

FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED



Monica Russell, Chair
Melissa Smith, Vice Chair



Ron DeSantis
Governor

COMMISSION BUSINESS MEETING

Date: June 26, 2025

Time: 1:00 EST until Completion

**Location: 3185 S. Blair Stone Road, Monticello Room
Tallahassee, Florida 32301**

Virtual Link: [Join the meeting now](#) (Microsoft Teams)

Conference Call-In Number: (850) 739-5589

Conference Code: 782 742 262#

AGENDA

- 1. Call to Order** **Monica Russell, Chair**
 - a. Roll Call
 - b. Pledge of Allegiance
 - c. Commissioner Introductions

- 2. Public Comments**
Comments limited to current agenda items.

- 3. Approval of Meeting Minutes** **Monica Russell, Chair**
March 31, 2025, Business Meeting

- 4. Community Transportation Coordinator Designations**
 - a. Escambia County Howard Vanselow
Florida-Alabama TPO

 - b. Flagler County Summer Jones
Northeast Florida Regional Council

 - c. Glades/Hendry Counties Marybeth Soderstrom
Heartland Regional TPO

- d. Levy County Lynn Godfrey
North Central Florida Regional Planning Council
- e. Martin County Lucine Martens
Martin MPO
- f. Monroe County Anjana Morris
Health Council of South Florida
- g. Santa Rosa County Howard Vanselow
Florida-Alabama TPO

- 5. **Emergency Community Transportation Coordinator Designation – Franklin & Gulf Counties** **Karen Somerset, Director**
- 6. **FY 2025-26 Shirley Conroy Rural Area Capital Assistance Grant Recommendations** **Karen Somerset, Director**
- 7. **FY 2025-26 Innovative Service Development Grant Recommendations** **Karen Somerset, Director**
- 8. **Transportation Services Survey of State Agencies** **Melissa Smith, Vice Chair**
- 9. **Adverse Incidents Report** **Karen Somerset, Director**
- 10. **Executive Director Update** **Karen Somerset, Director**
- 11. **Commissioner Updates**

12. **Public Comments**
Floor open for public comments

13. **Adjournment** **Monica Russell, Chair**

Per Chapter 286.011, F.S., the Commission complies with Florida's Sunshine Law and provides an opportunity for public participation. To speak during "Public Comments" section, submit a completed comment card to Karen.Somerset@dot.state.fl.us. The meeting will be recorded, and a summary will be published. Speakers will be called in order of submission, with a 5-minute limit. ADA accommodation requests should be made to Karen.Somerset@dot.state.fl.us at least 48 hours in advance.

*Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49, Tallahassee, FL 32399-0450
(850) 410-5700 or (800) 983-2435
This meeting may be subject to change at the chair's discretion.*

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: June 26, 2025

AGENDA ITEM:

2. and 12. Public Comments

BACKGROUND INFORMATION:

When operating under Florida's Government in the Sunshine Law, the Florida Supreme Court recognizes the importance of public participation in open meetings. The Commission provides that right of access at each public meeting and adheres to Chapter 286.011, Florida Statutes.

The Commission facilitates two "Public Comments" segments on its agenda. For participants interested in providing public comments, the Commission requests speakers complete the attached public comment form and return to Karen Somerset prior to the meeting date at Karen.Somerset@dot.state.fl.us. The chairman will call on speakers in the order public comment cards are received.

ATTACHMENT:

Public Comment Form



Commission for the Transportation Disadvantaged PUBLIC COMMENT FORM

**Transportation
Disadvantaged**

Instructions:

1. Complete comment form, including your address. PLEASE TYPE OR PRINT
2. Email comment card to Karen.Somerset@dot.state.fl.us or provide at Commission Business Meeting
3. The chairman will call on speakers in the order comment cards are received. Please indicate below whether you plan on participating via webinar or conference call.
4. Comments will be limited to five (5) minutes per speaker.

How will you be participating in this meeting? Webinar _____ Conference Call _____

Name _____

E-Mail _____

Phone _____

Address _____

City _____

Zip Code _____ County _____

Representing _____

Subject _____

Support _____ Oppose _____ Neutral _____

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: June 26, 2025

AGENDA ITEM:

3. Approval of Meeting Minutes
March 31, 2025 – Tallahassee

BACKGROUND INFORMATION:

None

ATTACHMENT:

Minutes of March 31, 2025, Commission meeting held in Tallahassee

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve the March 31, 2025, meeting minutes.

MEETING SUMMARY

Commission for the Transportation Disadvantaged Commission Business Meeting

March 31, 2025
1:00 PM

Microsoft Teams

Commissioners Present	Commissioners Absent
Monica Russell, Chair	Lillian Barrios
Melissa Smith, Vice Chair	
Robert "Bob" Majka	
Krysta Carter	
Robert Doyle	
Lorena Fulcher	
Dr. Robin Tellez	
Samantha Ferrin	

Call to Order

Chair Monica Russell called the meeting to order. Karen Somerset, Interim Executive Director, called the roll. A quorum was present.

Pledge of Allegiance

Chair Monica Russell led the Pledge of Allegiance.

Welcome and Introductions

Chair Monica Russell welcomed all to the meeting. She informed participants that the meeting was being recorded and all feedback received, including comments within the webinar chat box, would be reflected in the meeting minutes.

