

# COMMISSION FOR THE TRANSPORTATION DISADVANTAGED



**Business Meeting Agenda**  
**March 19, 2019**  
**2:00 PM until Completion**  
**Florida Department of Transportation**  
**Burns Building- Auditorium**  
**605 Suwannee Street**  
**Tallahassee, Florida 32399**

*Marion Hart, Chairman*  
*Dr. Phillip Stevens, Vice-Chairman*  
*Mike Willingham, Commissioner*  
*Dr. Robin Tellez, Commissioner*

**Dial-In Number: 888-585-9008**  
**Conference Code: 260444834**

<b>Item #</b>	<b>Agenda Item</b>	<b>Speaker(s)</b>
I.	Call to Order	Chairman Hart
II.	Introduction of Commissioners and Advisors	Commissioners and Advisors
III.	Department of Transportation Secretary Welcome	Secretary Kevin Thibault
IV.	Memorials for Becki Forsell and Ray Anderson	Steve Holmes
V.	Commissioner and Advisor Reports	Commissioners and Advisors
VI.	Commission Staff Recognition	Steve Holmes
VII.	Public Comments (Comments limited to the current agenda items)	Public
	<b>Action Items</b>	
VIII.	Approval of Minutes <ul style="list-style-type: none"><li>• October 15, 2018</li><li>• December 20, 2018</li></ul>	Chairman Hart
	<b>Information Items</b>	
IX.	Advantage Ride	Travis Snellings, UZURV
X.	Clay County Community Transportation Coordinator Update	Lisa Darnall, Vice President Transit Operations Jacksonville Transportation Authority
XI.	Transportation Response to and Survival of Hurricane Michael	Sharon Peeler, JTrans
XII.	CTD Data Collection System Update	Dan Zeruto, CTD
XIII.	Executive Director Report <ul style="list-style-type: none"><li>• Fiscal Year 2019-20 Proposed Budget</li><li>• Quality Assurance Review Schedule</li></ul>	Steve Holmes

- Grant Due Dates
- CTD Meeting Schedule

XIV.	Public Comments	Public
XV.	Commissioner and Advisor Comments	Commissioners and Advisors
XVI.	Adjournment	Chairman Hart

Next Meeting: June 3, 2019 –Tampa, FL

When operating under Florida’s Government in the Sunshine Law, the Florida Supreme Court recognizes the importance of public participation in open meetings. The Commission provides that right of access at each public meeting and adheres to Chapter 286.011, Florida Statutes. A comment card for each speaker is required, and this limits public comment to five (5) minutes per speaker.

In accordance with the Americans with Disabilities Act (ADA), and Chapter 286.26, Florida Statutes, persons in need of special accommodation to participate in the meeting (including an agenda) shall contact our office, at least 48 hours before the meeting by email at [julia.blanchard@dot.state.fl.us](mailto:julia.blanchard@dot.state.fl.us) or by the following listed below:

Commission for the Transportation Disadvantaged  
 605 Suwannee Street, MS-49  
 Tallahassee, FL 32399-0450  
 (850) 410-5703 or (800) 983-2435  
 (850) 410-5708 (TDD/TTY).

This meeting is subject to change upon the chairman’s request.

**State of Florida**  
**Commission for the Transportation Disadvantaged**  
**Commission Business Meeting**

**MEETING DATE:** March 19, 2019

**AGENDA ITEM:**

I. Call to Order

**BACKGROUND INFORMATION:**

The Executive Director will call the roll to determine a quorum. The Chairman will call the meeting to order.

**ATTACHMENTS:**

None.

**EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

For information purposes only.



Steve Holmes

Executive Director

Date: March 19, 2019

**ACTION TAKEN AT MEETING:**

**State of Florida**  
**Commission for the Transportation Disadvantaged**  
**Commission Business Meeting**

**MEETING DATE:** March 19, 2019

**AGENDA ITEM:**

II. Introduction to Commissioners and Advisors

**BACKGROUND INFORMATION:**

Upon the Chairman's request, Commissioner and Advisors will introduce themselves.

**ATTACHMENTS:**

None.

**EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

For information purposes only.



