

COMMISSION FOR THE TRANSPORTATION DISADVANTAGED



Business Meeting Agenda March 30, 2021 1:30 PM until Completion

*Marion Hart, Chairman
Dr. Phillip Stevens, Vice-Chairman
Renee Knight, Commissioner
Christinne Rudd, Commissioner
Dr. Robin Tellez, Commissioner
Mike Willingham, Commissioner*

GoToMeeting Webinar:

<https://global.gotomeeting.com/join/960046557>

Alternative Conference Call-In Number:

888-585-9008; Conference Code: 837-653-349

Item #	Agenda Item	Speaker(s)
I.	Call to Order	Chairman Marion Hart
II.	Pledge of Allegiance	Chairman Hart
III.	Introduction of Commissioners and Advisors	Commissioners and Advisors
IV.	Public Comments (Comments limited to the current agenda items)	Public
	Action Items	
V.	Approval of December 16, 2020 Meeting Minutes	Chairman Hart
VI.	Community Transportation Coordinator Designations:	Planning Agency Representative:
	<ul style="list-style-type: none">• Baker• Putnam• St. Johns	Margo Moehring, Northeast Florida Regional Planning Council
	<ul style="list-style-type: none">• Columbia, Hamilton, Suwannee• Dixie• Gilchrist• Union	Lynn Godfrey, North Central Florida Regional Council

	<ul style="list-style-type: none"> Charlotte 	Wendy Scott, Charlotte County-Punta Gorda MPO
	<ul style="list-style-type: none"> DeSoto, Hardee, Highlands, Okeechobee 	Marybeth Soderstrom, Heartland Regional Transportation Planning Organization
	<ul style="list-style-type: none"> Manatee 	Corinne Tucker, Sarasota-Manatee MPO
	<ul style="list-style-type: none"> Miami-Dade 	Jeannine Gaslonde, Miami-Dade MPO
	<ul style="list-style-type: none"> Polk 	Julia Davis, Polk Transportation Planning Organization
VII.	Planning Agency Designation for Duval County	Elizabeth De Jesus, North Florida Transportation Planning Organization
VIII.	Election of Vice-Chairperson	Chairman Hart
IX.	Review of CTD COVID-19 Rescue Plan	David Darm, CTD Executive Director
	Information Items	
X.	Rule Adoption Update – New Trip & Equipment Grant Allocation Formula	David Darm
XI.	CTD Workshops on ADA Complementary Paratransit Services	Commissioner Robin Tellez
XII.	Executive Director Report	David Darm
XIII.	Commissioner and Advisor Reports	Commissioners and Advisors
XIV.	Public Comments	Public
XV.	Commissioner and Advisor Closing Comments	Commissioners and Advisors
XVI.	Adjournment	Chairman Hart
	Next Meeting: June 3, 2021, 1:30pm until completion	

When operating under Florida's Government in the Sunshine Law, the Florida Supreme Court recognizes the importance of public participation in open meetings. The Commission provides that right of access at each public meeting and adheres to Chapter 286.011, Florida Statutes. This meeting will be recorded and a summary of the discussion will be published at a future date.

Members of the public interested in speaking during the "Public Comments" segments are encouraged to complete the attached public comment card and return to David Darm prior to the meeting date at: David.Darm@dot.state.fl.us. The chairman will call on each speaker in the order public comment cards are received. Public comments are limited to five (5) minutes per speaker.

In accordance with the Americans with Disabilities Act (ADA), and Chapter 286.26, Florida Statutes, persons in need of special accommodation to participate in the meeting (including an agenda) shall email David Darm or contact our office listed below, at least 48 hours before the meeting:

Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450
(850) 410-5703 or (800) 983-2435
(850) 410-5708 (TDD/TTY).

This meeting is subject to change upon the chairman's request.

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: March 30, 2021

AGENDA ITEM:

IV. and XIV. Public Comments

BACKGROUND INFORMATION:

When operating under Florida's Government in the Sunshine Law, the Florida Supreme Court recognizes the importance of public participation in open meetings. The Commission provides that right of access at each public meeting and adheres to Chapter 286.011, Florida Statutes.

The Commission facilitates two "Public Comments" segments on its agenda. For participants interested in providing public comments, the Commission requests speakers complete the attached public comment form and return to David Darm prior to the meeting date at David.Darm@dot.state.fl.us. The chairman will call on speakers in the order public comment cards are received.

Participants planning to speak during the first public comments segment (Item IV.) of the agenda must direct their remarks to agenda items only. The Commission welcomes input on any topic during the second public comments segment (Item XIV.) of the agenda. All speakers are limited to five minutes per public comment.

ATTACHMENT:

Public Comment Form



Commission for the Transportation
Disadvantaged
PUBLIC COMMENT FORM

Instructions:

1. Complete comment form, including your address. PLEASE TYPE OR PRINT
2. Email comment card to David.Darm@dot.state.fl.us
3. The chairman will call on speakers in the order comment cards are received. Please indicate below whether you plan on participating via webinar or conference call.
4. Comments must be limited to five (5) minutes per speaker.

How will you be participating in the public meeting? Webinar____Phone_____

Name_____

E-Mail_____

Phone_____

Address_____

City_____

Zip Code_____ County_____

Representing_____

Subject_____

Support____ Oppose____ Neutral_____

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: March 30, 2021

AGENDA ITEM:

V. Approval of Minutes – December 16, 2020

BACKGROUND INFORMATION:

The Commission held its business meeting via GoToMeeting webinar and teleconference on December 16, 2020.

ATTACHMENTS:

Minutes of the December 16, 2020 Commission Business Meeting

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve Minutes from the December 16, 2020 Commission Business Meeting.

ACTION TAKEN AT MEETING:

MEETING SUMMARY

Commission for the Transportation Disadvantaged Commission Business Meeting

GoToMeeting Webinar
Conference Call Meeting
Tallahassee, Florida 32399

December 16, 2020
1:30 PM

<i>Commissioners Present</i>	<i>Commissioners Absent</i>
Chairman Marion Hart (via teleconference)	Mike Willingham
Vice-Chairman Dr. Phillip Stevens (via teleconference)	
Renee Knight (via teleconference)	
Christinne Rudd (via teleconference)	
Dr. Robin Tellez (via teleconference)	

<i>Advisors Present</i>	<i>Advisors Absent</i>
Liz Stutts, FDOT	Erica Floyd-Thomas, AHCA
Kent Carroll, APD	Dennis Latta, FDVA
	Krysta Carter, DOEA
	Diane Harris, DCF

Call to Order

Chairman Hart called the meeting to order. Executive Director David Darm called the roll. A quorum was present.

Pledge of Allegiance

Chairman Hart led the Pledge of Allegiance.

Welcome and Introductions

Chairman Hart invited the Commissioners and Advisors to introduce themselves.

Chairman Hart thanked everyone for their contributions to the coordinated system, particularly during the difficult year with the pandemic. He wished everyone a happy and safe holiday season.

Chairman Hart informed participants that the meeting is being recorded and all feedback received, including comments within the webinar chat box, will be reflected in the Meeting Minutes.

Deborah Hall, Commission staff, provided the webinar participants a tutorial on the features of GoToMeeting.

Public Comments

No public comments were received.

Approval of October 28, 2020 Meeting Minutes

Chairman Hart asked for a motion to approve the minutes from the October 28, 2020 Commission Business Meeting:

ACTION TAKEN: Vice-Chairman Stevens moved, and Commissioner Rudd seconded the motion, to approve the minutes. The motion carried unanimously.

Community Transportation Coordinator (CTC) Designation for Monroe County

Venessa Naranjo, representing Health Council of South Florida, presented the recommendation for the Guidance Care Center, Inc., to serve as the CTC for Monroe County. Ms. Naranjo provided a summary of the procurement process facilitated by the Health Council to recommend the CTC designation. The Guidance Care Center has served as the CTC for Monroe County since 1997.

Chairman Hart asked for a motion to approve the recommendation to award the CTC designation for Monroe County.

ACTION TAKEN: Commissioner Tellez moved, and Vice-Chairman Stevens seconded the motion, to approve the Guidance Care Center, Inc., as the CTC for Monroe County. The motion carried unanimously.

2020 Annual Performance Report¹

David Darm, Commission Executive Director, presented an overview of the 2020 Annual Performance Report (APR) for Commission approval. The Commission is required to submit the APR to the Governor and Legislature on January 1 each year, pursuant to s. 427.013(13), F.S. The APR includes performance data on Transportation Disadvantaged (TD) services reported by the Coordinated Transportation System from the previous fiscal year (July 1, 2019 through June 30, 2020). Mr. Darm stated this year's report includes a new dataset on TD services funded directly by the Commission's Trip & Equipment Grant program.

Chairman Hart asked Mr. Darm if there were any substantive elements missing from the draft report that needed to be included in the final version. Mr. Darm said the draft version includes the substantive narrative and summary analysis of the report; but the draft did not include all the data tables and county-level statistics from the AOR that would be reflected in the appendixes of the final version.

Mr. Darm provided an overview of the sections within the draft report. The 2020 APR provides two perspectives: 1) a macro, systemwide overview of all TD services reported by the CTCs' AORs; and 2) a micro, programmatic overview of TD "non-sponsored" services that were directly reimbursed under the Trip & Equipment (T&E) Grant program in Fiscal Year 2019-20, as reflected by CTCs' invoice data approved by the Commission. The T&E invoice data is a new feature of this year's APR in response to the concerns cited by the Commission's 2020 Funding Allocation Study regarding the integrity and accuracy of AOR data. This year's APR also includes a section that highlights the major accomplishments that occurred in FY19-20, including the Coordinated System's response efforts to the service impacts of COVID-19.

Mr. Darm provided a summary of the AOR data for FY19-20. The total reported ridership of the Coordinated System decreased from the previous fiscal year, which was likely due to the impact of COVID-19. The breakdown of reported trip purposes (e.g., percent of trips for medical-related

¹ The 2020 Annual Performance Report can be accessed at:
https://ctd.fdot.gov/docs/AORAPRDocs/2020_Annual_Performance_Report.pdf

activities, etc.) reflected a similar trend from the previous fiscal year. The total revenues reported by the Coordinated System reflected approximately a \$10 million decrease from the previous year.

Mr. Darm also provided an overview of the T&E invoice data analysis, including how COVID-19 impacted the service levels beginning in March 2020. In response to revenue impacts to COVID-19, the Commission implemented a rescue plan within the T&E Grant program, which distributed approximately \$3.5 million in financial relief to the CTCs between March and June 2020. Mr. Darm stated the rescue plan is still in effect as of the date of this meeting, but that it would need to be re-evaluated by the next Commission Business Meeting in March 2021. Mr. Darm also discussed an overview of the cross-county trips that were reported in the T&E invoice data.

Casey Perkins and Jeff Barbacci, representing Thomas Howell Ferguson, assisted the Commission in conducting the analysis for this report. They provided an overview of the findings from their analysis. Mr. Perkins discussed the benefits of adding the T&E invoice data would improve the Commission's ability to verify the accuracy of its performance reporting (compared to the AOR) and provide a more detailed view of trips and bus passes funded by the T&E Grant program. He provided three examples (with visual data tables and graphs) where the T&E invoice data assisted the Commission in recent policy/funding decisions in FY19-20: 1) developing the Rescue Plan in response to COVID-19, based on the reported decrease in trips within the invoice data in March 2020; 2) applying the "hold harmless" funding to the counties that experienced a decrease in allocations from the previous year, where Mr. Perkins demonstrated how it impacted service levels before and after the funding was applied in November 2019; and 3) developing the new allocation methodology, with more weight given to the invoice data (as opposed to centerline miles) to account for counties that provide longer distanced trips.

Mr. Barbacci discussed how the T&E invoice data is used to support the quality assurance review of CTCs. The invoice data is more accurate than the AOR because it is the basis for reimbursement under the T&E Grant and integrated within the CTC's operations (reservation system, trip manifests, etc.). The invoice data also includes criteria variables that can assist the Commission in performing analyses (e.g., mileage; time of pick-up/drop-off; trip locations, etc.). He said they envisioned the invoice data would not only assist in performance evaluation but also the quality control monitoring process.

Chairman Hart said he liked the layout of the report and objective to improve future analyses. He asked Mr. Darm if they anticipated submitting the report by its deadline, given the additional content needed to be included in the appendixes of the report. Mr. Darm said yes, the Commission had all data needed to submit the report by January 1, 2021.

Chairman Hart asked for a motion to approve the 2020 Annual Performance Report.

ACTION TAKEN: Vice-Chairman Stevens moved, and Commissioner Tellez seconded the motion, to approve the 2020 Annual Performance Report. The motion carried unanimously.

2021 Commission Business Meeting Calendar

The Commission published its schedule of business meetings for Calendar Year 2021. Chairman Hart asked Commissioners to review their calendars and ensure the proposed meeting dates would not conflict with their schedules. Mr. Darm explained that the next meeting date was changed to March 30, 2021, to follow the annual Legislative Transportation Awareness Day on March 29, 2021.

Chairman Hart asked for a motion to approve the proposed meeting dates for 2021.

ACTION TAKEN: Commissioner Knight moved, and Commissioner Rudd seconded the motion, to approve the 2021 Calendar.

Added Agenda Item – Update to Proposed Rule Changes to Rule 41.014, F.A.C.

On October 28, 2020, the Commission approved new rule language to 41-2.014 and 41-2.007, F.A.C., to implement changes to the Trip & Equipment Grant allocation methodology. Prior to the December 16, 2020 Commission Business Meeting, a representative from the Joint Administrative Procedures Committee (JAPC) requested the Commission to clarify the term “applicant” that is stated in the proposed rule language. As this question was received after the publication of the December 16, 2020 agenda, Mr. Darm requested the Commission amend the agenda to respond to this question as an action item.

Mr. Darm explained the term “applicant” refers to Community Transportation Coordinators who are recipients of the Trip & Equipment Grant and was in the original rule language. The attorney from JAPC inquired whether the new language should include a reference to any application forms. In response to this question, Mr. Darm recommended the term “applicant” be replaced with “recipient,” which is a more accurate term for the purpose of this rule language.

Rachelle Munson, Commission General Counsel, stated the approval of this recommendation would allow the Commission to move forward with the rule adoption process.

Chairman Hart asked for a motion to approve the recommended change to the proposed rule language.

ACTION TAKEN: Vice-Chairman Stevens moved, and Commissioner Rudd seconded the motion, to change the term “applicant” to “recipient” within the proposed rule language in Rule 41-2.014, F.A.C. The motion carried unanimously.

Mr. Darm stated he would continue to keep the Commission apprised of any additional requests or changes needed as part of the rule adoption process.

Executive Director Report

Mr. Darm provided an update on the concerns raised during the previous Commission Business Meeting, regarding the ability for Local Coordinating Boards (LCBs) to hold an in-person quorum following the expiration of Executive Order 20-69 on November 1, 2020, which waived the in-person requirements for local government bodies. He stated the Commission has been working with planning agencies to mitigate these concerns; however, some of the board members cannot meet in-person due to travel restrictions for agency representatives. Given these concerns, Mr. Darm stated the Commission would be issuing an emergency order within the Planning Grant program to temporarily allow LCBs to meet virtually or telephonically to establish quorum.²

Mr. Darm discussed upcoming events for 2021. The Commission will be facilitating a public workshop in February on the Commission’s policy pertaining to Americans with Disabilities Act (ADA) complementary paratransit services. The Commission will also facilitate a technical assistance webinar for applicants of the Innovation & Service Development Grant in March, which will be provided by USF-Center for Urban Transportation Research. The Commission and Thomas Howell Ferguson will host a webinar on the T&E invoice data within the next six months.

² The Commission issued the emergency order on December 17, 2020. However, after receiving inquiries from several county attorneys and consulting with the Commission General Counsel, the Commission determined there was not sufficient statutory evidence to support the emergency declaration. Thus, the Commission rescinded the order on January 13, 2021, to continue requiring LCBs to have a minimum number of board members in the same physical location to conduct business.

Mr. Darm also discussed efforts to improve collaboration with stakeholders on specific initiatives that impact the TD program. He stated Commissioner Rudd has expressed interest in finding ways to better promote the TD program as well as inform the Commission of various efforts to support access to transportation. Commissioner Rudd will be serving as a chair of a subcommittee to identify strategies to improve collaboration and information about the TD program with stakeholders.

Mr. Darm closed with plans for the upcoming legislative session. He stated the Commission will be closely monitoring the revenues of the TD Trust Fund throughout this process. The Legislature will convene its 2021 Session in March and April. The Commission and Florida Public Transportation Association (FPTA) will host a virtual legislative awareness day on March 29. The message of the event will highlight the Coordinated System's efforts to promote safety and access throughout the last year of the pandemic.