Public Comments

Chris Stephenson – Representing the Senior Resource Association, highlighted the success of the Advantage Ride Program, which has provided over 190,000 trips to 3,900 individuals with developmental disabilities across four counties. He noted that 92% of trips are for employment or job training and reported high customer satisfaction. He urged the Commission to remove the four-year limit on Innovative Service Development (ISD) grant funding to support long-term program success.

Melody Hearn – Spoke as a parent of an individual with an intellectual disability, urging continued funding for transportation services in the Treasure Coast (Martin, St. Lucie, Indian River, and Okeechobee counties). She emphasized the proven need for services supported by the ISD Grant and highlighted the lack of available resources in the region. She requested ongoing or alternative funding to maintain access to essential programs for individuals with disabilities.

Valerie Breen – Executive Director of the Florida Developmental Disabilities Council (FDDC), highlighted the Council's decade-long work to improve transportation and employment access for individuals with developmental disabilities. She discussed the success of the HartPlus

voucher program in Hillsborough County and the Advantage Ride initiative, both of which demonstrated cost savings and high impact. Ms. Breen emphasized the importance of continued funding for innovative transportation programs, particularly those providing 24/7, door-to-door, and cross-county services. She urged support for expanding and sustaining high-performing grant-funded projects and noted that the FDDC is supporting \$6 million in legislative appropriation to continue this work.

Adolfo Covelli – Transit Director for St. Lucie County, spoke in strong support of the Advantage Ride Program, which has served over 3,800 individuals with intellectual and developmental disabilities across the Treasure Coast. He emphasized its success in supporting employment and job training, as well as its positive impact on caregivers. He highlighted the collaboration between St. Lucie and Indian River Counties and noted the program’s impending end due to the four-year ISD grant cap. He urged the Commission to consider extending the funding limit to six or eight years or implementing a phased reduction model to sustain essential services for vulnerable residents.

Approval of December 11, 2024, Meeting Minutes

Chair Russell called for a vote to approve the minutes of the December 11, 2024, meeting.

ACTION TAKEN: Commissioners unanimously approved the minutes from the December 11, 2024, Commission Business Meeting.

Community Transportation Coordinator Designations

Director Somerset explained the CTC designation process. The Commission’s designated official planning agencies handle the procurement process to recommend a Community Transportation Coordinator (CTC) for their respective service area. The procurement may involve a competitive bid, request for proposals or qualifications, or request for negotiations, etc. CTCs who are governmental agencies are exempt from the formal competitive procurement process pursuant to Chapter 287, Florida Statutes. However, they must formally express their interest in continuing to serve as the CTC. It would then be up to the Commission to accept or reject the recommendation as submitted. Approved CTCs become eligible for CTD funding, FDOT funding, and benefits like fuel tax refunds and state contract purchasing. Two designations are being presented at this meeting, with eight more expected in June.

Additional clarification was provided by Ms. Somerset that designations are for an agency to be the CTC – not an individual. These agencies can be a non-profit, for-profit or a governmental entity such as a county commission.

There was discussion on additional information that could be included with future recommendations such as performance data or any type of evaluation or rider survey results. Ms. Somerset explained that the performance data reported in CTC’s annual operating report could be included with future recommendations. She also explained that the Local Coordinating Board conducts an annual evaluation of the CTC with the assistance of the planning agency staff. The evaluation is a deliverable to our Planning Grant and has not been provided to the Commissioners in the past but could be in the future. She stated that the monitoring tool used for this purpose needs updating. Commissioner Ferrin requested a copy of the tool be provided to the Commissioners at a future meeting to assist with this effort.

For the next round of designations, performance data will be included as part of the recommendation.

CTC Designation – Bay County

Mr. Howard Vanselow of Bay County Transportation Planning Organization (TPO) presented the TPO's recommendation for designating the Bay County Board of County Commissioners (BOCC) as the Community Transportation Coordinator (CTC) for Bay County, effective July 1, 2025. Bay County BOCC has served in this role since 2013 and is considered capable and committed to continuing service for the transportation disadvantaged population.

In reference to the previous discussion, although government entities do not undergo a formal RFP process, they are evaluated to ensure capability and readiness. Mr. Vanselow affirmed Bay County has consistently performed well.

Chair Russell inquired about rider feedback. Mr. Vanselow explained that the TPO conducts rider surveys annually and reviews the results as a 3-year comparison. However, the number of survey responses varies from year-to-year. While not always representative, they provide valuable insight. Additionally, the TPO conducts a separate public workshop survey to gather broader community input.

At this time, Commissioner Robert "Bob" Majka recused himself from the vote to avoid a conflict of interest, noting that he serves as County Manager for Bay County.

ACTION TAKEN: Commissioner Doyle moved, and Commissioner Ferrin seconded the motion, to approve Bay County BOCC to continue to serve as the CTC for Bay County from July 1, 2025, to June 30, 2030. The motion carried unanimously.

CTC Designation – Marion County

Ms. Elizabeth Mitchell of the Ocala Marion TPO presented the TPO's recommendation for designating Marion Senior Services, Inc., as the CTC for Marion County. A Letter of Interest and Qualifications was advertised on May 29, 2024. Only one response was received from Marion Senior Services, which was reviewed and determined to be a qualified response. Marion Senior Services has served as the CTC since 1982 providing accessible services for individuals who are transportation disadvantaged. The system supports essential mobility and improves quality of life for vulnerable residents. The TPO fully supports their continued designation.