\_\_\_\_\_  
Steve Holmes  
Executive Director  
Date: March 19, 2019

**ACTION TAKEN AT MEETING:**

**State of Florida**  
**Commission for the Transportation Disadvantaged**  
**Commission Business Meeting**

**MEETING DATE:** March 19, 2019

**AGENDA ITEM:**

III. Department of Transportation Secretary Welcome

**BACKGROUND INFORMATION:**

Secretary Thibault will welcome the Commission to Tallahassee. Governor Ron DeSantis named Kevin Thibault as Secretary of the Florida Department of Transportation on January 18, 2019.

Secretary Thibault most recently served as the Southeast Regional Senior Vice President of TranSystems Corporation and has extensive experience in state government having previously served in senior leadership positions with the Florida Department of Transportation for more than 16 years.

Secretary Thibault received his Bachelor of Science Degree in Civil Engineering from the University of Massachusetts Dartmouth.

**ATTACHMENTS:**

**EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

For information purposes only.



Steve Holmes

Executive Director

Date: March 19, 2019

**ACTION TAKEN AT MEETING:**

**State of Florida**  
**Commission for the Transportation Disadvantaged**  
**Commission Business Meeting**

**MEETING DATE:** March 19, 2019

**AGENDA ITEM:**

IV. Memorials for Commissioner Becki Forsell and Ray Anderson, Commission Staff

**BACKGROUND INFORMATION:**

The Transportation Disadvantaged family has lost two great individuals over the past several months. The Commission would like to take a few moments to recognize them both.

Mr. Ray Anderson passed away November 9, 2018. Ray was a valued member of our financial team for several years. He was a member of the National Guard and Tallahassee Moose Lodge #1075. He enjoyed horse racing and was an avid fan of the Washington Redskins and Maryland Terps. He is truly missed by all.

Commissioner "Ms. Becki" Forsell passed away February 25, 2019. Ms. Becki was a tireless advocate for the disabled. She served on many boards, committees and task forces, as well as the Commission, and was the founder of YES! Of America United, Inc. She enjoyed spending time with her loving husband Craig, her children and grandchildren.

**ATTACHMENTS:**

**EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

For information purposes only.



\_\_\_\_\_  
Steve Holmes

Executive Director

Date: March 19, 2019

**ACTION TAKEN AT MEETING:**

**State of Florida**  
**Commission for the Transportation Disadvantaged**  
**Commission Business Meeting**

**MEETING DATE:** March 19, 2019

**AGENDA ITEM:**

V. Commissioner and Advisor Reports

**BACKGROUND INFORMATION:**

Commissioner and Advisors may report on any activities or observations they have had since the previous Commission meeting.

**ATTACHMENTS:**

None.

**EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

For information purposes only.



Steve Holmes

Executive Director

Date: March 19, 2019

**ACTION TAKEN AT MEETING:**

**State of Florida**  
**Commission for the Transportation Disadvantaged**  
**Commission Business Meeting**

**MEETING DATE:** March 19, 2019

**AGENDA ITEM:**

VI. Commission Staff Recognition

**BACKGROUND INFORMATION:**

Steve Holmes will recognize the following Commission staff for their years of service with the Department of Transportation:

Julia Blanchard	5 Years
Daniel Zeruto	5 Years
Sheri Powers	10 Years
Cecile Del Moral	15 Years

**ATTACHMENTS:**

None.

**EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

For information purposes only.



Steve Holmes

Executive Director

Date: March 19, 2019

**ACTION TAKEN AT MEETING:**



**State of Florida**  
**Commission for the Transportation Disadvantaged**  
**Commission Business Meeting**

**MEETING DATE:** March 19, 2019

**AGENDA ITEM:**

VII. Public Comments

**BACKGROUND INFORMATION:**

The public may provide comments on current agenda items.

**ATTACHMENTS:**

None.

**EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

For information purposes only.



Steve Holmes

Executive Director

Date: March 19, 2019

**ACTION TAKEN AT MEETING:**

**State of Florida**  
**Commission for the Transportation Disadvantaged**  
**Commission Business Meeting**

**MEETING DATE:** March 19, 2019

**AGENDA ITEM:**

VIII. Approval of Minutes

**BACKGROUND INFORMATION:**

The Commission met in Daytona Beach, October 15, 2018.

The Commission met via conference call December 20, 2018.

**ATTACHMENTS:**

- Minutes of the October 15, 2018, Commission meeting.
- Minutes of the December 20, 2018, Commission meeting.

**EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

Recommend Commission approval of the October 15, 2018, and December 20, 2018, minutes.



