Statutes. This meeting will be recorded and a summary of the discussion will be published at a future date.

Members of the public interested in speaking during the "Public Comments" segments are encouraged to complete the attached public comment card and return to David Darm prior to the meeting date at: David.Darm@dot.state.fl.us. The chairman will call on each speaker in the order public comment cards are received. Public comments are limited to five (5) minutes per speaker.

In accordance with the Americans with Disabilities Act (ADA), and Chapter 286.26, Florida Statutes, persons in need of special accommodation to participate in the meeting (including an agenda) shall email David Darm or contact our office listed below, at least 48 hours before the meeting:

Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450
(850) 410-5703 or (800) 983-2435
(850) 410-5708 (TDD/TTY).

This meeting is subject to change upon the chairman's request.

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: May 24, 2022

AGENDA ITEM:

IV and X Public Comments

BACKGROUND INFORMATION:

When operating under Florida's Government in the Sunshine Law, the Florida Supreme Court recognizes the importance of public participation in open meetings. The Commission provides that right of access at each public meeting and adheres to Chapter 286.011, Florida Statutes.

The Commission facilitates two "Public Comments" segments on its agenda. For participants interested in providing public comments, the Commission requests speakers complete the attached public comment form and return to David Darm prior to the meeting date at David.Darm@dot.state.fl.us. The chairman will call on speakers in the order public comment cards are received.

Participants planning to speak during the first public comments segment (Item IV) of the agenda must direct their remarks to agenda items only. The Commission welcomes input on any topic during the second public comments segment (Item X) of the agenda. Pursuant to Commission Rule 41-2.018, F.A.C., all speakers are limited to five minutes per public comment.

ATTACHMENT:

Public Comment Form



**Transportation
Disadvantaged**

**Commission for the Transportation
Disadvantaged
PUBLIC COMMENT FORM**

Instructions:

1. Complete comment form, including your address. PLEASE TYPE OR PRINT
2. Email comment card to David.Darm@dot.state.fl.us
3. The chairman will call on speakers in the order comment cards are received. Please indicate below whether you plan on participating via webinar or by phone.
4. Comments must be limited to five (5) minutes per speaker.

How will you be participating in this meeting? Webinar _____ Telephone _____

Name _____

E-Mail _____

Phone _____

Address _____

City _____

Zip Code _____ County _____

Representing _____

Subject _____

Support _____ Oppose _____ Neutral _____

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: May 24, 2022

AGENDA ITEM:

VII. Community Transportation Coordinator Designation – Broward County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC) for a designated service area. The Broward County Metropolitan Planning Organization is the DOPA for Broward County. The Broward County Board of County Commissioners is currently the appointed CTC for Broward County.

Pursuant to Chapter 287, Florida Statutes, the Broward County, as a governmental entity, is able and willing to continue to provide transportation services. The Broward County Board of County Commissioners, acting through its Transportation Department (Broward County Transit), has served as the CTC for over two decades. They have demonstrated their ability to provide their fixed route services in addition to traditional paratransit services to those who are transportation disadvantaged. Broward County Attorney's have requested to remove Broward County Board of County Commissioners from all legal documents as they have been determined not to be a legal entity. From now forward they will be referred to as Broward County.

The Broward County Metropolitan Planning Organization met on May 12, 2022 and voted to recommend the Broward County be re-appointed as the Community Transportation Coordinator for Broward County for the period July 1, 2022, through June 30, 2027.

ATTACHMENTS:

- Recommendation letter from Broward Metropolitan Planning Organization
- Broward Metropolitan Planning Organization Resolution 2022-01
- Broward County BOCC/Transportation Dept. Letter of Interest
- Broward County BOCC Resolution R-2022-093

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve the Broward County Metropolitan Planning Organization's recommendation to designate Broward County as the Community Transportation Coordinator for Broward County for the period of July 1, 2022, through June 30, 2027.



May 12, 2022

David Darm
Executive Director
Florida Commission for the Transportation Disadvantaged
605 Suwannee Street, Mail Station 49
Tallahassee, FL 32399-0450

Re: Broward Metropolitan Planning Organization (MPO) Community Transportation Coordinator (CTC) Recommendation

Dear Mr. Darm:

On May 12, 2022, the Broward MPO voted to recommend that Broward County be designated as the CTC through Broward County Transit (BCT).


Attached please find the following supporting documentation regarding the MPO's recommendation of the CTC for the Broward County designated service area.

- ◆ Broward MPO signed resolution
- ◆ Broward MPO letter of recommendation

As evidenced by the Broward LCB's recent evaluation (conducted April 18, 2022, with final approval on May 9, 2022), Broward County continues to be the best candidate for the CTC in Broward.

Therefore, we are requesting the Florida Commission for the Transportation Disadvantaged (CTD) approve the reappointment of the Broward County as the CTC for Broward.

Yours very sincerely,



Greg Stuart (May 12, 2022 16:58 EDT)

Gregory Stuart, AICP
Executive Director

Chair

Frank C. Ortis

Vice Chair

Patricia Good

Deputy Vice Chair

Sandy Johnson

Members | Alternates

Torey Alston
Antonio V. Arserio
Felicia M. Brunson
Chris Caputo
Michael Carn
Yvette Colbourne
Joy Cooper
Lamar Fisher
Beam Furr
Bill Ganz
Bob Hartmann
William "Bill" Hodgkins
Byron Jaffe
Sandy Johnson
Lori Lewellen
Irene Kirdahy
Lawrence "Jabbow" Martin
Andrea McGee
Robert L. McKinzie
Howard Meltzer
Buz Oldaker
Judy Paul
Debra Placko
Tim Ryan
Joseph A. Scutto
Caryl S. Shuham
Joshua Simmons
Lynn Stoner
Dean J. Trantalis
Michael Udine
Rich Walker
Sandra L. Welch
Beverly Williams
Ana M. Ziade

Executive Director

Gregory Stuart

General Counsel

Alan Gabriel

RESOLUTION NO. 2022-01

A RESOLUTION OF THE BROWARD METROPOLITAN PLANNING ORGANIZATION RECOMMENDING TO THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED THAT BROWARD COUNTY, FLORIDA BE RE-DESIGNATED AS THE COMMUNITY TRANSPORTATION COORDINATOR FOR BROWARD COUNTY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Chapter 427 of the Florida Statutes requires that the Broward Metropolitan Planning Organization (“MPO”) serving as the designated planning agency for the Transportation Disadvantaged program recommend, every five years, a qualified Community Transportation Coordinator (“CTC”) to the Florida Commission for the Transportation Disadvantaged (“CTD”); and

WHEREAS, the Commission for the Transportation Disadvantaged Competitive Procurement Manual, compiled in accordance with Chapter 287, Florida Statutes, allows the MPO to nominate a governmental agency to serve as the CTC; and

WHEREAS, the CTC is responsible for ensuring that coordinated transportation services are provided to the transportation disadvantaged population in the designated service area (“Broward County”). Accordingly, the CTC arranges for this provision of transportation services in a manner that is cost-effective, efficient, and reduces fragmentation and duplication of services; and

WHEREAS, in 2017 Broward County, Florida (County) was designated the Community Transportation Coordinator for Broward County and currently serves as the Community Transportation Coordinator; and

WHEREAS, the County deems it appropriate and in the best interest of the public health, safety and welfare to continue in its designated role as the Community Transportation Coordinator for Broward County;

NOW THEREFORE, BE IT RESOLVED BY THE BROWARD METROPOLITAN PLANNING ORGANIZATION, that:

Section 1. The Broward Metropolitan Planning Organization recommends to the Florida Commission for the Transportation Disadvantaged that Broward County, Florida be re-designated as the Community Transportation Coordinator for Broward County.

Section 2. The Broward Metropolitan Planning Organization shall notify the Florida Commission for the Transportation Disadvantaged of the recommendation in accordance with this Resolution and Chapter 427 of the Florida Statutes.

Section 3. SEVERABILITY.

If any section, sentence, clause or phrase of this Resolution is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of the Resolution.

Section 4. EFFECTIVE DATE.


This Resolution shall become effective upon adoption.

ADOPTED this 12th day of May, 2022.

BROWARD METROPOLITAN PLANNING ORGANIZATION

Frank C. Ortis
By [Frank C. Ortis \(May 12, 2022 17:20 EDT\)](#)
Frank C. Ortis, Chair

Attest:


By [Greg Stuart \(May 12, 2022 17:24 EDT\)](#)
Gregory Stuart, Executive Director



**TRANSPORTATION DEPARTMENT
PARATRANSIT DIVISION**

1 N. University Drive, Suite 2400B • Plantation, Florida 33324 • 954-357-8405 • FAX 954-357-8345

March 18, 2022

Gregory Stuart, Executive Director
Metropolitan Planning Organization
Trade Center South
100 West Cypress Creek Road, Suite 650
Fort Lauderdale, Florida 33309-2112

Dear Mr. Stuart,

On March 15, 2022, with Item 16, the Broward County Board of County Commissioners (Board) adopted Resolution No. 2022-093, which requested the Broward County Metropolitan Planning Organization (MPO) approve and recommend the County, through its Transportation Department (BCT), continue as the designated Community Transportation Coordinator (CTC) for Broward County and to notify the Florida Commission for the Transportation Disadvantaged accordingly.