ACTION TAKEN: Commissioner Carter moved, and Commissioner Tellez seconded the motion, to approve Marion Senior Services, Inc., to continue to serve as the CTC for Marion County from July 1, 2025, to June 30, 2030. The motion carried unanimously.

FDOT's Transportation Disadvantaged Services Report

Vice Chair Melissa Smith from the Florida Department of Transportation, presented an overview of the Transportation Disadvantaged (TD) Report, mandated by Senate Bill 1380 and submitted to the Governor and Legislature in January 2025. The report identifies key challenges in Florida's TD system, including inconsistencies across more than 400 coordinating entities in how the program is implemented across the state, overlapping program eligibility causing confusion over funding responsibilities, and the high cost of demand-response trips which is the primary model of service delivery compared to fixed-route services. It also noted inconsistent performance reporting due to a lack of uniformity of standards statewide as these are adopted at the local level by each of the local coordinating boards. There is a slow adaptation of innovative service models such as utilizing transportation network companies (TNCs) or other delivery

models. Urban and rural areas face different barriers—urban regions struggle with on-time performance targets due shorter pickup windows and congestion as well as scheduling issues and no shows, while rural areas deal with resource limitations, higher trip costs and longer travel distances

In response to Chair Russell's request for recommendations, Vice Chair Smith outlined several next steps from the Transportation Disadvantaged (TD) Report. She emphasized building regional and inter-county partnerships, encouraging joint procurements, and expanding the use of TNCs and mobility management tools. She also recommended reassessing grant requirements, addressing funding gaps—particularly for rural areas—and developing new training programs for agency staff. To explore innovation, she proposed pilot programs for regional administration, centralized eligibility and call centers, and possibly a statewide brokerage model. Commissioner Robert Doyle asked when the Commission would begin discussing and resolving these recommendations, and whether they might be delegated to subcommittees or working groups. Vice Chair Smith agreed this was a valuable suggestion, noting the complexity of the issues and the benefit of addressing them in manageable phases through further discussion or future agendas. She concluded by stressing the need for continued data collection, policy updates, and a unified, customer-focused approach moving forward.

Chair Russell agreed with the idea but emphasized the need to understand the available data first. She questioned whether current data, particularly from end users, had been considered in the report, noting a lack of feedback and satisfaction surveys. Vice Chair Smith clarified that the report focused on service timeliness and breakdowns, not satisfaction surveys. She highlighted that the adverse incident reporting system was created to address this gap, with the combined data providing a more complete picture for improving the program.

Vice Chair Smith proposed conducting a survey to understand why agencies use certain programs, whether they are required, and how eligibility requirements can be streamlined, especially considering dual eligibility. The goal is to simplify the process for both customers and staff to avoid duplicated services. Chair Russell suggested prioritizing funding sources and potentially using technology to streamline the funding process. She also recommended identifying all available funding sources, not just the ones in use, to better serve the populations. The group agreed to work with CTD staff and FDOT to develop the survey and gather this information for future meetings.

Commissioner Ferrin raised the idea of focusing on the highest transportation needs of the population, whether that is employment. She suggested ensuring that funds are used effectively and asked whether prioritizing transportation would better address the community's needs. She also emphasized the importance of engaging stakeholders from different regions of the state, as transportation challenges vary across areas. Chair Russell agreed but pointed out that while getting to work is important, the issue is tangentially related to other needs, like medical transportation. She noted that if Medicaid or Medicare funds are used for medical trips, it could free up more dollars for work-related travel. However, she also emphasized the importance of understanding what services are not being provided, such as identifying individuals who want to go to work but lack the funding.

Commissioner Carter highlighted that while the focus is often on developmental disabilities, senior populations also need attention, particularly regarding available services like Medicaid and Medicare or other insurances, which may be underutilized or pushed onto other payees. She suggested exploring the issue of funding responsibility to ensure all responsible funding

agencies are used.-Commissioner Doyle briefly included information on the limitations of funds his agency (Division of Blind Services) provides and the potential challenge to determine the payor of last resort.

Vice Chair Smith added that understanding the complexities of different funding sources and services across regions is critical. She proposed creating a map to identify funding priorities, service gaps, and which providers are offering specific services. This would help streamline coordination and create a more cohesive system.

The discussion emphasized the need for a customer-focused approach, addressing regional variations and ensuring all groups, including seniors and those with developmental disabilities, receive the services they need. The goal is to build a more efficient, consistent system across federal, state, and local levels.

Chair Russell supported the idea of creating a subcommittee, noting it would help handle the complex issues being discussed. Dr. Robin Tellez agreed, emphasizing that a subcommittee would be more productive given the scale of the task. There was also discussion on how to establish the subcommittee within governance rules, with staff potentially gathering information first. Chair Russell suggested starting with a gap analysis and then forming a more defined subcommittee. All agreed to have staff work with FDOT to begin collecting information to review at the next meeting before formally setting up the subcommittee.

CTD Compliance with Governor Recommendations

Chair Russell introduced a discussion on ensuring the Commission aligns with Governor DeSantis' recommendations, particularly focusing on increasing government efficiency. She emphasized the importance of reviewing funding sources and encouraged Commissioners to share ideas for improving operations and reducing inefficiencies.

Commissioner Carter supported the direction, noting that current plans—such as improving reporting mechanisms—are already setting the stage for identifying efficiencies. As the work progresses, more specific improvement opportunities will likely emerge.

Chair Russell added that the Commission must eliminate any "fear of innovation," noting that such reluctance could hinder progress.