Steve Holmes

Executive Director

Date: March 19, 2019

**ACTION TAKEN AT MEETING:**

# MEETING SUMMARY

## Commission for the Transportation Disadvantaged **Commission Business Meeting**

Ocean Center Daytona  
101 N. Atlantic Avenue  
Daytona Beach, FL 32118

October 15, 2018  
2:00 PM

<b><i>Commissioners Present</i></b>	<b><i>Commissioners Absent</i></b>
Chairman Marion Hart	
Mrs. Becki Forsell	
Vice-Chairman Dr. Phillip Stevens (Via telephone)	
Dr. Robin Tellez (Via telephone)	
Mike Willingham (Via telephone)	

<b><i>Advisors Present</i></b>	<b><i>Advisors Absent</i></b>
Mr. Ed Coven, DOT	Ms. Erica Floyd-Thomas, AHCA
	Mr. Kent Carroll, APD
	Ms. Catherine Anne Avery DOEA
	Ms. Diane Harris, DCF

### **Others Present**

Steve Holmes, Karen Somerset, Julia Blanchard, Sheri Powers, Cecile Del Moral, John Irvine, Virginia Whittington, Jill Brown, Marceia Lathou, Marcia Staszko, Charlene Burk, Karen Smith, Carlene Riecsc, Brandy Otero, Melissa DeLeon, Michele Ogilvie, Michael Woods, Jeannie Gaslonde, Elizabeth DeJesus, Tom Wilder, Julia Davis, Carl Ema, Connie Tucker, Cathi Petagno, Alan Mandel, Manny Lajmiri, Frank Martin, Lynn Godfrey, Jay Goodwill, John Coons, Louis Ferri.

### **Call to Order**

Chairman Hart called the meeting to order. Executive Director Holmes called the roll. A quorum was present.

### **Pledge of Allegiance**

Chairman Hart led the Pledge of Allegiance.

### **Introduction of Commissioners/Advisors/Public**

Commissioners and Advisors introduced themselves.

### **Commissioner/Advisor Reports**

Commissioner Forsell announced that her Non-profit Yes!, just finished their 11<sup>th</sup> Annual Disability Awareness Fair.

Commissioner Tellez shared that Greater Miami Society for Human Resources (GMSHRM) is holding a dinner. They will be presenting a program that Commissioner Tellez created called Employing the Differently-Abled: Discover the Benefits of the Hidden Talent Pool Advantage.

### **Public Comments**

There were no public comments.

### **Approval of minutes**

Chairman Hart asked if there was a motion to approve the April 11, 2018 minutes.

**ACTION TAKEN: Commissioner Willingham moved and Commissioner Forsell seconded the motion to approve the April 11, 2018 minutes. The motion carried unanimously.**

Chairman Hart asked if there was a motion to approve the May 23, 2018 minutes.

**ACTION TAKEN: Commissioner Willingham moved and Vice-Chairman Stevens seconded the motion to approve the May 23, 2018 minutes. The motion carried unanimously.**

Chairman Hart asked if there was a motion to approve the August 31, 2018 minutes.

**ACTION TAKEN: Commissioner Tellez moved and Commissioner Willingham seconded the motion to approve the August 31, 2018 minutes. The motion carried unanimously.**

### **Election of Vice Chairman**

Chairman Hart asked for nominations for Vice-Chairman. Commissioner Tellez and Commissioner Willingham nominated Commissioner Stevens as Vice-Chairman for the Commission for Transportation Disadvantaged.

**ACTION TAKEN: Chairman called for the vote to elect Commission Stevens as Vice-Chairman. The motion carried unanimously.**

### **2019 Commission Business Meeting Schedule**

The 2019 Commission Business Meeting Schedule was presented.

### **Executive Director Report**

Steve Holmes gave an overview of the Commission's proposed Fiscal Year 2019-20 Legislative Budget Request. Mr. Holmes gave an update on the Intellectual and Developmental Disabilities Transportation Project and the Annual Operating Report System Project. Mr. Holmes presented a timeline for Annual Operating Report System Project and informed the Commission that we currently are on schedule. Mr. Holmes went over the changes that were made in Rule 41-2, F.A.C.

### **Public Comments**

There were no public comments.

### **Commissioner/Advisor Comments**

Ed Coven, DOT, spoke about the great turn out for the joint CTD/FPTA Workshop and EXPO.

Chairman Hart announced that the next meeting will be a conference call on December 20, 2018.

### **Adjournment**

Chairman Hart asked if there was a motion to adjourn the meeting.