If you have any questions, please feel me by telephone at 954-357-8321 or via email at pstrobis@broward.org.

Sincerely,

A handwritten signature in blue ink, appearing to read "Paul Strobis", with a long horizontal line extending to the right.

Paul Strobis
Director, Paratransit Division

c: Charlene Burke, Transportation Disadvantaged Program Administrator

1
2 A RESOLUTION OF THE BOARD OF COUNTY
3 COMMISSIONERS OF BROWARD COUNTY, FLORIDA,
4 REQUESTING THAT THE BROWARD METROPOLITAN
5 PLANNING ORGANIZATION APPROVE AND RECOMMEND
6 TO THE FLORIDA COMMISSION FOR THE
7 TRANSPORTATION DISADVANTAGED THAT BROWARD
8 COUNTY CONTINUE AS THE DESIGNATED COMMUNITY
9 TRANSPORTATION COORDINATOR FOR THE BROWARD
10 COUNTY SERVICE AREA; AND PROVIDING FOR AN
11 EFFECTIVE DATE.

12 WHEREAS, the Florida Commission for the Transportation Disadvantaged has
13 designated the Broward Metropolitan Planning Organization ("BMPO") as the Official
14 Planning Agency for the Broward County service area;

15 WHEREAS, the BMPO has the responsibility to recommend to the Florida
16 Commission for the Transportation Disadvantaged a Community Transportation Coordinator
17 for the Broward County service area;

18 WHEREAS, for 40 years, Broward County has provided transportation services to
19 transportation disadvantaged residents within the Broward County service area, and it has
20 been the designated Community Transportation Coordinator;

21 WHEREAS, the Florida Commission for the Transportation Disadvantaged previously
22 designated Broward County as the Community Transportation Coordinator for the Broward
23 County service area for a five (5) year term;

24 WHEREAS, the current term began on July 1, 2017, and expires on June 30, 2022;
and

WHEREAS, the Broward County Board of County Commissioners ("Board") has
determined that it would be in the best interest of transportation disadvantaged residents

1 within Broward County for Broward County to continue as the designated Community
2 Transportation Coordinator for the Broward County service area, NOW, THEREFORE,
3

4 BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF BROWARD
5 COUNTY, FLORIDA:
6

7 Section 1. Broward County desires to continue as the designated Community
8 Transportation Coordinator for the Broward County service area.

9 Section 2. The Board requests that the BMPO adopt a resolution officially
10 approving and recommending to the Florida Commission for the Transportation
11 Disadvantaged that Broward County be designated as the Community Transportation
12 Coordinator for the Broward County service area for another five (5) year term and to notify
13 the Florida Commission for the Transportation Disadvantaged accordingly.

14 Section 3. Effective Date.
15 This Resolution is effective upon adoption.

16
17 ADOPTED this 15 day of March, 2022. (H16)

18
19 Approved as to form and legal sufficiency:
20 Andrew J. Meyers, County Attorney

21
22 By /s/ Angela J. Wallace 01/31/2022
23 Angela J. Wallace (date)
24 Transportation Surtax General Counsel



24 AJW/hb
Reso – Community Transportation Coordinator 2022
01/31/2022
#22-114.00

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: May 24, 2022

AGENDA ITEM:

VII. Community Transportation Coordinator Designation – Franklin County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC) for a designated service area. The Apalachee Regional Planning Council (ARPC) is the DOPA for Franklin County. Gulf County ARC, Inc. is currently the appointed CTC for Franklin County.

The planning agency began the procurement process with the issuance of the Request for Interest and Qualifications (RFQ) on February 21, 2022. Letters of interest and qualifications were due on March 14, 2022. With only one respondent and upon the completion of the review, the ARPC requested and was granted permission from the Commission to negotiate with a single vendor.

At the March 24th, 2022, ARPC Board of Director's Meeting, the board approved the recommendation that Gulf County ARC / Gulf County Transportation continue as the CTC for the Franklin County service area. This designation shall be effective July 1, 2022, through June 30, 2027.

ATTACHMENTS:

- Recommendation letter from ARPC
- Resolution 2022-01

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve the Apalachee Regional Planning Council's recommendation to designate Gulf County ARC / Gulf County Transportation as the Community Transportation Coordinator for Franklin County for the period of July 1, 2022, through June 30, 2027.



APALACHEE REGIONAL PLANNING COUNCIL

Local Partnerships. Regional Impact.

May 6, 2022

David Darm, Executive Director
Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, Florida 32399-0450

Re: Franklin County Community Transportation Coordinator Recommendation

Dear Mr. Darm:

The Apalachee Regional Planning Council (ARPC) adopted the enclosed resolution recommending that Gulf County ARC and Transportation, continue serving as the Franklin County Community Transportation Disadvantaged Coordinator and be designated by the FL Commission for the Transportation Disadvantaged (CTD) effective July 1, 2022, for a five-year appointment. Minutes of the ARPC meeting will be forwarded to you as soon as they are prepared. Gulf County ARC and Transportation is currently the designated CTC for Franklin County. The current contract will expire June 30, 2022.

The ARPC issued a request for interest and qualifications (RFQ) on February 21, 2022, through legal ads in the Florida Administrative Register and the local newspaper. Announcements for RFQ's were also distributed through the CTD email list serve and published on the ARPC website. Letters of Interest and Qualifications were due March 14, 2022. The ARPC received one response, Gulf County ARC and Transportation. After receiving permission from the CTD to move forward with sole source negotiations for a single applicant, ARPC staff reviewed the proposal, and it was determined that the applicant had the experience, qualifications, integrity, and reliability to continue performing as the CTC. ARPC staff determined that the proposal complied with the requirements of Chapter 427, Florida Statutes, and Rule 41-2, Florida Administrative Code. The ARPC staff recommendation to the ARPC board was that Gulf County ARC and Transportation should continue as the Franklin County Community Transportation Coordinator. The ARPC adopted the ARPC staff review committee's recommendation by resolution.

The ARPC respectfully requests that this item be placed on the May 24, 2022, CTD meeting agenda for designation of the Franklin County CTC.

If you have any questions or need any additional information, please do not hesitate to contact Kwentin Eastberg, ARPC TD Program Coordinator at the number listed below.

Sincerely,

Chris Rietow
Executive Director

cc: Franklin County Transportation Disadvantaged Coordinating Board
Enclosures: Adopted Resolution
Support Documents



APALACHEE REGIONAL PLANNING COUNCIL

Local Partnerships. Regional Impact.

RESOLUTION NO. 2022 – 1

A RESOLUTION OF THE APALACHEE REGIONAL PLANNING COUNCIL RECOMMENDING A COMMUNITY TRANSPORTATION COORDINATOR FOR FRANKLIN COUNTY TO THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED

WHEREAS, the Apalachee Regional Planning Council is the designated official planning agency for the Transportation Disadvantaged program in Franklin County; and

WHEREAS, as part of their statutory duty must recommend to the Florida Commission for the Transportation Disadvantaged a Community Transportation Coordinator; and

WHEREAS, the Apalachee Regional Planning Council has considered the need to supply services under this program that best meet the demand in a cost-effective and cost-efficient manner; and

WHEREAS, the existing Memorandum of Agreement between the Florida Commission for the Transportation Disadvantaged and the current Community Transportation Coordinator expires on June 30, 2022; and

WHEREAS, Gulf County ARC & Transportation has proven itself to be a highly effective Community Transportation Coordinator for the past five years; and

WHEREAS, Gulf County ARC & Transportation is knowledgeable of the available resources, demands, and needs of the transportation disadvantaged; and

NOW THEREFORE BE IT RESOLVED that the Apalachee Regional Planning Council recommends to the Florida Commission for the Transportation Disadvantaged that the Gulf County ARC & Transportation be retained as the Community Transportation Coordinator in Franklin County for a five-year period beginning July 1, 2022, through June 30, 2027.

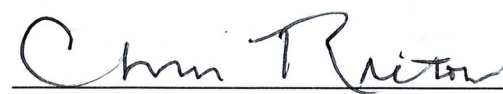
*Duly adopted by the Apalachee Regional Planning Council Board
on this 24th day of March 2022.*

SIGNED:



Kristin Dozier, Chair

ATTEST:



Chris Rietow, Executive Director

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: May 24, 2022

AGENDA ITEM:

VII. Community Transportation Coordinator Designation – Gadsden County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC) for a designated service area. The Apalachee Regional Planning Council (ARPC) is the DOPA for Gadsden County. Big Bend Transit is currently the appointed CTC for Gadsden County.

The planning agency began the procurement process with the issuance of the Request for Interest and Qualifications (RFQ) on February 21, 2022. Letters of interest and qualifications were due on March 14, 2022. With only one respondent and upon the completion of the review, the ARPC requested and was granted permission from the Commission to negotiate with a single vendor.