Commissioner Majka suggested exploring regionalization, especially in mixed urban-rural areas, as a way to streamline and gain efficiencies through economies of scale.

TDTF Grant Programs

Director Somerset provided updates on the Commission's grant programs.

- Trip & Equipment Grant (\$52M proposed for FY 2025–26). The allocation is formula-based and requires a 10% local match. This grant is for CTCs for the provision of services.
- The Planning Grant (over \$2M proposed), which is also based on a funding formula and adjusts annually based on the percentage of state employee salary increases. There is no match required on this grant.
- The Shirley Conroy Rural Area Capital Equipment Grant, funded at \$1.4M, is a competitive grant for CTCs which supports equipment purchases (vehicles, software, computers, etc.). Applications will be reviewed by staff for June recommendations. Match may be waived for some eligible rural areas.

- The Innovative Service Development Grant (ISD) is another competitive grant program that provides funding to CTCs for innovative service delivery projects. Some current projects include utilizing Transportation Network Companies (TNCs), regional projects, projects serving special populations such as individuals with developmental disabilities such as the Treasure Coast Advantage Ride program that was discussed earlier today. The Governor's budget includes \$3M. Applications are due 5/12/2025. An ISD webinar was provided last week to provide technical assistance and guidance to potential applicants. Current projects will be given first consideration. The Commission previously voted to limit the period of time a project could be eligible for funding to four years. The thought was that this would provide time for CTCs to "pilot" the project and, if successful, seek local funds to sustain the project or incorporate the project into its normal service model. Discussion on the time limit for projects continued acknowledging that there may be a time limit for a project to be considered innovative but also concerned about not wanting to stifle a successful project due to a time limit. The application does request information on project sustainability. Commissioners emphasized the need for local financial commitment and a thoughtful transition from innovation to sustained service delivery.

ACTION TAKEN: Chair Russell moved to suspend the four-year limitation on receiving funds. Commissioner Ferrin seconded the motion. Commissioner Majka voted no; all other Commissioners voted in favor. The motion to suspend the four-year limitation was approved.

Additional discussion and clarification on the process ensued. The Commission voted to suspend the four-year funding limit to reapply. In addition, projects that have met the four-year term will not be prioritized. All reapplying projects must include a sustainability plan outlining how they will transition from innovation to long-term viability. Staff noted that while this change requires clarification of the already-released application (sent March 17, due May 12), it's still early enough in the process to notify all applicants fairly. Only one current project, the Treasure Coast project, would be affected by the original four-year limit, so the impact is limited. Commissioners emphasized the importance of clear, equitable communication to avoid confusion and ensure transparency. Also, if CTD staff needs any additional guidance from Commissioners, another meeting will be scheduled.

Adverse Incidents Report

Chair Russell inquired about the incident reports received to date. Director Somerset explained that only two reports had been submitted for the first quarter (January–March), with the deadline for submissions being April 30. She noted that a summary report will be prepared for the June Commission meeting. When asked for a high-level overview, Director Somerset shared that one incident involved a passenger in a motorized wheelchair who fell while trying to position themselves, prompting EMS assistance. The second involved a vehicle carrying passengers that was struck by a pickup truck, though no injuries occurred, and the trip continued. Director Somerset emphasized that reports are anonymized to protect the identities of those involved.

Executive Director Update

Director Somerset reported that staff are developing a survey on trip priorities and eligibility using Trust Fund resources, with findings to be presented at the next meeting. She noted that 97% of the Commission's budget goes toward the provision of services, with less than 3% on administration.

A legislative bill under review clarifies that Transportation Network Companies (TNCs) are not considered public transit providers and do not need to meet DOT requirements but must train drivers on serving passengers with disabilities.

The quality assurance program will review all 67 counties this year, focusing on grant compliance with support from a third-party contractor. So far, eight counties have been reviewed.

Recent activities include an ISD technical assistance webinar with 38 participants. CTD staff participated in a driver-skills "rodeo." Staff will also contribute to an upcoming professional development workshop hosted by DOT and CUTR.

Public Comments

Karen Deigl – CEO of the Senior Resource Association, the designated CTC for Indian River and Martin counties, and Chair of the Florida Public Transportation Association, expressed concern about the current Trip and Equipment funding formula outlined in Rule 41-2.014, Florida Administrative Code. She requested an audit of the formula, noting that despite increasing trip volume and mileage, funding continues to decline annually. Ms. Deigl emphasized that rural and small-county CTCs across the state share this concern. She offered to provide relevant transit data from the two counties she operates and noted that the Florida Public Transportation Association (FPTA) will hold meetings with its member CTCs to further discuss the issue.

Julia Davis – Polk Transportation Planning Organization, requested that planners and CTCs receive a copy of the full FDOT Transportation Disadvantaged Services report, as highlighted in Agenda item 4.1. She asked for the report to be emailed to them.

Heidi Villa – Heartland Regional Transportation Planning Organization, thanked the Commission for considering the time limitation on ISD applications. She expressed concern that rural counties, which she supports in DeSoto, Hardee, Highlands, Hendry, Glades, and Okeechobee, might feel discouraged due to their smaller populations and limited resources. She also mentioned that one of the CTCs plans to expand its program into additional counties and appreciated the Commission's thoughtful discussion on the issue.

Closing Remarks and Adjournment

Chair Russell thanked all for participating in this meeting and asked for a motion to adjourn.