Commissioner and Advisor Reports

Commissioner Rudd discussed her involvement with an initiative with Disability Rights Florida to support accessible voting for persons with disabilities. She said transportation was a topic of interest among the participants, but there were a lot of misperceptions about the TD program. Commissioner Rudd wanted to see how collaborative initiatives like this could be better informed about the TD program. She also wanted to see more information about rider responsibilities (not just the expectation of CTCs). Commissioner Rudd looked forward to facilitating a subcommittee to improve collaboration and information on the TD program with stakeholders.

Public Comments

No additional public comments were received.

Closing Remarks and Adjournment

Chairman Hart asked for a motion to adjourn the meeting.

ACTION TAKEN: Vice-Chairman Stevens moved, and Commissioner Knight seconded the motion, to adjourn. The motion carried unanimously.

Minutes compiled by David Darm.

Note: This meeting has been summarized to reduce paperwork in accordance with policies of State government. If an accessible format or more information than is provided herein is needed, please contact the Commission for Transportation Disadvantaged at (850) 410-5700 or 1-800-983-2435 for assistance. A copying or printing fee may be charged to the requesting party.

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: March 30, 2021

AGENDA ITEM:

VI. Community Transportation Coordinator Designation – Baker County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). The Northeast Florida Regional Planning Council (NEFRC) is the DOPA for Baker County. Baker County Council on Aging is currently the appointed CTC for Baker County.

Pursuant to Chapter 287, Florida Statutes, the NEFRC issued a Request for Qualifications (RFQ). It was advertised both in a local newspaper and the Florida Administrative Weekly. Only Baker County Council on Aging responded to the RFQ.

On March 5, 2021, the NEFRC approved the Committee's recommendation for Baker County Council on Aging to continue as the Community Transportation Coordinator for Baker County (Resolution #2021-04).

The NEFRC staff will be available to answer any questions the Commission may have regarding this recommendation and the process used to develop the recommendation.

ATTACHMENTS:

- Recommendation letter from the NEFRC
- NEFRC Resolution #2021-04

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve Northeast Florida Regional Council's recommendation and designate Baker County Council on Aging, as the Community Transportation Coordinator for Baker County for the period beginning July 1, 2021 to June 30, 2026.

ACTION TAKEN AT MEETING:



Serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam and St. Johns Counties

100 Festival Park Avenue
Jacksonville, FL 32202
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🌐 www.nefrc.org
✉ info@nefrc.org

Bringing Communities Together

March 5, 2021

Mr. David Darm, Executive Director
Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450

RE: Recommendation for Baker County Community Transportation Coordinator

Dear Mr. Darm:

The current contract for the Baker County Community Transportation Coordinator (CTC) for the Transportation Disadvantaged program expires on June 30, 2021. To facilitate the competitive process for recommending the CTC, the Northeast Florida Regional Council (NEFRC), as the Designated Official Planning Agency (DOPA) for the Baker County Transportation Disadvantaged program, published a Request for Letters of Interest and Qualifications (RFQ) in the Florida Administrative Weekly and the local newspaper for general circulation in Baker County.

A Selection Committee including NEFRC staff and staff from another DOPA reviewed the responses and found the Baker County Council on Aging to be the only respondent that was responsive and qualified, and recommends that they be given another five year contract by the Florida Commission for the Transportation Disadvantaged. The Baker County Local Coordinating Board (LCB) was informed of this recommendation on February 18, 2021 and indicated its enthusiastic support of the Baker County COA as the CTC.

Therefore, the NEFRC recommends to the Florida Commission for the Transportation Disadvantaged that the Baker County COA be re-designated as the CTC for Baker County for a five-year period effective July 1, 2021.

Should you have any questions regarding this recommendation, or if you need further assistance, please contact Margo Moehring at (904)279-0880.

Sincerely,

Elizabeth Payne
Chief Executive Officer

cc: Margo Moehring

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EQUAL OPPORTUNITY EMPLOYER

Resolution

Northeast Florida Regional Council

2021-04

Recommendation of the Baker County Community Transportation Coordinator

WHEREAS, the Northeast Florida Regional Council (NEFRC) is the Designated Official Planning Agency (DOPA) for the Transportation Disadvantaged Program in Baker County, and as part of its statutory duty must recommend the Community Transportation Coordinator (CTC) for Baker County to the Commission for Transportation Disadvantaged (CTD); and

WHEREAS, the DOPA is required to conduct a competitive procurement process for the Community Transportation Coordinator every five years; and

WHEREAS, the contract between the current CTC and the CTD expires on June 30, 2021; and

WHEREAS, pursuant to the NEFRC Purchasing Guide, in instances where the services to be provided are particularly complex or where highly technical skills are required NEFRC may use a Request for Qualifications (RFQ). Where only one timely, responsive and qualified respondent is identified in the RFQ process, NEFRC may enter into sole-source contract negotiations with that respondent without the need for a Request for Proposal; and

WHEREAS, NEFRC issued a RFQ for CTC services, and the Baker County Council on Aging (COA) responded; and

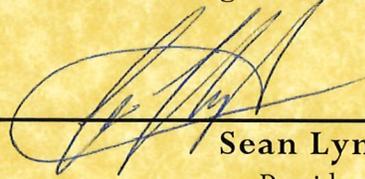
WHEREAS, a Selection Committee including NEFRC staff and staff from another DOPA found the Baker County COA to be the only respondent that was responsive and qualified, and recommends that they be given another five year contract by the Florida Commission for the Transportation Disadvantaged; and

WHEREAS, the Baker County Local Coordinating Board was informed of this recommendation and indicated its enthusiastic support of Baker County COA as the CTC; and

NOW, THEREFORE, BE IT RESOLVED that the Northeast Florida Regional Council recommends to the Florida Commission for the Transportation Disadvantaged that the Baker County Council on Aging be re-designated as the Community Transportation Coordinator for Baker County for a five-year period effective July 1, 2021.

Unanimously adopted by the Northeast Florida Regional Council in a regular meeting assembled in the City of Jacksonville, the fourth day of March 2021.




Sean Lynch
President


Elizabeth Payne
CEO

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: March 30, 2021

AGENDA ITEM:

VI. Community Transportation Coordinator Designation – Putnam County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). The Northeast Florida Regional Planning Council (NEFRC) is the DOPA for Putnam County. Ride Solution, Inc. is currently the appointed CTC for Putnam County.

Pursuant to Chapter 287, Florida Statutes, the NEFRC issued a Request for Qualifications (RFQ). It was advertised both in a local newspaper and the Florida Administrative Weekly. Only Ride Solution, Inc. responded to the RFQ.

On March 5, 2021, the NEFRC approved the Committee's recommendation for Ride Solution, Inc. to continue as the Community Transportation Coordinator for Putnam County (Resolution #2021-05).

NEFRC staff will be available to answer any questions the Commission may have regarding this recommendation and the process used to develop the recommendation.

ATTACHMENTS:

- Recommendation letter from the NEFRC
- NEFRC Resolution #2021-05

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve Northeast Florida Regional Council's recommendation and designate Ride Solution, Inc., as the Community Transportation Coordinator for Putnam County for the period beginning July 1, 2021 to June 30, 2026.

ACTION TAKEN AT MEETING:



Serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam and St. Johns Counties

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Bringing Communities Together

March 5, 2021

Mr. David Darm, Executive Director
Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450

RE: Recommendation for Putnam County Community Transportation Coordinator

Dear Mr. Darm:

The current contract for the Putnam County Community Transportation Coordinator (CTC) for the Transportation Disadvantaged program expires on June 30, 2021. To facilitate the competitive process for recommending the CTC, the Northeast Florida Regional Council (NEFRC), as the Designated Official Planning Agency (DOPA) for the Putnam County Transportation Disadvantaged program, published a Request for Letters of Interest and Qualifications (RFQ) in the Florida Administrative Weekly and the local newspaper for general circulation in Putnam County.

A Selection Committee including NEFRC staff and staff from another DOPA reviewed the responses and found the Ride Solution, Inc. to be the only respondent that was responsive and qualified, and recommends that they be given another five year contract by the Florida Commission for the Transportation Disadvantaged. The Putnam County Local Coordinating Board (LCB) was informed of this recommendation on February 8, 2021 and indicated its enthusiastic support of the Ride Solution, Inc. as the CTC.

Therefore, the NEFRC recommends to the Florida Commission for the Transportation Disadvantaged that the Ride Solution, Inc. be re-designated as the CTC for Putnam County for a five-year period effective July 1, 2021.

Should you have any questions regarding this recommendation, or if you need further assistance, please contact Margo Moehring at (904)279-0880.

Sincerely,

Elizabeth Payne
Chief Executive Officer

cc: Margo Moehring

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EQUAL OPPORTUNITY EMPLOYER

Resolution

Northeast Florida Regional Council

2021-05

Recommendation of the Putnam County Community Transportation Coordinator

WHEREAS, the Northeast Florida Regional Council (NEFRC) is the Designated Official Planning Agency (DOPA) for the Transportation Disadvantaged Program in Putnam County, and as part of its statutory duty must recommend the Community Transportation Coordinator (CTC) for Putnam County to the Commission for Transportation Disadvantaged (CTD); and

WHEREAS, the DOPA is required to conduct a competitive procurement process for the Community Transportation Coordinator every five years; and

WHEREAS, the contract between the current CTC and the CTD expires on June 30, 2021; and

WHEREAS, pursuant to the NEFRC Purchasing Guide, in instances where the services to be provided are particularly complex or where highly technical skills are required NEFRC may use a Request for Qualifications (RFQ). Where only one timely, responsive and qualified respondent is identified in the RFQ process, NEFRC may enter into sole-source contract negotiations with that respondent without the need for a Request for Proposal; and

WHEREAS, NEFRC issued a RFQ for CTC services, and The Ride Solution, Inc. responded; and

WHEREAS, a Selection Committee including NEFRC staff and staff from another DOPA found The Ride Solution, Inc. to be the only respondent that was responsive and qualified, and recommends that they be given another five year contract by the Florida Commission for the Transportation Disadvantaged; and

WHEREAS, the Putnam County Local Coordinating Board was informed of this recommendation and indicated its enthusiastic support of The Ride Solution, Inc. as the CTC; and

NOW, THEREFORE, BE IT RESOLVED that the Northeast Florida Regional Council recommends to the Florida Commission for the Transportation Disadvantaged that The Ride Solution, Inc. be re-designated as the Community Transportation Coordinator for Putnam County for a five-year period effective July 1, 2021.

Unanimously adopted by the Northeast Florida Regional Council in a regular meeting assembled in the City of Jacksonville, the fourth day of March 2021.




Sean Lynch
President


Elizabeth Payne
CEO

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: March 30, 2021

AGENDA ITEM:

VI. Community Transportation Coordinator Designation – St. Johns County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). The Northeast Florida Regional Planning Council (NEFRC) is the DOPA for St. Johns County. St. Johns County Council on Aging is currently the appointed CTC for St. Johns County.

Pursuant to Chapter 287, Florida Statutes, the NEFRC issued a Request for Qualifications (RFQ). It was advertised both in a local newspaper and the Florida Administrative Weekly. Only St. Johns County Council on Aging responded to the RFQ.

On March 5, 2021, the NEFRC approved the Committee's recommendation for St. Johns County Council on Aging to continue as the Community Transportation Coordinator for St. Johns County (Resolution #2021-06).

The NEFRC staff will be available to answer any questions the Commission may have regarding this recommendation and the process used to develop the recommendation.

ATTACHMENTS:

- Recommendation letter from the NEFRC
- NEFRC Resolution #2021-06

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve Northeast Florida Regional Council's recommendation and designate St. Johns County Council on Aging, as the Community Transportation Coordinator for St. Johns County for the period beginning July 1, 2021 to June 30, 2026.

ACTION TAKEN AT MEETING:



Serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam and St. Johns Counties

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Bringing Communities Together

March 5, 2021

Mr. David Darm, Executive Director
Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450

RE: Recommendation for St. Johns County Community Transportation Coordinator

Dear Mr. Darm:

The current contract for the St. Johns County Community Transportation Coordinator (CTC) for the Transportation Disadvantaged program expires on June 30, 2021. To facilitate the competitive process for recommending the CTC, the Northeast Florida Regional Council (NEFRC), as the Designated Official Planning Agency (DOPA) for the St. Johns County Transportation Disadvantaged program, published a Request for Letters of Interest and Qualifications (RFQ) in the Florida Administrative Weekly and the local newspaper for general circulation in St. Johns County.

A Selection Committee including NEFRC staff and staff from another DOPA reviewed the responses and found the St. Johns County Council on Aging to be the only respondent that was responsive and qualified, and recommends that they be given another five year contract by the Florida Commission for the Transportation Disadvantaged. The St. Johns County Local Coordinating Board (LCB) was informed of this recommendation on February 11, 2021 and indicated its enthusiastic support of the St. Johns County COA as the CTC.

Therefore, the NEFRC recommends to the Florida Commission for the Transportation Disadvantaged that the St. Johns County COA be re-designated as the CTC for St. Johns County for a five-year period effective July 1, 2021.

Should you have any questions regarding this recommendation, or if you need further assistance, please contact Margo Moehring at (904)279-0880.

Sincerely,

Elizabeth Payne
Chief Executive Officer

cc: Margo Moehring

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Resolution

Northeast Florida Regional Council

2021-06

Recommendation of the St. Johns County Community Transportation Coordinator

WHEREAS, the Northeast Florida Regional Council (NEFRC) is the Designated Official Planning Agency (DOPA) for the Transportation Disadvantaged Program in St. Johns County, and as part of its statutory duty must recommend the Community Transportation Coordinator (CTC) for St. Johns County to the Commission for Transportation Disadvantaged (CTD); and

WHEREAS, the DOPA is required to conduct a competitive procurement process for the Community Transportation Coordinator every five years; and

WHEREAS, the contract between the current CTC and the CTD expires on June 30, 2021; and

WHEREAS, pursuant to the NEFRC Purchasing Guide, in instances where the services to be provided are particularly complex or where highly technical skills are required NEFRC may use a Request for Qualifications (RFQ). Where only one timely, responsive and qualified respondent is identified in the RFQ process, NEFRC may enter into sole-source contract negotiations with that respondent without the need for a Request for Proposal; and

WHEREAS, NEFRC issued a RFQ for CTC services, and the St. Johns County Council on Aging (COA) responded; and

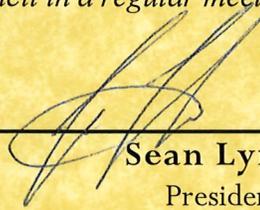
WHEREAS, a Selection Committee including NEFRC staff and staff from another DOPA found the St. Johns County COA to be the only respondent that was responsive and qualified, and recommends that they be given another five year contract by the Florida Commission for the Transportation Disadvantaged; and

WHEREAS, the St. Johns County Local Coordinating Board was informed of this recommendation and indicated its enthusiastic support of the St. Johns County COA as the CTC; and

NOW, THEREFORE, BE IT RESOLVED that the Northeast Florida Regional Council recommends to the Florida Commission for the Transportation Disadvantaged that the St. Johns County Council on Aging be re-designated as the Community Transportation Coordinator for St. Johns County for a five-year period effective July 1, 2021.

Unanimously adopted by the Northeast Florida Regional Council in a regular meeting assembled in the City of Jacksonville, the fourth day of March 2021.




Sean Lynch
President


Elizabeth Payne
CEO

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: March 30, 2021

AGENDA ITEM:

VI. Community Transportation Coordinator Designation – Columbia, Hamilton, and Suwannee Counties

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). The North Central Florida Regional Planning Council (NCFRPC) is the DOPA for Columbia, Hamilton, and Suwannee Counties. Suwannee Valley Transit Authority is currently the appointed CTC for Columbia, Hamilton, and Suwannee Counties.

Pursuant to Chapter 287, Florida Statutes, Suwannee Valley Transit Authority, as a governmental entity, is not subject to the typical competitive procurement process. Suwannee Valley Transit Authority has been the CTC for many years and has effectively demonstrated their ability to provide safe and efficient transportation services.

On March 25, 2021, the NCFRPC approved the Committee's recommendation for Suwannee Valley Transit Authority to continue as the Community Transportation Coordinator for Columbia, Hamilton, and Suwannee Counties (Resolution #2021-16).

ATTACHMENTS:

- Recommendation letter from the North Central Florida Regional Planning Council
- North Central Florida RPC Resolution #2021-16

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve North Central Florida Regional Planning Council's recommendation and designate Suwannee Valley Transit Authority, as the Community Transportation Coordinator for Columbia, Hamilton, and Suwannee Counties for the period beginning July 1, 2021 to June 30, 2026.

ACTION TAKEN AT MEETING:

March 25, 2021

Commissioner Marion Hart, Chair
Florida Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, Florida 32399-0450

RE: Community Transportation Coordinator Designation –
Columbia, Hamilton and Suwannee Counties

Dear Chair Hart:

This letter is in regard to the designation of the Community Transportation Coordinator for Columbia, Hamilton and Suwannee Counties. Suwannee Valley Transit Authority is the designated Community Transportation Coordinator for Columbia, Hamilton and Suwannee Counties. Suwannee Valley Transit Authority's Memorandum of Agreement will expire on June 30, 2021.

