

# COMMISSION FOR THE TRANSPORTATION DISADVANTAGED



## **Business Meeting Agenda June 8, 2020 9:30 until Completion**

*Marion Hart, Chairman  
Dr. Phillip Stevens, Vice-Chairman  
Renee Knight, Commissioner  
Christinne Rudd, Commissioner  
Dr. Robin Tellez, Commissioner  
Mike Willingham, Commissioner*

**Dial-In Number: 888-585-9008  
Conference Code: 837653349**

<b>Item #</b>	<b>Agenda Item</b>	<b>Speaker(s)</b>
I.	Call to Order	Chairman Marion Hart
II.	Pledge of Allegiance	Chairman Marion Hart
III.	Introduction of Commissioners and Advisors	Commissioners and Advisors
IV.	Public Comments (Comments limited to the current agenda items)	Public
<b>Action Items</b>		
V.	Community Transportation Coordinator Designations:	Planning Agencies:
	• Bay County	Howard Vanselow, Bay County TPO
	• Clay County	Margo Moehring, Northeast Florida Regional Council
	• Escambia County	Howard Vanselow, Florida-Alabama TPO
	• Flagler County	Margo Moehring, Northeast Florida Regional Council
	• Marion County	Elizabeth Mitchell, Ocala-Marion TPO
	• Santa Rosa	Howard Vanselow, Florida-Alabama TPO
	Planning Agency Designation:	David Darm
	• Leon County	
VI.	Fiscal Year 2020-21 Innovation and Service Development Grant Recommendations	Commissioner Renee Knight

VII	Fiscal Year 2020-21 Shirley Conroy Rural Area Capital Assistance Grant Recommendations	Commissioner Christinne Rudd
<b>Information Items</b>		
VIII.	Trip and Equipment Allocation Formula Study Update	Commissioner Phil Stevens
IX.	Response Efforts to COVID-19	Liz Stutts and Bobby Westbrook, FDOT
X.	Executive Director Report	David Darm
XI.	Commissioner and Advisor Reports	Commissioners and Advisors
XII.	Public Comments	Public
XIII.	Commissioner and Advisor Closing Comments	Commissioners and Advisors
XIV.	Adjournment	Chairman Hart

When operating under Florida's Government in the Sunshine Law, the Florida Supreme Court recognizes the importance of public participation in open meetings. The Commission provides that right of access at each public meeting and adheres to Chapter 286.011, Florida Statutes. A comment card for each speaker is required, and this limits public comment to five (5) minutes per speaker.

In accordance with the Americans with Disabilities Act (ADA), and Chapter 286.26, Florida Statutes, persons in need of special accommodation to participate in the meeting (including an agenda) shall contact our office, at least 48 hours before the meeting by email at [david.darm@dot.state.fl.us](mailto:david.darm@dot.state.fl.us) or by the following listed below:

Commission for the Transportation Disadvantaged  
605 Suwannee Street, MS-49  
Tallahassee, FL 32399-0450  
(850) 410-5703 or (800) 983-2435  
(850) 410-5708 (TDD/TTY).

This meeting is subject to change upon the chairman's request.

**State of Florida**  
**Commission for the Transportation Disadvantaged**  
Commission Business Meeting

**MEETING DATE:** June 8, 2020

**AGENDA ITEM:**

V. Community Transportation Coordinator Designation – Bay County

**BACKGROUND INFORMATION:**

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC) for a designated service area. The Bay County Transportation Planning Organization (TPO) is the DOPA for Bay County. Bay County Board of County Commissioners (BOCC) is currently the CTC for Bay County and is providing non-sponsored transportation services to the citizens of Bay County.

Pursuant to Chapter 287, Florida Statutes, Bay County Board of County Commissioners, as a governmental entity, is able and willing to continue to provide transportation services.

Bay County TPO adopted a resolution recommending to the Commission for the Transportation Disadvantaged that Bay County Board of County Commissioner remains the single designated Community Transportation Coordinator for Bay County effective July 1, 2020, through June 30, 2025.

**ATTACHMENTS:**

- Recommendation letter from DOPA
- Resolution Bay 19-20
- Bay County BOCC Resolution

**EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

Approve the Bay County TPO's recommendation, and designate Bay County BOCC, as the CTC for Bay County for the period beginning July 1, 2020 to June 30, 2025.

**ACTION TAKEN AT MEETING:**



Pamn Henderson  
Chair

Robert Carroll  
Vice Chair

P.O. Box 11399 • 32524-1399 Pensacola, FL • Street Address: 4081 E. Olive Rd. Suite A 32514  
P: 850.332.7976 • 1.800.226.8914 • F: 850.637.1923 • [www.ecrc.org](http://www.ecrc.org)

April 3, 2020

Mr. David Darm  
Executive Director  
Florida Commission for the Transportation Disadvantaged  
605 Suwannee Street, MS-49  
Tallahassee, FL 32399-0450

Dear Mr. Darm:

At the December 4, 2019 meeting, the Bay County Transportation Planning Organization (Bay TPO) voted to recommend to the Florida Commission for the Transportation Disadvantaged (CTD) that Bay County Board of County Commissioner (BOCC) remains the single designated Community Transportation Coordinator (CTC) for Bay County for a five-year period beginning July 1, 2020.

The items that document the process are enclosed:

- **Resolution BAY 19-20** recommending Bay County BOCC as the CTC for Bay County
- Bay County Letter of Interest to remain the CTC
- Transportation Disadvantage Board Letter to Bay County.

On behalf of the Bay TPO the Emerald Coast Regional Council respectfully request Bay County BOCC continues as the single designated Community Transportation Coordinator for Bay County and this item be placed on the next CTD Business Meeting agenda for designation.

If you have any questions or need additional information, please contact Howard Vanselow, Transportation Disadvantaged Coordinator at 1-850-332-7976, extension 231 or by email at [howard.vanselow@ecrc.org](mailto:howard.vanselow@ecrc.org).

Sincerely,

A handwritten signature in blue ink, appearing to read "Austin Mount", is written over the word "Sincerely,".

Austin Mount, Chief Executive Officer  
Emerald Coast Regional Council



Staff to TPO

"...planning for the future transportation needs of Bay County and its municipalities..."

## RESOLUTION BAY 19-20

### A RESOLUTION OF THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION RECOMMENDING THE BAY COUNTY BOARD OF COUNTY COMMISSIONERS AS THE DESIGNATED COMMUNITY TRANSPORTATION COORDINATOR FOR BAY COUNTY

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**WHEREAS**, the Bay County Transportation Planning Organization (TPO) is the metropolitan planning organization designated by the governor of Florida as being responsible for carrying out a continuing, cooperative, and comprehensive transportation planning process for the Bay County Metropolitan Planning Area; and

**WHEREAS**, the Bay County TPO is the designated official planning agency for the Bay County Transportation Disadvantaged service area; and

**WHEREAS**, the Bay County Board of County Commissioners (BOCC) is currently serving as the Community Transportation Coordinator (CTC) and has requested to continue to serve in that role; and

**WHEREAS**, the Bay County BOCC has the appropriate personnel, financial capacity, vehicle and equipment resources, experience and qualifications to serve the transportation disadvantaged population; and

**WHEREAS**, according to Chapter 427.015 (2) F. S., the Metropolitan Planning Organization is the organization that "shall recommend to the commission a single community transportation coordinator."

**NOW, THEREFORE, BE IT RESOLVED BY THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION THAT:**

The Bay County TPO recommends the Bay County Board of County Commissioners continue to serve as the single designated Community Transportation Coordinator for Bay County for a five-year period effective July 1, 2020.

Passed and duly adopted by the Bay County Transportation Planning Organization on this 4<sup>th</sup> day of December 2019.

BAY COUNTY TRANSPORTATION  
PLANNING ORGANIZATION

BY: Pam Henderson  
Pam Henderson, Chairperson

ATTEST: [Signature]



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OFFICE OF  
COUNTY  
ATTORNEY

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Donald J. Banks  
County Attorney

[dbanks@baycountyfl.gov](mailto:dbanks@baycountyfl.gov)

Jennifer W. Shuler  
Deputy Assistant County  
Attorney

[jshuler@baycountyfl.gov](mailto:jshuler@baycountyfl.gov)

Brian D. Leebrick  
Assistant County Attorney  
[bleebri@baycountyfl.gov](mailto:bleebri@baycountyfl.gov)

840 West 11th Street  
Panama City, FL 32401

Telephone (850) 248-8175  
Telefax (850) 248-8189

October 15, 2019

Howard K. Vanselow

Via Email: [howard.vanselow@ECRC.org](mailto:howard.vanselow@ECRC.org)

RE: Referencing your letter to Chairman Griffiths dated September 10, 2019 regarding the Bay County CTC

Dear Mr. Vanselow:

Bay County Board of County Commissioners is currently the Community Transportation Coordinator (CTC) for Bay County and has been the CTC since November 2013. The current Memorandum of Agreement with the Florida Commission for Transportation Disadvantaged (CTD) will expire June 30, 2020.

On behalf of Bay County's Board of County Commissioners please accept this letter as Bay County's desire to continue to serve in the role of Community Transportation Coordinator. This letter of intent is subject to the County negotiating an acceptable Memorandum of Agreement or extension of the current agreement with the Florida Commission for the Transportation Disadvantaged.

Should you have any questions or need additional information please contact Angela Bradley at (850) 248-8161.

Sincerely,

A handwritten signature in dark ink, appearing to read "Brian Leebrick", is written over a series of horizontal lines.

Brian Leebrick  
Assistant County Attorney

**State of Florida**  
**Commission for the Transportation Disadvantaged**  
**Commission Business Meeting**

**MEETING DATE:** June 8, 2020

**AGENDA ITEM:**

V. Community Transportation Coordinator Designation – Clay County

**BACKGROUND INFORMATION:**

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC) for a designated service area. The Northeast Florida Regional Council is the DOPA for Clay County. Jacksonville Transit Authority is currently the CTC for Clay County and is currently providing non-sponsored transportation to the citizens of Clay County.