ACTION TAKEN: Commissioner Ferrin moved, and Commissioner Carter seconded the motion, to adjourn the meeting. The motion carried unanimously.

Minutes compiled by Brooke Haire.

Note: This meeting has been summarized to reduce paperwork in accordance with policies of State government. If an accessible format or more information than is provided herein is needed, please contact the Commission for the Transportation Disadvantaged at (850) 410-5700 or 1-800-983-2435 for assistance. A copying or printing fee may be charged to the requesting party.

FORM 8A MEMORANDUM OF VOTING CONFLICT FOR STATE OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Majka Robert Joseph	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Florida Transportation Disadvantaged
MAILING ADDRESS 840 W 11th Street	NAME OF STATE AGENCY FDOT
CITY COUNTY Panama City Bay	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE
DATE ON WHICH VOTE OCCURRED 03/31/2025	

WHO MUST FILE FORM 8A

This form is for use by any person serving at the State level of government on an appointed or elected board, council, commission, authority, committee, or as a member of the Legislature. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

ELECTED OFFICERS:

As a person holding elective state office, you may not vote on a matter that you know would inure to your special private gain or loss. However, you may vote on other matters, including measures that would inure to the special private gain or loss of a principal by whom you are retained (including the parent or subsidiary or sibling organization of a principal by which you are retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. If you vote on such a measure or if you abstain from voting on a measure that would affect you, you must make every reasonable effort to disclose the nature of your interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes. If it is not possible for you to file a memorandum before the vote, the memorandum must be filed with the person responsible for recording the minutes of the meeting no later than 15 days after the vote.

For purposes of this law, a "relative" includes only your father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with you as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

A member of the Legislature may satisfy the disclosure requirements of this section by filing a disclosure form created pursuant to the rules of the member's respective house if the member discloses the information required by this subsection, or by use of Form 8A.

* * * * *

APPOINTED OFFICERS:

As a person holding appointive state office, you are subject to the abstention and disclosure requirements stated above for Elected Officers. You also must disclose the nature of the conflict before voting or before making any attempt to influence the decision by oral or written communication, whether made by you or at your direction.

For purposes of this law, a "relative" includes only your father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with you as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes.
- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION OR VOTE AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF STATE OFFICER'S INTEREST

I, Robert Majka, hereby disclose that on March 31, 20 25:

- (a) A measure came or will come before my agency which (check one or more)
 - inured to my special private gain or loss;
 - inured to the special gain or loss of my business associate, _____;
 - inured to the special gain or loss of my relative, _____;
 - inured to the special gain or loss of BAY COUNTY BOARD OF COMMISSIONERS, by whom I am retained; or
 - inured to the special gain or loss of _____, which is the parent, subsidiary, or sibling organization of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Item 3.2 on the CTA Board's 3/31 agenda to appoint the County as CTC. CTC's receive grant funding via the CTA. I rec'd to avoid the appearance of a conflict.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

3/31/25
Date Filed

Robert Majka
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: June 26, 2025

AGENDA ITEM:

4. a. Community Transportation Coordinator Designation – Escambia County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC) for a designated service area. The Florida-Alabama Transportation Planning Organization (TPO) is the DOPA for Escambia County. Escambia County Board of County Commissioners (BOCC) is currently CTC for Escambia County and is providing non-sponsored transportation services to the citizens of Escambia County.

Pursuant to Chapter 287, Florida Statutes, Escambia County Board of County Commissioners, as a governmental entity, is able and willing to continue to provide transportation services.

The Florida-Alabama TPO adopted a resolution recommending to the Commission for the Transportation Disadvantaged that Escambia County BOCC remains the designated CTC for Escambia County effective July 1, 2025, through June 30, 2030.

ATTACHMENTS:

- Recommendation letter from FL-AL TPO
- FL-AL TPO Resolution #FL-AL 25-10

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve the FL-AL TPO's recommendation, and designate Escambia County Board of County Commissioners as the CTC for Escambia County for the period beginning July 1, 2025, to June 30, 2030.

**COMMUNITY TRANSPORTATION COORDINATOR
PROFILE**

CTC Name	Escambia County Board of County Commissioners
Service Area	Escambia County
Designation Date	July 2014
Operating Days & Hours	Monday - Friday 6 a.m. to 6 p.m. Saturday 8 a.m.- 3:30 p.m.
Service Type	Demand-Response & Fixed Route
Org. & Network Type	County Government & Complete Brokerage (for ECCT)
Out of County Trips	Yes

Funding Sources (2023–2024)	CTC	CC	Total
AHCA	\$0	\$0	\$0
APD	\$0	\$0	\$0
DEO	\$0	\$0	\$0
DCF	\$0	\$0	\$0
DOE	\$12,780	\$0	\$12,780
DOEA	\$78,920	\$0	\$78,920
DOH	\$0	\$0	\$0
DJJ	\$0	\$0	\$0
CTD	\$748,570	\$0	\$748,570
DOT	\$493,455	\$0	\$493,455
Local Gov.	\$2,736,800	\$0	\$2,736,800
Local Non-Gov.	\$298,853	\$0	\$298,853
Other Federal & State	\$293,448	\$0	\$293,448
Total	\$4,662,826	\$0	\$4,662,826