Section 287.057(3) (e) 12, Florida Statutes, allows for contractual services or commodities provided by governmental entities to not be subject to competitive solicitation requirements. Rule 41-2.010 (2) of the Florida Administrative Code allows the selection of Community Transportation Coordinators without competitive acquisition upon the recommendation of the Designated Official Planning Agency. Therefore, the Florida Commission for the Transportation Disadvantaged may designate a governmental entity, such as Suwannee Valley Transit Authority as the Community Transportation Coordinator without using a competitive selection process.

At its March 25, 2021 meeting, the Council adopted the enclosed resolution recommending that the Florida Commission for the Transportation Disadvantaged designate Suwannee Valley Transit Authority as the Community Transportation Coordinator for Columbia, Hamilton and Suwannee Counties for a five-year period effective July 1, 2021.

Also, enclosed is a resolution indicating Suwannee Valley Transit Authority's willingness to be designated the Community Transportation Coordinator for Columbia, Hamilton and Suwannee Counties.

If you have any questions or need any additional information, please do not hesitate to contact Lynn Godfrey, AICP, Senior Planner, at extension 110.

Sincerely,

Charles Chestnut, IV
Chair

Enclosures

xc: Larry Sessions, Suwannee Valley Transit Authority Administrator
John Irvine, Florida Commission for the Transportation Disadvantaged Project Manager - Area 6

RESOLUTION NO. 2021-16

A RESOLUTION OF THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL RECOMMENDING THE DESIGNATION OF THE COMMUNITY TRANSPORTATION COORDINATOR FOR COLUMBIA, HAMILTON AND SUWANNEE COUNTIES; PROVIDING AN EFFECTIVE DATE

WHEREAS, the North Central Florida Regional Planning Council, serving as the Designated Official Planning Agency for Florida's Transportation Disadvantaged Program in Columbia, Hamilton and Suwannee Counties, has the authority to recommend the designation of the Community Transportation Coordinator for Columbia, Hamilton and Suwannee Counties, as authorized by Section 427.057(3)(e)12, Florida Statutes and Rule 41-2.010(2), Florida Administrative Code;

WHEREAS, Suwannee Valley Transit Authority is willing to provide the services necessary to serve the transportation disadvantaged population;

WHEREAS, Suwannee Valley Transit Authority has the key personnel, financial capacity, equipment resources, accounting system techniques, experience and qualifications for the Community Transportation Coordinator designation;

WHEREAS, Suwannee Valley Transit Authority has the ability to coordinate a multitude of funding and service provisions to serve the transportation disadvantaged population and the general public;

WHEREAS, Suwannee Valley Transit Authority has identified specific means to comply with the provisions of the Americans with Disabilities Act and any applicable local regulations governing disabled accessibility requirements access to transportation;

WHEREAS, Suwannee Valley Transit Authority has demonstrated the provision of the most economically cost effective and quality services to the transportation disadvantaged;

WHEREAS, Suwannee Valley Transit Authority has demonstrated its plans to comply with safety requirements as specified in Section 341.0161, Florida Statutes; and

WHEREAS, Suwannee Valley Transit Authority has demonstrated plans to comply with any state, federal and local laws relating to substance abuse testing.

NOW THEREFORE, BE IT RESOLVED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL THAT:

In accordance with Chapter 427, Florida Statutes, the North Central Florida Regional Planning Council recommends to the Florida Commission for the Transportation Disadvantaged the designation of Suwannee Valley Transit Authority as the Community Transportation Coordinator for Columbia, Hamilton and Suwannee Counties for a five-year period effective July 1, 2021.

APPROVED AND DULY ADOPTED by the North Central Florida Regional Planning Council, this 25th day of March 2021.

ATTEST:

NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL

Scott R. Koons, Executive Director

Charles S. Chestnut IV, Chair

RESOLUTION NO 2020-006

A RESOLUTION OF THE SUWANNEE VALLEY TRANSIT AUTHORITY REQUESTING THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED DESIGNATE THE SUWANNEE VALLEY TRANSIT AUTHORITY THE COMMUNITY TRANSPORTATION COORDINATOR UNDER FLORIDA'S TRANSPORTATION DISADVANTAGED PROGRAM; PROVIDING FOR APPROVAL OF AGREEMENT; PROVIDING AN EFFECTIVE DATE

WHEREAS, the Suwannee Valley Transit Authority is designated by the Florida Commission for the Transportation Disadvantaged as the Community Transportation Coordinator for Florida's Transportation Disadvantaged Program for Columbia, Hamilton and Suwannee Counties;

WHEREAS, the Suwannee Valley Transit Authority has the authority to be designated the Community Transportation Coordinator for Columbia, Hamilton and Suwannee Counties in accordance with Rule 41-2.010 (1), Florida Administrative Code;

WHEREAS, the Suwannee Valley Transit Authority may be designated the Community Transportation Coordinator for Columbia, Hamilton and Suwannee Counties without a competitive acquisition process if the Designated Official Planning Agency determines that approach is in the best interest of the transportation disadvantaged;

WHEREAS, the Suwannee Valley Transit Authority was created in 1974 for the purpose of operating a public transportation system for Columbia County, Hamilton County and Suwannee County residents;

WHEREAS, the Suwannee Valley Transit Authority has the ability to provide the organizational structure needed to administer and operate public transportation; and

WHEREAS, the Suwannee Valley Transit Authority hereby authorizes the filing and execution of the Memorandum of Agreement by the Chair of the Suwannee Valley Transit Authority as the Registered Agent on behalf of the Suwannee Valley Transit Authority or the Vice-Chair in the Chair's absence with the Florida Commission for the Transportation Disadvantaged.

NOW, THEREFORE, BE IT RESOLVED BY THE SUWANNEE VALLEY TRANSIT AUTHORITY THAT;

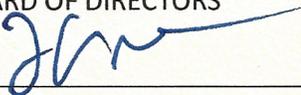
In accordance with Chapter 427, Florida Statutes, the Suwannee Valley Transit Authority requests the Florida Commission for the Transportation Disadvantaged designate the Suwannee Valley Transit Authority the Community Transportation Coordinator for Columbia, Hamilton and Suwannee Counties for a five-year period effective July 1, 2021.

DULY PASSED AND ADOPTED by the Suwannee Valley Transit Authority this 16th day of November, 2020.

ATTEST:

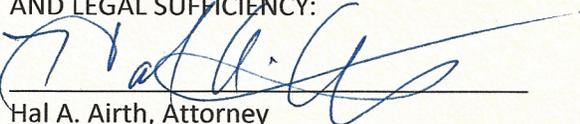


SUWANNEE VALLEY TRANSIT AUTHORITY
BOARD OF DIRECTORS



Toby Witt, Chair

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:



Hal A. Airth, Attorney

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: March 30, 2021

AGENDA ITEM:

VI. Community Transportation Coordinator Designation – Dixie County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). The North Central Florida Regional Planning Council (NCFRPC) is the DOPA for Dixie County. Suwannee River Economic Council, Inc. is currently the appointed CTC for Dixie County.

Pursuant to Chapter 287, Florida Statutes, the NCFRPC issued a Request for Proposals (RFP). NCFRPC advertised the Request for Proposals in both a local newspaper and the Florida Administrative Weekly. Only Suwannee River Economic Council, Inc. responded to the RFP.

On February 25, 2021, the NCFRPC approved the Committee's recommendation for Suwannee River Economic Council to continue as the Community Transportation Coordinator for Dixie County (Resolution #2021-13).

ATTACHMENTS:

- Recommendation letter from the North Central Florida Regional Planning Council
- North Central Florida RPC Resolution #2021-13

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve North Central Florida Regional Planning Council's recommendation and designate Suwannee River Economic Council, Inc., as the Community Transportation Coordinator for Dixie County for the period beginning July 1, 2021 to June 30, 2026.

ACTION TAKEN AT MEETING:



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March 8, 2021

Mr. Marion Hart, Chair
Florida Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, Florida 32399-0450

RE: Dixie County Community Transportation Coordinator Designation

Dear Chair Hart:

This letter is in regard to the designation of the Community Transportation Coordinator for Dixie County. The North Central Florida Regional Planning Council issued Request for Proposals No. 2020-01 for Dixie County Community Transportation Coordinator designation on November 6, 2021. Suwannee River Economic Council, Inc. was the only organization to submit a proposal in response to the request for proposals.

The North Central Florida Regional Planning Council authorized the Executive Director to appoint a Technical Review Committee to review and score proposals for the Dixie County Community Transportation Coordinator. The Technical Review Committee reviewed Suwannee River Economic Council, Inc.'s proposal and determined that it was responsive to the request for proposals.

At its February 25, 2021 meeting, the North Central Florida Regional Planning Council approved the enclosed resolution recommending that the Florida Commission for the Transportation Disadvantaged designate Suwannee River Economic Council, Inc. the Dixie County Community Transportation Coordinator for a five-year period effective July 1, 2021. Please also find enclosed the original proposal submitted by Suwannee River Economic Council, Inc.

If you have any questions concerning this matter, please do not hesitate to contact Lynn Godfrey, AICP, Senior Planner, at extension 110.

Sincerely,

Charles S. Chestnut IV
Chair

Enclosures

xc: Matthew Pearson, Executive Director, Suwannee River Economic Council, Inc.
Dan Zeruto, Florida Commission for the Transportation Disadvantaged Project Manager - Area 3

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RESOLUTION NO. 2021-13

A RESOLUTION OF THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL RECOMMENDING THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED DESIGNATE SUWANNEE RIVER ECONOMIC COUNCIL, INC. THE COMMUNITY TRANSPORTATION COORDINATOR FOR DIXIE COUNTY

WHEREAS, the North Central Florida Regional Planning Council is designated by the Florida Commission for the Transportation Disadvantaged as the Official Planning Agency for the Transportation Disadvantaged Program for Dixie County;

WHEREAS, the North Central Florida Regional Planning Council has the authority to recommend the designation of the Community Transportation Coordinator for Dixie County in accordance with Rule 41-2.010 (1), Florida Administrative Code;

WHEREAS, the designation of the Community Transportation Coordinator will be accomplished through public competitive bidding or proposals in accordance with Rule 41-2.010 (3), Florida Administrative Code;

WHEREAS, the North Central Florida Regional Planning Council issued Request for Proposals No. 2020-01 for the designation of the Dixie County Community Transportation Coordinator on November 6, 2020;

WHEREAS, the North Central Florida Regional Planning Council received one proposal in response to Request for Proposals No. 2020-01; and

WHEREAS, Suwannee River Economic Council, Inc.'s proposal was the only proposal received that was determined to be responsive to Request for Proposals No. 2020-01.

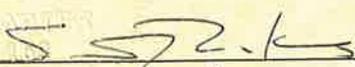
NOW, THEREFORE, BE IT RESOLVED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL THAT:

In accordance with Chapter 427, Florida Statutes, the North Central Florida Regional Planning Council recommends to the Florida Commission for the Transportation Disadvantaged designate Suwannee River Economic Council, Inc. the Community Transportation Coordinator for Dixie County for a five-year period effective July 1, 2021.

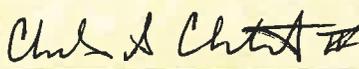
APPROVED AND ADOPTED by the North Central Florida Regional Planning Council this 25th day of February 2021.

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

ATTEST:



Scott R. Koons, Executive Director



Charles S. Chestnut IV, Chair

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: March 30, 2021

AGENDA ITEM:

VI. Community Transportation Coordinator Designation – Gilchrist County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). The North Central Florida Regional Planning Council (NCFRPC) is the DOPA for Gilchrist County. Suwannee River Economic Council, Inc. is currently the appointed CTC for Gilchrist County.

Pursuant to Chapter 287, Florida Statutes, the NCFRPC issued a Request for Proposals (RFP). NCFRPC advertised the Request for Proposals in both a local newspaper and the Florida Administrative Weekly. Only Suwannee River Economic Council, Inc. responded to the RFP.

On February 25, 2021, the NCFRPC approved the Committee's recommendation for Suwannee River Economic Council to continue as the Community Transportation Coordinator for Gilchrist County (Resolution #2021-14).

ATTACHMENTS:

- Recommendation letter from the North Central Florida Regional Planning Council
- North Central Florida RPC Resolution #2021-14

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve North Central Florida Regional Planning Council's recommendation and designate Suwannee River Economic Council, Inc., as the Community Transportation Coordinator for Gilchrist County for the period beginning July 1, 2021 to June 30, 2026.

ACTION TAKEN AT MEETING:



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March 8, 2021

Mr. Marion Hart, Chair
Florida Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, Florida 32399-0450

RE: Gilchrist County Community Transportation Coordinator Designation

Dear Chair Hart:

This letter is in regard to the designation of the Community Transportation Coordinator for Gilchrist County. The North Central Florida Regional Planning Council issued Request for Proposals No. 2020-02 for Gilchrist County Community Transportation Coordinator designation on November 6, 2021. Suwannee River Economic Council, Inc. was the only organization to submit a proposal in response to the request for proposals.

The North Central Florida Regional Planning Council authorized the Executive Director to appoint a Technical Review Committee to review and score proposals for the Gilchrist County Community Transportation Coordinator. The Technical Review Committee reviewed Suwannee River Economic Council, Inc.'s proposal and determined that it was responsive to the request for proposals.

At its February 25, 2021 meeting, the North Central Florida Regional Planning Council approved the enclosed resolution recommending that the Florida Commission for the Transportation Disadvantaged designate Suwannee River Economic Council, Inc. the Gilchrist County Community Transportation Coordinator for a five-year period effective July 1, 2021. Please also find enclosed the original proposal submitted by Suwannee River Economic Council, Inc.

If you have any questions concerning this matter, please do not hesitate to contact Lynn Godfrey, AICP, Senior Planner, at extension 110.

Sincerely,

Charles S. Chestnut IV
Chair

Enclosures

xc: Matthew Pearson, Executive Director, Suwannee River Economic Council, Inc.
Dan Zeruto, Florida Commission for the Transportation Disadvantaged Project Manager - Area 3

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RESOLUTION NO. 2021-14

A RESOLUTION OF THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL RECOMMENDING THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED DESIGNATE SUWANNEE RIVER ECONOMIC COUNCIL, INC. THE COMMUNITY TRANSPORTATION COORDINATOR FOR GILCHRIST COUNTY

WHEREAS, the North Central Florida Regional Planning Council is designated by the Florida Commission for the Transportation Disadvantaged as the Official Planning Agency for the Transportation Disadvantaged Program for Gilchrist County;

WHEREAS, the North Central Florida Regional Planning Council has the authority to recommend the designation of the Community Transportation Coordinator for Gilchrist County in accordance with Rule 41-2.010 (1), Florida Administrative Code;

WHEREAS, the designation of the Community Transportation Coordinator will be accomplished through public competitive bidding or proposals in accordance with Rule 41-2.010 (3), Florida Administrative Code;

WHEREAS, the North Central Florida Regional Planning Council issued Request for Proposals No. 2020-02 for the designation of the Gilchrist County Community Transportation Coordinator on November 6, 2020;

WHEREAS, the North Central Florida Regional Planning Council received one proposal in response to Request for Proposals No. 2020-02; and

WHEREAS, Suwannee River Economic Council, Inc.'s proposal was determined to be responsive to Request for Proposals No. 2020-02.

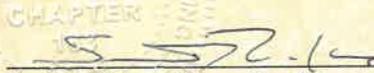
NOW, THEREFORE, BE IT RESOLVED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL THAT:

In accordance with Chapter 427, Florida Statutes, the North Central Florida Regional Planning Council recommends to the Florida Commission for the Transportation Disadvantaged designate Suwannee River Economic Council, Inc. the Community Transportation Coordinator for Gilchrist County for a five-year period effective July 1, 2021.

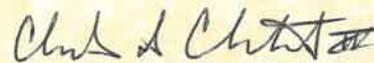
APPROVED AND ADOPTED by the North Central Florida Regional Planning Council this 25th day of February 2021.

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

ATTEST:



Scott R. Koons, Executive Director



Charles S. Chestnut IV, Chair

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: March 30, 2021

AGENDA ITEM:

VI. Community Transportation Coordinator Designation – Union County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). The North Central Florida Regional Planning Council (NCFRPC) is the DOPA for Union County. Suwannee River Economic Council, Inc. is currently the appointed Emergency CTC for Union County.

Pursuant to Chapter 287, Florida Statutes, the NCFRPC issued a Request for Proposals (RFP). NCFRPC advertised the Request for Proposals in both a local newspaper and the Florida Administrative Weekly. Only Suwannee River Economic Council, Inc. responded to the RFP.