At the March 24th, 2022, ARPC Board of Director's Meeting, the board approved the recommendation that Big Bend Transit continue as the CTC for the Gadsden County service area. This designation shall be effective July 1, 2022, through June 30, 2027.

ATTACHMENTS:

- Recommendation letter from ARPC
- Resolution 2022-02

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve the Apalachee Regional Planning Council's recommendation to designate Big Bend Transit as the Community Transportation Coordinator for Gadsden County for the period of July 1, 2022, through June 30, 2027.



APALACHEE REGIONAL PLANNING COUNCIL

Local Partnerships. Regional Impact.

May 6, 2022

David Darm, Executive Director
Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, Florida 32399-0450

Re: Gadsden County Community Transportation Coordinator Recommendation

Dear Mr. Darm:

The Apalachee Regional Planning Council (ARPC) adopted the enclosed resolution recommending that Big Bend Transit, Inc., continue serving as the Gadsden County Community Transportation Disadvantaged Coordinator and be designated by the FL Commission for the Transportation Disadvantaged (CTD) effective July 1, 2022, for a five-year appointment. Minutes of the ARPC meeting will be forwarded to you as soon as they are prepared. Big Bend Transit, Inc., is currently the designated CTC for Gadsden County. The current contract will expire June 30, 2022.

The ARPC issued a request for interest and qualifications (RFQ) on February 21, 2022, through legal ads in the Florida Administrative Register and the local newspaper. Announcements for RFQ's were also distributed through the CTD email list serve and published on the ARPC website. Letters of Interest and Qualifications were due March 14, 2022. The ARPC received one response, Big Bend Transit, Inc. After receiving permission from the CTD to move forward with sole source negotiations for a single applicant, ARPC staff reviewed the proposal, and it was determined that the applicant had the experience, qualifications, integrity, and reliability to continue performing as the CTC. ARPC staff determined that the proposal complied with the requirements of Chapter 427, Florida Statutes, and Rule 41-2, Florida Administrative Code. The ARPC staff recommendation to the ARPC board was that Big Bend Transit, Inc., should continue as the Gadsden County Community Transportation Coordinator. The ARPC adopted the ARPC staff review committee's recommendation by resolution.

The ARPC respectfully requests that this item be placed on the May 24, 2022, CTD meeting agenda for designation of the Gadsden County CTC.

If you have any questions or need any additional information, please do not hesitate to contact Kwentin Eastberg, ARPC TD Program Coordinator at the number listed below.

Sincerely,

Chris Rietow
Executive Director

cc: Gadsden County Transportation Disadvantaged Coordinating Board
Enclosures: Adopted Resolution
Support Documents



APALACHEE REGIONAL PLANNING COUNCIL

Local Partnerships. Regional Impact.

RESOLUTION NO. 2022 – 2

A RESOLUTION OF THE APALACHEE REGIONAL PLANNING COUNCIL RECOMMENDING A COMMUNITY TRANSPORTATION COORDINATOR FOR GADSDEN COUNTY TO THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED

WHEREAS, the Apalachee Regional Planning Council is the designated official planning agency for the Transportation Disadvantaged program in Gadsden County; and

WHEREAS, as part of their statutory duty must recommend to the Florida Commission for the Transportation Disadvantaged a Community Transportation Coordinator; and

WHEREAS, the Apalachee Regional Planning Council has considered the need to supply services under this program that best meet the demand in a cost-effective and cost-efficient manner; and

WHEREAS, the existing Memorandum of Agreement between the Florida Commission for the Transportation Disadvantaged and the current Community Transportation Coordinator expires on June 30, 2022; and

WHEREAS, Big Bend Transit, Inc., has proven itself to be a highly effective Community Transportation Coordinator for the past five years; and

WHEREAS, Big Bend Transit, Inc., is knowledgeable of the available resources, demands, and needs of the transportation disadvantaged; and

NOW THEREFORE BE IT RESOLVED that the Apalachee Regional Planning Council recommends to the Florida Commission for the Transportation Disadvantaged that the Big Bend Transit, Inc., be retained as the Community Transportation Coordinator in Gadsden County for a five-year period beginning July 1, 2022, through June 30, 2027.

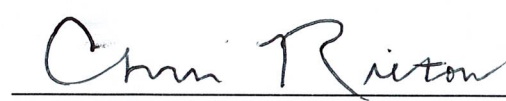
*Duly adopted by the Apalachee Regional Planning Council Board
on this 24th day of March 2022.*

SIGNED:



Kristin Dozier, Chair

ATTEST:



Chris Rietow, Executive Director

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: May 24, 2022

AGENDA ITEM:

VII. Community Transportation Coordinator Designation – Gulf County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC) for a designated service area. The Apalachee Regional Planning Council (ARPC) is the DOPA for Gulf County. Gulf County ARC, Inc. is currently the appointed CTC for Gulf County.

The planning agency began the procurement process with the issuance of the Request for Interest and Qualifications (RFQ) on February 21, 2022. Letters of interest and qualifications were due on March 14, 2022. With only one respondent and upon the completion of the review, the ARPC requested and was granted permission from the Commission to negotiate with a single vendor.

At the March 24th, 2022, ARPC Board of Director's Meeting, the board approved the recommendation that Gulf County ARC / Gulf County Transportation continue as the CTC for the Gulf County service area. This designation shall be effective July 1, 2022, through June 30, 2027.

ATTACHMENTS:

- Recommendation letter from ARPC
- Resolution 2022-3

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve the Apalachee Regional Planning Council's recommendation to designate Gulf County ARC / Gulf County Transportation as the Community Transportation Coordinator for Gulf County for the period of July 1, 2022, through June 30, 2027.



APALACHEE REGIONAL PLANNING COUNCIL

Local Partnerships. Regional Impact.

May 6, 2022

David Darm, Executive Director
Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, Florida 32399-0450

Re: Gulf County Community Transportation Coordinator Recommendation

Dear Mr. Darm:

The Apalachee Regional Planning Council (ARPC) adopted the enclosed resolution recommending that Gulf County ARC and Transportation, continue serving as the Gulf County Community Transportation Disadvantaged Coordinator and be designated by the FL Commission for the Transportation Disadvantaged (CTD) effective July 1, 2022, for a five-year appointment. Minutes of the ARPC meeting will be forwarded to you as soon as they are prepared. Gulf County ARC and Transportation is currently the designated CTC for Gulf County. The current contract will expire June 30, 2022.

The ARPC issued a request for interest and qualifications (RFQ) on February 21, 2022, through legal ads in the Florida Administrative Register and the local newspaper. Announcements for RFQ's were also distributed through the CTD email list serve and published on the ARPC website. Letters of Interest and Qualifications were due March 14, 2022. The ARPC received one response, Gulf County ARC and Transportation. After receiving permission from the CTD to move forward with sole source negotiations for a single applicant, ARPC staff reviewed the proposal, and it was determined that the applicant had the experience, qualifications, integrity, and reliability to continue performing as the CTC. ARPC staff determined that the proposal complied with the requirements of Chapter 427, Florida Statutes, and Rule 41-2, Florida Administrative Code. The ARPC staff recommendation to the ARPC board was that Gulf County ARC and Transportation should continue as the Gulf County Community Transportation Coordinator. The ARPC adopted the ARPC staff review committee's recommendation by resolution.

The ARPC respectfully requests that this item be placed on the May 24, 2022, CTD meeting agenda for designation of the Gulf County CTC.

If you have any questions or need any additional information, please do not hesitate to contact Kwentin Eastberg, ARPC TD Program Coordinator at the number listed below.

Sincerely,

Chris Rietow
Executive Director

cc: Gulf County Transportation Disadvantaged Coordinating Board
Enclosures: Adopted Resolution
Support Documents



APALACHEE REGIONAL PLANNING COUNCIL

Local Partnerships. Regional Impact.

RESOLUTION NO. 2022 – 3

A RESOLUTION OF THE APALACHEE REGIONAL PLANNING COUNCIL RECOMMENDING A COMMUNITY TRANSPORTATION COORDINATOR FOR GULF COUNTY TO THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED

WHEREAS, the Apalachee Regional Planning Council is the designated official planning agency for the Transportation Disadvantaged program in Gulf County; and

WHEREAS, as part of their statutory duty must recommend to the Florida Commission for the Transportation Disadvantaged a Community Transportation Coordinator; and

WHEREAS, the Apalachee Regional Planning Council has considered the need to supply services under this program that best meet the demand in a cost-effective and cost-efficient manner; and

WHEREAS, the existing Memorandum of Agreement between the Florida Commission for the Transportation Disadvantaged and the current Community Transportation Coordinator expires on June 30, 2022; and

WHEREAS, Gulf County ARC & Transportation has proven itself to be a highly effective Community Transportation Coordinator for the past five years; and

WHEREAS, Gulf County ARC & Transportation is knowledgeable of the available resources, demands, and needs of the transportation disadvantaged; and

NOW THEREFORE BE IT RESOLVED that the Apalachee Regional Planning Council recommends to the Florida Commission for the Transportation Disadvantaged that the Gulf County ARC & Transportation be retained as the Community Transportation Coordinator in Gulf County for a five-year period beginning July 1, 2022, through June 30, 2027.