	CTC	OP	CC	Total
Total Trips	0	106,824	0	106,824
Miles	0	1,044,205	0	1,044,205

Cost per Trip	\$43.65
Cost per Mile	\$4.47
Unmet Trip Requests	0
Number of vehicles	41
Roadcalls	1
Accidents	10
Accidents per 100k Miles	.96

Medical	31,257
Employment	59,980
Education	4,520
Nutritional	2,232
Life-sustaining	8,835
CTC UDPHC	1,018
CC UDPHC	0

CTC = Community Transportation Coordinator
 OP = Contracted Operator
 CC – Coordination Contractor



Steven Barry
Chairman

Kerry Smith
Vice Chairman

P.O. Box 11399 Pensacola, FL 32524-1399
P: 850.332.7976 • 1.800.226.8914 • F: 850.637.1923 • www.ecrc.org

June 5, 2025

Ms. Karen Somerset
Interim Executive Director
Florida Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450

Dear Ms. Somerset:

At the May 14, 2025 meeting, the Florida-Alabama Transportation Planning Organization (FL-AL TPO) voted to recommend to the Florida Commission for the Transportation Disadvantaged (CTD) that Escambia County Board of County Commissioners (BOCC) remains as the single designated Community Transportation Coordinator (CTC) for Escambia County for a five-year period beginning July 1, 2025.

The items that document the process are enclosed:

- **Resolution FL-AL 25-10** recommending Escambia County BOCC as the CTC for Escambia County
- Escambia County's Letter of Interest to remain the CTC
- Transportation Disadvantage Board Letter to Escambia County.

On behalf of the FL-AL TPO the Emerald Coast Regional Council respectfully request Escambia County BOCC continues as the single designated Community Transportation Coordinator for Escambia County and this item be placed on the next CTD Business Meeting agenda for designation.

If you have any questions or need additional information, please contact Howard Vanselow, Transportation Disadvantaged Coordinator at 1-850-332-7976, extension 231 or by email at howard.vanselow@ecrc.org.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kandase Lee", with a long horizontal flourish extending to the right.

Kandase Lee, Chief Executive Officer
Emerald Coast Regional Council



FL-AL TPO
Staffed by the Emerald Coast Regional Council

RESOLUTION FL-AL 25-10

A RESOLUTION OF THE FLORIDA-ALABAMA TRANSPORTATION PLANNING ORGANIZATION RECOMMENDING THE ESCAMBIA COUNTY BOARD OF COUNTY COMMISSIONERS AS THE SINGLE DESIGNATED COMMUNITY TRANSPORTATION COORDINATOR FOR ESCAMBIA COUNTY

WHEREAS, the Florida-Alabama Transportation Planning Organization (TPO) is the organization designated by the governors of Florida and Alabama as being responsible, together with the states of Florida and Alabama, for carrying out the continuing, cooperative and comprehensive transportation planning process for the Florida-Alabama TPO Planning Area; and

WHEREAS, the Florida-Alabama TPO is the designated official planning agency for the Escambia County Transportation Disadvantaged service area; and

WHEREAS, the Escambia County Board of County Commissioners (BOCC) is currently serving as the Community Transportation Coordinator (CTC) and has requested to continue to serve in that role; and

WHEREAS, the Escambia County BOCC has the appropriate personnel, financial capacity, experience and qualifications to serve the transportation disadvantaged population; and

WHEREAS, according to Chapter 427.015 (2) F. S., the Metropolitan Planning Organization is the organization that "shall recommend to the commission a single community transportation coordinator";

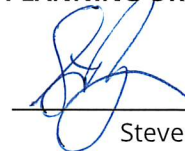
NOW, THEREFORE, BE IT RESOLVED BY THE FLORIDA-ALABAMA TRANSPORTATION PLANNING ORGANIZATION THAT:

The Escambia County Board of County Commissioners is recommended to the Florida Commission for the Transportation Disadvantaged to continue to serve as the single designated Community Transportation Coordinator for Escambia County for a five-year period effective July 1, 2025.

Passed and duly adopted by the Florida-Alabama Transportation Planning Organization on this 14th day of May 2025.

**FLORIDA-ALABAMA TRANSPORTATION
PLANNING ORGANIZATION**

BY: _____



Steven Barry, Chair

ATTEST: _____



**State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting**

MEETING DATE: June 26, 2025

AGENDA ITEM:

4. b. Community Transportation Coordinator Designation – Flagler County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC) for a designated service area. The Northeast Florida Regional Council is the DOPA for Flagler County. The Flagler County Board of County Commissioners is currently the CTC for Flagler County and is currently providing non-sponsored transportation to the citizens of Flagler County.

Pursuant to Chapter 287, Florida Statutes, Flagler County BOCC, as a governmental entity, is able and willing to continue to provide transportation services. Flagler County BOCC has submitted Resolution 2025-07 highlighting its ability to provide transportation.

The Northeast Florida Regional Council submitted its recommendation letter on May 6, 2025 and executed Resolution Number 2025-07 recommending the Flagler County BOCC to remain the CTC for Flagler County. In addition, the Local Coordinating Board (LCB) unanimously approved this recommendation at its February 12, 2025, meeting.

ATTACHMENTS:

- May 6, 2025, recommendation letter from the Northeast Florida Regional Council
- Northeast Florida Regional Council Resolution #2025-07
- Flagler County BOCC's Resolution #2025-40

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve the Northeast Florida Regional Council's recommendation, and designate Flagler County BOCC, as the Community Transportation Coordinator for Flagler County for the period beginning July 1, 2025 to June 30, 2030.