On February 25, 2021, the NCFRPC approved the Committee's recommendation for Suwannee River Economic Council to continue as the Community Transportation Coordinator for Union County (Resolution #2021-15).

ATTACHMENTS:

- Recommendation letter from the North Central Florida Regional Planning Council
- North Central Florida RPC Resolution #2021-15

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve North Central Florida Regional Planning Council's recommendation and designate Suwannee River Economic Council, Inc., as the Community Transportation Coordinator for Union County for the period beginning July 1, 2021 to June 30, 2026.

ACTION TAKEN AT MEETING:



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March 8, 2021

Mr. Marion Hart, Chair
Florida Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, Florida 32399-0450

RE: Union County Community Transportation Coordinator Designation

Dear Chair Hart:

This letter is in regard to the designation of the Community Transportation Coordinator for Union County. The North Central Florida Regional Planning Council issued Request for Proposals No. 2020-03 for Union County Community Transportation Coordinator designation on November 6, 2021. Suwannee River Economic Council, Inc. was the only organization to submit a proposal in response to the request for proposals.

The North Central Florida Regional Planning Council authorized the Executive Director to appoint a Technical Review Committee to review and score proposals for the Union County Community Transportation Coordinator. The Technical Review Committee reviewed Suwannee River Economic Council, Inc.'s proposal and determined that it was responsive to the request for proposals.

At its February 25, 2021 meeting, the North Central Florida Regional Planning Council approved the enclosed resolution recommending that the Florida Commission for the Transportation Disadvantaged designate Suwannee River Economic Council, Inc. the Union County Community Transportation Coordinator for a five-year period effective July 1, 2021. Please also find enclosed the original proposal submitted by Suwannee River Economic Council, Inc.

If you have any questions concerning this matter, please do not hesitate to contact Lynn Godfrey, AICP, Senior Planner, at extension 110.

Sincerely,

Charles S. Chestnut IV
Chair

Enclosures

xc: Matthew Pearson, Executive Director, Suwannee River Economic Council, Inc.
Dan Zeruto, Florida Commission for the Transportation Disadvantaged Project Manager - Area 3

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RESOLUTION NO. 2021-15

A RESOLUTION OF THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL RECOMMENDING THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED DESIGNATE SUWANNEE RIVER ECONOMIC COUNCIL, INC. THE COMMUNITY TRANSPORTATION COORDINATOR FOR UNION COUNTY

WHEREAS, the North Central Florida Regional Planning Council is designated by the Florida Commission for the Transportation Disadvantaged as the Official Planning Agency for the Transportation Disadvantaged Program for Union County;

WHEREAS, the North Central Florida Regional Planning Council has the authority to recommend the designation of the Community Transportation Coordinator for Union County in accordance with Rule 41-2.010 (1), Florida Administrative Code;

WHEREAS, the designation of the Community Transportation Coordinator will be accomplished through public competitive bidding or proposals in accordance with Rule 41-2.010 (3), Florida Administrative Code;

WHEREAS, the North Central Florida Regional Planning Council issued Request for Proposals No. 2020-03 for the designation of the Union County Community Transportation Coordinator on November 6, 2020;

WHEREAS, the North Central Florida Regional Planning Council received one proposal in response to Request for Proposals No. 2020-03; and

WHEREAS, Suwannee River Economic Council, Inc.'s proposal was determined to be responsive to Request for Proposals No. 2020-03.

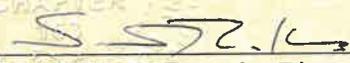
NOW, THEREFORE, BE IT RESOLVED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL THAT:

In accordance with Chapter 427, Florida Statutes, the North Central Florida Regional Planning Council recommends to the Florida Commission for the Transportation Disadvantaged designate Suwannee River Economic Council, Inc. the Community Transportation Coordinator for Union County for a five-year period effective July 1, 2021.

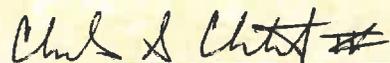
APPROVED AND ADOPTED by the North Central Florida Regional Planning Council this 25th day of February 2021.

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

ATTEST:



Scott R. Koons, Executive Director



Charles S. Chestnut IV, Chair

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: March 30, 2021

AGENDA ITEM:

VI. Community Transportation Coordinator Designation – Charlotte County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). Charlotte County-Punta Gorda Metropolitan Planning Organization (MPO) is the DOPA for Charlotte County. Charlotte County Board of County Commissioners is currently the CTC providing non-sponsored transportation disadvantaged services to the citizens of Charlotte County.

Pursuant to Chapter 287, Florida Statutes, Charlotte County Board of County Commissioners, as a governmental entity, is not subject to the typical competitive procurement process. Charlotte County Board of County Commissioners has been the CTC for many years and has effectively demonstrated their ability to provide safe and efficient transportation services.

ATTACHMENTS:

- January 5, 2021, Charlotte County-Punta Gorda MPO Recommendation Letter
- Charlotte County-Punta Gorda MPO Resolution #2020-07
- Charlotte County BOCC Resolution #2020-169

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve Charlotte County-Punta Gorda MPO's recommendation and designate Charlotte County Board of County Commissioners as the CTC for Charlotte County, for the period beginning July 1, 2021 to June 30, 2026.

ACTION TAKEN AT MEETING:



Charlotte County-Punta Gorda METROPOLITAN PLANNING ORGANIZATION

East Port Environmental Campus

25550 Harbor View Road, Suite 4, Port Charlotte, FL 33980-2503 (PH) (941) 883-3535 (F) 883-3534

E-Mail: office@ccmpo.com

Website: www.ccmpo.com

Commissioner Joseph Tiseo
Chairman

Gary D. Harrell
MPO Director

January 5, 2021

Mr. David Darm, Executive Director
Commission for the Transportation Disadvantaged
605 Suwannee Street
Tallahassee, FL 32399-0450

**Re: Charlotte County-Punta Gorda Metropolitan Planning Organization
Community Transportation Coordinator Recommendation**

Dear Mr. Darm:

Please be advised that at its December 7, 2020 meeting, the Charlotte County-Punta Gorda Metropolitan Planning Organization (MPO) Board voted to recommend that the Florida Commission for the Transportation Disadvantaged approve the designation of the Charlotte County Board of County Commissioners (BCC) as represented through its Transit Division, as the Community Transportation Coordinator (CTC) for Charlotte County for the five year period commencing on July 1, 2021.

Enclosed please find the following documentation regarding the MPO's recommendation for Community Transportation Coordinator (CTC) for the Charlotte County designated service area:

- MPO Resolution Number 2020-07 dated December 7, 2020 recommending the CTC
- Two signed copies of the Memorandum of Agreement (MOA)
- Charlotte County BCC Resolution Number 2020-169 dated October 27, 2020 expressing the willingness to continue as the CTC received from Charlotte County Government

As evidenced in the Charlotte County Local Coordinating Board's most recent CTC Evaluation, the Charlotte County Transit Division continues to be the best candidate for the Charlotte County CTC.

Please let me know how we at the MPO may continue to assist in this selection process.

Sincerely,

Gary D. Harrell
MPO Director
GDH/wws
MPO/21-001

enclosures

cc: Members, Charlotte County-Punta Gorda Metropolitan Planning Organization (without enclosures)
Members, Charlotte County Local Coordinating Board (without enclosures)
Rick Kolar, Transit Operations Manager, Charlotte County Budget and Administrative Services
Department (without enclosures)
Gordon Burger, Director, Charlotte County Budget and Administrative Services Department
(without enclosures)



**RESOLUTION
NUMBER 2020-07**

A RESOLUTION OF THE CHARLOTTE COUNTY-PUNTA GORDA METROPOLITAN PLANNING ORGANIZATION (MPO) RECOMMENDING THAT THE CHARLOTTE COUNTY BOARD OF COUNTY COMMISSIONERS THROUGH THE CHARLOTTE COUNTY TRANSIT DIVISION CONTINUE TO SERVE AS COMMUNITY TRANSPORTATION COORDINATOR FOR CHARLOTTE COUNTY

RECITALS

WHEREAS, the Charlotte County Transit Division has successfully performed the duties of Community Transportation Coordinator (CTC) during the last contract period as evidenced by the Charlotte County Transportation Disadvantaged Local Coordinating Board's evaluation of the CTC; and

WHEREAS, the MPO Board has reviewed and approved the recommendation of the renewal of the Charlotte County Board of County Commissioners through the Charlotte County Transit Division as the Community Transportation Coordinator.

NOW THEREFORE, BE IT RESOLVED, by the Charlotte County-Punta Gorda Metropolitan Planning Organization that:

1. The MPO Board hereby endorses the renewal of the Charlotte County Transit Division as Charlotte County's Community Transportation Coordinator for another five-year term commencing July 1, 2021.
2. A copy of this Resolution shall be forwarded to the Florida Commission for the Transportation Disadvantaged.

PASSED AND DULY ADOPTED this 7th day of December, 2020.

**CHARLOTTE COUNTY-PUNTA GORDA
METROPOLITAN PLANNING ORGANIZATION**

By:



Joseph Tiseo, Chairman

ATTEST:

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

By: Gary D. Harrell
Gary D. Harrell
Designated Clerk of the MPO Board

By: Janette S. Knowlton
Janette S. Knowlton, Counsel to MPO Board
LR20-0694 

RESOLUTION
NUMBER 2020-169

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CHARLOTTE COUNTY, FLORIDA PROVIDING FOR A RECOMMENDATION TO THE METROPOLITAN PLANNING ORGANIZATION THAT CHARLOTTE COUNTY TRANSIT, A DIVISION OF CHARLOTTE COUNTY, CONTINUE IN THE STATUS OF COMMUNITY TRANSPORTATION COORDINATOR FOR CHARLOTTE COUNTY.

RECITALS

WHEREAS, Section 427.015 (2), Florida Statutes, provides that each Metropolitan Planning Organization or designated official planning agency shall recommend to the Commission on the Transportation Disadvantaged ("Commission") a single community transportation coordinator; and

WHEREAS, Charlotte County Transit is currently the Community Transportation Coordinator for Charlotte County, which designation expires on June 30, 2021; and

WHEREAS, Section 287.057 (13), Florida Statutes, provides that contracts for service such as the Memorandum of Agreement between the Community Transportation Coordinator and the Commission may be renewed for a period that may not exceed five (5) years as provided in the contract; and

WHEREAS, Rule 41-2.010 (2), Florida Administrative Code, provides that the selection of Community Transportation Coordinators may be negotiated without competitive acquisition, upon the recommendation of the Metropolitan Planning Organization or designated official planning Agency that is in the best interest of the transportation disadvantaged; and

1



Certified to be a true and correct copy of the original document on file in my office.
Witness my hand and official seal this 27th day of August 2020.
ROGER D. EATON
Clerk of the Circuit Court
By: [Signature] Deputy Clerk

WHEREAS, the designation of Charlotte County Transit serving as the Community Transportation Coordinator continues to be in the best interest of the transportation disadvantaged.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Charlotte County that:

1. The Charlotte County Board of County Commissioners recommends to the Charlotte County-Punta Gorda Metropolitan Planning Organization that Charlotte County Transit continue to serve as Community Transportation Coordinator for an additional five (5) year term, commencing on July 1, 2021.
2. This resolution shall be effective upon approval of the Charlotte County Board of County Commissioners.

PASSED AND DULY ADOPTED this 27th day of October, 2020.

BOARD OF COUNTY COMMISSIONERS
OF CHARLOTTE COUNTY, FLORIDA

By: William G. Truex
William G. Truex, Chairman

ATTEST:
Roger D. Eaton, Clerk of
Circuit Court and Ex-officio
Clerk of the Board of County
Commissioners

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

By: Michelle Dubois
Deputy Clerk

By: Janette S. Knowlton
Janette S. Knowlton, County Attorney
LR20-0646

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: March 30, 2021

AGENDA ITEM:

VI. Community Transportation Coordinator Designation – DeSoto, Hardee, Highlands and Okeechobee Counties

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC) for a designated service area. The Heartland Regional Transportation Planning Organization (HRTPO) is the DOPA for the multi-county service area of DeSoto, Hardee, Highlands and Okeechobee Counties. MV Contract Transportation, Inc., is currently the CTC providing non-sponsored transportation disadvantaged services to the citizens of DeSoto, Hardee, Highlands and Okeechobee Counties.

The HRTPO advertised a Request for Proposals on October 26, 2020. Proposals were received from the following two respondents:

- MTM Transit
- MV Transportation

Proposals were reviewed and presentations were made by each responding agency to the Selection Committee on January 8, 2021. Proposals and presentations were considered, and the Selection Committee recommended MTM Transit. The Selection Committee's recommendation was presented to the HRTPO Board of Directors on January 20, 2021, where they adopted Resolution #01-2021 recommending MTM Transit as the CTC for the multi-county service area of DeSoto, Hardee, Highlands and Okeechobee Counties effective July 1, 2021 through June 30, 2026.

ATTACHMENTS:

- March 1, 2021 Recommendation Letter from HRTPO
- HRTPO Resolution #01-2021

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve HRTPO's recommendation and designate MTM Transit as the CTC for DeSoto, Hardee, Highlands and Okeechobee Counties, for the period beginning July 1, 2021 to June 30, 2026.

ACTION TAKEN AT MEETING:

March 1, 2021

Marion Hart, Chairman
Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, Florida 32399

Re: DeSoto, Hardee, Highlands, and Okeechobee County Multi-County Service Area
Community Transportation Coordinator (CTC)

Chairman Hart,

On January 20, 2021, the Heartland Regional Transportation Planning Organization (HRTPO) Board unanimously approved Resolution 01-2021, recommending MTM Transit as the CTC of the multi-county service area including DeSoto, Hardee, Highlands, and Okeechobee Counties to the Florida Commission for the Transportation Disadvantaged (CTD) starting July 1, 2021.

Per Chapter 427, Florida Statutes, the HRTPO, serving as the Designated Official Planning Agency, is required to recommend a Community Transportation Coordinator to the Commission in compliance with the Commission's Competitive Procurement process per Florida Statutes.

The HRTPO advertised a Request for Proposals on October 26, 2020. Proposals were received from MTM Transit and MV Transportation. A meeting of the Selection Committee was held on Friday, January 8, 2021. After consideration of the proposals and a presentation from each proposer, the Selection Committee recommended MTM Transit to serve as the CTC to the HRTPO.

As the CTC, MTM Transit will be responsible for ensuring that coordinated transportation services are provided to the transportation disadvantaged population and accordingly arrange services in a cost-effective, efficient manner while reducing the fragmentation or duplication of services.

Please contact Marybeth Soderstrom, Transportation Director, at (863) 838-9762 or msoderstrom@cfRPC.org if you have any questions

Sincerely,



Patricia M. Steed
Staff Services Director



RESOLUTION 01-2021

RESOLUTION OF THE HEARTLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION (HRTPO) RECOMMENDING THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED, HEREIN REFERRED TO AS THE COMMISSION, DESIGNATE MTM TRANSIT AS THE COMMUNITY TRANSPORTATION COORDINATOR FOR THE MULTI-COUNTY SERVICE AREA OF DESOTO, HARDEE, HIGHLANDS, AND OKEECHOBEE COUNTIES.

WHEREAS, Chapter 427, Florida Statutes requires that the HRTPO, serving as the Designated Official Planning Agency, recommend a Community Transportation Coordinator to the Commission; and,

WHEREAS, the HRTPO has the authority to recommend the designation of the Community Transportation Coordinator for the Multi-County Service Area of Desoto, Hardee, Highlands, And Okeechobee Counties and the designation of the Community Transportation Coordinator will be accomplished through public competitive bidding or proposals in accordance with Rule 41-2, Florida Administrative Code; and,

WHEREAS, the HRTPO issued Request for Proposal 10-20-1 in October 2020; and,

WHEREAS, the HRTPO received two qualified proposals in response to Request for Proposal 10-20-1 and the selection committee rated said proposals accordingly; and,

WHEREAS, MTM Transit was given the highest rating as a result of the selection process.

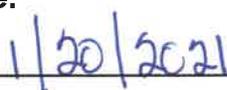
NOW, THEREFORE BE IT RESOLVED THAT the HRTPO recommends to the Commission that MTM Transit be designated as the Community Transportation Coordinator for the Multi-County area of DeSoto, Hardee, Highlands, and Okeechobee for a five-year period beginning July 1, 2021.

Signed:

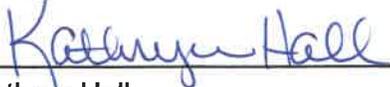


Terry Burroughs, HRTPO Chair

Date:



Attest:



Kathryn Hall



Reviewed by HRTPO Attorney

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: March 30, 2021

AGENDA ITEM:

VI. Community Transportation Coordinator Designation – Manatee County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). Sarasota Manatee Metropolitan Planning Organization (MPO) is the DOPA for Manatee County. Manatee County Board of County Commissioners is currently the CTC providing non-sponsored transportation disadvantaged services to the citizens of Manatee County.