Pursuant to Chapter 287, Florida Statutes, Jacksonville Transit Authority, as a governmental entity, is able and willing to continue to provide transportation services. Jacksonville Transit Authority has submitted a letter highlighting its ability to provide transportation.

The Northeast Florida Regional Council submitted its recommendation letter on February 21, 2020 and executed Resolution Number 2020-02 recommending the Jacksonville Transit Authority to remain the CTC for Clay County. In addition, the Local Coordinating Board (LCB) unanimously approved this recommendation at its February 10, 2020, meeting.

**ATTACHMENTS:**

- February 21, 2020, recommendation letter from the Northeast Florida Regional Council
- Northeast Florida Regional Council Resolution #2020-01
- January 10, 2020, Jacksonville Transit Authority letter of interest

**EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

Approve the Northeast Florida Regional Council's recommendation, and designate Jacksonville Transit Authority, as the Community Transportation Coordinator for Clay County for the period beginning July 1, 2020 to June 30, 2025.

**ACTION TAKEN AT MEETING:**



Serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam and St. Johns Counties

100 Festival Park Avenue  
Jacksonville, FL 32202  
☎ (904) 279-0880  
📠 (904) 279-0881  
🌐 www.nefrc.org  
✉ info@nefrc.org

***Bringing Communities Together***

February 21, 2020

Mr. David Darm, Executive Director  
Commission for the Transportation Disadvantaged  
605 Suwannee Street, MS-49  
Tallahassee, FL 32399-0450

RE: Clay County Transportation Coordinator Recommendation

Dear Mr. Darm:

Attached, please find Resolution 2020-02, which was adopted by unanimous approval of the NEFRC Board on February 6, 2020. This resolution was made in response to a letter dated January 10, 2020 by the Jacksonville Transportation Authority requesting its re-designation as the Community Transportation Coordinator (CTC) for Clay County. A copy of JTA's letter requesting that re-designation is also attached.

The Jacksonville Transportation Authority has been the CTC for Clay County since 2019. JTA has continuously improved service for County residents and is seeking innovative ways to improve service. The citizens of the County are best served through this continuation of service. In support of that, the Local Coordinating Board voted unanimously at its February 10, 2020 meeting to recommend The Jacksonville Transportation Authority continue in its role as the CTC.

Should you have any questions regarding this recommendation, or if you need further assistance, please contact Margo Moehring at (904)279-0880.

Sincerely,

Beth Payne, AICP  
Chief Executive Officer

cc: ✓ Mr. Dan Zeruto (via email)  
Ms. Lisa Darnall

**RECEIVED**

**FEB 28 2020**

Commission for the  
Transportation Disadvantaged

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# Resolution

*Northeast Florida Regional Council*

**2020-02**

## **Recommending**

### **The Jacksonville Transportation Authority as the Community Transportation Coordinator for Clay County**

**WHEREAS**, the Northeast Florida Regional Council is the Designated Official Planning Agency for the Transportation Disadvantaged Program in Clay County, and as part of its statutory duty must recommend the Community Transportation Coordinator (CTC) for Clay County; and

**WHEREAS**, the Jacksonville Transportation Authority has been the CTC for Clay County since 2019; and

**WHEREAS**, the existing memorandum of agreement between the Florida Commission for the Transportation Disadvantaged and the Jacksonville Transportation Authority expires on June 30, 2020; and

**WHEREAS**, the Jacksonville Transportation Authority indicated their willingness to continue to provide this service in a letter dated January 10, 2020 requesting re-designation as the CTC for Clay County; and

**WHEREAS**, the Clay County Local Coordinating Board will consider recommending the Jacksonville Transportation Authority continue to serve as the CTC at their February 10, 2020 meeting; and

**WHEREAS**, the Jacksonville Transportation Authority is a governmental agency, and therefore, the NEFRC is not required to comply with the competitive procurement procedures outlined in Chapter 287, Florida Statutes, in selecting the Jacksonville Transportation Authority to serve as the CTC; and

**WHEREAS**, the safety and well-being of transportation disadvantaged citizens in Clay County are best served through the continuation of service provided by the Jacksonville Transportation Authority in its designated role as the CTC.

**NOW, THEREFORE, BE IT RESOLVED** that the Northeast Florida Regional Council recommends to the Florida Commission for the Transportation Disadvantaged that the Jacksonville Transportation Authority be re-designated as the Community Transportation Coordinator for Clay County for a five-year period effective July 1, 2020.

*Unanimously adopted by the Northeast Florida Regional Council in a regular meeting assembled in the City of Jacksonville, the sixth day of February 2020.*



A handwritten signature in black ink, appearing to read "Len Kreger".

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**Len Kreger**  
President

A handwritten signature in black ink, appearing to read "Elizabeth Payne".

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**Elizabeth Payne**  
CEO



**JACKSONVILLE  
TRANSPORTATION  
AUTHORITY**

**Board of Directors**

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**Greg Evans**  
*Board Member*

**Chief Executive Officer**

**Nathaniel P. Ford Sr.**

**Administration**  
121 W. Forsyth Street,  
Suite 200  
Jacksonville, FL 32202

**Operations**  
P.O. Drawer "0"  
100 N. Myrtle Avenue  
Jacksonville, FL 32203

Main (904) 630-3161  
Fax (904) 630-3166  
[www.jtafla.com](http://www.jtafla.com)

January 10, 2020

Ms. Margo Moehring  
Director of Policy and Planning  
100 Festival Park Avenue  
Jacksonville, FL 32202

Re: CTC Memorandum of Agreement

Dear Ms. Moehring:

The JTA has received your email correspondence dated January 9, 2020 regarding the Memorandum of Agreement (MOA) between the JTA and the Florida Commission for the Transportation Disadvantaged to continue to operate as the Clay County's Community Transportation Coordinator (CTC). At this time, JTA wishes to express its interest in continuing as the CTC for Clay County.

JTA has developed and implemented new programs enhancing accessible public transportation for the transportation disadvantaged during the past year as the Clay County CTC. Below are some recent accomplishments achieved during JTA's service as the CTC:

- Enhanced vehicle fleet maintenance
- Improved statistical analysis and data integrity
- Refined the driver training curriculum

Please be advised that the JTA appreciates the opportunity to continue as the Community Transportation Coordinator for Clay County. JTA accepts the Northeast Florida Regional Council recommendation and is in agreement to move forward with the Memorandum of Agreement.

We understand that the next steps in this process will be to receive approvals from the Clay County Local Coordinating Board and the Commission for Transportation Disadvantaged. Once completed, we will seek approval by the JTA Board.

Sincerely,



Nathaniel P. Ford Sr.  
Chief Executive Officer

c: The Honorable Len Kreger, NEFRC Board President  
The Honorable Wayne Bolla, Clay County TD Board Chair  
Lisa Darnall, VP/ Chief Transportation Officer JTA  
Mark Wood, Interim Manager Service Delivery - Connexion JTA

**State of Florida**  
**Commission for the Transportation Disadvantaged**  
**Commission Business Meeting**

**MEETING DATE:** June 8, 2020

**AGENDA ITEM:**

V. Community Transportation Coordinator Designation – Escambia County

**BACKGROUND INFORMATION:**

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). The Florida-Alabama Transportation Planning Organization (FL-AL TPO) is the DOPA for Escambia County. Escambia Board of County Commissioners is currently the CTC for Escambia County and is providing non-sponsored transportation services to the citizens of Escambia County.

Pursuant to Chapter 287, Florida Statutes, Escambia County Board of County Commissioners, as a governmental entity, is able and willing to continue to provide transportation services.

Florida-Alabama TPO adopted a resolution recommending to the Commission for the Transportation Disadvantaged that Escambia County Board of County Commissioner remain the single designated Community Transportation Coordinator for Escambia County effective July 1, 2020, through June 30, 2025.

**ATTACHMENTS:**

- April 3, 2020 Recommendation letter from Florida-Alabama TPO
- Resolution FL-AL 20-05
- November 18, 2019, Escambia County Board of County Commissioners letter of interest

**EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

Approve the Designated Official Planning Agency's recommendation and designate Escambia County BOCC as the CTC for Escambia County, for the period beginning July 1, 2020 to June 30, 2025.

**ACTION TAKEN AT MEETING:**

# Florida-Alabama



## Transportation Planning Organization

Sam Parker  
Chairman

Steven Barry  
Vice Chairman

P.O. Box 11399 • 32524-1399 Pensacola, FL • Street Address: 4081 E. Olive Road-Suite A • 32514  
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April 3, 2020

Mr. David Darm  
Executive Director  
Florida Commission for the Transportation Disadvantaged  
605 Suwannee Street, MS-49  
Tallahassee, FL 32399-0450

Dear Mr. Darm:

At the February 12, 2020 meeting, the Florida-Alabama Transportation Planning Organization (FL-AL TPO) voted to recommend to the Florida Commission for the Transportation Disadvantaged (CTD) that Escambia County Board of County Commissioner (BOCC) remains the single designated Community Transportation Coordinator (CTC) for Escambia County for a five-year period beginning July 1, 2020.

The items that document the process are enclosed:

- **Resolution FL-AL 20-05** recommending Escambia County BOCC as the CTC for Escambia County
- Escambia County Letter of Interest to remain the CTC
- Transportation Disadvantage Board Letter to Escambia County.

On behalf of the Florida-Alabama TPO the Emerald Coast Regional Council respectfully request Escambia County BOCC continues as the single designated Community Transportation Coordinator for Escambia County and this item be placed on the next CTD Business Meeting agenda for designation.

If you have any questions or need additional information, please contact Howard Vanselow, Transportation Disadvantaged Coordinator at 1-850-332-7976, extension 231 or by email at [howard.vanselow@ecrc.org](mailto:howard.vanselow@ecrc.org).