**ACTION TAKEN: Vice-Chairman Stevens moved and Commissioner Tellez seconded the motion to adjourn the meeting. The motion carried unanimously.**

*Minutes compiled by Julia Blanchard.*

*Note: This meeting has been summarized to reduce paperwork in accordance with policies of State government. If an accessible format or more information than is provided herein is needed, please contact the Commission for Transportation Disadvantaged at (850) 410-5700 or 1-800-983-2435 for assistance. A copying or printing fee may be charged to the requesting party.*

# MEETING SUMMARY

## **Commission for the Transportation Disadvantaged** **Commission Business Meeting** **Via Teleconference**

Commission for the Transportation Disadvantaged  
2740 Centerview Dr, Suite 1A  
Tallahassee, Florida 32399

December 20, 2018  
9:00 AM

<b><i>Commissioners Present</i></b>	<b><i>Commissioners Absent</i></b>
Chairman Marion Hart	
Mrs. Becki Forsell	
Vice-Chairman Dr. Phillip Stevens	
Dr. Robin Tellez	
Mike Willingham	

<b><i>Advisors Present</i></b>	<b><i>Advisors Absent</i></b>
Mr. Ed Coven, DOT	Ms. Erica Floyd-Thomas, AHCA
Ms. Catherine Anne Avery DOEA	Mr. Kent Carroll, APD
Ms. Diane Harris, DCF	

### **Others Present**

Steve Holmes, Karen Somerset, Julia Blanchard, Dan Zeruto, Kyle Mills, John Irvine

### **Call to Order**

Chairman Hart called the meeting to order. Executive Director Holmes called the roll. A quorum was present.

### **Pledge of Allegiance**

Chairman Hart led the Pledge of Allegiance.

### **Introduction of Commissioners/Advisors/Public**

Commissioners and Advisors introduced themselves.

### **Commissioner/Advisor Reports**

Commissioner Forsell shared that she went to her local Transportation Disadvantaged board meeting. She thought they had a positive meeting.

### **Public Comments**

There were no public comments.

### **2018 Annual Performance Report**

Steve Holmes, Executive Director, discussed the 2018 Annual Performance Report. Mr. Holmes focused on the state-wide summary sheet.

**ACTION TAKEN: Vice-Chairman Stevens moved and Commissioner Willingham seconded the motion to approve the 2018 Annual Performance Report and any technical changes. The motion carried unanimously.**

### **Executive Director Report**

Mr. Holmes shared the status on Clay County. Elder Source pulled their contract with Clay County Council on Aging. The Commission conducted an emergency procurement. Five CTCs responded to the solicitation. The CTD chose Jacksonville Transportation Authority(JTA) as the emergency CTC for Clay County. JTA will remain the CTC until June 30, 2020.

Mr. Holmes advised the Commission that a contract had been signed with UZURV. The contract is for a pilot project to provide transportation for people with intellectual and developmental disabilities in Hillsborough, Pinellas, Manatee Counties.

### **Public Comments**

There were no public comments.

### **Commissioner/Advisor Comments**

Chairman Hart announced that the next meeting will be held on March 19, 2019, in Tallahassee, FL.

### **Adjournment**

Chairman Hart asked if there was a motion to adjourn the meeting.

**ACTION TAKEN: Commissioner Tellez moved and Vice-Chairman Stevens seconded the motion to adjourn the meeting. The motion carried unanimously.**

*Minutes compiled by Julia Blanchard.*

*Note: This meeting has been summarized to reduce paperwork in accordance with policies of State government. If an accessible format or more information than is provided herein is needed, please contact the Commission for Transportation Disadvantaged at (850) 410-5700 or 1-800-983-2435 for assistance. A copying or printing fee may be charged to the requesting party.*

**State of Florida**  
**Commission for the Transportation Disadvantaged**  
**Commission Business Meeting**

**MEETING DATE:** March 19, 2019

**AGENDA ITEM:**

IX. Advantage Ride

**BACKGROUND INFORMATION:**

During the 2018 Florida Legislative Session, the Legislature tasked the Florida Commission for the Transportation Disadvantaged to procure an entity that can provide a transportation services experience for persons with intellectual or developmental disabilities (IDD) as defined in section 393.063, Florida Statutes.

The Commission conducted a competitive procurement and awarded UZURV, an Adaptive Transportation Network Company, the contract to provide transportation services to persons with IDD.