*Duly adopted by the Apalachee Regional Planning Council Board
on this 24th day of March 2022.*

SIGNED:



Kristin Dozier, Chair

ATTEST:



Chris Rietow, Executive Director

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: May 24, 2022

AGENDA ITEM:

VII. Community Transportation Coordinator Designation – Liberty County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC) for a designated service area. The Apalachee Regional Planning Council (ARPC) is the DOPA for Liberty County. Liberty County Board of County Commissioners (BOCC) is currently the appointed CTC for Liberty County.

On December 9, 2021, the Liberty County BOCC informed the planning agency of their interest to remaining the CTC. ARPC staff assessed the qualifications and determined not to issue a competitive procurement. Pursuant to Chapter 287, Florida Statutes, the Liberty County Board of County Commissioners, as a governmental entity, is able and willing to continue to provide transportation services.

At the March 24th, 2022, ARPC Board of Director's Meeting, the board approved the recommendation that Liberty BOCC / Liberty County Transportation continue as the CTC for the Liberty County service area. This designation shall be effective July 1, 2022, through June 30, 2027.

ATTACHMENTS:

- Letter of Interest from Liberty BOCC
- Recommendation letter from ARPC
- Resolution 2022-5

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve the Apalachee Regional Planning Council's recommendation to designate Liberty County BOCC / Liberty County Transportation as the Community Transportation Coordinator for Liberty County for the period of July 1, 2022, through June 30, 2027.



Liberty County Board of County Commissioners

P.O. Box 399
Bristol, FL 32321
Phone: (850) 643-5404



Dewayne Branch, Chairman

Jim Johnson, Vice-Chairman

Doyle Brown

Hannah Causseaux

Scott Phillips

December 9, 2021

Kwentin Eastberg

Apalachee Regional Planning Council

2507 Callaway Road, Suite 200

Tallahassee, FL. 32303

Re: Desire to remain the Community Transportation Coordinator for Liberty County.

Dear Mr. Eastberg:

The Liberty County Board of County Commissioners would like to express the desire to remain the Community Transportation Coordinator for Liberty County. Liberty County Transit, a division of Liberty County Board of County Commissioners, has been the proud coordinator for Liberty County for the last 37 years, since 1984. Liberty County Transit has maintained high standards of excellence for the residents of Liberty County, with few complaints, excellent reviews and inspections, as well as being able to provide some of the lowest rates in the state.

Based on our continued commitment with the residents of Liberty County we request that the Community Transportation Coordinator remain with the Liberty County Board of County Commission/Liberty County Transit.

Sincerely,

Dewayne Branch, Chairman



May 6, 2022

David Darm
Executive Director
Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, Florida 32399-0450

Liberty County Community Transportation Coordinator Recommendation

Dear Mr. Darm,

The Apalachee Regional Planning Council adopted the enclosed resolution recommending that Liberty County Board of County Commission, d.b.a. Liberty Transit, continue serving as the Liberty County Community Transportation Disadvantaged Coordinator and be designated by the Florida Commission for the Transportation Disadvantaged (CTD) effective July 1, 2022, for a five-year appointment. Minutes of the Council's meeting will be forwarded to you as soon as they are prepared. Liberty County Board of County Commission, d.b.a. Liberty Transit, is currently the designated CTC for Liberty County. The current contract will expire June 30, 2022.

The Council did not issue a competitive process for the community transportation coordinator for Liberty County. As a governmental entity interested in continuing to serve as the CTC, staff assessed the qualifications and determined that Liberty County Board of County Commission, d.b.a. Liberty Transit, compiled with the requirements of Chapter 427, Florida Statutes, and Rule 41-2, Florida Administrative Code. The staff recommendation to the ARPC Board was that Liberty County Board of County Commission, d.b.a. Liberty Transit, continues as the Liberty County Community Transportation Coordinator. The ARPC Board adopted staff's recommendation by resolution.

The Council respectfully requests that this item be placed on the May 24, 2022, CTD meeting agenda for designation of the Liberty County CTC.

If you have any questions or need any additional information, please do not hesitate to contact Kwentin Eastberg, ARPC Deputy Director and TD Program Coordinator.

Sincerely,

Chris Rietow
Executive Director

cc: Liberty County Transportation Disadvantaged Coordinating Board

Attachments: Adopted Resolution
Support Documents

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: May 24, 2022

AGENDA ITEM:

VII. Community Transportation Coordinator Designation – Madison County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). The North Central Florida Regional Planning Council (NCFRPC) is the DOPA for Madison County. Big Bend Transit, Inc., is currently the appointed CTC for Madison County and is providing non-sponsored transportation services to the citizens of Madison County.

The NCFRPC issued a Request for Proposals (RFP) on February 4, 2022. The RFP was advertised in the Florida Administrative Register and the Madison County Carrier. Proposals were received from the following two respondents:

Big Bend Transit, Inc.
Maruti Mobility Management, Inc.

The Technical Review Committee (Committee) appointed by the NCFRPC Executive Director evaluated the proposals. At its April 28, 2022, meeting, based on the Committee's ranking of the proposals, the NCFRPC approved Resolution #2022-10, recommending Big Bend Transit, Inc., be designated as the CTC for Madison County. In addition, at the May 2, 2022, Madison County Transportation Disadvantaged Coordinating Board meeting, the Board voted to support the NCFRPC's recommendation.

This designation shall be effective July 1, 2022, through June 30, 2027.

ATTACHMENTS:

NCFRPC's transmittal letter dated April 28, 2022
NCFRPC Resolution #2022-10

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve the North Central Florida Regional Planning Council's recommendation, and designate Big Bend Transit, Inc., as the Community Transportation Coordinator for Madison County for the period beginning July 1, 2022, to June 30, 2027.



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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

April 28, 2022

Dr. Phillip Stevens, Vice-Chair
Florida Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450

RE: Madison County Community Transportation Coordinator Designation

Dear Vice-Chair Stevens:

This letter is in regard to the designation of the Community Transportation Coordinator for Madison County. The North Central Florida Regional Planning Council issued Request for Proposals No. 2022-01 for the designation of the Madison County Community Transportation Coordinator on February 4, 2022. The following firms submitted proposals in response to the request for proposals:

1. Big Bend Transit, Inc.; and
2. Maruti Mobility Management, Inc.

The Council authorized the Executive Director to appoint a Technical Review Committee to review and score proposals for the Madison County Community Transportation Coordinator designation. The total raw scores of each reviewer established a rank order for each reviewer. The rank order score of all reviewers was combined to determine the following final rank score:

1. Big Bend Transit, Inc.
2. Maruti Mobility Management, Inc.

At its April 28, 2022 meeting, the Council approved the enclosed resolution recommending that the Florida Commission for the Transportation Disadvantaged designate Big Bend Transit, Inc. the Madison County Community Transportation Coordinator for a five-year period effective July 1, 2022. Please also find enclosed the original proposals submitted by Big Bend Transit, Inc. and Maruti Mobility Management, LLC.

If you have any questions concerning this matter, please do not hesitate to contact Lynn Godfrey, AICP, Senior Planner, at extension 110.

Sincerely,

Thomas Demps
Chair

Enclosures

xc: Shawn Mitchell, General Manager, Big Bend Transit, Inc.
Parth Pankh, Director of Operations, Maruti Mobility Management, LLC

T:\Lynn\RFP\Madison\mad22\ncfrpreletterfctd.doc

RESOLUTION NO. 2022-10

A RESOLUTION OF THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL RECOMMENDING THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED DESIGNATE BIG BEND TRANSIT, INC. THE COMMUNITY TRANSPORTATION COORDINATOR FOR MADISON COUNTY

WHEREAS, the North Central Florida Regional Planning Council is designated by the Florida Commission for the Transportation Disadvantaged as the Official Planning Agency for the Transportation Disadvantaged Program for Madison County;

WHEREAS, the North Central Florida Regional Planning Council has the authority to recommend the designation of the Community Transportation Coordinator for Madison County in accordance with Rule 41-2.010 (1), Florida Administrative Code;

WHEREAS, the designation of the Community Transportation Coordinator will be accomplished through public competitive bidding or proposals in accordance with Rule 41-2.010 (3), Florida Administrative Code;

WHEREAS, the North Central Florida Regional Planning Council issued Request for Proposals No. 2022-01 for the designation of the Madison County Community Transportation Coordinator on February 4, 2022;

WHEREAS, the North Central Florida Regional Planning Council received two proposals in response to Request for Proposals No. 2022-01; and

WHEREAS, the North Central Florida Regional Planning Council appointed a Technical Review Committee to score and rank the proposals;

WHEREAS, the Technical Review Committee ranked the proposals in the following order:

1. Big Bend Transit, Inc.
2. Maruti Mobility Management, Inc.

WHEREAS, the Technical Review Committee recommended that the North Central Florida Regional Planning Council recommend to the Florida Commission for the Transportation Disadvantaged the designation of Big Bend Transit, Inc. as the Community Transportation Coordinator for Madison County;

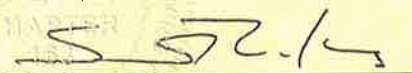
NOW, THEREFORE, BE IT RESOLVED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL THAT:

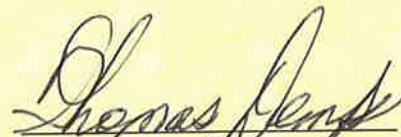
In accordance with Chapter 427, Florida Statutes, the North Central Florida Regional Planning Council recommends to the Florida Commission for the Transportation Disadvantaged designate Big Bend Transit, Inc. the Community Transportation Coordinator for Madison County for a five-year period effective July 1, 2022.