Sincerely,

Austin Mount, Chief Executive Officer  
Emerald Coast Regional Council



Staff to TPO

"... planning for the future transportation needs of the Florida-Alabama TPO Urbanized Area

## RESOLUTION FL-AL 20-05

### A RESOLUTION OF THE FLORIDA-ALABAMA TRANSPORTATION PLANNING ORGANIZATION RECOMMENDING THE ESCAMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AS THE SINGLE DESIGNATED COMMUNITY TRANSPORTATION COORDINATOR FOR ESCAMBIA COUNTY

**WHEREAS**, the Florida-Alabama Transportation Planning Organization (TPO) is the organization designated by the governors of Florida and Alabama as being responsible, together with the states of Florida and Alabama, for carrying out the continuing, cooperative and comprehensive transportation planning process for the Florida-Alabama TPO Planning Area; and

**WHEREAS**, the Florida-Alabama TPO is the designated official planning agency for the Escambia County Transportation Disadvantaged service area; and

**WHEREAS**, the Escambia County Board of County Commissioners (BOCC) is currently serving as the Community Transportation Coordinator (CTC) and has requested to continue to serve in that role; and

**WHEREAS**, the Escambia County BOCC has the appropriate personnel, financial capacity, vehicle and equipment resources, experience and qualifications to serve the transportation disadvantaged population; and

**WHEREAS**, according to Chapter 427.015 (2) F. S., the Metropolitan Planning Organization is the organization that "shall recommend to the commission a single community transportation coordinator";

**NOW, THEREFORE, BE IT RESOLVED BY THE FLORIDA-ALABAMA TRANSPORTATION PLANNING ORGANIZATION THAT:**

The Escambia County Board of County Commissioners be recommended to the Florida Commission for the Transportation Disadvantaged to continue to serve as the single designated Community Transportation Coordinator for Escambia County for a five-year period effective July 1, 2020.


Passed and duly adopted by the Florida-Alabama Transportation Planning Organization on this 12th day of February 2020.

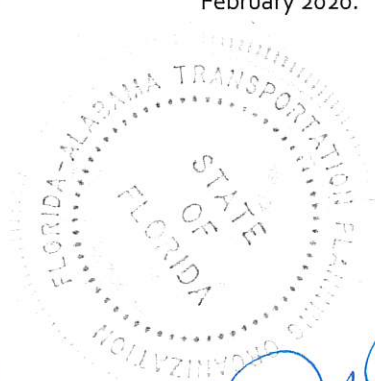
**FLORIDA-ALABAMA TRANSPORTATION  
PLANNING ORGANIZATION**

BY: \_\_\_\_\_

  
Sam Parker, Chairman

ATTEST: \_\_\_\_\_







Board of County Commissioners • Escambia County, Florida

Janice P. Gilley  
County Administrator

November 18, 2019

Transportation Disadvantaged Coordinating Board  
Staff to the Board: Florida-Alabama Transportation Planning Organization  
Attn: Howard Vanselow, Transportation Disadvantaged Coordinator  
P O Box 11399  
Pensacola, FL 32524-1399

Dear Mr. Vanselow:

Escambia County is in receipt of your letter dated September 9, 2019, soliciting the County's interest in remaining the single designated Community Transportation Coordinator (CTC) for Escambia County.

I am pleased to inform you that Escambia County is extremely interested in this opportunity.

Please let us know the next steps that need to be taken in order for Escambia County to remain in the role of the CTC. You may coordinate with Tonya Ellis in our Mass Transit Department at (850) 595-3229.

If I can be of further service for this project, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads "Janice P. Gilley". The signature is fluid and cursive.

Janice P. Gilley  
County Administrator

Cc: Escambia County Commissioner Lumon May (Chairman, TDC)  
Tonya Ellis, Mass Transit Interim Director

**State of Florida**  
**Commission for the Transportation Disadvantaged**  
**Commission Business Meeting**

**MEETING DATE:** June 8, 2020

**AGENDA ITEM:**

V. Community Transportation Coordinator Designation – Flagler County

**BACKGROUND INFORMATION:**

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC) for a designated service area. The Northeast Florida Regional Council is the DOPA for Flagler County. The Flagler County Board of County Commissioners is currently the CTC for Flagler County and is currently providing non-sponsored transportation to the citizens of Flagler County.

Pursuant to Chapter 287, Florida Statutes, Flagler County BOCC, as a governmental entity, is able and willing to continue to provide transportation services. Flagler County BOCC has submitted Resolution 2020-04 highlighting its ability to provide transportation.

The Northeast Florida Regional Council submitted its recommendation letter on February 21, 2020 and executed Resolution Number 2020-01 recommending the Flagler County BOCC to remain the CTC for Flagler County. In addition, the Local Coordinating Board (LCB) unanimously approved this recommendation at its March 11, 2014, meeting.

**ATTACHMENTS:**

- February 21, 2020, recommendation letter from the Northeast Florida Regional Council
- Northeast Florida Regional Council Resolution #2020-01
- Flagler County BOCC's Resolution #2020-04

**EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

Approve the Northeast Florida Regional Council's recommendation, and designate Flagler County BOCC, as the Community Transportation Coordinator for Flagler County for the period beginning July 1, 2020 to June 30, 2025.

**ACTION TAKEN AT MEETING:**





Serving the communities of Baker, Clay, Duval, Flagler, Nassau, Putnam and St. Johns Counties

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February 21, 2020

Mr. David Darm, Executive Director  
Commission for the Transportation Disadvantaged  
605 Suwannee Street, MS-49  
Tallahassee, FL 32399-0450

RE: Flagler County Transportation Coordinator Recommendation

Dear Mr. Darm:

Attached, please find Resolution 2020-01, which was adopted by unanimous approval of the NEFRC Board on February 6, 2020. This resolution was made in response to a request by the Flagler County Board of County Commissioners for its re-designation as the Community Transportation Coordinator for Flagler County. A copy of Flagler County Resolution 2020-04 requesting that re-designation, which was adopted on February 3, 2020, is also attached.

Flagler County Board of County Commissioners, acting as Flagler County Transit, has been the CTC since 2004. Flagler County Transit has continuously improved service for County residents, including extending hours and service. The citizens of the County are best served through this continuation of service. In support of that, the Local Coordinating Board voted unanimously at its February 11, 2020 meeting to recommend the Flagler County Board of County Commissioners continue in its role as the CTC.

Should you have any questions regarding this recommendation, or if you need further assistance, please contact Margo Moehring at (904)279-0880.

Sincerely,

Beth Payne, AICP  
Chief Executive Officer

cc: ✓ Mr. Dan Zeruto (via email)  
Ms. Heidi Petito

**RECEIVED**

**FEB 28 2020**

**Commission for the  
Transportation Disadvantaged**

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# Resolution

*Northeast Florida Regional Council*

**2020-01**

## **Recommending**

### **Flagler County Board of County Commissioners as the Community Transportation Coordinator for Flagler County**

**WHEREAS**, the Northeast Florida Regional Council is the Designated Official Planning Agency for the Transportation Disadvantaged Program in Flagler County, and as part of its statutory duty must recommend the Community Transportation Coordinator (CTC) for Flagler County; and

**WHEREAS**, the Flagler County Board of County Commissioners (BOCC) has been the CTC for Flagler County since 2004; and

**WHEREAS**, the existing memorandum of agreement between the Florida Commission for the Transportation Disadvantaged and the Flagler County BOCC expires on June 30, 2020; and

**WHEREAS**, the Flagler County BOCC adopted Resolution 2020-04 on February 3, 2020 requesting re-designation as the CTC for Flagler County; and

**WHEREAS**, the Flagler County Local Coordinating Board will consider recommending the Flagler County BOCC continue to serve as the CTC at their February 11, 2020 meeting; and

**WHEREAS**, the Flagler County BOCC is a governmental agency, and therefore, the NEFRC is not required to comply with the competitive procurement procedures outlined in Chapter 287, Florida Statutes, in selecting the Flagler County BOCC to serve as the CTC; and

**WHEREAS**, the safety and well-being of transportation disadvantaged citizens in Flagler County are best served through the continuation of service provided by Flagler County BOCC in its designated role as the CTC.

**NOW, THEREFORE, BE IT RESOLVED** that the Northeast Florida Regional Council recommends to the Florida Commission for the Transportation Disadvantaged that the Flagler County Board of County Commissioners be re-designated as the Community Transportation Coordinator for Flagler County for a five-year period effective July 1, 2020.

*Unanimously adopted by the Northeast Florida Regional Council in a regular meeting assembled in the City of Jacksonville, the sixth day of February 2020.*



A handwritten signature in black ink, appearing to read "Len Kreger", written above a horizontal line.

**Len Kreger**  
President

A handwritten signature in black ink, appearing to read "Elizabeth Payne", written above a horizontal line.

**Elizabeth Payne**  
CEO

**RESOLUTION 2020 - 04**

**A RESOLUTION OF THE FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS AUTHORIZING THE BOARD'S RE-DESIGNATION AS COMMUNITY TRANSPORTATION COORDINATOR FOR FLAGLER COUNTY.**

WHEREAS, pursuant to Part I, Chapter 427, Florida Statutes, the Community Transportation Coordinator is responsible for insuring that coordinated transportation services are provided to the transportation disadvantaged population in the designated service area (Flagler County), and the Community Transportation Coordinator arranges for the provision of transportation services in a manner that is cost-effective, efficient and reduces fragmentation and duplication of services; and

WHEREAS, the Flagler County Board of County Commissioners was first designated as Community Transportation Coordinator for Flagler County in 2004 and continues to serve as the Community Transportation Coordinator for Flagler County; and

WHEREAS, the Flagler County Board of County Commissioners deems it appropriate and in the best interest of the public health, safety and welfare to continue in its designated role as the Community Transportation Coordinator for Flagler County.

NOW THEREFORE, BE IT RESOLVED BY THE FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS, FLORIDA:

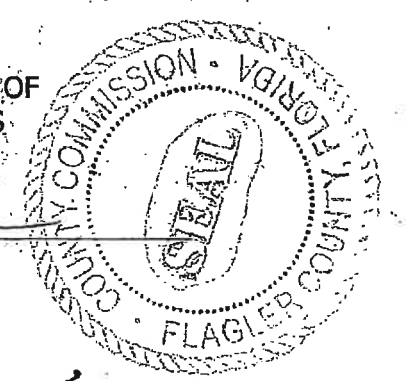
1. The Board of County Commissioners requests re-designation as Community Transportation Coordinator for Flagler County by the State of Florida Commission for the Transportation Disadvantaged.