**COMMUNITY TRANSPORTATION COORDINATOR
PROFILE**

CTC Name	Flagler County Board of County Commissioners
Service Area	Flagler County
Designation Date	2004
Operating Days & Hours	Monday - Friday 6 a.m. to 6 p.m. Saturday 8 a.m.- 6 p.m.
Service Type	Demand-Response Only (No Fixed Route)
Org. & Network Type	County Government & Sole Source
Out of County Trips	No

Funding Sources (2023–2024)	CTC	CC	Total
AHCA	\$0	\$0	\$0
APD	\$0	\$0	\$0
DEO	\$0	\$0	\$0
DCF	\$0	\$0	\$0
DOE	\$0	\$0	\$0
DOEA	\$97,384	\$0	\$97,384
DOH	\$0	\$0	\$0
DJJ	\$0	\$0	\$0
CTD	\$520,739	\$0	\$520,739
DOT	\$912,255	\$0	\$912,255
Local Gov.	\$424,791	\$0	\$424,791
Local Non-Gov.	\$49,291	\$0	\$49,291
Other Federal & State	\$0	\$0	\$0
Total	\$2,004,460	\$0	\$2,004,460

	CTC	OP	CC	Total
Total Trips	86,966	0	0	86,966
Miles	690,853	0	0	690,583

Cost per Trip	\$23.05
Cost per Mile	\$2.90
Unmet Trip Requests	634
Number of vehicles	27
Roadcalls	0
Accidents	2
Accidents per 100k Miles	.29

Medical	22,090
Employment	14,684
Education	40,269
Nutritional	6,073
Life-sustaining	3,850
CTC UDPHC	896
CC UDPHC	0

CTC = Community Transportation Coordinator
 OP = Contracted Operator
 CC – Coordination Contractor



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📞 Phone: (904)-279-0880
🌐 www.nefrc.org
✉ info@nefrc.org



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May 6, 2025

Ms. Karen Somerset, Interim Executive Director
Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450

RE: Flagler County Transportation Coordinator Recommendation

Dear Ms. Somerset,

Attached, please find Resolution 2025-07, which was adopted by unanimous approval of the NEFRC Executive Committee on April 3, 2025. This resolution was made in response to a request by the Flagler County Board of Commissioners for its re-designation as the Community Transportation Coordinator for Flagler County. Copies of the letters from Flagler County Administration and Flagler County Public Transportation are also attached.

Flagler County Board of County Commissioners, acting as Flagler County Public Transportation, has been the CTC since 2004. Flagler County Public Transportation has continued to improve service for County residents. In support of the continuation of service, the Local Coordinating Board voted unanimously at its February 12, 2025, meeting to recommend that the Flagler County Board of County Commissioners continue in its role as the CTC.

Should you have any questions regarding this recommendation, or if you need further assistance, please contact Summer Jones, Transportation Disadvantaged Coordinator, at (904) 279-0880 or sjones@nefrc.org.

Sincerely,

Beth Payne, AICP
Chief Executive Officer

cc: Mr. Dan Zeruto
Ms. Heidi Petiti



Resolution

Northeast Florida Regional Council

2025-07

Recommending

Flagler County Board of County Commissioners as the **Community Transportation Coordinator for Flagler County**

WHEREAS, the Northeast Florida Regional Council is the Designated Official Planning Agency for the Transportation Disadvantaged Program in Flagler County, and as part of its statutory duty must recommend the Community Transportation Coordinator (CTC) for Flagler County; and

WHEREAS, the Flagler County Board of County Commissioners (BOCC) has been the CTC for Flagler County since 2004; and

WHEREAS, the existing memorandum of agreement between the Florida Commission for the Transportation Disadvantaged and the Flagler County BOCC expires on June 30, 2025; and

WHEREAS, the Flagler County BOCC notified the NEFRC on March 10, 2025 requesting re-designation as the CTC for Flagler County; and

WHEREAS, the Flagler County Local Coordinating Board recommended that the Flagler County BOCC continue to serve as the CTC at their February 12, 2025 meeting; and

WHEREAS, the Flagler County BOCC is a governmental agency, and therefore, the NEFRC is not required to comply with the competitive procurement procedures outlined in Chapter 287, Florida Statutes, in selecting the Flagler County BOCC to serve as the CTC; and

WHEREAS, the safety and well-being of transportation disadvantaged citizens in Flagler County are best served through the continuation of service provided by Flagler County BOCC in its designated role as the CTC.

NOW, THEREFORE, BE IT RESOLVED that the Northeast Florida Regional Council recommends to the Florida Commission for the Transportation Disadvantaged that the Flagler County Board of County Commissioners be re-designated as the Community Transportation Coordinator for Flagler County for a five-year period effective July 1, 2025.

Unanimously adopted by the Northeast Florida Regional Council in a regular meeting assembled in the City of Jacksonville, the third day of April 2025.



A handwritten signature in blue ink, appearing to read "Jim Renninger", is written above a solid horizontal line.

Jim Renninger
President

A handwritten signature in blue ink, appearing to read "Elizabeth Payne", is written above a solid horizontal line.

Elizabeth Payne
CEO

RESOLUTION 2025 - 40

A RESOLUTION OF THE FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS AUTHORIZING THE BOARD'S RE-DESIGNATION AS COMMUNITY TRANSPORTATION COORDINATOR FOR FLAGLER COUNTY.