APPROVED AND ADOPTED by the North Central Florida Regional Planning Council this 28th day of April 2022.

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

ATTEST:


Scott R. Koons, Executive Director


Thomas Demps, Chair

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: May 24, 2022

AGENDA ITEM:

VII. Community Transportation Coordinator Designation – Nassau County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). The Northeast Florida Regional Planning Council (NEFRC) is the DOPA for Nassau County. Nassau County Council on Aging is currently the appointed CTC for Nassau County.

Pursuant to Chapter 287, Florida Statutes, the NEFRC issued a Request for Proposal (RFP). It was advertised both in a local newspaper and the Florida Administrative Register. Only Nassau County Council on Aging responded to the RFQ.

On March 8, 2022, the NEFRC approved the Committee's recommendation for Nassau County Council on Aging to continue as the Community Transportation Coordinator for Nassau County (Resolution #2022-01).

The designation shall be effective July 1, 2022, through June 30, 2027.

ATTACHMENTS:

- Recommendation letter from the NEFRC
- NEFRC Resolution #2022-01

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve Northeast Florida Regional Council's recommendation and designate Nassau County Council on Aging, as the Community Transportation Coordinator for Nassau County for the period beginning July 1, 2022, to June 30, 2027.



100 Festival Park Avenue
Jacksonville, FL 32202
(904) 279-0880
(904) 279-0881
www.nefrc.org
info@nefrc.org

Serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam and St. Johns Counties

Bringing Communities Together

March 8, 2022

Mr. David Darm, Executive Director
Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450

RE: Recommendation for Nassau County Community Transportation Coordinator

Dear Mr. Darm:

The current contract for the Nassau County Community Transportation Coordinator (CTC) for the Transportation Disadvantaged program expires on June 30, 2022. To facilitate the competitive process for recommending the CTC, the Northeast Florida Regional Council (NEFRC), as the Designated Official Planning Agency (DOPA) for the Nassau County Transportation Disadvantaged program, published a Request for Proposal (RFP) in the Florida Administrative Weekly and the local newspaper for general circulation in Nassau County.

A Selection Committee including NEFRC staff and staff from another DOPA reviewed the responses and found the Nassau County Council on Aging to be the only respondent that was responsive and qualified and recommends that they be given another five-year contract by the Florida Commission for the Transportation Disadvantaged. The Nassau County Local Coordinating Board (LCB) was informed of this recommendation and indicated its enthusiastic support of the Nassau County COA as the CTC.

Therefore, the NEFRC recommends to the Florida Commission for the Transportation Disadvantaged that the Nassau County COA be re-designated as the CTC for Nassau County for a five-year period effective July 1, 2022.

Should you have any questions regarding this recommendation, or if you need further assistance, please contact Margo Moehring at (904)279-0880.

Sincerely,

Elizabeth Payne
Chief Executive Officer

cc: Margo Moehring

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EQUAL OPPORTUNITY EMPLOYER

Resolution

Northeast Florida Regional Council

2022-01

Recommendation of the Nassau County Community Transportation Coordinator

WHEREAS, the Northeast Florida Regional Council (NEFRC) is the Designated Official Planning Agency (DOPA) for the Transportation Disadvantaged Program in Nassau County, and as part of its statutory duty must recommend the Community Transportation Coordinator (CTC) for Nassau County to the Commission for Transportation Disadvantaged (CTD); and

WHEREAS, the DOPA is required to conduct a competitive procurement process for the Community Transportation Coordinator every five years; and

WHEREAS, the contract between the current CTC and the CTD expires on June 30, 2022; and

WHEREAS, NEFRC issued a RFP for CTC services, and the Nassau County Council on Aging (COA) responded; and

WHEREAS, a Selection Committee including NEFRC staff, a transportation planner and staff from another DOPA found the Nassau County COA to be the only respondent that was responsive and qualified and had submitted an excellent proposal and therefore recommends that they be given another five year contract by the Florida Commission for the Transportation Disadvantaged; and

WHEREAS, the Nassau County Local Coordinating Board was informed of this recommendation and indicated its enthusiastic support of Nassau County COA as the CTC.

NOW, THEREFORE, BE IT RESOLVED that the Northeast Florida Regional Council recommends to the Florida Commission for the Transportation Disadvantaged that the Nassau County Council on Aging be re-designated as the Community Transportation Coordinator for Nassau County for a five-year period effective July 1, 2022.

Unanimously adopted by the Northeast Florida Regional Council in a regular meeting assembled in the City of Jacksonville, the third day of March 2022.



A handwritten signature in black ink, appearing to read "Larry Harvey", written over a horizontal line.

Larry Harvey
President

A handwritten signature in black ink, appearing to read "Elizabeth Payne", written over a horizontal line.

Elizabeth Payne
CEO

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: May 24, 2022

AGENDA ITEM:

VII. Community Transportation Coordinator Designation – Okaloosa County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). Okaloosa-Walton Transportation Planning Organization (TPO) serves as the DOPA for the Okaloosa County service area. Okaloosa County Board of County Commissioners (BOCC) is currently the CTC appointed CTC for Okaloosa County.

At the March 1, 2022, Okaloosa County BOCC Meeting, the Commission committed their desire to continue as the CTC. The Emerald Coast Regional Planning Council with the support of the Okaloosa Local Coordinating Board (LCB) and in coordination/on-behalf of the Okaloosa-Walton TPO assessed the qualification and determined not to issue a competitive procurement. Pursuant to Chapter 287, Florida Statutes, the Okaloosa BOCC, as a governmental entity, is able and willing to continue to provide transportation services.

At the April 21, 2022, board meeting, the Okaloosa-Walton TPO adopted a resolution recommending to the Commission for the Transportation Disadvantaged that Okaloosa BOCC remains the single designated Community Transportation Coordinator (CTC) for Okaloosa County effective July 1, 2022, through June 30, 2027.

ATTACHMENTS:

- Okaloosa BOCC Minutes – March 1, 2022
- Transmittal Letter Okaloosa-Walton TPO (Emerald Coast Regional Council)
- Resolution O-W 22-05

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve the Okaloosa-Walton TPO recommendation and designate the Okaloosa BOCC as the Community Transportation Coordinator for Okaloosa County for the period beginning July 1, 2022, to June 30, 2027.

Made by:	Commissioner Goodwin
Seconded by:	Commissioner Ketchel
Disposition:	5 years

C. Jennifer Adams/Tourist Development Department

1. Request approval of Memorandum of Agreement with the State of Florida, Department of Environmental Protection, Division of Recreation and Parks to provide lifeguard services to Henderson Beach State Park and to receive \$40,000 from Florida DEP for anticipated startup costs; approve Amendment 1 to Destin Fire Control District contract C21-3111-TDD to provide up to \$80,000 in additional TDT funding for lifeguard services at Henderson Beach State Park for this year.

Motion:	To approve.
Made by:	Commissioner Ketchel
Seconded by:	Commissioner Goodwin
Disposition:	5 years

Old Business

1. Consideration of a Third Contract Amendment between Okaloosa County and MV Transportation, Inc. for operational and service effects due to overall impact of Employment Market for Public Transportation Services.

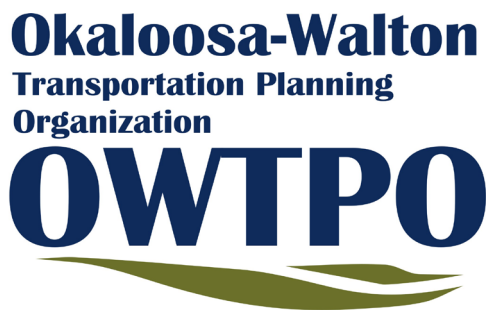
Motion:	To approve.
Made by:	Commissioner Boyles
Seconded by:	Commissioner Ketchel
Disposition:	5 years

2. Consideration of Okaloosa County continuing as Community Transportation Coordinator for a new 5-year term.

Motion:	To approve.
Made by:	Commissioner Ketchel
Seconded by:	Commissioner Boyles
Disposition:	5 years

New Business

1. Request approval of the Auditor Selection Committee for an upcoming Request for Proposal (RFP) for Professional Auditing Services.