Pursuant to Chapter 287, Florida Statutes, Manatee County Board of County Commissioners, as a governmental entity, is not subject to the typical competitive procurement process. Manatee County Board of County Commissioners has been the CTC for many years and has effectively demonstrated their ability to provide safe and efficient transportation services.

ATTACHMENTS:

- Sarasota Manatee MPO Resolution #2021-02
- Manatee County BOCC Resolution #R-21-008
- Manatee County Local Coordinating Board's recommendation

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve Sarasota Manatee MPO's recommendation and designate Manatee County Board of County Commissioners as the CTC for Manatee County, for the period beginning July 1, 2021 to June 30, 2026.

ACTION TAKEN AT MEETING:

RESOLUTION NO. 2021-02

A RESOLUTION OF
THE SARASOTA/MANATEE METROPOLITAN PLANNING ORGANIZATION
RECOMMENDING MANATEE COUNTY GOVERNMENT AS THE
COMMUNITY TRANSPORTATION COORDINATOR FOR MANATEE COUNTY

WHEREAS, Manatee County Community Transportation Coordinator, Manatee County Board of County Commissioners, through the Manatee County Area Transit system, is responsible for the coordination of transportation disadvantaged services within the County and;

WHEREAS, the Manatee County Board of County Commissioners, through the Manatee County Area Transit system, has resolved to request designation as the Community Transportation Coordinator for Manatee County and;

WHEREAS, the Manatee County Board of County Commissioners, through the Manatee County Area Transit system, has demonstrated abilities as a transportation provider.

NOW, THEREFORE, BE IT RESOLVED by the Sarasota/Manatee Metropolitan Planning Organization that:

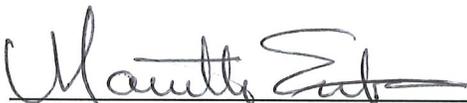
The Sarasota/Manatee Metropolitan Planning Organization recommends to the Florida Commission for the Transportation Disadvantaged that Manatee County be approved as the Community Transportation Coordinator for Manatee County, effective July 1, 2021 through June 30, 2026.

The Chair of the MPO, thereupon declared the Resolution duly passed this 22nd day of February 2021.

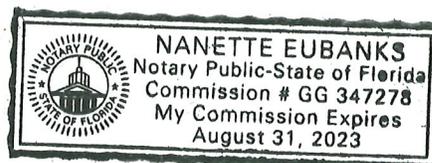
Signed: 
Chair Commission Liz Alpert
Sarasota/Manatee MPO

State of Florida
County of Manatee

Subscribed and sworn to before me this 22nd day of February 2021.


Nanette Eubanks
Notary State of Florida

My Commission Expires August 31, 2023



RESOLUTION R-21-008

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS, MANATEE COUNTY, FLORIDA, REQUESTING THAT THE SARASOTA/MANATEE METROPOLITAN PLANNING ORGANIZATION RECOMMEND THE MANATEE COUNTY BOARD OF COUNTY COMMISSIONERS CONTINUE TO SERVE AS THE DESIGNATED COMMUNITY TRANSPORTATION COORDINATOR (CTC) FOR MANATEE COUNTY, FLORIDA

WHEREAS, in 1982, Manatee County was designated as the Florida Community Transportation Coordination Provider for Manatee County; and

WHEREAS, in 1990, this designation became known as the Community Transportation Coordinator (CTC) for Manatee County; and

WHEREAS, Manatee County Government (MCG) continues to provide and coordinate Transportation Disadvantaged (TD) services for a period of time which now exceeds thirty years, and it is in the best interest of the citizens in Manatee County to continue in the designated role as the Community Transportation Coordinator (CTC) for the Manatee County service area.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Manatee County, Florida, that:

1. Manatee County Government (MCG) desires to continue in the capacity serving as the designated CTC for the Manatee County service area, serving Transportation Disadvantaged (TD) clients.
2. Manatee County Government requests that the Sarasota/Manatee Metropolitan Planning Organization (MPO) adopt a resolution officially recommending Manatee County Government as the CTC for the Manatee County service area and notify the Florida Transportation Disadvantaged Commission (FCTD) accordingly.

PASSED AND DULY ADOPTED with a quorum present and voting this the 12th day of January 2021.



**BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA**

By: _____

Vanessa Baugh, Chairperson

**ATTEST: Angelina Colennoso
Clerk of the Circuit Court**

By: _____

Rubin Dthoe



Attachment 3

Recommendation for Manatee County to Continue as the Community Transportation Coordinator

Chairman
Commissioner Carol Whitmore
Manatee County

Member Agencies
Florida Department of
Transportation

Veteran's Affairs

Agency for Health Care
Administration

Agency for Persons with Disabilities

Department of Elder Affairs

Public Education

Florida Department Of
Children & Families

Division of Vocational Rehabilitation

Early Childhood Services

Suncoast Workforce Board

Florida Department of Health
for Manatee County

Economically Disadvantaged

Citizens with Disabilities

Transportation Provider

The Manatee County Board of County Commissioners (BCC), through its Manatee County Area Transit (MCAT) system, has been the Community Transportation Coordinator (CTC) since 1990.

On April 28, 2020 the Manatee County Local Coordinating Board (LCB) Evaluation Committee met and reviewed the annual evaluation and on January 27, 2021 the Manatee County Local Coordinating Board (LCB) recommended that Manatee County, through Manatee County Area Transit, continue as the CTC for Manatee County, and authorized the LCB Chairperson to sign the recommendation document for submission to the Commission for the Transportation Disadvantaged.

This recommendation was a result of the exemplary service provided by Manatee County to the County's Transportation Disadvantaged population.



Commissioner Carol Whitmore, Chair
Manatee County Local Coordinating Board

1-27-2021

Date

Citizen Members

VACANT
Elderly Citizens

Alexandra Batalla
Citizens Advocate

Joan Marice Sardo
Citizens Advocate User

Community Transportation Coordinator
Manatee County Area Transit (MCAT)

Designated Official Planning Agency
Sarasota/Manatee
Metropolitan Planning Organization
8100 15th Street East
Sarasota, Florida 34243-3248

Phone: 941-359-5772
Email: mpo@mympo.org
Website: www.mympo.org

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: March 30, 2021

AGENDA ITEM:

VI. Community Transportation Coordinator Designation – Miami-Dade County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). The Miami-Dade Transportation Planning Organization (TPO), is the DOPA for Miami-Dade County. Miami-Dade Department of Transportation and Public Works (DTPW) is currently the appointed CTC for Miami-Dade County.

Pursuant to Chapter 287, Florida Statutes, Miami-Dade DTPW, as a governmental entity, is not subject to the typical competitive procurement process. Miami-Dade DTPW has been the CTC for since 1990 and has effectively demonstrated their ability to provide safe and efficient transportation services.

On December 17, 2020, the Miami-Dade TPO unanimously approved Miami-Dade DTPW to continue as the Community Transportation Coordinator for Miami-Dade County (Resolution-#44-2020).

ATTACHMENTS:

- Recommendation letter from the Miami-Dade TPO
- Miami-Dade TPO Resolution #44-2020

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve Miami-Dade TPO's recommendation and designate Miami-Dade DTPW, as the Community Transportation Coordinator for Miami-Dade County for the period beginning July 1, 2021 to June 30, 2026.

ACTION TAKEN AT MEETING:



**Miami-Dade
Transportation Planning Organization**

150 West Flagler Street, Suite 1900
Miami, Florida 33130

March 18, 2021

Mr. David Darm
Florida Commission for the Transportation Disadvantaged
605 Suwannee Street, MS 49
Tallahassee, FL 32960

Chairman
Oliver G. Gilbert III

Vice Chairman
Juan Carlos Bermudez

SUBJECT: Miami-Dade County Community Transportation Coordinator (CTC)

Dear Mr. Darm:

The Miami-Dade Transportation Planning Organization (TPO), as the Designated Official Planning Agency (DOPA) for Miami-Dade County, hereby submits this letter as our formal recommendation of the Community Transportation Coordinator (CTC) for Miami-Dade County.

On Thursday, December 17, 2020, the Miami-Dade TPO Governing Board unanimously approved Resolution #44-2020 recommending the Miami-Dade Department of Transportation and Public Works (DTPW) to continue as the CTC for the Miami-Dade County service area for the next five-years, from July 1, 2021 through June 30, 2026.

DTPW has served as the CTC since 1990 and was last designed by the Miami-Dade TPO Governing Board under Resolution #05-16 for a five-year term from July 1, 2016 to June 30, 2021; and therefore, we ask the CTC to consider this request.

Pursuant to Florida Statutes 287.057(3)(e)12 the Miami-Dade TPO may by-pass traditional competitive procurement procedures if the current CTC is a government agency and expresses interest in remaining as the CTC. On October 16, 2020, DTPW expressed interest to continue serving as the CTC.

The Local Coordinating Board (LCB) reviewed and approved the DOPA's recommendation on March 17, 2021.

Should you have any questions, or require additional information, please do not hesitate to contact me at (305) 375-1739. Thank you in advance for your consideration.

Sincerely,

Jeannine Gaslonde, LCB Secretariat
Miami-Dade TPO

- c. Aileen Bouclé, TPO
- Wilson Fernandez, TPO
- Jimmy Morales, DTPW
- Robert Villar, DTPW

Attachment(s)

Miami-Dade TPO
Executive Director
Aileen Bouclé, AICP

TPO RESOLUTION #44-2020

RESOLUTION DESIGNATING THE MIAMI-DADE DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS AS MIAMI-DADE COUNTY’S COMMUNITY TRANSPORTATION COORDINATOR FOR THE NEXT FIVE YEARS FROM JULY 1, 2021 THROUGH JUNE 30, 2026

WHEREAS, the Interlocal Agreement creating and establishing the Metropolitan Planning Organization (MPO) for the Miami Urbanized Area requires that the Miami-Dade Transportation Planning Organization (TPO), in its role as the MPO, provide a structure to evaluate the adequacy of the transportation planning and programming process; and

WHEREAS, the Florida Commission for the Transportation Disadvantaged (CTD) has established the Miami-Dade County Local Coordination Board (LCB) to develop local service needs and to provide information, advice and direction to the community transportation coordinator on the coordination of services to be provided to the transportation disadvantaged; and

WHEREAS, the Miami-Dade TPO Governing Board is the Designated Official Planning Agency (DOPA) by the CTD; and

WHEREAS, Chapter 427, Florida Statutes states that every five years each designated official planning agency (Miami-Dade TPO), upon consultation with the LCB, shall recommend to the CTD a Community Transportation Coordinator (CTC); and

WHEREAS, the Miami-Dade Department of Transportation and Public Works (DTPW) has served as the CTC since 1990 and was last designed by the TPO Governing Board under Resolution #05-16 for a five-year term from July 1, 2016 to June 30, 2021; and

WHEREAS, pursuant to Florida Statutes 287.057(3)(e)12 the Miami-Dade TPO may by-pass traditional competitive procurement procedures if the current CTC is a government agency and expresses interest in remaining as the CTC; and

WHEREAS, on October 16, 2020, DTPW expressed interest to continue serving as the CTC,

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE TRANSPORTATION PLANNING ORGANIZATION IN ITS ROLE AS THE MPO FOR THE MIAMI URBANIZED AREA, that this Board hereby designates the Miami-Dade Department of Transportation and Public Works as Miami-Dade County’s Community Transportation Coordinator for the next five-years, from July 1, 2021 through June 30, 2026.

The adoption of the foregoing resolution was moved by Board Member Jose “Pepe” Diaz. The motion was seconded by Vice Chairman Juan Carlos Bermudez, and upon being put to a vote, the vote was as follows:

Chairman Oliver G. Gilbert III -Aye
Vice Chairman Juan Carlos Bermudez -Aye

Board Member Bien-Aime	-Absent	Board Member Lago	-Absent
Board Member Cohen Higgins	-Aye	Board Member Losner	-Absent
Board Member De La Rosa	-Aye	Board Member Martell	-Aye
Board Member Diaz	-Aye	Board Member Martinez	-Absent
Board Member Garcia	-Absent	Board Member McGhee	-Aye

Board Member Hantman -Absent
Board Member Hardemon -Aye
Board Member Harris -Aye
Board Member Heyman -Absent
Board Member Higgins -Aye

Board Member Monestime -Aye
Board Member Regalado -Aye
Board Member Sosa -Absent
Board Member Souto -Aye
Board Member Steinberg -Absent

The Chairperson thereupon declared the resolution duly passed and approved this 17th day of December 2020.

TRANSPORTATION PLANNING ORGANIZATION

By Zainab Salim
Zainab Salim, Clerk
Miami-Dade TPO



Memorandum



Date: October 16th, 2020

To: Aileen Boucle', AICP
Transportation Planning Organization, Executive Director

From: Alice N. Bravo, P.E. Director ^{ANB}
Department of Transportation and Public Works
20201016.08:23 EDT

Subject: Letter of Intent to Designate Miami-Dade Transportation and Public Works Department as Miami-Dade County's Community Transportation Coordinator

By Resolution #05-16, adopted on January 21, 2016, the Miami-Dade Transportation Planning Organization (TPO) Governing Board designated Miami-Dade Transportation and Public Works Department (DTPW) or the successor department, on behalf of the Miami-Dade County Board of County Commissioners (BCC), as the Community Transportation Coordinator (CTC) for Miami-Dade County. DTPW has been designated and successfully served as the county's CTC since 1990.

This memorandum is to express DTPW's interest, to the Florida Commission for the Transportation Disadvantaged (CTD) and the Miami-Dade TPO, to continue as Miami-Dade County's CTC for a five-year period beginning July 1, 2021 until June 30, 2026. DTPW is committed to the coordinated delivery of transportation disadvantaged services in Miami-Dade County and committed to maintaining service standards as outlined by the CTD under Chapter 427, Florida Statutes.

Enclosed is a report regarding DTPW's responsibilities and accomplishments as the CTC. DTPW looks forward with great pride to continue serving its transportation disadvantaged community as the Miami-Dade County CTC.

Attachments

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: March 30, 2021

AGENDA ITEM:

VI. Community Transportation Coordinator Designation – Polk County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). Polk Transportation Planning Organization (TPO) is the DOPA for Polk County. The Lakeland Area Mass Transit District d/b/a Citrus Connection is currently the CTC providing non-sponsored transportation disadvantaged services to the citizens of Polk County.

Pursuant to Chapter 287, Florida Statutes, Lakeland Area Mass Transit District, as a governmental entity, is not subject to the typical competitive procurement process. Lakeland Area Mass Transit District d/b/a Citrus Connection has been the CTC for the last 5 years and has effectively demonstrated their ability to provide safe and efficient transportation services.

ATTACHMENTS:

- March 9, 2021 Recommendation Letter from Polk TPO
- Polk TPO Resolution #2020-07
- Polk County Local Coordinating Board's Letter of Support
- November 18, 2020 Letter from Citrus Connection Requesting Designation of the CTC

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve Polk TPO's recommendation and designate Lakeland Area Mass Transit District d/b/a Citrus Connection as the CTC for Polk County, for the period beginning July 1, 2021 to June 30, 2026.

ACTION TAKEN AT MEETING:



Polk Transportation Planning Organization

March 9, 2021

Mr. David Darm
Executive Director
Florida Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, Florida 32399

RE: RECOMMENDATION FOR THE POLK COMMUNITY TRANSPORTATION
COORDINATOR (CTC)

Dear Mr. Darm:

During the December 10, 2020 meeting, the Polk Transportation Planning Organization (TPO) recommended that the Community Transportation Coordinator (CTC) for the Polk County designated service area continue to be the Lakeland Area Mass Transit District (LAMTD) d/b/a Citrus Connection, [LAMTD/Citrus Connection.] This recommendation represents the TPO's assessment that a continuation of LAMTD/Citrus Connection's role as Polk County's CTC is in the best interest of Polk County's citizens, this organization (TPO), and the general public. A copy of this recommendation from the Polk TPO is attached.

Since LAMTD/Citrus Connection is a government agency, it is not subject to the competitive procurement requirements outlined in Chapter 287, Florida Statutes, the TPO did not issue a competitive procurement for the CTC. The Polk TPO, in conjunction with the Polk County Transportation Disadvantaged Coordinating Board, evaluated the LAMTD/Citrus Connection's performance as the CTC and determined that the LAMTD/Citrus Connection continues to fulfill the duties of the CTC in a highly effective and efficient manner.

Throughout this process, the TPO considered all the factors appropriate to the recommendation of the CTC found in Chapters 287 and 427, Florida Statutes, and Rule 41-2.2.010, Florida Administrative Code. Therefore, it is requested the Florida Commission for the Transportation Disadvantaged confirm LAMTD/Citrus Connection as the CTC for Polk County at its next business meeting.