On January 27, 2019, UZURV began providing safe, reliable and accessible transportation to eligible persons with IDD in Pinellas, Hillsborough and Manatee Counties to achieve the following objectives:

- Provide cost-effective transportation;
- Improve a person's awareness of and ability to use the transportation system;
- Provide various ways to schedule a ride;
- Provide door-to-door services;
- Provide transportation that crosses county lines;
- Enhance a rider's personal safety before, during and after a trip;
- Ensure a rider is picked-up and dropped-off at the appointed time and place;
- Use drivers who are trained to understand the sensitivity challenges associated with persons with intellectual or developmental disabilities; and
- Establish a transportation network that ensures a person with special mobility needs has access to accessible vehicles.

UZURV is a technology company based in Richmond, VA that operates a Mobility Platform specifically designed to provide safe and reliable transportation options for persons with disabilities, the elderly, and Non-Emergency Medical Transportation.

The people eligible to receive transportation services during the pilot program are:

- Persons with an intellectual or developmental disability as defined in section 393.063, Florida Statutes, who reside in Pinellas, Hillsborough or Manatee Counties; and
- Caregivers who are accompanying a person with an intellectual or development disability as mentioned above.



UZURV will provide:

- On-demand or scheduled transportation services. Transportation can provide trips across county lines when requested by the passenger or passenger's caregiver.
- Door-to-door transportation. The driver can assist the passenger from the doorstep to the car if desired. Also, the driver can assist the passenger from the car to door at the destination.
- Travel training, upon request, to improve a person with an intellectual or developmental disabilities' awareness of, and ability to use, the transportation system.

Transportation is free to eligible riders during the pilot program. Eligible rides for the pilot program are ones to health care, jobs, education, shopping, social activities, or other life-sustaining activities.

The State of Florida desires to expand mobility options for persons with intellectual or developmental disabilities. To that end, the Commission for the Transportation Disadvantaged cannot use funds from this program to replace transportation services currently funded by federal, state or local funding sources. For example, transportation to Medicaid Waiver compensable services, such as Adult Day Training or Supported Employment, or an ADA Complementary Paratransit ride would not be eligible rides under this program.

**ATTACHMENTS:**

None.

**EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

For information purposes only.



Steve Holmes

Executive Director

Date: March 19, 2019

**ACTION TAKEN AT MEETING:**

**State of Florida**  
**Commission for the Transportation Disadvantaged**  
**Commission Business Meeting**

**MEETING DATE:** March 19, 2019

**AGENDA ITEM:**

X. Clay County Community Transportation Coordinator Update

**BACKGROUND INFORMATION:**


Lisa Darnall, Vice President of Transit Operations with the Jacksonville Transportation Authority will provide an update on the services now being provided in Clay County.

**ATTACHMENTS:**

- November 29, 2018 Clay Today Article – Transit Program Cuts Service, Sets New Course
- December 12, 2018 Clay Today Article – Clay Transportation Disadvantaged Program Goes to JTA

**EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

For information purposes only.



Steve Holmes

Executive Director

Date: March 19, 2019

**ACTION TAKEN AT MEETING:**

## TRANSIT PROGRAM CUTS SERVICE, SETS NEW COURSE

Clay Today - November 28, 2018

The Clay County Council of Aging's transportation woes are much clearer than they were a month ago. Leadership has changed, finances are in the open and the Council's board has a plan for stability.

The county commission and staff, which subsidizes funding for the Council's Clay Transit program, favored cutting bus routes as a means of continuing to lose money.

County Auditor Mike Price said the Council's losses totaled \$238,912 in 2017 on the public transportation lines, though the transportation disadvantaged side of funding, individual trips with no schedule with four times the ridership compared to flex line routes, had a profit of \$13,220.

Council officials presented two options. The first would slash Flex Lines altogether to save more than \$250,000, and the second would reduce the number of Flex Lines from five to two. The council recommended reducing the Flex Lines. Changing the routes would require multiple public hearings, but officials said the change would reduce expenses by about \$280,000 though it would lower the number of trips and services offered.

"What it would do is combine as many riders as possible," said Renee Knight, interim Council executive director.

Council Board Vice President Wendell Davis said by Jan. 30, the board's goal was to retain an attorney for the board, hire an executive director and director of finance, and add new financial software. The Teal Line, which takes about 45 riders per month from Keystone Heights to Black Creek, was discontinued Nov. 21.