Nathan Boyles
Chairman

Mel Ponder
Vice Chairman

P.O. Box 11399 • 32524-1399 Pensacola, FL • Street Address: 4081 E. Olive Road-Suite A • 32514
P: 850.332.7976 • 1.800.226.8914 • F: 850.637.1923 • www.ecrc.org

April 25, 2022

Mr. David Darm, Executive Director
Florida Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450

Dear Mr. Darm:

The Okaloosa-Walton Transportation Planning Organization (O-W TPO) adopted a resolution recommending to the Commission for the Transportation Disadvantaged (CTD) that that Okaloosa County Board of County Commissioner (BOCC) remains the single designated Community Transportation Coordinator (CTC) for Okaloosa County for a five-year period beginning July 1, 2022.

The items that document the process are enclosed:

- Resolution O-W 22-05, recommending Okaloosa County BOCC as the CTC for Okaloosa County.
- Okaloosa County BOCC meeting minutes excerpt (3-1-22).
- Transportation Disadvantage Local Coordinating Board draft meeting minutes excerpt (2-23-22).
- Transportation Disadvantage Board Letter to Okaloosa County.

The Emerald Coast Regional Council (ECRC) did not issue a competitive bid for the CTC pursuant to Chapter 287 Florida Statutes. Okaloosa County BOCC expressed their desire to remain the CTC, which they have served safely and efficiently since 2003, while providing services consistent with Chapter 427, Florida Statutes, and Rule 41-2, Florida Administrative Code.

On behalf of the Okaloosa-Walton TPO, the ECRC respectfully requests Okaloosa County BOCC continues as the single designated Community Transportation Coordinator for Okaloosa County and that this item be placed on the next CTD Business Meeting agenda for designation.

If you have any questions or need additional information, please contact Howard Vanselow, Transportation Disadvantaged Coordinator at 1-850-332-7976, extension 231 or by email at howard.vanselow@ecrc.org.

Sincerely,

A handwritten signature in blue ink, appearing to read "Austin Mount", is written over a light blue horizontal line.

Austin Mount, Chief Executive Officer
Emerald Coast Regional Council



Staff to TPO

"...planning for the future transportation needs of the Okaloosa-Walton TPO Urbanized Area

RESOLUTION O-W 22-05

A RESOLUTION OF THE OKALOOSA-WALTON TRANSPORTATION PLANNING ORGANIZATION RECOMMENDING OKALOOSA BOARD OF COUNTY COMMISSIONERS CONTINUE AS THE COMMUNITY TRANSPORTATION COORDINATOR FOR OKALOOSA COUNTY

WHEREAS, the Okaloosa-Walton Transportation Planning Organization (TPO) is the metropolitan planning organization designated by the governor of Florida as being responsible for carrying out a continuing, cooperative, and comprehensive transportation planning process for the Okaloosa-Walton Metropolitan Planning Area; and

WHEREAS, the Okaloosa-Walton TPO is the designated official planning agency for the Okaloosa County Transportation Disadvantaged service area; and

WHEREAS, the Okaloosa County Transportation Disadvantaged Coordinating Board unanimously approved the recommendation that Okaloosa County BOCC remains the CTC for Okaloosa County on February 23, 2022; and

WHEREAS, the Okaloosa County BOCC voted unanimously a desire to continue the role of the CTC for Okaloosa County on March 1, 2022; and

WHEREAS, according to Chapter 427.015 (2) F. S., the Metropolitan Planning Organization is the organization that "shall recommend to the commission a single community transportation coordinator";

NOW, THEREFORE, BE IT RESOLVED BY THE OKALOOSA-WALTON TRANSPORTATION PLANNING ORGANIZATION RECOMMENDS THAT:

The Okaloosa County BOCC continue to serve as the single designated Community Transportation Coordinator (CTC) for Okaloosa County effective July 1, 2022.

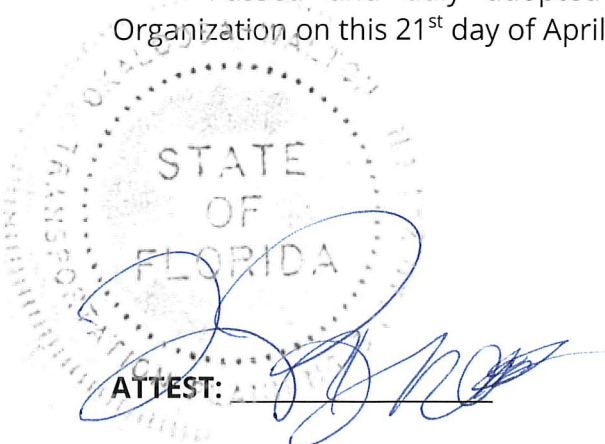
Passed and duly adopted by the Okaloosa-Walton Transportation Planning Organization on this 21st day of April 2022.

**OKALOOSA-WALTON TRANSPORTATION
PLANNING ORGANIZATION**

BY: _____

Nathan Boyles, Chair

ATTEST: _____



State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: May 24, 2022

AGENDA ITEM:

VII. Community Transportation Coordinator Designation – Palm Beach County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC) for a designated service area. The Palm Beach Transportation Planning Agency is the DOPA for Palm Beach County. The Palm Beach County Board of County Commissioners is currently the appointed CTC for Palm Beach County.

Pursuant to Chapter 287, Florida Statutes, the Palm Beach County Board of County Commissioners, as a governmental entity, is able and willing to continue to provide transportation services. The Palm Beach County Board of County Commissioners, acting through its Department of Surface Transportation, Palm Tran, has served as the CTC since 1999 and has demonstrated their ability to exceed service standards in this role. They have demonstrated their ability to provide their fixed route services in addition to traditional paratransit services to those who are transportation disadvantaged.

The Palm Beach Transportation Planning Agency met on April 21, 2022, and voted to recommend the Palm Beach County Board of County Commissioners be re-appointed as the Community Transportation Coordinator for Palm Beach County for the period July 1, 2022, through June 30, 2027

ATTACHMENTS:

- Recommendation letter from Palm Beach Transportation Planning Agency
- Palm Beach Transportation Planning Agency Resolution 2022-03
- Palm Beach County BOCC Letter of Interest
- Palm Beach County COCC Agenda Item Summary
- Palm Beach County BOCC Resolution R-2022-0247

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve the Palm Beach Transportation Planning Agency's recommendation to designate Palm Beach County Board of County Commissioners as the Community Transportation Coordinator for Palm Beach County for the period of July 1, 2022, through June 30, 2027.



May 10, 2022

David Darm, Executive Director
Commission for the Transportation Disadvantaged
Florida Commission for the Transportation Disadvantaged
605 Suwanee Street, MS-49
Tallahassee, FL 32399

[DELIVERED ELECTRONICALLY]

**Re: Commission for the Transportation Disadvantaged, May 24, 2022 Meeting
Palm Beach County Community Transportation Coordinator Designation**

Dear Mr. Darm,

The five-year Memorandum of Agreement between the Palm Beach County Board of County Commissioners (BCC) and the Commission for the Transportation Disadvantaged (CTD) expires on June 30, 2022.

On March 23, 2022, the Palm Beach County Transportation Disadvantaged Local Coordinating Board (LCB) voted to recommend that the BCC remains the Community Transportation Coordinator (CTC) in Palm Beach County.

On April 21, 2022, the Palm Beach Transportation Planning Agency (TPA) voted to recommend the BCC continue as the CTC in Palm Beach County.

The following supporting documents are enclosed:

- TPA Resolution 2022-03
- BCC Letter of Interest
- BCC Agenda Item
- BCC Resolution
- Status update to FY 2021 CTC Evaluation Review Report

If you have any questions, please do not hesitate to contact me.

Sincerely,

Valerie Neilson, AICP
Interim Executive Director

Enclosures (5)

Ec: Karen Somerset, Assistant Executive Director, CTD
John Irvine, Project Manager Area 6, CTD
Clinton Forbes, Executive Director, Palm Tran
Louis Ferri, Senior Manager of Paratransit, Palm Tran

TPA RESOLUTION 2022-03

A RESOLUTION RECOMMENDING TO THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED (CTD) THAT THE PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS CONTINUE AS THE DESIGNATED COMMUNITY TRANSPORTATION COORDINATOR (CTC) FOR PALM BEACH COUNTY

WHEREAS, the Palm Beach Metropolitan Planning Organization (MPO), doing business as the TPA, has been designated by the CTD as the Official Planning Agency for Transportation Services for the Transportation Disadvantaged residents of Palm Beach County; and

WHEREAS, since 1999, the Palm Beach County Board of County Commissioners (BCC), acting through its Department of Surface Transportation, Palm Tran, has been the designated CTC for Palm Beach County; and

WHEREAS, Palm Tran, on behalf of the BCC, has fulfilled all CTD requirements to coordinate transportation services for the transportation disadvantaged in Palm Beach County; and

WHEREAS, the current 5-year term of the CTC began on July 1, 2017 and will expire on June 30, 2022, and

WHEREAS, the Palm Beach TPA, as the Designated Official Planning Agency (DOPA) for Palm Beach County, is the recommending agency for the CTC; and

WHEREAS, the BCC has expressed interest to continue as the CTC for Palm Beach County; and

WHEREAS, the TPA has determined that it is in the best interest of the Transportation Disadvantaged residents of Palm Beach County to have the BCC continue as the designated CTC for Palm Beach County.