Please let me know if the Polk Transportation Organization may be of further assistance in this selection process.

Respectfully,


Chandra Frederick, AICP, Executive Director
Polk TPO

CF/jbd

POLK TPO RESOLUTION 2020-07

RESOLUTION OF THE POLK TRANSPORTATION PLANNING ORGANIZATION (TPO) RECOMMENDING THE LAKELAND AREA MASS TRANSIT DISTRICT (LAMTD) AS THE DESIGNATED COMMUNITY TRANSPORTATION COORDINATOR FOR POLK COUNTY

WHEREAS, the Polk Transportation Planning Organization (TPO) is designated by the Governor of the State of Florida as the body responsible for the urban transportation planning process for the Polk County area; and

WHEREAS, the Polk TPO is the designated official planning agency for the Polk County Transportation Disadvantaged service area; and

WHEREAS, the Polk Transportation Disadvantaged Local Coordinating Board and the Polk TPO voted to recommend that the Florida Commission for the Transportation Disadvantaged designate the Lakeland Area Mass Transit District (LAMTD) as the community Transportation Coordinator for Polk County; and

WHEREAS, LAMTD is a Public Agency, which has provided public transportation in the Lakeland urbanized area since 1982; and

WHEREAS, LAMTD is currently serving as the designated community transportation coordinator for Polk County and desires to continue in that role; and

WHEREAS, LAMTD has the appropriate personnel, financial capacity, vehicle and equipment resources, experience and qualifications to serve the transportation disadvantaged population; and

WHEREAS, pursuant to Chapter 427.015(2) F.S., the Metropolitan Planning Organization is the organization that "shall recommend to the Commission a single community transportation coordinator;"

NOW, THEREFORE, BE IT RESOLVED, by the Polk Transportation Planning Organization at its regular meeting convened on December 10, 2020:

That the Polk Transportation Planning Organization recommends to the Florida Commission for the Transportation Disadvantaged that the Lakeland Area Mass Transit District (LAMTD) be designated as the Community Transportation Coordinator (CTC) for Polk County for a five year period beginning July 1, 2021.

Signed:

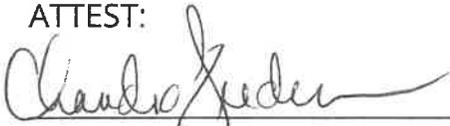


Commissioner Charles Lake, Chairman
Polk Transportation Planning Organization (TPO)

December 10, 2020

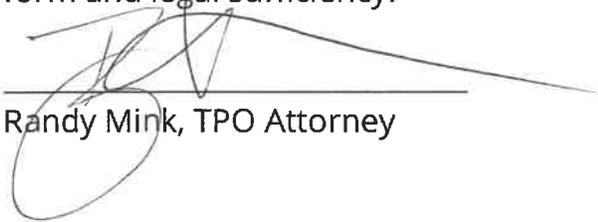
Date

ATTEST:



Chandra Frederick, AICP, TPO Director

Approved by the TPO Attorney as to
form and legal sufficiency:



Randy Mink, TPO Attorney

November 18, 2020

Florida Commission for the Transportation Disadvantaged
Attn: David Darm- Executive Director
605 Suwanee Street
Tallahassee, FL 32399

Dear Mr. Darm,

LAMTD is currently the CTC for Polk County and has been the CTC since 2016. We would like to thank you for allowing LAMTD to serve as the CTC in the last few years. It is our goal to work to improve our service and increase mobility for Polk County residents. Over the last few years, we've made major headways in improving the service provided by changing program structures.

- *The Fixed Route Bus programs outreach has increased our visibility in the public, resulting in increased ridership and public use.*
- *In 2018 the Travel Training program became a major focus to help assist those who wanted to gain self-sufficiency by accessing the Fixed Route bus and Para-transit if needed. The program took on an innovative approach by partnering with Community stakeholders to help train and educate the community on transit, with an emphasis on both individual and group training.*
- *Call Center Operations Intake eligibility is now done in-house. This reduces the timeline it takes for application approvals. As a result, residents now have access to transit sooner.*
- *Re-Route 2020 changed the way we did transit for West Polk County. The Public received earlier and later hours, without increasing Operational cost.*

On behalf LAMTD and the LAMTD Board of Directors we would like to continue to serve in the role of the Community Transportation Coordinator for Polk County, for the five-year MOA contract starting July 1, 2021. Thank you for your time and consideration.

Sincerely,



Tom Phillips
Executive Director



**Transportation
Disadvantaged**

**Ratification of Support by the Polk TD LCB of the
Local Recommendation by the Polk TPO for the re-
designation of LAMTD as the CTC for Polk, for the
MOA between LAMTD and the Commission for the
Transportation Disadvantaged for July 1, 2021 to
June 30, 2026**

LCB Statement:

I, Nathaniel J. Birdsong, Jr., as the Polk County Local Coordinating Board (LCB) Chairperson, hereby certify that the Polk TD LCB voted to ratify their support of the vote for local support by the Polk Transportation Planning Organization on December 10, 2020, to recommend that LAMTD become re-designated as the CTC of Polk County.

Date Adopted: December 14, 2020

LCB Signature: Nathaniel J. Birdsong, Jr.



Polk Transportation
Planning Organization

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: March 30, 2021

AGENDA ITEM:

VII. Designated Official Planning Agency – Duval County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, requires the Commission to designate an official planning agency in areas not covered by a metropolitan planning organization. The Designated Official Planning Agency (DOPA) is responsible for carrying out transportation planning and programming on behalf of the Commission in accordance with the provisions of Chapter 427.015, Florida Statutes.

North Florida Transportation Planning Organization (North Florida TPO) has served as the Designated Official Planning Agency for Duval County since 1988. (North Florida TPO) notified the Commission that they will no longer serve as the DOPA for Duval County effective July 1, 2021 and supports the transition of these responsibilities to Northeast Florida Regional Council (NEFRC). NEFRC currently serves as the Planning Agency for Baker, Clay, Flagler, Nassau, Putnam, and St. Johns Counties.

On March 1, 2021, North Florida TPO executed a letter requesting the CTD designate NEFRC as the DOPA for Duval County effective July 1, 2021. On March 5, 2021, NEFRC executed a letter requesting to become the DOPA for Duval County.

ATTACHMENTS:

- North Florida TPO Letter
- NEFRC Letter

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve the NEFRC as the Transportation Disadvantaged Designated Official Planning Agency for Duval County effective July 1, 2021.

ACTION TAKEN AT MEETING:



March 1, 2021

Mr. David Darm, Executive Director
Commission for the Transportation Disadvantaged
605 Suwannee Street
Tallahassee, Florida 32399-0450

Re: Duval County DOPA transfer to NEFRC

Dear Mr. Darm:

I would like to inform you that the North Florida Transportation Planning Organization (North Florida TPO) would like to transfer responsibilities, as the Duval County Designated Official Planning Agency (DOPA), to the Northeast Florida Regional Council (NEFRC) effective July 1, 2021. The North Florida TPO has been responsible for the Duval County Local Coordinating Board (LCB) since its inception in 1988. However, ongoing organizational changes that include staff attrition and shifting responsibilities warrant consideration of this transfer. Additionally, the Northeast Florida Regional Council has expressed a willingness to assume the responsibilities as DOPA for Duval County. As you know, the NEFRC has vast experience as the DOPA for six counties in our region, so this transfer of services should be seamless.

We will be working with our CTD Regional Manager Dan Zeruto to insure that all appropriate steps related to the transfer are completed prior to our contract end date of June 30, 2021. To that end, North Florida TPO staff will be working on the CTC re-designation and a new five-year plan with an expected completion prior to transferring services to the NEFRC.

I appreciate your consideration of this transfer request. Please let us know if you need additional information.

Sincerely,

A handwritten signature in black ink that reads "Jeff A. Sheffield".

Jeff A. Sheffield
Executive Director

cc: Samuel Newby, North Florida TPO Chairman
Randi Defoor, Duval County LCB Chair
Elizabeth Payne, CEO, NEFRC
Dan Zeruto, CTD Regional Manager

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Serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam and St. Johns Counties

Bringing Communities Together

100 Festival Park Avenue
Jacksonville, FL 32202

 (904) 279-0880

 (904) 279-0881

 www.nefrc.org

 info@nefrc.org

March 5, 2021

Mr. David Darm, Executive Director
Florida Commission for the Transportation Disadvantaged
605 Suwannee Street
Tallahassee, Florida 32399-0450

RE: Duval County DOPA transfer to NEFRC

Dear Mr. Darm:

Please accept this letter as an expression of the Northeast Florida Regional Council's willingness to assume the role and responsibilities of the Designated Official Planning Agency (DOPA) for Duval County. The Northeast Florida Regional Council (NEFRC) currently provides Transportation Disadvantaged planning services to six of the seven counties in Northeast Florida.

The NEFRC believes that regional coordination, which has long been underway in Northeast Florida, will be enhanced by providing continuity in the planning for the transportation disadvantaged in each County to enhance the quality of life of Northeast Florida residents. The NEFRC has the expertise and qualifications needed to carry out the duties of a DOPA partner and will continue to provide the same level and quality of planning services as the North Florida Transportation Planning Organization. We acknowledge and appreciate their strong performance as DOPA for many years.

Please do not hesitate to reach out to me for any comments, questions, or concerns. I can be reached by email at epayne@nefrc.org or by phone at (904) 279-0880 ext. 133.

Thank you for considering the NEFRC for this opportunity.

Sincerely,



Beth Payne, AICP
Chief Executive Officer

cc: Jeff Sheffield, North Florida Transportation Planning Organization

Follow Us.



EQUAL OPPORTUNITY EMPLOYER

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: March 30, 2021

AGENDA ITEM:

VIII. Election of Vice-Chairperson

BACKGROUND:

Pursuant to s. 427.012(2), F.S., the vice-chairperson of the Commission is annually elected by the membership of the Commission.

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Elect a Commission board member as the vice-chairperson for 2021.

State of Florida
Commission for the Transportation Disadvantaged
 Commission Business Meeting

MEETING DATE: March 30, 2021

AGENDA ITEM:

IX Review of CTD COVID-19 Rescue Plan

BACKGROUND:

In March 2020, the State of Florida began implementing stay-at-home orders in response to the COVID-19 Coronavirus. As with most sectors of the U.S. economy, the global pandemic negatively impacted the public transportation industry.

In response to the reduction in demand for TD services, the Commission implemented a rescue plan within the Trip and Equipment (T&E) Grant program to mitigate some of the corresponding financial losses incurred by the system. The “rescue” amount is based on the percentage of the difference in TD reimbursement reported on a CTC’s monthly invoice compared to its monthly T&E Grant allocation (as described further below). This was designed to balance providing a certain level of financial relief while incentivizing CTCs to continue providing essential TD services throughout the duration of the pandemic.

As of January 2021, the Commission has distributed over \$9.4 million in rescue funding as part of the reimbursement of TD services invoiced by CTCs. The rescue plan has not been adjusted since it took effect in March 2020.

IMPACT ON T&E GRANT REIMBURSEMENTS

The table below illustrates how the rescue plan currently functions. Each range of difference (or loss) has a different rescue percentage applied to it; the particular rescue percentage for a given range applies to *just that range* and not outside of it under any scenario. For this example, the table shows County A has a monthly allocation of \$100,000 and an invoiced amount of \$25,000. This results in a net difference of -\$75,000 for the month, or a 75% loss.

	County A				Monthly Allocation	Monthly Invoice	Difference			
					\$100,000	\$25,000	-\$75,000			
Percent Loss Threshold	10%	20%	30%	40%	50%	60%	70%	80%	90%	100%
Percent Rescue Applied	20%	40%	50%	60%	65%	65%	60%	50%	40%	20%
Rescue Amount	\$2,000	\$4,000	\$5,000	\$6,000	\$6,500	\$6,500	\$6,000	\$2,500	-	-

	Total Monthly Rescue Amount	Total Monthly Reimbursement
County A	\$36,500	\$63,500

A 10% loss of \$100,000 is \$10,000, which that amount is multiplied by 20%, equaling \$2,000 in rescue funds for the first range of loss. The next range of loss (20%) is \$10,000 * 40% = \$4,000. And so on. Adding up the rescue amounts for each range in this example would lead to a total

\$38,500 in rescue funding for the month. This \$38,500 in rescue funds would then be added to the original invoiced amount of \$25,000 for a monthly total payment of \$63,500.

The attached spreadsheets provide an overview of the rescue amounts that have been distributed to most of the counties during the months of March through December 2020. This includes the percentage of each county's allocation that has consisted of rescue funding during that same time period. Under the current structure, if a county invoices \$0 of its monthly allocation, the county receives 47% of its allocated amount in rescue funding (e.g., if County B has a monthly allocation of \$100,000 and invoices \$0, it would receive \$47,000 in its total rescue amount).

PROPOSED OPTIONS TO ADJUST RESCUE PLAN:

As the state continues to increase access to the COVID-19 vaccine, it is anticipated TD services will gradually increase to the pre-COVID-19 service levels. It is recommended the Commission begin to phase down the rescue plan. This analysis presents two options for the Commission to consider reducing rescue funding for the next quarter (April-June 2021):

OPTION 1 – The Commission can lower all rescue amounts across each “percent loss threshold.” This would impact all CTCs that receive rescue funding, regardless of the percent of loss of their allocations.

OPTION 2 – The Commission can lower the rescue amounts applied to the highest “percent loss thresholds” (i.e., 80-100%). This would impact the counties that are invoicing for less than 30% of their total allocations.

The attached “CURRENT vs OPTION 1 vs OPTION 2” tables provide a summary of how each option would impact rescue amounts compared to the current plan. OPTION 1 lowers the “percent rescue applied” across all loss thresholds by 10%, while OPTION 2 lowers the highest three loss thresholds (80-100%) by 50%. Under both scenarios, a county that invoices \$0 would receive 37% of its monthly allocation in rescue funding (i.e., experience a 10% decrease in rescue funding compared to the current plan).

ATTACHMENTS:

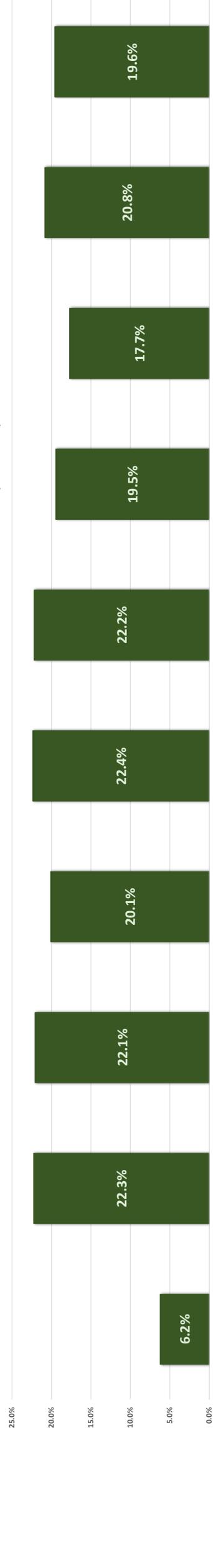
- CTD: Monthly Allocations and Rescue Plan Funds for Counties that Invoiced March 2020 - December 2020
- Rescue Plan Funds as % of Allocation: County-by-County
- CURRENT vs OPTION 1 vs OPTION 2 Rescue Plan Adjustments

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

The Commission should approve one of the proposed options to reduce a percentage of rescue funding for the next quarter, effective April 1, 2021. The Commission can review the phase-down approach at the June 3, 2021 Commission Business Meeting for the upcoming fiscal year.