DULY PASSED AND ADOPTED, in open session of the Flagler County Board of County Commissioners, Florida, on this 3rd day of February 2020.

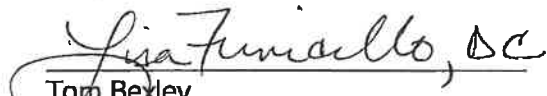
FLAGLER COUNTY BOARD OF  
COUNTY COMMISSIONERS



David C. Sullivan  
Chair



Attest:



Tom Bexley  
Clerk of the Circuit Court  
and Comptroller



Al Hadeed  
County Attorney

**State of Florida**  
**Commission for the Transportation Disadvantaged**  
**Commission Business Meeting**

**MEETING DATE:** June 8, 2020

**AGENDA ITEM:**

V. Community Transportation Coordinator Designation – Marion County

**BACKGROUND INFORMATION:**

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). The Ocala Marion County Transportation Planning Organization is the DOPA for Marion County. Marion Senior Services is currently the CTC providing TD services to the citizens of Marion County.

The planning agency began the procurement process with the issuance of the Request for Proposals on April 6, 2020. Two proposals were received and reviewed by the Selection Committee. The Selection Committee met on May 11, 2020 and recommended their highest ranked submittal, Marion Senior Services.

At its May 26, 2020 board meeting, the Ocala Marion County Transportation Planning Organization approved the Selection Committee's recommendation for Marion Senior Services to continue as the designated CTC for Marion County. This designation shall be effective July 1, 2020, through June 30, 2025.

**ATTACHMENTS:**

- May 27, 2020, Ocala Marion County Transportation Planning Organization Letter
- Ocala Marion County Transportation Planning Organization Resolution 20-09

**EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

Approve Ocala Marion County Transportation Planning Organization's recommendation and designate Marion Senior Services as the CTC for Marion County, for the period beginning July 1, 2020 to June 30, 2025.

**ACTION TAKEN AT MEETING:**



May 27, 2020

Mr. Kyle Mills  
Area 4 Project Manager  
Florida Commission for the Transportation Disadvantaged  
605 Suwannee Street, MS 49  
Tallahassee, Florida 32399-0450

Dear Mr. Mills:

At the May 26, 2020 Board meeting, the Ocala Marion Transportation Planning Organization (TPO) Board voted in favor of the recommendation that Marion Transit Services (MTS) be awarded the designated Community Transportation Coordinator (CTC) contract for Marion County. There were two applicants that responded to the Request for Proposal (RFP) issued on April 3, 2020. After reviewing and scoring MTS was the candidate selected for the CTC position, as they provided a very precise and thorough RFP complying with all requirements set forth in RFP 20P-128.

Marion Transit Services is the CTC for Marion County and is currently providing transportation disadvantaged services to the citizens of Marion County with consistent rider satisfaction and favorable evaluations by the Local Coordinating Board. If approved, Marion Transit Services will continue to serve as the CTC for Marion County beginning the new contract on July 1, 2020.

The Ocala Marion TPO respectfully request that this item be placed on the June 8, 2020 CTD Business Meeting Agenda, recommending MTS be designated as the CTC for Marion County. Please find attached the Timeline for the selection process along with the Ocala Marion TPO Resolution supporting the recommendation.

If you have any questions regarding this recommendation, please contact Liz Mitchell, Grants Coordinator/Fiscal Planner at 352-438-2634 or e-mail at [liz.mitchell@marioncountyfl.org](mailto:liz.mitchell@marioncountyfl.org).

Sincerely,

Robert Balms  
TPO Director  
Ocala Marion TPO

Resolution  
No. 20-09

A RESOLUTION OF THE OCALA/MARION COUNTY  
TRANSPORTATION PLANNING ORGANIZATION  
RECOMMENDING MARION SENIOR SERVICES AS THE  
DESIGNATED COMMUNITY TRANSPORTATION COORDINATOR  
FOR MARION COUNTY

WHEREAS, the Ocala/Marion County Transportation Planning Organization, designated by the Governor of the State of Florida as the body responsible for the urban transportation planning process for the Ocala/Marion County area; and

WHEREAS, the Ocala/Marion County Transportation Planning Organization is the designated official planning agency for the Marion County Transportation Service area; and

WHEREAS, the Ocala/Marion County Transportation Planning Organization Transportation Disadvantaged Local Coordinating Board and the Ocala/Marion County Transportation Planning Organization Board voted to request designation by the Florida Commission for the Transportation Disadvantaged that Marion Senior Services retain the designation as Community Transportation Coordinator; and

WHEREAS, pursuant to Chapter 427.015(2) F.S., the Metropolitan Planning Organization is the organization that "shall recommend to the commission a single community transportation coordinator."

**NOW THEREFORE BE IT RESOLVED by the Ocala/Marion County Transportation Planning Organization that:**

Marion County Senior Services continue to serve as the single designated Community Transportation Coordinator for Marion County effective July 1, 2020.

Certificate

The undersigned duly qualified Chairman of the Ocala/Marion County Transportation Planning Organization hereby certifies that the foregoing is a true and correct copy of a Resolution adopted at a legally convened meeting of the Ocala/Marion County Transportation Planning Organization held this 26th day of May 2020.

By: 

\_\_\_\_\_  
Jeff Gold, Chairman

Attest: 

\_\_\_\_\_  
Robert Balmes, TPO Director

**State of Florida**  
**Commission for the Transportation Disadvantaged**  
**Commission Business Meeting**

**MEETING DATE:** June 8, 2020

**AGENDA ITEM:**

V. Community Transportation Coordinator Designation – Santa Rosa County

**BACKGROUND INFORMATION:**

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). The Florida-Alabama Transportation Planning Organization (FL-AL TPO) is the DOPA for Santa Rosa County. Tri-County Community Council, Inc. (TCCC) is currently the CTC and is providing transportation services to the citizens of Santa Rosa County.

A request for qualifications (RFQ) was issued November 20, 2019. Tri-County Community Council, Inc was the only respondent. The Planning Agency has reviewed and confirmed TCCC met all the requirements of the RFQ.

At the February 12, 2020 meeting, the FL-AL TPO board approved the recommendation that Tri County Community Council has the experience and qualifications to continue to serve as the as the CTC for Santa Rosa County. This designation shall be effective July 1, 2020 through June 30, 2025.

**ATTACHMENTS:**

- April 3, 2020 Recommendation letter from Florida-Alabama TPO
- Resolution FL-AL 14-06

**EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

Approve the Designated Official Planning Agency's recommendation and designate Tri-County Community Council as the CTC for Santa Rosa County, for the period beginning July 1, 2020 to June 30, 2025.

**ACTION TAKEN AT MEETING:**



# Florida-Alabama



## Transportation Planning Organization

Sam Parker  
Chairman

Steven Barry  
Vice Chairman

P.O. Box 11399 • 32524-1399 Pensacola, FL • Street Address: 4081 E. Olive Road-Suite A • 32514  
P: 850.332.7976 • 1.800.226.8914 • F: 850.637.1923 • [www.ecrc.org](http://www.ecrc.org)

April 3, 2020

Mr. David Darm  
Executive Director  
Florida Commission for the Transportation Disadvantaged  
605 Suwannee Street, MS-49  
Tallahassee, FL 32399-0450

Dear Mr. Darm:

At the February 12, 2020 meeting, the Florida-Alabama Transportation Planning Organization (FL-AL TPO) adopted the enclosed resolution to recommend to the Florida Commission for the Transportation Disadvantaged (CTD) that Tri-County Community Council, Inc remains the single designated Community Transportation Coordinator (CTC) for Santa Rosa County for a five-year period beginning July 1, 2020.

Staff issued a Request For Qualification (RFQ) on November 20, 2019, through a legal ad in the Florida Administrative Register and the local newspaper. The announcement for the RFQ was also distributed through the CTD email list and on the Emerald Coast Regional Council website. Proposals were due December 6, 2019. Only Tri-County Community Council, Inc (TCCC) responded to the RFQ. TCCC has meet all the requirements of the RFQ and has the experience and qualification to continue to serve the transportation disadvantaged population of Santa Rosa County

On behalf of the Florida-Alabama TPO the Emerald Coast Regional Council respectfully request Tri-County Community Council, Inc continues as the single designated Community Transportation Coordinator for Santa Rosa County and this item be placed on the next CTD Business Meeting agenda for designation.

If you have any questions or need additional information, please contact Howard Vanselow, Transportation Disadvantaged Coordinator at 1-850-332-7976, extension 231 or by email at [howard.vanselow@ecrc.org](mailto:howard.vanselow@ecrc.org).

Sincerely,

Austin Mount, Chief Executive Officer  
Emerald Coast Regional Council

Enclosure: Adopted Resolution FL-AL 20-06



Staff to TPO

"...planning for the future transportation needs of the Florida-Alabama TPO Urbanized Area

## RESOLUTION FL-AL 20-06

### A RESOLUTION OF THE FLORIDA-ALABAMA TRANSPORTATION PLANNING ORGANIZATION RECOMMENDING THE TRI-COUNTY COMMUNITY COUNCIL, INC. AS THE SINGLE DESIGNATED COMMUNITY TRANSPORTATION COORDINATOR FOR SANTA ROSA COUNTY

**WHEREAS**, the Florida-Alabama Transportation Planning Organization (TPO) is the organization designated by the governors of Florida and Alabama as being responsible, together with the states of Florida and Alabama, for carrying out the continuing, cooperative and comprehensive transportation planning process for the Florida-Alabama TPO Planning Area; and

**WHEREAS**, the Florida-Alabama TPO is the designated official planning agency for the Santa Rosa County Transportation Disadvantaged service area; and

**WHEREAS**, the current Community Transportation Coordinator (CTC), Tri-Community Council, Inc., was the sole respondent to the Request for Qualifications; and

**WHEREAS**, Tri-County Community Council, Inc. has the qualifications and experience to continue the role of the Community Transportation Coordinator for the Santa Rosa County service area; and

**WHEREAS**, according to Chapter 427.015 (2) F. S., the Metropolitan Planning Organization is the organization that "shall recommend to the commission a single community transportation coordinator."