A hitch for county commissioners was an expectation that the Florida Commission for the Transportation Disadvantaged would reduce funding for the Clay program next summer. County Commissioner Wayne Bolla directly asked Price which option he would choose.

"I would select option A (cutting all Flex Lines)," Price said, though he added the transportation disadvantaged side could still fail.

He said the county commission had an important decision to make, since commissioners provide a large chunk of the council's funding. With option B, he said the county may have to prop up the Council with an additional \$200,000 and, from a financial standpoint, it presented a significant risk. The Council also has about \$300,000 in debt and the county agreed last month to provide an extra \$45,000 a month for fuel and services.

"I'm not an enemy of public transportation. I believe in public transportation, but public transportation needs to be heavily subsidized," Price said. "Now it becomes a value judgment for the Board of County Commissioners, because (the board) are the ones that have to subsidize this."

Price cited numerous personnel changes and complexities of the organization's accounting were other reasons to recommend the cancellation of Flex Lines.

"It's an uphill battle," Price said.

ElderSource is a state agency that provides funding and services for seniors in seven counties including Clay. Linda Levin, ElderSource's CEO, said her organization only found out of Council's financial woes recently when the organization struggled to fulfill its payroll

obligations. Knight, who once served as the Clay Council's executive director, is ElderSource's Director of Community Services and was also "loaned" back to the council after the firing of Al Rizer.

"Our hope has been we can help the Council on Aging be successful, because if they're successful, your seniors are getting what they need," Lovett said. "If that's not possible, however, we at ElderSource have an emergency procurement procedure that we will contract with another nonprofit who will deliver the services under those contracts, and your seniors will continue to get the services they need in this county."

Commission Chairman Mike Cella said the Council should focus on the transportation disadvantaged and senior services rather than Flex Lines. He said it seemed the Council requested more from the county in each meeting.

"It seems like we never get to the bottom of the well," Cella said.

Davis, as a former county commissioner, said he understands the problem facing the commission and the chance they were taking. He said the Council's board had taken steps to right the ship and needed a few more months and a serious cash infusion to become stable.

"The mess is bigger than anyone knew," Davis said.

Commissioner Gavin Rollins said it wasn't the county's role to micromanage nonprofits, but the council should have dealt with its problem a year ago. While Cella and Bolla were open to the council cutting Flex Lines immediately, Rollins and commissioner Diane Hutchings, who both agreed with option A, asked for the commissioners to wait until December for the Council to make a decision and to gather more information

## CLAY TRANSPORTATION DISADVANTAGED PROGRAM GOES TO JTA

Clay Today – December 12, 2018

The Jacksonville Transportation Authority will take over as transportation coordinator for disadvantaged residents who currently use the Clay County Council on Aging's Clay Transit service.

Speaking to the Dec. 11 meeting of the Board of County Commissioners, Steve Holmes, State Commission for the Transportation Disadvantaged executive director, said the state agency only takes charge if there's a chance that seniors may not be able to access critical services. The decision to choose JTA came from an emergency procurement process that started last week.

JTA will contract the services to MV Transportation and remain the coordinator until June 30, 2020. The council's public Flex Lines will cease by the end of this month. The transportation disadvantaged services will change hands Jan. 2.

"I'm pleased to say MV Transportation is hiring those drivers from the Council on Aging," Holmes said.

The move comes after months of reports from the Council to the BCC in which officials reported losing funds due to significant drops in ridership. In the wake of the financial troubles, the Council's chief financial officer resigned and the Council's board also fired its former executive director.

Other parts of the transition, less than a week in, are more complicated. While Holmes said the top priority was taking seniors to medical appointments, he said a challenge for JTA and other parties was to work with federally-funded senior service agencies that transport seniors, such as the Agency for Persons with Disabilities.

"There will be challenges with transportation for seniors getting to their senior services," Holmes said, referring to that process as "Phase II."

Holmes said the Transportation Disadvantaged trust fund allocated about \$850,000 for the transportation disadvantaged services. The allocation is determined by a formula in which miles and trips in the county are the key component. Holmes said that allocation is likely to decrease by about \$250,000 in July of next year. With the elimination of Flex Line ridership, he added the number of trips taken this year will affect the trust fund allocation two years from now.

"They will decrease for a couple years before they increase," Holmes said.

Holmes said immediately installing transportation disadvantaged services was essential and hopefully a building block towards reestablishing Flex Lines in the county.