County/Counties	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Allocation	Rescue								
Alachua	\$ 54,235.00	\$ 3,872.85	\$ 54,235.00	\$ 8,599.83	\$ 54,235.00	\$ 6,799.92	\$ 54,235.00	\$ 10,090.32	\$ 54,235.00	\$ 8,439.33
Baker	\$ 24,180.00	\$ 1,843.08	\$ 24,180.00	\$ 2,543.36	\$ 21,601.00	\$ 467.68	\$ 21,590.00	\$ 1,474.02	\$ 21,590.00	\$ 416.37
Bay	\$ 38,640.00	-	\$ 38,640.00	\$ 681.15	\$ 38,663.00	\$ 6,692.41	\$ 38,640.00	\$ 9,702.81	\$ 38,640.00	\$ 6,830.69
Broward	\$ 382,787.00	-	\$ 382,787.00	-	\$ 383,253.00	\$ 127,711.12	\$ 382,787.00	\$ 121,698.75	\$ 382,787.00	\$ 126,242.78
Calhoun	\$ 17,151.00	\$ 2,912.06	\$ 17,151.00	\$ 3,022.50	\$ 16,997.00	\$ 2,043.13	\$ 16,987.00	\$ 2,043.13	\$ 16,987.00	\$ 2,998.24
Charlotte	\$ 45,178.00	\$ 261.15	\$ 45,178.00	\$ 7,744.51	\$ 40,162.00	\$ 1,730.41	\$ 40,142.00	\$ 1,935.22	\$ 40,142.00	\$ 6,764.51
Citrus	\$ 55,088.00	\$ 14,053.39	\$ 55,088.00	\$ 22,661.92	\$ 44,963.00	\$ 8,661.47	\$ 44,925.00	\$ 6,705.70	\$ 44,925.00	\$ 6,752.08
Columbia Hamilton Suwannee	\$ 64,414.00	\$ 7,547.88	\$ 64,414.00	\$ 17,007.94	\$ 63,989.00	\$ 13,409.36	\$ 63,975.00	\$ 15,154.07	\$ 63,975.00	\$ 18,004.17
DeSoto Highlands Hardee Okeechobee	\$ 99,493.00	-	\$ 99,493.00	\$ 5,658.80	\$ 99,191.00	\$ 12,015.31	\$ 99,168.00	\$ 16,519.99	\$ 99,168.00	\$ 22,364.91
Franklin	\$ 43,873.00	-	\$ 43,873.00	-	\$ 34,846.00	\$ 11,501.62	\$ 34,756.00	\$ 5,840.26	\$ 34,756.00	\$ 7,160.69
Flagler	\$ 15,594.00	\$ 2,155.40	\$ 15,594.00	\$ 2,983.07	\$ 15,328.00	\$ 3,428.76	\$ 15,328.00	\$ 1,638.52	\$ 15,328.00	\$ 2,180.62
Glades Hendry	\$ 39,571.00	\$ 10,319.45	\$ 39,571.00	\$ 11,864.79	\$ 39,571.00	\$ 6,011.17	\$ 32,566.00	\$ 24,172.05	\$ 66,187.00	\$ 24,566.31
Gulf	\$ 19,363.00	\$ 1,348.73	\$ 19,363.00	\$ 4,861.30	\$ 18,205.00	\$ 3,939.93	\$ 18,205.00	\$ 2,378.84	\$ 18,203.00	\$ 3,177.57
Hernando	\$ 48,514.00	-	\$ 48,514.00	\$ 2,752.01	\$ 40,859.00	\$ 15,698.05	\$ 40,831.00	\$ 8,790.29	\$ 40,831.00	\$ 13,729.22
Holmes Washington	\$ 44,784.00	\$ 5,691.31	\$ 44,784.00	\$ 13,466.31	\$ 41,728.00	\$ 9,428.93	\$ 41,720.00	\$ 3,958.46	\$ 41,720.00	\$ 6,543.74
Indian River	\$ 37,513.00	\$ 2,705.36	\$ 37,513.00	\$ 9,667.26	\$ 34,806.00	\$ 2,293.49	\$ 34,778.00	-	\$ 34,778.00	-
Jackson	\$ 36,876.00	\$ 432.99	\$ 36,876.00	\$ 7,066.51	\$ 36,911.00	\$ 913.62	\$ 36,876.00	\$ 1,669.58	\$ 36,876.00	\$ 1,272.93
Jefferson	\$ 18,494.00	-	\$ 18,494.00	-	\$ 17,985.00	\$ 473.35	\$ 17,970.00	-	\$ 17,970.00	\$ 1,983.8
Lake	\$ 69,723.00	\$ 290.79	\$ 69,723.00	\$ 3,968.47	\$ 65,666.00	\$ 2,109.76	\$ 65,453.00	\$ 2,529.98	\$ 65,453.00	\$ 2,529.98
Marion	\$ 101,350.00	\$ 19,985.69	\$ 101,350.00	\$ 26,956.73	\$ 106,885.00	\$ 33,092.47	\$ 106,194.00	\$ 32,195.13	\$ 106,194.00	\$ 31,530.58
Martin	\$ 36,328.00	\$ 6,802.83	\$ 36,328.00	\$ 13,166.00	\$ 32,503.00	\$ 10,516.38	\$ 32,452.00	\$ 455.75	\$ 32,452.00	\$ 2,270.39
Miami Dade	\$ 579,290.00	\$ 8,845.53	\$ 579,290.00	\$ 272,266.30	\$ 580,638.00	\$ 272,895.16	\$ 579,290.00	\$ 272,266.30	\$ 579,290.00	\$ 272,266.30
Monroe	\$ 30,918.00	\$ 1,436.33	\$ 30,918.00	\$ 10,743.60	\$ 30,918.00	\$ 3,445.55	\$ 30,918.00	\$ 5,569.65	\$ 30,918.00	\$ 2,739.69
Nassau	\$ 26,334.00	-	\$ 26,334.00	\$ 6,703.30	\$ 26,344.00	\$ 4,171.40	\$ 26,334.00	\$ 1,355.56	\$ 26,334.00	\$ 3,044.15
Orange Osceola Seminole	\$ 472,846.00	-	\$ 472,846.00	-	\$ 422,349.00	-	\$ 422,349.00	-	\$ 422,349.00	-
Palm Beach	\$ 384,254.00	\$ 45,626.39	\$ 384,254.00	\$ 142,362.16	\$ 313,211.00	\$ 78,054.28	\$ 312,238.00	\$ 13,652.10	\$ 312,238.00	\$ 36,442.65
Pasco	\$ 99,111.00	-	\$ 99,111.00	\$ 21,212.37	\$ 99,111.00	\$ 21,284.85	\$ 79,973.00	\$ 29,409.96	\$ 79,906.00	\$ 21,082.80
Polk	\$ 111,223.00	\$ 13,764.81	\$ 111,223.00	\$ 27,986.71	\$ 111,470.00	\$ 12,727.25	\$ 111,223.00	\$ 15,819.25	\$ 111,223.00	\$ 12,650.65
Putnam	\$ 35,726.00	-	\$ 35,726.00	-	\$ 35,783.00	\$ 734.84	\$ 35,726.00	\$ 3,228.42	\$ 35,726.00	\$ 1,189.11
St Johns	\$ 55,844.00	\$ 5,401.38	\$ 55,844.00	\$ 1,204.63	\$ 51,225.00	-	\$ 51,102.00	-	\$ 51,102.00	\$ 0.00
Santa Rosa	\$ 36,045.00	\$ 396.71	\$ 36,045.00	\$ 5,999.95	\$ 36,074.00	\$ 2,420.71	\$ 36,045.00	\$ 4,378.40	\$ 36,045.00	\$ 5,149.66
Sarasota	\$ 140,000.00	\$ 46,974.58	\$ 140,000.00	\$ 63,345.89	\$ 140,000.00	\$ 52,473.70	\$ 107,314.00	\$ 17,444.52	\$ 107,314.00	\$ 23,973.13
Sumter	\$ 41,999.00	-	\$ 41,999.00	-	\$ 41,999.00	-	\$ 34,710.00	-	\$ 34,710.00	-
Taylor	\$ 26,035.00	-	\$ 26,035.00	\$ 5,973.46	\$ 26,035.00	\$ 3,694.58	\$ 26,035.00	\$ 317.22	\$ 26,035.00	\$ 486.62
Union	\$ 20,521.00	\$ 4,755.24	\$ 20,521.00	\$ 8,986.87	\$ 20,521.00	\$ 7,241.99	\$ 15,369.00	\$ 15,369.00	\$ 15,369.00	\$ 15,369.00
Volusia	\$ 87,438.00	\$ 16,059.05	\$ 87,438.00	\$ 38,302.06	\$ 87,438.00	\$ 32,232.82	\$ 116,564.00	\$ 15,899.06	\$ 116,564.00	\$ 25,540.24
Wakulla	\$ 17,578.00	-	\$ 17,578.00	\$ 340.34	\$ 17,599.00	\$ 514.92	\$ 17,578.00	\$ 141.01	\$ 17,578.00	\$ 1,167.00
Walton	\$ 33,878.00	\$ 5,260.15	\$ 33,878.00	\$ 11,832.14	\$ 33,886.00	\$ 4,883.19	\$ 33,878.00	\$ 4,215.01	\$ 33,878.00	\$ 6,949.79
ALL SELECTED COUNTIES	\$ 3,694,367.00	\$ 229,959.97	\$ 3,694,367.00	\$ 815,762.23	\$ 3,411,478.00	\$ 765,753.62	\$ 3,486,377.00	\$ 774,411.73	\$ 3,512,560.00	\$ 621,980.10
RESCUE = ALLOCATION		6.2%		22.3%		22.4%		22.2%		20.8%
										17.7%
										19.5%
										19.6%
										20.8%
										17.7%
										19.5%
										22.2%
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										22.4%
										22.2%
										19.5%
										17.7%
										20.8%
										19.6%

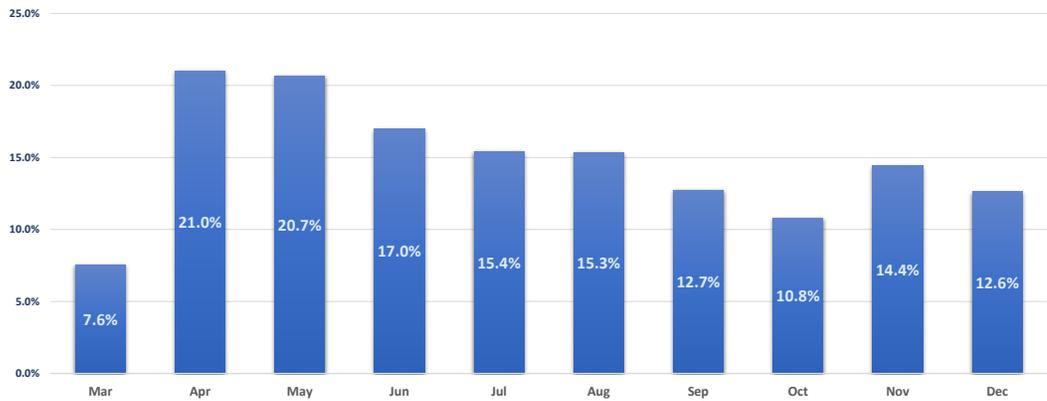
RESCUE PLAN FUNDS AS % OF OVERALL ALLOCATION FOR SELECTED COUNTIES: STATEWIDE (WEIGHTED)



Rescue Plan Funds as % of Allocation: County-by-County

County/COUNTIES	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Alachua	7.1%	20.2%	16.2%	15.8%	12.5%	18.5%	19.4%	8.0%	15.6%	12.2%
Baker	7.6%	26.6%	20.3%	10.5%	2.2%	2.0%	6.8%	0.0%	1.9%	7.3%
Bay	0.0%	0.0%	0.0%	1.8%	17.3%	24.2%	25.1%	10.2%	17.7%	9.2%
Broward	0.0%	0.0%	0.0%	0.0%	33.3%	34.0%	31.8%	31.5%	33.0%	31.6%
Calhoun	17.0%	31.8%	29.2%	17.6%	23.6%	13.4%	12.0%	13.8%	17.7%	20.4%
Charlotte	0.6%	28.9%	25.7%	17.1%	4.3%	5.0%	4.8%	4.5%	16.9%	15.9%
Citrus	25.5%	41.1%	37.2%	29.9%	19.3%	22.2%	12.4%	14.9%	15.0%	13.1%
Columbia Hamilton Suwannee	11.7%	33.1%	26.4%	21.2%	21.0%	23.7%	17.2%	19.4%	28.1%	29.4%
DeSoto Highlands Hardee Okeechobee	0.0%	0.0%	3.7%	20.7%	12.1%	21.4%	16.7%	9.9%	22.6%	15.0%
Flagler	0.0%	0.0%	0.0%	0.0%	33.0%	29.1%	21.6%	16.8%	20.6%	22.6%
Franklin	13.8%	19.1%	19.1%	14.4%	15.2%	22.4%	10.7%	8.9%	14.2%	11.0%
Glades Hendry	26.1%	29.3%	30.0%	29.3%	18.5%	19.6%	19.7%	36.5%	37.1%	37.2%
Gulf	7.0%	25.1%	24.9%	26.0%	12.9%	21.6%	21.2%	13.1%	17.5%	10.2%
Hernando	0.0%	5.7%	42.6%	33.3%	38.4%	30.5%	23.5%	21.5%	33.6%	27.5%
Holmes Washington	12.7%	41.2%	30.1%	29.9%	22.6%	17.5%	15.9%	9.5%	15.9%	8.0%
Indian River	7.2%	40.2%	25.8%	15.0%	6.6%	0.0%	0.0%	0.0%	0.0%	0.0%
Jackson	1.2%	28.2%	19.2%	7.3%	2.5%	9.1%	2.3%	4.5%	3.5%	4.3%
Jefferson	0.0%	0.0%	0.0%	0.0%	2.6%	5.7%	0.0%	0.0%	1.1%	0.0%
Lake	0.4%	8.8%	5.7%	4.5%	3.2%	2.0%	1.5%	0.0%	3.9%	2.3%
Lee	19.7%	19.8%	26.6%	27.1%	31.0%	32.1%	32.9%	30.3%	29.7%	25.9%
Levy	5.5%	18.8%	13.6%	7.4%	7.3%	4.6%	12.3%	14.0%	12.3%	10.8%
Liberty	21.1%	36.2%	36.3%	23.1%	25.5%	24.8%	27.9%	20.3%	10.1%	10.2%
Madison	0.0%	0.0%	3.1%	3.7%	6.0%	0.0%	0.5%	1.1%	9.3%	3.2%
Manatee	0.0%	15.7%	22.1%	20.7%	23.1%	21.0%	20.2%	12.7%	21.1%	19.8%
Marion	0.0%	0.0%	0.0%	0.0%	0.6%	1.7%	0.6%	1.3%	7.2%	4.9%
Martin	18.7%	39.3%	36.2%	33.7%	32.4%	20.0%	8.4%	1.4%	7.0%	1.3%
MiamiDade	1.5%	47.0%	47.0%	47.0%	47.0%	47.0%	47.0%	47.0%	47.0%	47.0%
Monroe	4.6%	34.7%	26.8%	11.1%	11.1%	1.9%	6.0%	18.0%	8.9%	8.4%
Nassau	0.0%	27.1%	25.5%	20.4%	15.8%	13.5%	9.1%	5.1%	11.6%	10.8%
Orange Osceola Seminole	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Palm Beach	11.9%	39.2%	37.0%	32.1%	24.9%	18.0%	11.4%	4.4%	11.7%	9.7%
Pasco	0.0%	0.9%	21.4%	21.5%		36.8%	15.1%	15.3%	26.4%	28.6%
Polk	12.4%	25.2%	20.0%	12.9%	11.4%	17.4%	14.2%	12.2%	11.4%	12.2%
Putnam	0.0%	0.0%	0.0%	0.0%	2.1%	7.5%	9.0%	3.6%	3.3%	0.0%
St Johns	0.0%	9.7%	2.2%	0.3%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Santa Rosa	1.1%	31.2%	16.6%	6.2%	6.7%	6.9%	12.1%	11.0%	14.3%	9.3%
Sarasota	33.6%	45.2%	42.9%	37.5%	35.2%	25.8%	21.7%	16.3%	22.3%	21.8%
Sumter	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Taylor	0.0%	0.0%	22.0%	22.9%	14.2%	11.4%	1.2%	0.0%	1.9%	1.3%
Union	23.2%	43.8%	40.1%	35.3%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Volusia	18.4%	43.8%	39.7%	36.9%	34.2%	35.6%	20.0%	13.6%	21.9%	22.1%
Wakulla	0.0%	1.9%	19.2%	12.9%	2.9%	1.7%	1.0%	0.8%	6.6%	1.4%
Walton	15.5%	45.1%	34.9%	23.4%	14.4%	10.1%	14.3%	12.4%	20.5%	16.5%
AVERAGE LEVEL OF RESCUE (UNWEIGHTED)	7.6%	21.0%	20.7%	17.0%	15.4%	15.3%	12.7%	10.8%	14.4%	12.6%

RESCUE PLANS FUNDS AS % OF ALLOCATION: AVERAGE FOR ALL SELECTED COUNTIES (UNWEIGHTED)



CURRENT vs OPTION 1 vs OPTION 2: COUNTY WITH 100% LOSS

CTD RESCUE PLAN FOR TRIP & EQUIPMENT GRANT PROGRAM IN RESPONSE TO DECLINE IN TRIPS



LOSS THRESHOLD/BRACKET	10.0%	20.0%	30.0%	40.0%	50.0%	60.0%	70.0%	80.0%	90.0%	100.0%
CURRENT RESCUE LEVEL	20.0%	40.0%	50.0%	60.0%	65.0%	65.0%	60.0%	50.0%	40.0%	20.0%
OPTION 1 RESCUE LEVEL	10.0%	30.0%	40.0%	50.0%	55.0%	55.0%	50.0%	40.0%	30.0%	10.0%
OPTION 2 RESCUE LEVEL	20.0%	40.0%	50.0%	60.0%	65.0%	65.0%	60.0%	10.0%	0.0%	0.0%

COUNTY	ENTER MONTHLY ALLOCATION	ENTER MONTHLY INVOICE AMOUNT	DIFFERENCE (C - B)	RESCUE FOR 0-10% LOSS	RESCUE FOR 10-20% LOSS	RESCUE FOR 20-30% LOSS	RESCUE FOR 30-40% LOSS	RESCUE FOR 40-50% LOSS	RESCUE FOR 50-60% LOSS	RESCUE FOR 60-70% LOSS	RESCUE FOR 70-80% LOSS	RESCUE FOR 80-90% LOSS	RESCUE FOR 90-100% LOSS	TOTAL RESCUE (SUM: E through N)	TOTAL PAYMENT (C + O)
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
CURRENT	\$ 1,000,000.00	\$ -	\$ (1,000,000.00)	\$ 20,000.00	\$ 40,000.00	\$ 50,000.00	\$ 60,000.00	\$ 65,000.00	\$ 65,000.00	\$ 60,000.00	\$ 50,000.00	\$ 40,000.00	\$ 20,000.00	\$ 470,000.00	\$ 470,000.00
OPTION 1	\$ 1,000,000.00	\$ -	\$ (1,000,000.00)	\$ 10,000.00	\$ 30,000.00	\$ 40,000.00	\$ 50,000.00	\$ 55,000.00	\$ 55,000.00	\$ 50,000.00	\$ 40,000.00	\$ 30,000.00	\$ 10,000.00	\$ 370,000.00	\$ 370,000.00
OPTION 2	\$ 1,000,000.00	\$ -	\$ (1,000,000.00)	\$ 20,000.00	\$ 40,000.00	\$ 50,000.00	\$ 60,000.00	\$ 65,000.00	\$ 65,000.00	\$ 60,000.00	\$ 10,000.00	\$ -	\$ -	\$ 370,000.00	\$ 370,000.00

For a county that invoices nothing, or \$0 worth of TD services, the current rescue plan provides them with up to 47% of their allocation. For a county such as this, **there is no difference** between Option 1 and Option 2 because they are receiving the full level of rescue funds under all loss thresholds (or brackets). In other words, where the level of rescue funding is reduced does not matter for this type of county.