**NOW, THEREFORE, BE IT RESOLVED BY THE FLORIDA-ALABAMA TRANSPORTATION PLANNING ORGANIZATION THAT:**

The Tri-County Community Council, Inc. be recommended to the Florida Commission for the Transportation Disadvantaged to continue to serve as the single designated Community Transportation Coordinator for Santa Rosa County for a five-year period effective July 1, 2020.

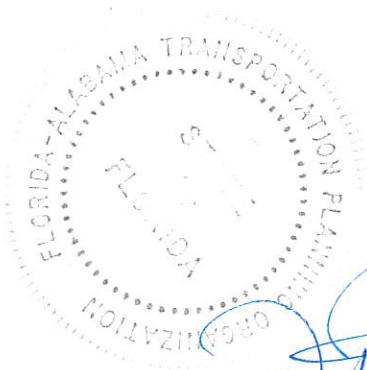
Passed and duly adopted by the Florida-Alabama Transportation Planning Organization on this 12<sup>th</sup> day of February 2020.

**FLORIDA-ALABAMA TRANSPORTATION  
PLANNING ORGANIZATION**

BY: \_\_\_\_\_

*Sam Parker, FOR*  
Sam Parker, Chairman

ATTEST: \_\_\_\_\_



**State of Florida**  
**Commission for the Transportation Disadvantaged**  
**Commission Business Meeting**

**MEETING DATE:** June 8, 2020

**AGENDA ITEM:**

V. Designated Official Planning Agency – Leon County

**BACKGROUND INFORMATION:**

Chapter 427, Florida Statutes, requires the Commission to designate an official planning agency in areas not covered by a metropolitan planning organization. The Designated Official Planning Agency (DOPA) is responsible for carrying out transportation planning and programming on behalf of the Commission in accordance with the provisions of Chapter 427.015, Florida Statutes.

Capital Region Transportation Planning Agency (CRTPA) has served as the Designated Official Planning Agency for Leon County since July 1, 1991. CRTPA notified the Commission that they will no longer serve as the DOPA for Leon County effective July 1, 2020, and supports the transition of these responsibilities to Apalachee Regional Planning Council (ARPC). ARPC currently serves as the Planning Agency for Calhoun, Franklin, Gadsden, Gulf, Jackson, Jefferson, Liberty and Wakulla Counties.

At its May 19, 2020, board meeting, CRTPA executed a letter requesting the CTD designate ARPC as the DOPA for Leon County effective July 1, 2020. At its May 21, 2020, board meeting, ARPC executed a letter requesting to become the DOPA for Leon County.

**ATTACHMENTS:**

- Capital Region Transportation Planning Agency Letter
- Apalachee Regional Planning Council Letter

**EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

Approve the Apalachee Regional Planning Council as the Transportation Disadvantaged Designated Official Planning Agency for Leon County effective July 1, 2020.

**ACTION TAKEN AT MEETING:**



May 20, 2020

Florida Commission for the Transportation Disadvantaged  
Attn: David Darm  
605 Suwannee Street, Mail Station 49  
Tallahassee, FL, 32399

**RE: Designation of ARPC as the Planning Agency for Leon County TD Program**

Dear Mr. Darm:

On behalf of the Capital Region Transportation Planning Agency (CRTPA), I formally request the Apalachee Regional Planning Council (ARPC) be designated as the planning agency for the Leon County Transportation Disadvantaged (TD) Program effective July 1, 2020. In June 2018, the CRTPA entered into an agreement with the ARPC to manage the program and since that time, the ARPC has done an excellent job. By designating the ARPC as the official planning agency, the CRTPA would no longer administer the TD planning funds.

The ARPC also currently manages the Gadsden, Jefferson and Wakulla County TD programs, all of which are in the CRTPA's planning area. They have demonstrated they have the qualifications and expertise needed to perform the services under the Planning Grant agreement.

I appreciate your time and attention to this request. If you have any questions or would like to discuss this request further, please contact me at (850)891-8624 or via email at [greg.slay@crtpa.org](mailto:greg.slay@crtpa.org).

Sincerely,

Greg Slay, AICP  
Executive Director

xc: Chris Rietow, Executive Director, ARPC  
Kwentin Eastberg, Planning Manager, ARPC

300 South Adams Street · Tallahassee, FL 32301  
(850)891-8630 · [www.crtpa.org](http://www.crtpa.org)

Gadsden County · Jefferson County · Leon County · Wakulla County · Chattahoochee · Greensboro · Gretna · Havana  
Midway · Monticello · Quincy · Sopchoppy · St. Marks · Tallahassee · Leon County School Board



# APALACHEE REGIONAL PLANNING COUNCIL

Serving Calhoun, Franklin, Gadsden, Gulf, Jackson, Jefferson, Leon, Liberty, & Wakulla counties & their municipalities

LOCAL PARTNERSHIPS, REGIONAL IMPACT.

May 21, 2020

Florida Commission for the Transportation Disadvantaged  
Attn: David Darm, Executive Director  
605 Suwannee Street, Mail Station 49  
Tallahassee, FL, 32399

**RE: Designation of ARPC as the Planning Agency for Leon County TD Program**

Dear Mr. Darm:

On behalf of the Apalachee Regional Planning Council (ARPC), which currently serves at the Planning Agency for the Transportation Disadvantaged (TD) Program in Calhoun, Franklin, Gadsden, Gulf, Jackson, Jefferson, Liberty, and Wakulla counties, we hereby formally request the Commission for the Transportation Disadvantaged to approve the ARPC as the Planning Agency for Leon County as well, starting July 1, 2020, the beginning of the new Fiscal Year 2020-2021.

The ARPC is a multi-purpose agency of the State of Florida that provides technical assistance in the areas of economic development, emergency planning, transportation and quality of life to meet the needs of our member local governments within the nine-county Region. The ARPC currently provides TD planning services to eight of its nine member counties.

The ARPC confirms its awareness and understanding of this requested change from the currently planning agency, Capital Region Transportation Planning Agency (CRTPA), to the ARPC. Additionally, the ARPC has the qualifications and expertise needed to perform the services under the Planning Grant agreement.

Please don't hesitate to contact me if you have any comments, questions or concerns. I can be reached by email at [CRietow@arpc.org](mailto:CRietow@arpc.org) or by phone at 850-488-6211 ext. 102. Thank you again for considering this opportunity.

Sincerely,

Chris Rietow  
Executive Director

**State of Florida**  
**Commission for the Transportation Disadvantaged**  
**Commission Business Meeting**

**MEETING DATE:** June 8, 2020

**AGENDA ITEM:**

VI. Fiscal Year 2020-21 Innovation and Service Development Grant Recommendations

**BACKGROUND INFORMATION:**

**M-CORES Legislation and Current Year Innovation and Service Development Projects**

During the 2019 Florida Legislative Session, the Legislature appropriated \$10 million in recurring funding to the Transportation Disadvantaged Trust Fund through the passage of Senate Bill 7068, which created the Multi-Use Corridors of Regional Economic Significance (M-CORES) Program. The funding is administered through the "Innovation and Service Development" Grant program in Rule 41-2.014(2)(c), F.A.C.

The Commission awards the funding through competitive grants to Community Transportation Coordinators (CTCs) and Transportation Network Companies (TNCs) for innovative transportation service projects that:

1. Increase a transportation disadvantaged person's access to and departure from job training, employment, health care, and other life-sustaining services;
2. Enhance regional connectivity and cross-county mobility; or,
3. Reduce the difficulty in connecting transportation disadvantaged persons to a transportation hub and from the hub to their final destination.

For Fiscal Year (FY) 2019-20, the Commission awarded a total of \$4.5 million for 21 Innovation and Service Development projects. However, due to a delay in the Commission receiving legislative budget authority to execute the grants, most of the projects did not begin operation until January 2020. Further, many of the projects were impacted by service reductions due to COVID-19. The Commission will receive a final report on each project from the grant recipient in August 2020.

**Applications for Grant Cycle Fiscal Year 2020-21**

On April 2, 2020, the Commission solicited interested parties to apply for the Innovation and Service Development Grant for FY 2020-21, with a deadline of May 15, 2020. Commission staff also provided an opportunity for interested parties to submit questions and receive feedback on the application process by April 10. For the first time, the application included an option for applicants to propose projects funded on a multi-year basis, which would be contingent on legislative appropriation and Commission approval.

Eighteen applications were received, requesting approximately \$5.2 million in state funds. Fourteen of the applications propose similar projects that were approved by the Commission for FY 2019-20. Five proposed projects were previously funded under the Mobility Enhancement Grant, which occurred for three fiscal years prior to the passage of M-CORES. Three applications request funding for three years. One application was submitted by a TNC.

The Innovation and Service Development Grant Subcommittee met by telephone conference on May 26, 2020. In attendance were Commissioner Renee Knight (Subcommittee Chair); Agency Advisors Erin Schepers (FDOT), Krysta Carter (DOEA), and Kent Carroll (APD). Commission staff David Darm, Karen Somerset, Cecile Del Moral, Kyle Mills, Dan Zeruto, John Irvine, and Sheri Powers also participated in the meeting. The subcommittee reviewed all proposed project requests and evaluated each application with a scoring rubric. The subcommittee recommends funding fifteen projects, totaling \$4.1 million, as reflected in the attached Innovation and Service Development Grant Applications Summary spreadsheet.

In addition to these recommended applications, the Subcommittee is interested in recommending strategies to improve the quality of applications, promote innovative projects, and continue to refine the evaluation process for approved projects. The Subcommittee will reconvene and present these recommendations at a Commission meeting in the near future.