Commissioner Mike Cella said it was a positive step to get everything on the table. Cella said the most important thing was to have an experienced entity with resources like JTA as a provider.

The Council on Aging has taken hundreds in thousands of dollars in losses in the past few years due to a lack of ridership, staff turnover and maintenance costs.

ElderSource, a state agency that provides funding and grants to senior care services, pulled its contracts with the Council after fears the Council wouldn't meet payroll. The senior services contracts were switched to Duval County-based agency Aging True starting Jan. 2, with officials from both organization promising little change in jobs or the services provided.

“The immediate need is the senior services we need to cover, and other things can be worked out as we get to that point,” Cella said.

Commissioner Wayne Bolla mentioned a potential subsidy of an Uber or Lyft-type ride sharing service. Holmes said there is a pilot program in Pinellas County for on-demand rides and he would give commissioners more information. Now, the race is on to review funding agreements before the new transportation and senior care coordinators take charge.

“We’re looking at the options we have,” Holmes said. “I’ll be more than happy to work with (the commission) on that.”

Holmes’ presentation was only an update on the progress of issues impacting the Council and did not require a BCC vote on the matter he discussed

**State of Florida**  
**Commission for the Transportation Disadvantaged**  
**Commission Business Meeting**

**MEETING DATE:** March 19, 2019

**AGENDA ITEM:**

XI. Transportation Response to and Survival of Hurricane Michael

**BACKGROUND INFORMATION:**

Sharon Peeler from JTrans will be sharing her agency's experience with Hurricane Michael.

**ATTACHMENTS:**

None.

**EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

For information purposes only.



\_\_\_\_\_  
Steve Holmes  
Executive Director

Date: March 19, 2019

**ACTION TAKEN AT MEETING:**

**State of Florida**  
**Commission for the Transportation Disadvantaged**  
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**AGENDA ITEM:**

XII. CTD Data Collection System Update

**BACKGROUND INFORMATION:**

Dan Zeruto, Commission Staff, will provide a project update on the Data Collection System (formerly the Annual Operating Report).

**ATTACHMENTS:**

**EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

For information purposes only.



\_\_\_\_\_  
Steve Holmes

Executive Director

Date: March 19, 2019

**ACTION TAKEN AT MEETING:**



**State of Florida**  
**Commission for the Transportation Disadvantaged**  
**Commission Business Meeting**

**MEETING DATE:** March 19, 2019

**AGENDA ITEM:**

XIII. Executive Director Report

**BACKGROUND INFORMATION:**

Steve Holmes will provide the Executive Director Report and address the following:

- Fiscal Year 2019-20 Proposed Budget
- Quality Assurance Review Schedule
- Grant Due Dates
- Meeting Schedule

**ATTACHMENTS:**

**EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

For information purposes only.



\_\_\_\_\_  
Steve Holmes

Executive Director

Date: March 19, 2019

**ACTION TAKEN AT MEETING:**

## Budget FY19-20

### Transportation Disadvantaged

Revenue Projection		Expenses
HSMV (Reg. Fees)	22,543,905	Salaries & Benefits 944,824
HSMV (voluntary)	7,683	OPS 6,600
HSMV (parking permit)	362,226	Expenses 227,660
DOT (DDR)	3,000,000	Contracted Services 564,338
DOT (DPTO)	3,000,000	CTC Quality Assurance 220,000
DOT (DPTO)	1,400,000	Annual Training 30,000
DOT (Block Grant)	15,210,763	Five Year TD Plan 5,000
SB 1998	10,000,000	IT Support 83,200
Interest	500,000	Web Hosting 8,200
		Legal Support 10,000
<b>Unreserved Funds TDTF</b>	<b>1,583,301</b>	AOR Maintenance 57,938
		QA Planning 150,000
		<u>Total</u> 564,338
		Lease 3,830
		Grants & Aids 55,856,668
		Trip & Equipment (with Vol. 7,683) 52,724,048
		Planning 1,732,620
		Shirley Conroy Grant 1,400,000
		<u>Admin Fee</u> 3,958
<b>Total</b>	<b>57,607,878</b>	<b>Total</b> 57,607,878