CURRENT vs OPTION 1 vs OPTION 2: COUNTY WITH 50% LOSS

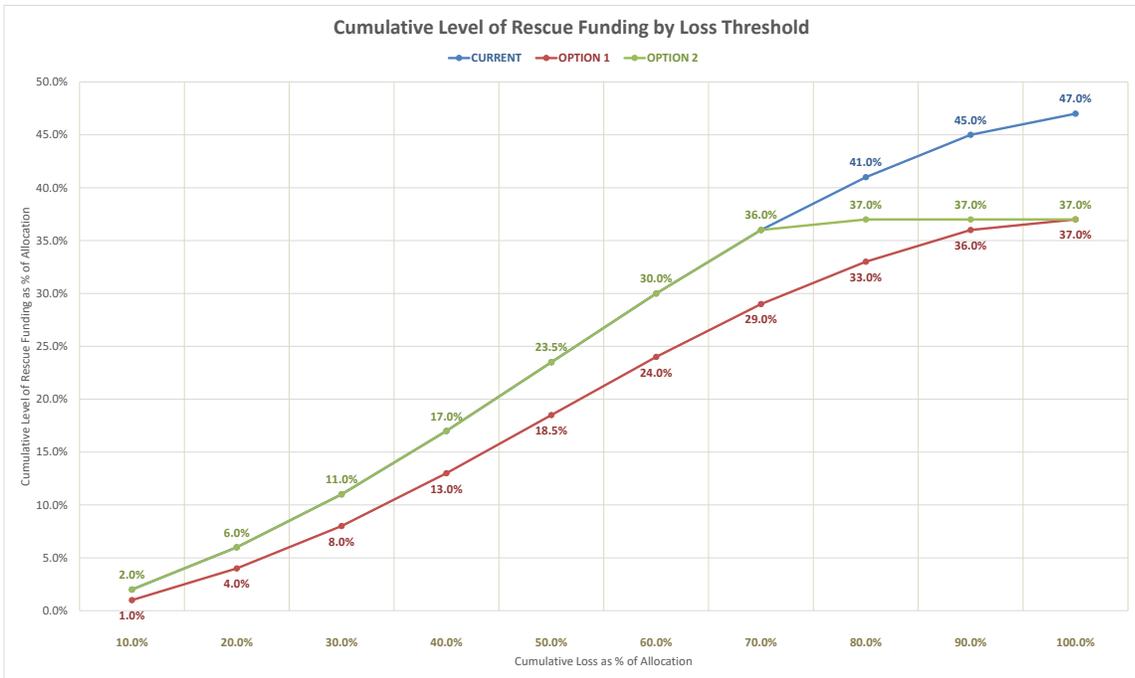
CTD RESCUE PLAN FOR TRIP & EQUIPMENT GRANT PROGRAM IN RESPONSE TO DECLINE IN TRIPS



LOSS THRESHOLD/BRACKET	10.0%	20.0%	30.0%	40.0%	50.0%	60.0%	70.0%	80.0%	90.0%	100.0%
CURRENT RESCUE LEVEL	20.0%	40.0%	50.0%	60.0%	65.0%	65.0%	60.0%	50.0%	40.0%	20.0%
OPTION 1 RESCUE LEVEL	10.0%	30.0%	40.0%	50.0%	55.0%	55.0%	50.0%	40.0%	30.0%	10.0%
OPTION 2 RESCUE LEVEL	20.0%	40.0%	50.0%	60.0%	65.0%	65.0%	60.0%	10.0%	0.0%	0.0%

COUNTY	ENTER MONTHLY ALLOCATION	ENTER MONTHLY INVOICE AMOUNT	DIFFERENCE (C - B)	RESCUE FOR 0-10% LOSS	RESCUE FOR 10-20% LOSS	RESCUE FOR 20-30% LOSS	RESCUE FOR 30-40% LOSS	RESCUE FOR 40-50% LOSS	RESCUE FOR 50-60% LOSS	RESCUE FOR 60-70% LOSS	RESCUE FOR 70-80% LOSS	RESCUE FOR 80-90% LOSS	RESCUE FOR 90-100% LOSS	TOTAL RESCUE (SUM: E through N)	TOTAL PAYMENT (C + O)
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
CURRENT	\$ 1,000,000.00	\$ 500,000.00	\$ (500,000.00)	\$ 20,000.00	\$ 40,000.00	\$ 50,000.00	\$ 60,000.00	\$ 65,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 235,000.00	\$ 735,000.00
OPTION 1	\$ 1,000,000.00	\$ 500,000.00	\$ (500,000.00)	\$ 10,000.00	\$ 30,000.00	\$ 40,000.00	\$ 50,000.00	\$ 55,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 185,000.00	\$ 685,000.00
OPTION 2	\$ 1,000,000.00	\$ 500,000.00	\$ (500,000.00)	\$ 20,000.00	\$ 40,000.00	\$ 50,000.00	\$ 60,000.00	\$ 65,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 235,000.00	\$ 735,000.00

For a county that invoices an amount worth half of its allocation, the current rescue plan provides them with up to 23.5% (half of 47%) of their allocation in rescue funds. For a county such as this, there **is a difference** between Option 1 and Option 2 because they are receiving rescue funds under only some of the loss thresholds (or brackets). In other words, where the level of rescue funding is reduced does matter for this type of county.



State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: March 30, 2021

AGENDA ITEM:

X. Rule Adoption Update – New Trip & Equipment Grant Allocation Formula

BACKGROUND:

Section 427.013(10), F.S., authorizes the Commission to adopt rules to implement its statutory responsibilities to administer the Transportation Disadvantaged (TD) program. The Commission administers the Trip and Equipment Grant program in Rule Chapter 41-2.014, F.A.C., which includes the methodology used to allocate grant funding each year to support the delivery of TD services in every county in Florida.

On October 28, 2020, the Commission approved changes to the Trip and Equipment Grant funding allocation methodology in Rule 41-2.014 and 41-2.007, F.A.C.¹ The changes were adopted by the State of Florida in March 2021. The new allocation formula will take effect July 1, 2021. A summary of the changes is attached to this analysis.

The Commission will publish projected allocations for the upcoming fiscal year based on current legislative budget proposals. The final allocations will be based on the approved budget within the General Appropriations Act for Fiscal Year 2021-22.

ATTACHMENT:

- Summary of Changes to Rule 41-2.014 and 41-2.007, F.A.C., effective July 1, 2021

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

This is presented as an information item. No action required.

¹ The changes were based on a study conducted by the Commission in the summer of 2020. The full study can be accessed at: <https://ctdallocationstudy.com/index.php/final-report/>.

SUMMARY OF CHANGES TO RULE 41-2.014 AND 41-2.007, F.A.C.

The Commission amended the allocation methodology of the Trip and Equipment Grant program within Rule 41-2.014, F.A.C., to include the following provisions.

Amended Formula Variables – Rule 41-2.014(5)(a), F.A.C.

The new Trip and Equipment Grant allocation formula includes the following four variables:

1. **Transportation Disadvantaged (TD) Eligible Population** – The new formula allocates a percentage of funding to a county’s TD eligible population (individuals living with a disability, persons living below poverty, and adults who are 65 or older) based on the U.S. Census Bureau’s American Community Survey 5-year estimates.
2. **Centerline Miles** – The new formula allocates a percentage of funding to a county’s total centerline miles of public roads based on data reported to the Federal Highway Administration.
3. **Trip and Equipment Grant Services** – The new formula allocates a percentage of funding based on a county’s TD “non-sponsored” services funded under the Trip and Equipment Grant program. The new rule replaces the trips and miles in the Annual Operating Report (AOR) with the trips, miles and bus passes reimbursed under the Trip and Equipment Grant, as reported by the approved invoice data submitted by the county’s Community Transportation Coordinator (CTC).
1. **Base Funding** – The new rule removes the base funding as a separate component in the methodology and adds it as a variable within the formula, which allocates a percentage of funding based on the county’s prior fiscal year total allocated amount.

Amended Weights to Formula Variables – Rule 41-2.014(5)(b)-(c), F.A.C.

The new formula assigns greater weight to the base (60%) and Trip and Equipment Grant invoiced services (30%) variables. The new rule language also proposes the demand variables (TD eligible population and centerline miles) each be weighed at 5%.

The new rule provides for a “phased-in” approach for the first year of implementation (FY 2021-22), where the base variable is given a higher weight (80%), to assist CTCs in transitioning to the new formula. The table below provides the proposed weights for each variable during the “phase-in” year and subsequent years thereafter.

Variable	Fiscal Year 2021-22	Fiscal Year 2022-23	Every Year Thereafter
TD Population	2.5%	5%	5%
CLM	2.5%	5%	5%
T&E Grant Services	15%	30%	30%
Base	80%	60%	60%

New Weights to Datasets within Formula Variables – Rule 41-2.014(5)(d), F.A.C.

The new rule assigns weights for the datasets used to allocate funding through each of the variables of the formula.

- **TD Eligible Population and Centerline Miles** – The new formula equally weighs each “TD eligible” person and centerline mile reported in their respective datasets.
- **Trip and Equipment Grant Services** – The new formula weighs each trip and mile relative to the unit cost (or rate) at which they are reimbursed under the Trip and Equipment Grant. The

new formula provides greater weight for bus passes purchased under the grant than the rate of reimbursement to incentivize their use.²

Application of Data to Allocation Formula – Rule 41-2.014(5)(e), F.A.C.

The new rule provides the Commission with flexibility in determining the year of data used in each variable in determining allocations for each fiscal year.³

Additional Changes

The new rule removes the AOR as part of the “trip and equipment grant distribution” provided in Rule 41-2.007(6), F.A.C.⁴ The new rule removes the December 15 deadline for the Commission allocate a portion of funds from the Transportation Disadvantaged Trust Fund for certain grant programs (Rule 41-2.014(4), F.A.C.). It also removes the October 1 deadline for CTCs to annually submit their funding requests for the grant programs (Rule 41-2.014(8), F.A.C.) Both of these deadlines are no longer required by the Commission.

² Bus passes are the most cost-effective means of providing transportation for people who are in proximity to a fixed route and are able to ride a bus.

³ This is intended to account for extraordinary events, such as COVID-19 or major natural disaster, where the data of that given year may adversely impact allocations.

⁴ The new rule does **NOT** remove the requirement for the CTCs to continue submitting the AOR as part of their annual performance evaluation – it only removes the AOR as a dataset used within the allocation methodology.

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: March 30, 2021

AGENDA ITEM:

XI. CTD Workshops on Americans with Disabilities Act Complementary Paratransit Services

BACKGROUND:

The U.S. Americans with Disabilities (ADA) is a comprehensive civil rights law that affords individuals with disabilities the right to access all areas of public life, including public transportation. The ADA requires¹ transit entities that operate fixed route bus services to provide “complementary paratransit” services to individuals with disabilities who live within ¾ miles of a fixed route and cannot access the route itself due to their disability.

The Commission administers the Transportation Disadvantaged Trust Fund (TDTF) pursuant to Section 427.0159, F.S., and Rule 41-2.013, F.A.C. Majority of TDTF monies are used to purchase transportation services for TD eligible individuals to access activities that are not otherwise funded or provided by any other agency. These are defined as “non-sponsored transportation disadvantaged services,” which “are not sponsored or subsidized by any funding source other than the Transportation Disadvantaged Trust Fund” (s. 427.011(12), F.S.).

The Commission determined ADA complementary paratransit services not eligible for reimbursement under the TDTF based on the eligibility criteria for non-sponsored TD services, established by the Commission in 1997.² The Florida Public Transportation Association (FPTA) and some Community Transportation Coordinators (CTCs) that operate fixed route systems have requested the Commission reconsider this position. In response to these requests, the Commission is conducting a study of services impacted by this policy and facilitating public workshops to gather feedback from various stakeholders.

The Commission held its first public workshop on February 25, 2021.³ The second workshop will be held in May 2021. In addition to providing public comments in the public workshops, stakeholders are encouraged to submit their feedback to David Darm at: David.Darm@dot.state.fl.us. The Commission has also contracted with Thomas Howell Ferguson to assist in gathering and analyzing data related to ADA paratransit and TDTF “non-sponsored” services impacted by this policy. A summary of this analysis as well as all feedback received from stakeholders will be compiled in a final report presented to the Commission in June 2021.

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

This is presented as an information item. No action is required at this time.

¹ See 49 CFR 37.131 at: <https://www.law.cornell.edu/cfr/text/49/37.131>.

² The eligibility criteria can be accessed here:

<http://ctd.fdot.gov/docs/AboutUsDocs/TDTrustFundEligibilityCriteriaAdoptedMay1997andFS427.pdf>.

³ The information discussed during the workshop can be accessed here: <https://ctd.fdot.gov/CTDcalendarPastEvents.htm>.

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: March 30, 2021

AGENDA ITEM:

XII. Executive Director Report

BACKGROUND:

David Darm will provide an update on the following topics:

- Innovative Service Development Grant Cycle for Fiscal Year 2021-22;
- Shirley Conroy Rural Area Capital Assistance Program Grant Cycle for Fiscal Year 2021-22;
- Legislative Session Activities; and
- Upcoming Webinar on New Trip & Equipment Grant Invoice Template

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

For information purposes only.

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: March 30, 2021

AGENDA ITEM:

IV. and XIV. Public Comments

BACKGROUND INFORMATION:

When operating under Florida's Government in the Sunshine Law, the Florida Supreme Court recognizes the importance of public participation in open meetings. The Commission provides that right of access at each public meeting and adheres to Chapter 286.011, Florida Statutes.

The Commission facilitates two "Public Comments" segments on its agenda. For participants interested in providing public comments, the Commission requests speakers complete the attached public comment form and return to David Darm prior to the meeting date at David.Darm@dot.state.fl.us. The chairman will call on speakers in the order public comment cards are received.

Participants planning to speak during the first public comments segment (Item IV.) of the agenda must direct their remarks to agenda items only. The Commission welcomes input on any topic during the second public comments segment (Item XIV.) of the agenda. All speakers are limited to five minutes per public comment.

ATTACHMENT:

Public Comment Form



Commission for the Transportation
Disadvantaged
PUBLIC COMMENT FORM

Instructions:

1. Complete comment form, including your address. PLEASE TYPE OR PRINT
2. Email comment card to David.Darm@dot.state.fl.us
3. The chairman will call on speakers in the order comment cards are received. Please indicate below whether you plan on participating via webinar or conference call.
4. Comments must be limited to five (5) minutes per speaker.

How will you be participating in the public meeting? Webinar____Phone_____

Name_____

E-Mail_____

Phone_____

Address_____

City_____

Zip Code_____ County_____

Representing_____

Subject_____

Support____ Oppose____ Neutral____