**ATTACHMENTS:**

- Fiscal Year 2020-21 Innovation and Service Development Grant Applications Summary

**EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

Recommend the Commission approve funding the Fiscal Year 2020-21 Innovation and Service Development Grant projects as recommended by the Innovation and Service Development Grant Subcommittee.

## 2020-21 Innovation and Service Development Grant Applications

### Projects Recommended for Funding

Service Area	Applicant Name	Applicant Type (CTC / TNC)	Project Description	Total Project Cost (100%)	TD Dollar Amount (90%)	*CORRECT TD Dollar Amount (90%)	Committee Comments	Recommended Funding Amount (90%)
Alachua	MV Contract Transportation	CTC	Continue the Santa Fe Express Transportation to Rural Areas (EXTRA) Program. Provide transportation to and from Santa Fe College utilizing two morning and afternoon routes (High Springs/Alachua and Hawthorne). Santa Fe College would provide a 10% match on this grant. This project provides an opportunity for students who live in rural areas, with little to no access to transportation, access to higher education and job training. This project would also provide connectivity to the Gainesville fixed route system. Project would be for Fall and Spring semesters.	\$54,554.00	\$49,099.05	\$49,098.60	Recommend approval. Fulfills objective of increased access to education/job-training for TD eligible students in rural areas of Alachua County. Includes partnership with Santa Fe College to fund the project.	\$49,098.60
Bradford	Suwannee River Economic Council	CTC	Continue to provide on-demand service (within 60 minutes of request). On-demand service will be available Mon-Fri 7:30 am - 5:30 pm depending on availability. Project goal is to provide 200 trips/month.	\$46,992.00	\$42,720.00	\$42,292.80	Recommend approval. Provides on-demand services for TD eligible residents in Bradford County, which are not available under existing TD program. Project was funded previously under the Mobility Enhancement Grant (prior to M-CORES funding) as well as the 2019-20 Innovation and Service Development Grant.	\$42,292.80
Citrus	Citrus County	CTC	Continue to provide Veterans intercounty door-to-door transportation to VA Hospitals in Tampa, The Villages and Gainesville. Trips would be provided weekly on scheduled days. Without this grant, would only be able to provide trips to The Villages and Gainesville twice a month. Estimates providing 600 trips for this year.	\$57,174.00	\$51,457.00	\$51,456.60	Recommend approval. Supports increased access to health care and cross-county mobility for TD eligible veterans to attend the VA hospitals in Tampa, The Villages and Gainesville. This project was funded under the Innovation and Service Development Grant for FY19-20.	\$51,456.60
DeSoto, Hardee, Highlands and Okeechobee	MV Contract Transportation	CTC	Enhanced on-demand medical transportation to TD eligible clients in need of immediate, but not emergency, medical transportation including direct ride home from dialysis and hospital discharge. Service will be available 24/7. Estimates providing 5,700 trips.	\$265,000.00	\$238,500.00	\$238,500.00	Recommend approval. Enhances access to health care through on-demand services, which are limited in the designated service area. Expands on-demand/direct ride home services currently offered to dialysis patients in Highlands and Okeechobee counties, funded under the Innovation and Service Development Grant for FY19-20.	\$238,500.00
Duval (Baker, Clay, Nassau, Putnam, St. Johns)	JTA	CTC	Provide on demand transportation to homeless veterans enrolled or attempting to enroll in Veterans Affairs and/or Support Services for Veteran Families homeless programs who cannot get transportation. JTA proposes to partner with Patriot Services Group (PSG) who will leverage their existing partnership with One Call utilizing their RelayRide platform to book trips with Lyft. PSG has allowed veterans to utilize this on-demand service until they received their first paycheck after which they would provide bus passes for limited time. Through a partnership, the JTA and PSG will be able to maximize limited resources and coordinate services to ensure that veteran's transportation needs are being covered. Estimated coordinating approximately 4,433 TD trips.	\$70,930.00	\$63,000.00	\$63,837.00	Do not recommend approval. Proposal is unclear on what services are being offered under the project and does not include proposed rates. Project is currently funded by another entity, but the application does not explain why the Commission should consider funding instead.	\$0.00
Flagler	Flagler Co BOCC	CTC	Continue to provide dialysis transportation Monday-Friday with expanded hours of service to accommodate transportation needs for treatment. Service will be provided Mon - Sat, including holidays. Estimates providing 11,856 dialysis trips for FY2020-21.	\$407,298.00	\$366,568.00	\$366,568.20	Recommend approval. Project supports greater access to dialysis care. Project funded under 2019-20 Innovation and Service Development Grant.	\$366,568.20
Gadsden, Jefferson, Leon	i-Enable Solutions	TNC	Provide a door to door ride share service to individuals with Intellectual and Developmental Disabilities to employment, vocational training, and healthcare. Drivers will undergo Level 2 screening. Project will begin with employment. Riders/caregivers will contact call center with work schedule at least 72 hours in advance. Call Center will work with app and assign up to 3 riders with a common work address to a driver. Once this process is proven, will add additional trip types such as prescription pick ups/medical. Estimates providing 21,500 trips for this 3-county area.	\$537,102.72	\$483,392.44	\$483,392.45	Do not recommend approval. Though the proposal supports ride-share services for individuals with IDD to access employment/job-training, the application lacks sufficient information on eligibility and service implementation. Proposal identifies individuals on the APD waiting list, but does not address how those individuals would be determined TD eligible and given "informed choice" to participate in the program. Proposal does not include a local match (only mentions fund raising). Not enough information is provided on driver recruitment (only that i-Enable personnel will be providing trips in the initial phase of the project). Proposal did not follow format of the application.	\$0.00



## 2020-21 Innovation and Service Development Grant Applications

Hernando	Mid Florida Community Services	CTC	Continue to operate the expanded service location, hours, and days. Service will be provided to all areas of the county Monday - Friday 6:00 am - 4:00 pm without limiting rural areas to one or two days per week. Transportation is also provided to 3 connector stops for the fixed route service allowing travel into Pasco County. Employment, recreational, and same day additional trips will also be provided based on availability. Continue to implement a Veterans Reduced Fare Program. Ride purpose is unlimited - not just to/from local VA clinic.	\$266,652.00	\$239,987.00	\$239,986.80	Recommend approval. Addresses increased access through expanded service location and day/hours as well as reduces difficulty to access to transportation hubs that connect to the fixed bus routes into Pasco County. Project was funded previously under the Mobility Enhancement Grant (prior to M-CORES funding as well as the 2019-20 Innovation and Service Development Grant).	\$239,986.80
Hillsborough	Hillsborough County BOCC	CTC	Continue to provide expanded service hours to include weekend transportation service to all TD riders. Will continue with Saturday service and as the ridership increases, will phase in Sunday service. Estimates providing 4,160 trips.	\$246,760.00	\$222,084.00	\$222,084.00	Recommend approval. Supports increased access to employment and other life-sustaining activities through expanded service days and hours. Project was funded under 2019-20 Innovation and Service Development Grant.	\$222,084.00
Lafayette	Suwannee River Economic Council	CTC	Continue to provide daily transportation to Taylor County for employment and education/job training. The primary emphasis for this project is to provide transportation to Big Bend Technical College (BBTC). BBTC provides educational opportunities in the fields of nursing, welding, electrical, etc.	\$55,187.00	\$50,170.00	\$49,688.30	Recommend approval. Supports cross-county mobility and access to education/job-training to BBTC. Application included an error in its rate calculation, which should be addressed prior to grant execution if approved by Commission.	\$49,688.30
Martin	Senior Resource Association	CTC	Continue to provide enhanced transportation services to and from dialysis treatment by guaranteeing a "non-shared" ride and less time on the vehicle (45 minutes max). All dialysis trips would be funded with this grant. Estimated providing 370 trips/month.	\$210,000.00	\$189,000.00	\$189,000.00	Recommend approval. Addresses increased access to dialysis care through on-demand services. Project funded under 2019-20 Innovation and Service Development Grant.	\$189,000.00
Orange/ Osceola/ Seminole	LYNX	CTC	Continue to provide door-to-door trips to and/or from health care facilities including, but not limited to, dialysis, chemotherapy and hospitals. Trips will be scheduled utilizing a mobility management approach matching the most appropriate provider in LYNX's network with the needs of the rider while maintaining cost effectiveness. Provider network includes but is not limited to TNCs and taxis. The grant funding is targeted to increase trips by three percent, while also increasing customer satisfaction with LYNX's services.	\$1,365,357.00	\$1,228,821.00	\$1,228,821.30	Recommend approval. Addresses increased access to health care through on-demand services. Project was funded previously under the Mobility Enhancement Grant (prior to M-CORES funding) as well as the 2019-20 Innovation and Service Development Grant.	\$1,228,821.30
Pinellas (TD Late Shift)	Pinellas Suncoast Transit Authority	CTC	The project will continue to utilize TNC, taxi and wheelchair van service providers to provide TD bus riders with affordable, on-demand (within 20 minutes of request), door-to-door trips to or from work outside of traditional bus hours, as well as daytime, urgent trips that cannot be pre-scheduled or served by fixed route.  The UrgentTD program is for TD Program customers who ride the bus or use scheduled door-to-door service and need an on-demand trip due to an unexpected situation. This application adds a variation of Late Shift, called the Essential Workers program, which was developed in response to the pandemic and associated reduced bus service, to get TD program participants on-demand rides to work at "essential businesses" if they can no longer get to or from there due to the reduced bus service. This program can be activated during any emergency and deactivated when bus service returns to normal.  This is a 3-year request for approval. FY2020-21 \$ 759,100 Total Project FY2021-22 \$ 938,160 Total Project FY2022-23 \$1,158,480 Total Project	\$759,100.00	\$683,190.00	\$683,190.00	Recommend approval, but only for one year. Though the project has demonstrated positive outcomes in supporting increased access to employment, the project has been funded for four years under the Mobility Enhancement Grant and current Innovation/Service Development Grant. It is recommended the Commission consider funding newer projects on a multi-year basis.	\$683,190.00
Pinellas (TD Direct Connect)	Pinellas Suncoast Transit Authority	CTC	Provide first mile/last mile transportation to or from a transportation hub. Transportation will be provided by a TNC, taxi or wheelchair provider. Focus will be for persons of low-income. Amount provided for trip cost will be set at \$9 TNC/Taxi and \$34 wheelchair and is based on 3 mile trip. The majority of population lives within 3 miles of fixed route services. This is a 3-year request for approval. Estimates providing 25,400 trips for FY2020-21 with a 1% increase for each additional year.  FY 2020-21 \$238,600 Total Project FY 2021-22 \$276,430 Total Project FY 2022-23 \$319,440 Total Project	\$238,600.00	\$214,740.00	\$214,740.00	Recommend approval for three years. Reduces difficulty in connecting to a transportation hub through a reduced rate. The project was approved for FY19-20, but has not been implemented due to the delay in funding and service reductions from COVID-19.	\$214,740.00