**COMMUNITY TRANSPORTATION COORDINATORS  
QUALITY ASSURANCE REVIEWS  
FY 2018-19**

<b>County</b>	<b>Community Transportation Coordinator</b>	<b>Proposed Review Date</b>
Baker	Baker County Council on Aging	5/20/2019
Bradford	Suwannee River Economic Council	5/6/2019
Brevard	Space Coast Area Transit	4/29/2019
Calhoun	Calhoun County Senior Citizens Association	5/6/2019
Charlotte	Charlotte County Board of County Commissioners	4/29/2019
Citrus	Citrus County Transit	5/13/2019
Dixie	Suwannee River Economic Council	5/6/2019
Escambia	Escambia County Board of County Commissioners	5/6/2019
Flagler	Flagler Co Bd of Co Comm/Flagler Co Public Trans	5/13/2019
Gadsden	Big Bend Transit, Inc.	4/22/2019
Gilchrist	Suwannee River Economic Council	5/6/2019
Glades, Hendry	Good Wheels, Inc.	4/22/2019
Jefferson	Big Bend Transit, Inc.	4/22/2019
Lafayette	Suwannee River Economic Council	5/6/2019
Lee	Good Wheels, Inc.	4/22/2019
Leon	City of Tallahassee - StarMetro	5/13/2019
Madison	Big Bend Transit, Inc.	4/22/2019
Marion	Marion Senior Services	5/13/2019
Miami-Dade	Dade County BOCC d/b/a Miami Dade Transit Agency	6/3/2019
Monroe	Guidance Clinic of the Middle Keys, Inc.	6/5/2019
Nassau	Nassau Co Council on Aging	5/20/2019
Okaloosa	Okaloosa County Board of County Commissioners	5/6/2019
Pasco	Pasco Co BOCC (Pasco Co Public Trans)	5/13/2019
Putnam	Ride Solution	5/13/2019
Sarasota	Sarasota County Transportation Authority	4/29/2019
St. Johns	St. Johns Council on Aging	5/13/2019
Taylor	Big Bend Transit, Inc.	4/22/2019
Union	Suwannee River Economic Council	5/6/2019
Wakulla	Wakulla County Senior Citizens' Council	5/13/2019

3/11/2019

FY 2019-20  
SHIRLEY CONROY RURAL AREA CAPITAL ASSISTANCE PROGRAM GRANT  
MOBILITY ENHANCEMENT GRANT

**PROPOSED TIMELINES**

The following grant timelines are contingent upon legislative action and are subject to change.

SHIRLEY CONROY RURAL AREA CAPITAL ASSISTANCE PROGRAM GRANT

4-1-19	Release notification
4-30-19	Receipt of applications
5-14-19	Committee Review
6-3-19	Commissioners approve

MOBILITY ENHANCEMENT GRANT

4-1-19	Release notification
5-3-19	Receipt of applications
5-22-19	Committee Review
6-3-19	Commissioners approve

# Commission for the Transportation Disadvantaged Business Meeting/Event Schedule

## 2019

<i>Date</i>	<i>Event</i>	<i>Location</i>
March 19, 2019	Business Meeting	Florida Department of Transportation Auditorium 605 Suwannee Street Tallahassee, FL
March 20, 2019	Public Transportation & Transportation Disadvantaged Legislative Awareness Day	The Capital Tallahassee, FL
June 3, 2019	Business Meeting	TBA
September 17, 2019	Business Meeting	Omni Champions Gate Orlando, FL
September 15 – 18, 2019	CTD Annual Training Workshop & Expo	Omni Champions Gate Orlando, FL
December 18, 2019	Business Meeting Conference Call	Tallahassee, FL Conference Call Number Will be Provided with Agenda

March 19, 2019

\*All dates are tentative

**State of Florida**  
**Commission for the Transportation Disadvantaged**  
**Commission Business Meeting**

**MEETING DATE:** March 19, 2019

**AGENDA ITEM:**

XIV. Public Comments

**BACKGROUND INFORMATION:**

The public may provide comments on any matters to bring before the Commission.

**ATTACHMENTS:**

None.

**EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

For information purposes only.



Steve Holmes

Executive Director

Date: March 19, 2019

**ACTION TAKEN AT MEETING:**

**State of Florida**  
**Commission for the Transportation Disadvantaged**  
**Commission Business Meeting**

**MEETING DATE:** March 19, 2019

**AGENDA ITEM:**

XV. Commissioner and Advisor Comments

**BACKGROUND INFORMATION:**

Commissioner and Advisors may provide any comments.

**ATTACHMENTS:**

None.

**EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

For information purposes only.



Steve Holmes

Executive Director

Date: March 19, 2019

**ACTION TAKEN AT MEETING:**