[Remainder of page intentionally blank]

NOW THEREFORE, BE IT RESOLVED BY THE PALM BEACH MPO, d/b/a PALM BEACH TRANSPORTATION PLANNING AGENCY, THAT:

SECTION 1. The foregoing recitals are hereby adopted and declared to be true and correct and are incorporated herein.

SECTION 2. The TPA Governing Board recommends the BCC continue as the CTC for Palm Beach County.

SECTION 3. This Resolution shall take effect upon adoption.

The foregoing Resolution was offered by Mayor Joel Flores who moved its adoption. The motion was seconded by Commissioner Maria Marino, and upon being put to a vote, the motion passed. The Chair thereupon declared the Resolution duly adopted this 21st day of April 2022.

ROPOLITAN PLANNING ORGANIZATION,
CH TRANSPORTATION PLANNING AGENCY

ATTEST:

Paul

FORM AND LEGAL SUFFICIENCY

Paul



Palm Tran

Administrative Offices

100 N. Congress Avenue
Delray Beach, FL 33445
(561) 841-4200
FAX: (561) 841-4291

Palm Tran Connection

50 South Military Trail
Suite 101
West Palm Beach, FL 33415-3132
(561) 649-9838
FAX: (561) 656-7156
www.palmtran.org



**Palm Beach County
Board of County
Commissioners**

Robert S. Weinroth, Mayor
Gregg K. Weiss, Vice Mayor

Maria G. Marino
Dave Kerner
Maria Sachs
Melissa McKinlay
Mack Bernard

County Administrator

Verdenia C. Baker

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Official Electronic Letterhead

February 8, 2022

Valerie Neilson, AICP
Interim Executive Director
Palm Beach TPA
301 Datura Street
West Palm Beach, FL 33401

**SUBJECT: Request to continue Community Transportation
Coordinator (CTC) Agreement**

Dear Ms. Neilson, *Valerie*

Since 1999, Palm Tran, a division of the Palm Beach County Board of County Commissioners (BCC) has been the designated Community Transportation Coordinator (CTC) for Palm Beach County. It has fulfilled all Florida Commission for the Transportation Disadvantaged (CTD) requirements to coordinate transportation services for the transportation disadvantaged with the most cost-effective and efficient service. The agreement between the BCC and the CTD to provide services as the designated CTC for Palm Beach County expires June 30, 2022. Chapter 427, Florida Statutes requires the TPA to recommend a CTC to the CTD for approval. By this letter, Palm Beach expresses its interest in continuing as the CTC in Palm Beach County. If approved, the designation confirmation is subject to approval by the BCC, which is scheduled for April 12, 2022.

Thank you for your consideration of this matter.

Sincerely,


Clinton B. Forbes
Executive Director

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

DK/GW 70

AGENDA ITEM SUMMARY

R-2022-0247

Meeting Date: March 22, 2022

Consent

Regular

Ordinance

Public Hearing

Department: Palm Tran

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: approve a Resolution of the Board of County Commissioners (BCC) of Palm Beach County, Florida affirming the BCC's desire to continue as the Community Transportation Coordinator (CTC) for Palm Beach County; requesting the Transportation Planning Agency (TPA) of Palm Beach County adopt a Resolution officially recommending the BCC as the CTC for Palm Beach County; and requesting the TPA to notify the Florida Commission for the Transportation Disadvantaged (CTD) accordingly.

Summary: Since 1999, the BCC, doing business as Palm Tran, Inc., has been the designated CTC for Palm Beach County. It has fulfilled all CTD requirements to coordinate transportation services for the transportation disadvantaged with the most cost effective and efficient service. The agreement between the BCC and CTD to provide services as the designated CTC for Palm Beach County expires June 30, 2022. Section 427.015(2), Florida Statutes requires the TPA to recommend a CTC to the CTD for approval. The BCC needs to notify the TPA by letter and resolution of its desire to continue as the CTC for Palm Beach County. Countywide(MM)

Background and Justification: Chapter 427, Florida Statutes and Chapter 41-2, Florida Administrative Code specify how a CTC for each county will be selected and how transportation services will be provided to transportation disadvantaged residents. Transportation Disadvantaged is defined as those persons who because of the physical or mental disability, income status, or age are unable to transport themselves or to purchase transportation and are, therefore, dependent upon others to obtain access to health care, employment, education, shopping, social activities, or other life-sustaining activities, or children who are handicapped or high-risk or at-risk as defined in Section 411.202, Florida Statutes. It is the responsibility of each county TPA to recommend to the CTD the entity that can provide the most cost effective and efficient service. Since 1999, the BCC has been providing a wide range of transportation services for the transportation disadvantaged through an efficient, cost effective coordinated program and desires to continue to do so for Palm Beach County's transportation disadvantaged.

Attachments:

1. Resolution No. R-2022- (4 copies)

Recommended by:


Executive Director

2/18/2022
Date

Approved By:


Assistant County Administrator

3/9/2022
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2022	2023	2024	2025	2026
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income(County)					
In-Kind Match(County)					
NET FISCAL IMPACT	0				
#ADDITIONAL FTE					
POSITIONS (CUMULATIVE)					

Is Item Included in the Current Budget? Yes No
 Does this item include the use of federal funds? Yes No

Budget Account No:
 Fund Department Unit Object

B. Recommended Sources of Funds/Summary of Fiscal Impact:

There is no fiscal impact on this item

C. Departmental Fiscal Review: _____
Jeremy Baker, Director of Admin Services

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

*for review
acknowled
2/24/22*

 OFMB 2-24-22

_____ 3/7/22
 Contract Dev. & Control
 2-28-22 TLD

B. Legal Sufficiency

 3/8/22
 Assistant County Attorney

C. Other Department Review

 Department Director

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

RESOLUTION NO. R-2022-0247

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, REQUESTING THE PALM BEACH TRANSPORTATION PLANNING AGENCY APPROVE AND RECOMMEND THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA CONTINUE AS THE DESIGNATED COMMUNITY TRANSPORTATION COORDINATOR FOR PALM BEACH COUNTY

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida had been designated by the Florida Commission for the Transportation Disadvantaged as the Community Transportation Coordinator (CTC) for Palm Beach County; and

WHEREAS, the Palm Beach Transportation Planning Agency is the designated Official Planning Agency for Palm Beach County with the Florida Commission for the Transportation Disadvantaged; and

WHEREAS, the Palm Beach Transportation Planning Agency is responsible for recommending to the Florida Commission for the Transportation Disadvantaged a Community Transportation Coordinator for Palm Beach County; and

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida has been providing transportation services for the Transportation Disadvantaged residents of Palm Beach County; and

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida has determined that it would be in the best interests of the Transportation Disadvantaged residents of Palm Beach County to continue as the designated Community Transportation Coordinator for Palm Beach County.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA THAT:

1. The Board of County Commissioners of Palm Beach, Florida desires to continue as the designated Community Transportation Coordinator for Palm Beach County;
2. The Board of County Commissioners of Palm Beach, Florida requests the Palm Beach Transportation Planning Agency adopt a resolution officially recommending the Board of County Commissioners of Palm Beach County, Florida as the Community Transportation Coordinator for Palm Beach County; and
3. That the Palm Beach Transportation Planning Agency notifies the Florida Commission for the Transportation Disadvantaged accordingly.

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: May 24, 2022

AGENDA ITEM:

VII. Community Transportation Coordinator Designation – Pinellas County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). Forward Pinellas (formerly known as Pinellas Metropolitan Planning Organization), is the DOPA for Pinellas County. The Pinellas Suncoast Transit Authority is currently the designated CTC for Pinellas County providing non-sponsored transportation to its citizens. The current CTC designation is scheduled to expire June 30, 2022.

Pursuant to Chapter 287, Florida Statutes, services or commodities provided by governmental agencies are not subject to competitive solicitation. Pinellas Suncoast Transit Authority, as a governmental agency, expressed its desire to remain the CTC.

At its February 15, 2022, meeting the Pinellas County Local Coordinating Board unanimously voted to approve the planning agency's recommendation to designate Pinellas Suncoast Transit Authority as the CTC.

Based on the requirements of Chapter 427, Florida Statutes and Rule 41-2, Florida Administrative Code, Pinellas Suncoast Transit Authority has demonstrated its capability to provide transportation services in an efficient and effective manner. On March 9, 2022, Forward Pinellas adopted Resolution #22-1 recommending Pinellas Suncoast Transit Authority be approved as the CTC for Pinellas County effective July 1, 2022 through June 30, 2027.

ATTACHMENTS:

March 9, 2022, Recommendation Letter from Executive Director, Forward Pinellas
Forward Pinellas Resolution 22-1
January 24, 2022, Interest Letter from Pinellas Suncoast Transit Authority

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve the Forward Pinellas' (Pinellas Metropolitan Planning Organization) recommendation and designate Pinellas Suncoast Transit Authority as the Community Transportation Coordinator for Pinellas County for the period beginning July 1, 2022, to June 30, 2027.