## 2020-21 Innovation and Service Development Grant Applications

Putnam (Duval)	Ride Solution, Inc.	CTC	Operate ten vanpools with 7-passenger vans providing cross county transportation to access employment in Jacksonville. Partner with Palatka Housing Authority and Career Source of Northeast Florida to identify potential clients. Once the clients are dropped off at their destination in Jacksonville, drivers would then operate as a "contractor" to provide on-demand service in the Jacksonville area until the end of the day where the van pool would return to Putnam County.  This is a 3-year request for approval. FY 2020-21 \$687,632 FY 2021-22 \$687,632 FY 2022-23 \$687,632	\$687,632.00	\$618,868.80	\$618,868.80	Do not recommend approval. Though the proposal is innovative, it raises concerns about liability insurance, driver hours, and leasing of vanpools. It appears that this grant would fund operational costs above and beyond the provision of services for TDTF riders.	\$0.00
St Lucie (Indian River, Martin and Okeechobee)	St Lucie Co BOCC	CTC	Provide on-demand and prescheduled transportation to persons with intellectual or developmental disabilities residing in St. Lucie County and persons with intellectual or developmental disabilities residing in Indian River, Martin, and Okeechobee Counties who are accessing services and activities in St. Lucie County. Service will be available 7 days per week from 6:00 am - 8 pm. St Lucie Co will coordinate TD eligibility with the CTCs in Indian River, Martin and Okeechobee Counties as well as the Agency for Persons with Disabilities.	\$250,000.00	\$225,000.00	\$225,000.00	Recommend approval. The project replicates the Commission's "Advantage Ride" pilot program serving individuals with IDD in Hillsborough, Pinellas, and Manatee, funded by legislative proviso. Addresses increased access to employment and other life-sustaining activities through on-demand services as well as cross-county mobility.	\$225,000.00
St Lucie (Direct Connect)	St Lucie Co BoOCC	CTC	Continue to provide 24-hour advance reservation "after-hour" transportation services utilizing taxis, car services and rideshare providers to destinations within St Lucie County. This year would include some employment trips (on a small scale) to Indian River and Martin Counties. This service is known as "Direct Connect."	\$200,000.00	\$180,000.00	\$180,000.00	Recommend approval. Supports increased access through expanded hours of service (on-demand) and cross-county mobility. Project was funded previously under the Mobility Enhancement Grant (prior to M-CORES funding) as well as the 2019-20 Innovation and Service Development Grant.	\$180,000.00
St Lucie (Dialysis)	St Lucie Co BOCC	CTC	Continue to provide a dedicated dialysis transportation service reducing travel time by eliminating all other stops with a reduced pickup window of 30 minutes. Once treatment is complete, client can contact dispatch for pickup. Clients will receive fare-free door-to-door transportation to and from 6 dialysis treatment centers in the county. Riders must schedule 24 hours in advance but can schedule up to 2 weeks in advance. Estimates providing over 11,000 trips.	\$150,000.00	\$135,000.00	\$135,000.00	Recommend approval. Supports increased access to dialysis care through reduced travel time. This project was funded under the 2019-20 Innovation and Service Development Grant.	\$135,000.00
<b>Total Funds Requested</b>				<b>\$5,868,338.72</b>	<b>\$5,281,597.29</b>	<b>\$5,281,504.85</b>	<b>Total Funds Recommended</b>	<b>\$4,115,426.60</b>

\* Requested TD Dollar Amount was incorrect on several applications, due to match calculation errors.

Amount Available To Award	\$8,500,000.00
Amount Recommended for Approval	\$4,115,426.60
Remaining Balance	\$4,384,573.40

**State of Florida**  
**Commission for the Transportation Disadvantaged**  
**Commission Business Meeting**

**MEETING DATE:** June 8, 2020

**AGENDA ITEM:**

VII. Fiscal Year 2020-21 Shirley Conroy Rural Area Capital Assistance Grant Recommendations

**BACKGROUND INFORMATION:**

The Department of Transportation authorizes a transfer of \$1.4 million to the Transportation Disadvantaged Trust Fund in its 5-year work program. The purpose of the allocation is to assist rural areas with the purchase of capital equipment.

The Fiscal Year 2020-21 Grant Application packages were emailed to eligible applicants on April 6, 2020, with a deadline of May 8, 2020. Twenty-one applications were submitted, totaling about \$2 million in requested funding.

The Shirley Conroy Rural Area Capital Assistance Program Grant Subcommittee met on May 29, 2020, via telephone conference. In attendance were Commissioner Christinne Rudd (Subcommittee Chair), Agency Advisors Erin Schepers (FDOT), Kent Carroll (APD), and Diane Harris (DCF). Commission staff David Darm, Karen Somerset, Cecile Del Moral, Kyle Mills, Sheri Powers and John Irvine also participated in the meeting. The subcommittee reviewed all capital equipment requests and the award recommendations are attached.

**ATTACHMENTS:**

- Fiscal Year 2020-21 Shirley Conroy Rural Area Capital Assistance Grant Award Recommendations.

**EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

Recommend the Commission approve the Shirley Conroy Rural Area Capital Assistance Grant Subcommittee's recommendations for project funding.

2020-21 Shirley Conroy Rural Area Capital Assistance Program Grant Summary								
County(ies)	Applicant Name	Agency Type / % Rural Population (2010 Census)	Capital Equipment Requested (Prioritized as listed)	Total Project Cost (100%)	TD Dollar Amount (90% or 100% REDI)	Required Match (10% or 0% REDI)	Committee Recommendations	Recommended Funding Amount
Alachua	MV Contract Transportation, Inc.	For Profit 21.2%	Two cutaway vehicles with lifts and safety equipment at \$76,243 each. (Replacement vehicles.)	\$152,486.00	\$137,237.40	\$15,248.60	Fund as requested.	\$137,237.40
Baker	Baker County Council on Aging, Inc.	Non-Profit 59.5%	One cutaway vehicle with lift and safety equipment (addition to fleet). Requests waiver of match.	\$86,957.00	\$86,957.00	\$0.00	Fund as requested.	\$86,957.00
Calhoun	Calhoun County Senior Citizens Association, Inc.	Non-Profit 67.5%	1) One minivan (addition to fleet). \$31,410.50 2) Two security cameras for vehicle. \$1,055.00	\$32,465.50	\$29,218.95	\$3,246.55	Fund as requested.	\$29,218.95
Collier	Collier County Board of County Commissioners	Government 8.5%	1) Alignment Machine \$27,882 2) One MiniBus with lift and safety equipment \$71,021. (Replacement vehicle.)	\$98,903.00	\$89,012.70	\$9,890.30	Fund alignment machine.	\$25,094.00
DeSoto, Hardee, Highlands and Okeechobee	MV Contract Transportation, Inc.	For Profit 32.2%	Two cutaway vehicles with lifts and safety equipment at \$76,243 each. (Replacement vehicles.)	\$152,706.00	\$137,435.40	\$15,270.60	Fund one replacement vehicle.	\$68,717.70
Flagler	Flagler County BOCC	Government 10.3%	RouteMatch Transportation Software and Hardware to include Amble (enhanced reservation module); Match Pay (enhanced fare collection module); Shout (rider notification system); and 10 tablets to install in expanding fleet with mounts and docking stations. Requests waiver of match.	\$157,031.00	\$157,031.00	\$0.00	Fund as requested minus unallowable annual fees and data plan.	\$153,731.00
Franklin	Gulf County Association for Retarded Citizens, Inc.	Non-Profit 68%	Two MiniBus vehicles (ambulatory) at \$47,759 each. (Addition to fleet). Requests waiver of match.	\$95,518.00	\$95,518.00	\$0.00	Fund as requested.	\$95,518.00

2020-21 Shirley Conroy Rural Area Capital Assistance Program Grant Summary								
County(ies)	Applicant Name	Agency Type / % Rural Population (2010 Census)	Capital Equipment Requested (Prioritized as listed)	Total Project Cost (100%)	TD Dollar Amount (90% or 100% REDI)	Required Match (10% or 0% REDI)	Committee Recommendations	Recommended Funding Amount
Gadsden	Big Bend Transit, Inc.	Non-Profit 65.4	One cutaway vehicle with lift, safety equipment, etc. (Replacement vehicle.)	\$83,877.00	\$83,877.00	\$0.00	Fund as requested.	\$83,877.00
Gulf	Gulf County Association for Retarded Citizens, Inc.	Non-Profit 77.1%	Two MiniBus vehicles (ambulatory) at \$47,759 each. (Addition to fleet). Requests waiver of match.	\$95,518.00	\$95,518.00	\$0.00	Do not fund.	\$0.00
Hernando	Mid Florida Community Services, Inc.	Non-Profit 19.4%	1) Two mini bus vehicles (diesel) with lift at \$71,371 each (100%). (replacement vehicles). 2) Vinyl vehicle wrap/signage at \$1,668.06 each.	\$146,078.12	\$131,470.30	\$14,607.81	Fund one vehicle and wrap/signage.	\$65,735.15
Holmes and Washington	Tri-County Community Council, Inc.	Non-Profit 82%	One Cutaway with lift and safety equipment. (Replacement vehicle.)	\$79,324.00	\$79,324.00	\$0.00	Fund as requested.	\$79,324.00
Jackson	Jackson County Transportation	Non-Profit 75.4%	One transit van with lift and safety equipment. (Replacement vehicle). Requests waiver of match.	\$76,970.00	\$76,970.00	\$0.00	Fund as requested.	\$76,970.00
Jefferson	Big Bend Transit, Inc.	Non-Profit 100%	One cutaway vehicle with lift, safety equipment, etc. (Replacement vehicle.)	\$83,877.00	\$83,877.00	\$0.00	Fund as requested.	\$83,877.00
Levy	Levy County Board of County Commissioners	Government 92.0%	One cutaway vehicle with lift and safety equipment. (Replacement vehicle). Requests waiver of match.	\$82,746.00	\$82,746.00	\$0.00	Fund as requested.	\$82,746.00
Liberty	Liberty County Board of County Commissioners	Government	One small utility vehicle. (Replacement vehicle). Requests waiver of match.	\$25,817.00	\$25,817.00	\$0.00	Fund as requested.	\$25,817.00
Madison	Big Bend Transit, Inc.	Non-Profit 80%	One cutaway vehicle with lift, safety equipment, etc. (Replacement vehicle.)	\$83,877.00	\$83,877.00	\$0.00	Fund as requested.	\$83,877.00