March 9, 2022

Mr. David Darm
Commission for the Transportation Disadvantaged
Executive Director
605 Suwannee Street, MS-49
Tallahassee, Florida 32399-0450

RE: Pinellas County Community Transportation Coordinator
Recommendation

Dear Mr. Darm,

Forward Pinellas, in its role as the Pinellas County Metropolitan Planning Organization, the designated official planning agency for Pinellas County, requests that the Pinellas Suncoast Transit Authority (PSTA) be redesignated as the Community Transportation Coordinator (CTC) for Pinellas County for another five- year period effective July 1, 2022 through June 30, 2027. PSTA has demonstrated its capability to provide transportation services to those who are transportation disadvantaged in an efficient and effective manner during the past five years. PSTA has continued to explore innovative ways to provide consistent services to Pinellas County's transportation disadvantaged population. PSTA continued to offer services for its TD Late Shift and TD Direct Connect programs even after CTD funding was no longer available. It was able to provide more efficient services as well by eliminating unnecessary requirements in the eligibility process.

Enclosed is PSTA's letter of interest in continuing as the CTC and Forward Pinellas Resolution #22-1, recommending that PSTA be approved as the CTC for another five years. Please contact Rob Feigel at (727) 464-5645 or rfeigel@forwardpinellas.org if you have any questions.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Whit Blanton', with a long horizontal stroke extending to the right.

Whit Blanton, FAICP
Executive Director

Enclosure

Resolution #22-1

A RESOLUTION OF FORWARD PINELLAS, IN ITS ROLE AS THE PINELLAS COUNTY METROPOLITAN PLANNING ORGANIZATION, RECOMMENDING THE PINELLAS SUNCOAST TRANSIT AUTHORITY AS THE COMMUNITY TRANSPORTATION COORDINATOR FOR PINELLAS COUNTY.

WHEREAS, Forward Pinellas, in its role as the Pinellas County Metropolitan Planning Organization, serving as the Designated Official Planning Agency for the Transportation Disadvantaged (TD) Program, is required by Chapter 427 of the Florida Statutes to recommend a qualified Community Transportation Coordinator (CTC) to the Florida Commission for the Transportation Disadvantaged (CTD) every five years; and

WHEREAS, in accordance with Chapter 287 of the Florida Statutes, CTD allows a governmental agency to serve as the CTC; and

WHEREAS, the Pinellas Suncoast Transit Authority (PSTA) has managed coordinated transportation services effectively since becoming the CTC; and

WHEREAS, PSTA desires to continue to serve as the CTC for Pinellas County for the next five (5) years.

NOW, THEREFORE, BE IT RESOLVED that Forward Pinellas, in its role as the Pinellas County Metropolitan Planning Organization, duly assembled in regular session this 9th day of March 2022, recommends to the Florida Commission for the Transportation Disadvantaged that the Pinellas Suncoast Transit Authority be approved as the Community Transportation Coordinator for Pinellas County, Florida from July 1, 2022 through June 30, 2027.

AYES: Mayor Julie Byjalski, Vice Mayor Michgel Smith
Council member Brandi Gabbard, Vice Mayor Patti Reed
Council member Richie Floyd, Commissioner Cliff Merz
Commissioner Dave Eggers, Mayor Cookie Kennedy, Commissioner Karen Seely
Council member Donnie Noble, Council member Gina Driscoll

NAYS:

Ø

Absent and not voting:

Commissioner Janet Long, Council member David Allbritton

ATTEST:

BY: Joanne Kennedy
Joanne Kennedy, Chair
Forward Pinellas

APPROVED AS TO FORM
By: Anne M. Morris
Office of the County Attorney



January 24, 2022

Mr. Whit Blanton, FAICP
Executive Director
Forward Pinellas
310 Court Street
Clearwater, FL 33756

Dear Mr. Blanton:

Please consider this to be PSTA's letter of qualifications for, and interest in, continuing to serve as the Community Transportation Coordinator (CTC) for Pinellas County for another five-year period when its current term expires June 30, 2022.

When PSTA became the CTC in 2012, Pinellas County reported two million trips and \$1.2 million in Commission for the Transportation Disadvantaged (CTD) funds. In 2016, we reported four million trips and \$3.4 million in CTD grant funds. For FY2021, PSTA received \$3.94 in Trip and Equipment grant funds. Ridership was not able to be tracked until the end of the fiscal year due to PSTA being fare-free negating the need for a TD bus pass. Over the last five years, PSTA also received Mobility Enhancement and Innovative Service Development grants for its TD Late Shift and TD Direct Connect Program. Although that funding source is no longer available, PSTA continues to offer these programs. PSTA plans to continue to work with the CTD to re-establish funding for this important program and other innovative services.

During the last five years, PSTA continued its effective working relationship with the Local Coordinating Board (LCB) and Forward Pinellas staff. This partnership benefits the program by:

- Conducting extensive outreach to agencies serving the existing and potentially TD population.
- Providing transportation to the TD population using the most cost-effective mode, by providing bus passes.
- Improving the eligibility process by eliminating unnecessary requirements.
- Allowing the program to adapt during the coronavirus pandemic by introducing the "Essential Workers" Program to get workers to their jobs when bus service was limited, and maximum capacity limitations meant people were unable to board their regular bus.

All of this was possible because of the commitment of PSTA's leadership to meet the critical transportation needs of TD residents through the most cost-effective means possible without budget-based service caps or waiting lists. This continued prior to the pandemic even when PSTA consistently incurred far more expenses than could be reimbursed by the TD Commission and saw its farebox revenue decrease significantly during times of decreased general review.

In FY2021, PSTA received little fare revenue due to being fare-free until August 2021. As previously mentioned, this made it difficult to track TD ridership, although system wide, PSTA saw an overall decrease in ridership primarily due to the pandemic. We fully expect that with fares having returned, as people go back to work, and the risks of the pandemic lesson, participation in the TD Program will increase to pre-pandemic levels.

From a quality perspective, PSTA has passed all its annual evaluation and commits to maintaining a program that consistently meets all requirements in the future. PSTA plans to continue placing the transportation needs of lower income households to ensure they can get to medical appointments, jobs, grocery stores, and other life-sustaining destinations.

We look forward to the opportunity to continue to work with our agency partners in the LCB, Forward Pinellas, and throughout the community to meet the life-sustaining trip needs of the TD population over the next five years.

Sincerely,

A handwritten signature in blue ink, appearing to read "Brad Miller". The signature is stylized and written in a cursive-like font.

**Brad Miller
CEO**

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: May 24, 2022

AGENDA ITEM:

VIII. Election of Vice-Chairperson

BACKGROUND:

Pursuant to s. 427.012(2), F.S., the vice-chairperson of the Commission is annually elected by the membership of the Commission.

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Elect a commissioner to succeed Philip Stevens as Vice-Chair of the Commission for a one-year term.

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: May 24, 2022

AGENDA ITEM:

IX Executive Director Report

David Darm will provide an update on the following topics:

- Status of Innovative Service Development (ISD) and Shirley Conroy Grants Review and Approval Process.
- Discussion of the 2022 Community Transportation Association of America (CTAA) Conference and Impact of the Workforce Shortage in Public Transportation.
- Summary of CTD Vision Summit and Planning for CTD Annual Training Conference in August 2022.

The Commission will also discuss the meeting date and time of the next Commission Business Meeting in June 2022, to approve the ISD and Shirley Conroy Grants.

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

For information purposes only. The Commission will announce date of the June CTD Business Meeting, which will be held via webinar and teleconference.

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: May 24, 2022

AGENDA ITEM:

IV and X Public Comments

BACKGROUND INFORMATION:

When operating under Florida's Government in the Sunshine Law, the Florida Supreme Court recognizes the importance of public participation in open meetings. The Commission provides that right of access at each public meeting and adheres to Chapter 286.011, Florida Statutes.

The Commission facilitates two "Public Comments" segments on its agenda. For participants interested in providing public comments, the Commission requests speakers complete the attached public comment form and return to David Darm prior to the meeting date at David.Darm@dot.state.fl.us. The chairman will call on speakers in the order public comment cards are received.

Participants planning to speak during the first public comments segment (Item IV) of the agenda must direct their remarks to agenda items only. The Commission welcomes input on any topic during the second public comments segment (Item X) of the agenda. Pursuant to Commission Rule 41-2.018, F.A.C., all speakers are limited to five minutes per public comment.

ATTACHMENT:

Public Comment Form



**Transportation
Disadvantaged**

**Commission for the Transportation
Disadvantaged
PUBLIC COMMENT FORM**

Instructions:

1. Complete comment form, including your address. PLEASE TYPE OR PRINT
2. Email comment card to David.Darm@dot.state.fl.us
3. The chairman will call on speakers in the order comment cards are received. Please indicate below whether you plan on participating via webinar or by phone.
4. Comments must be limited to five (5) minutes per speaker.

How will you be participating in this meeting? Webinar _____ Telephone _____

Name _____

E-Mail _____

Phone _____

Address _____

City _____

Zip Code _____ County _____

Representing _____

Subject _____

Support _____ Oppose _____ Neutral _____