2020-21 Shirley Conroy Rural Area Capital Assistance Program Grant Summary								
County(ies)	Applicant Name	Agency Type / % Rural Population (2010 Census)	Capital Equipment Requested (Prioritized as listed)	Total Project Cost (100%)	TD Dollar Amount (90% or 100% REDI)	Required Match (10% or 0% REDI)	Committee Recommendations	Recommended Funding Amount
Okaloosa	Okaloosa County Board of County Commissioners	Government 12.1%	Two cutaway vehicles with lift, safety equipment, etc., at \$93,705 each. Requests waiver of match.	\$187,410.00	\$168,669.00	\$18,741.00	Do not fund.	\$0.00
Putnam	Ride Solution, Inc.	Non-Profit 56.2%	Five 4-door minivans at \$24,382 each. (Addition to fleet). Requests waiver of match.	\$121,910.00	\$121,910.00	\$0.00	Fund two minivans. Vehicles may not be modified without the Commission's consent.	\$48,764.00
St. Lucie	St. Lucie County Board of County Commissioners	Government 3.4%	Six Solar Powered Audio Annunciator Digital Transit Information Signage for bus stops	\$73,983.00	\$66,585.00	\$7,398.00	Do not fund.	\$0.00
Taylor	Big Bend Transit, Inc.	Non Profit 69.3%	One cutaway vehicle with lift, safety equipment, etc. (Replacement vehicle.)	\$83,877.00	\$83,877.00	\$0.00	Fund as requested.	\$83,877.00
Wakulla	Wakulla Senior Citizens Center, Inc.	Non-Profit 61.7%	1) One MiniBus vehicle with lift safety equipment \$68,483 (Replacement vehicle). 2) Logo Painting \$500	\$68,983.00	\$62,084.70	\$6,898.30	Fund as requested.	\$62,084.00
<b>Total Funds Requested/ Recommended</b>					<b>\$1,979,012.45</b>			<b>\$1,373,422.20</b>
<b>Available Funding =</b>					<b>\$1,400,000.00</b>		<b>Remaining</b>	<b>\$26,577.80</b>

**State of Florida**  
**Commission for the Transportation Disadvantaged**  
Commission Business Meeting

**MEETING DATE:** June 8, 2020

**AGENDA ITEM:**

VIII. Trip and Equipment Allocation Formula Study Update

**BACKGROUND:**

The Commission is conducting a study to explore changes to the Trip and Equipment Grant funding allocation methodology within Rule Chapter 41-2.014, F.A.C. The Commission selected Thomas, Howell, Ferguson (THF) as the independent consultant to facilitate the study. The study will consist of:

1. An in-depth analysis of the data used within the methodology, including an examination of the impact of potential changes to each of the components of the funding formula;
2. Stakeholder workshops for the Commission to gather input on funding models for future consideration; and
3. A final report that summarizes the findings from the analysis, input received from stakeholders, and proposed changes to the formula to be implemented in rule, beginning July 1, 2021.

The study is not only intended to explore changes to the formula but also to ensure stakeholders of the Coordinated System gain a more thorough understanding of the current methodology to better prepare for future changes to the TD program.

**Summary of Analysis Report**

In February 2020, the Funding Allocation Study Workgroup, chaired by Commissioner Phil Stevens, began conducting the analysis of the current funding methodology. This included an examination of the variables used to determine a county's allocation and datasets that could be applied to (or enhanced in) the existing methodology.

The current formula equally balances **measures of inherent demand**, accounted by a county's total population and square miles, with **measures of performance** of services provided by CTCs, reflected by total trips and miles reported in the county's Annual Operating Report (AOR). The methodology also includes a **base funding component** "to maintain system and service stability" (s. 41-2.014(5)(a), F.A.C.), where each county is allocated, upfront, an equivalent amount of its allocation from Fiscal Year 1999-2000.

The Study Workgroup identified four areas for consideration in exploring changes to the current methodology by using more *precise* measures of demand, performance, and base funding:

- **TD Population** – While the current methodology accounts for *total* population (including individuals who are not transportation disadvantaged), the analysis explores data from the U.S. Census Bureau's 5-Year American Community Survey to consider allocating funding more directly to a county's TD population (individuals with disabilities, persons with low-income, and older adults).

- **Miles of Public Roads** – The analysis considers public road mileage data from the Federal Highway Administration as an alternative to county square miles as a more precise measurement of a county’s overall demand for transportation services. Specifically, the study explores models where allocations could be distributed based on a county’s share of statewide centerline miles.
- **TD Trip and Equipment Grant Funded (“Non-Sponsored”) Services** – The current methodology measures performance of TD funded services, but also accounts for trips and miles “sponsored” by other programs reported in the AOR, such as Medicaid, the Florida Department of Children and Families, etc. At a more granular level, the analysis considers more directly allocating funds for the provision of non-sponsored TD services, which are reimbursed by the Trip and Equipment Grant program. The analysis examines invoice data on “non-sponsored” services, which are submitted to the Commission each month by the CTCs, as an alternative (and more consistent) measurement to the AOR.
- **Base Funding as a Percentage from the Prior Year Allocation** – While the current methodology provides a stabilizing component in the form of an absolute amount (i.e., a county’s base amount from FY99-00) to prevent significant swings in funding from year-to-year, it does not provide a minimum threshold of loss a county can anticipate from one year to the next. The analysis considers an alternative approach by updating the base amount each year based on a percentage threshold of the county’s total allocated amount from the year immediately prior.

The analysis report, along with the accompanying datasets and models for consideration, are posted on a website dedicated to this study at: <https://ctdallocationstudy.com/>. This information will assist in facilitating public workshops with stakeholders.

### **Stakeholder Workshops**

Due to stay-at-home and shelter-in-place orders in response to the COVID-19 Coronavirus, the Commission postponed public workshops that were scheduled in March and April 2020. The Commission will be hosting a web-based workshop via GoToMeeting on **June 26, 2020, at 9:30am – 12:00pm**. The Commission will continue to monitor social distancing regulations to determine whether additional workshops can be held in-person in the near future.

Stakeholders are encouraged to take time to review the contents of the analysis report, not just the allocation amounts presented in the alternative funding models for consideration. To assist in this effort, the Commission posted a list of questions for stakeholders to consider in providing feedback at the virtual public workshop. Stakeholders can also provide feedback on the CTD Allocation Study website.

All feedback provided by stakeholders (both from workshops and the website) will be compiled and summarized within the final report presented to the Commission. Due to delays caused by COVID-19, the final report is expected to be published in the Fall of 2020.

### **EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

Information purposes only.



**State of Florida**  
**Commission for the Transportation Disadvantaged**  
**Commission Business Meeting**

**MEETING DATE:** June 8, 2020

**AGENDA ITEM:**

IX Response Efforts to COVID-19

**BACKGROUND:**

In March 2020, the State of Florida began implementing stay-at-home orders in response to the COVID-19 Coronavirus. As with most sectors of the U.S. economy, the global pandemic has negatively impacted the public transportation industry.

**Commission Response to Financial Impact on TD Program**

In response to the reduction in demand for Transportation Disadvantaged services, the Commission has implemented a rescue plan within the Trip and Equipment Grant to mitigate some of the corresponding financial losses incurred by the system. The “rescue” amount is based on the percentage of the difference in TD revenue reported on a CTC’s monthly invoice compared to its monthly Trip and Equipment allocation.

The rescue plan is designed to ensure CTCs that experience a greater loss in revenue receive a greater amount in rescue funds added to their total monthly payment. But it also ensures that CTCs that provide TD services still receive more in overall reimbursement—even after factoring in the rescue amount. This is intended to balance providing a certain level of financial relief while incentivizing CTCs to continue providing essential TD services throughout this crisis.

Attached is a summary of the CTC monthly invoices that have been submitted to the Commission so far between January and April. It illustrates the impact on TD service levels during the first two months of the emergency. As of May 2020, the Commission has reimbursed \$464,523.50 in rescue funds as part of the reimbursement of TD services invoiced by CTCs. It is important to note the spreadsheet is not complete because the Commission has not yet received all invoices for the months of March and April.

The Trip and Equipment Grant Rescue Plan will remain in effect until the end of the State’s public health emergency, pursuant to Executive Order 20-52.

**FDOT Response to Public Health Impact on Public Transportation**

The Florida Department of Transportation has been coordinating emergency management efforts with the Center for Urban Transportation Research (CUTR) at USF within the state’s public transportation system. Liz Stutts and Bobby Westbrook from the FDOT Transit Office will provide an overview of these efforts at the June 8, 2020 Commission Business Meeting.

**ATTACHMENTS:**

- Summary of TD Service Reimbursements for January-April 2020

**EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

Information purposes only.