WHEREAS, pursuant to Part I, Chapter 427, Florida Statutes, the Community Transportation Coordinator is responsible for insuring that coordinated transportation services are provided to the transportation disadvantaged population in the designated service area (Flagler County), and the Community Transportation Coordinator arranges for the provision of transportation services in a manner that is cost-effective, efficient and reduces fragmentation and duplication of services; and

WHEREAS, the Flagler County Board of County Commissioners was first designated as Community Transportation Coordinator for Flagler County in 2004 and continues to serve as the Community Transportation Coordinator for Flagler County; and

WHEREAS, the Flagler County Board of County Commissioners deems it appropriate and in the best interest of the public health, safety and welfare to continue in its designated role as the Community Transportation Coordinator for Flagler County.

NOW THEREFORE, BE IT RESOLVED BY THE FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS, FLORIDA:

1. The Board of County Commissioners requests re-designation as Community Transportation Coordinator for Flagler County by the State of Florida Commission for the Transportation Disadvantaged.

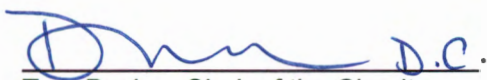
DULY ADOPTED in open session of the Flagler County Board of County Commissioners, Florida, this 19th day of May 2025.

FLAGLER COUNTY BOARD OF COUNTY COMMISSIONERS


By: 

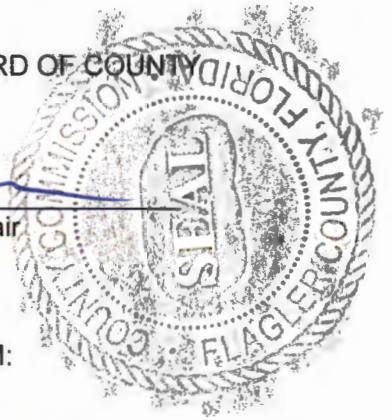
Andrew S. Dance, Chair

ATTEST:


Tom Bexley, Clerk of the Circuit Court and Comptroller

APPROVED AS TO FORM:


Sarah E. Spector, Assistant County Attorney



State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: June 26, 2025

AGENDA ITEM:

4. c. Community Transportation Coordinator Designation – Glades and Hendry Counties

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC) for a designated service area. The Heartland Regional Transportation Planning Organization is the DOPA for Glades and Hendry Counties. The Hendry County Board of County Commissioners is currently the CTC for Glades/Hendry Service Area and is currently providing non-sponsored transportation to the citizens of Glades and Hendry Counties.

Pursuant to Chapter 287, Florida Statutes, Hendry County BOCC, as a governmental entity, is able and willing to continue to provide transportation services. On March 11, 2025, Hendry County BOCC submitted Resolution 2025-25 highlighting its ability to provide transportation.

The Heartland Regional Transportation Planning Organization submitted its recommendation letter on March 12, 2025, and executed Resolution Number 03-2025 recommending the Hendry County BOCC to remain the CTC for Glades and Hendry Counties. In addition, the Local Coordinating Board (LCB) unanimously approved this recommendation at its April 23, 2025, meeting.

ATTACHMENTS:

- April 23, 2025, recommendation letter from Heartland Regional TPO
- Heartland Regional TPO Resolution 03-2025
- Hendry County BOCC's Resolution No. 2025-25

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve the Heartland Regional Transportation Planning Organization recommendation, and designate Hendry County BOCC, as the Community Transportation Coordinator for Glades and Hendry Counties for the period beginning July 1, 2025, to June 30, 2030.

COMMUNITY TRANSPORTATION COORDINATOR PROFILE

CTC Name	Hendry County BOCC
Service Area	Glades, Hendry County
Designation Date	January 2021
Operating Days & Hours	Monday - Friday 8 a.m. to 5 p.m.
Service Type	Demand-Response & Fixed Route
Org. & Network Type	County & Complete Brokerage
Out of County Trips	Yes

Funding Sources (2023–2024)	CTC	CC	Total
AHCA	\$0	\$0	\$0
APD	\$0	\$52,502	\$52,502
DEO	\$0	\$0	\$0
DCF	\$0	\$0	\$0
DOE	\$0	\$0	\$0
DOEA	\$0	\$0	\$0
DOH	\$0	\$0	\$0
DJJ	\$0	\$0	\$0
CTD	\$411,349	\$0	\$411,349
DOT	\$333,170	\$0	\$333,170
Local Gov.	\$167,871	\$0	\$167,871
Local Non-Gov.	\$0	\$18,281	\$18,281
Other Federal & State	\$0	\$0	\$0
Total	\$912,390	\$70,783	\$989,173

	CTC	OP	CC	Total
Total Trips	0	9,242	5,078	14,320
Miles	0	202,677	13,786	216,463

Cost per Trip	\$98.40
Cost per Mile	\$4.49
Unmet Trip Requests	7
Number of vehicles	9
Roadcalls	16
Accidents	2
Accidents per 100k Miles	.99

Medical	7,803
Employment	469
Education	5,615
Nutritional	161
Life-sustaining	272
CTC UDPHC	165
CC UDPHC	428

CTC = Community Transportation Coordinator
 OP = Contracted Operator
 CC – Coordination Contractor

April 23, 2025

Ms. Karen Somersset
Interim Executive Director
Florida Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450

Dear Ms. Sommersset:

During the March 12, 2025, meeting of the Heartland Regional Transportation Planning Organization (HRTPO) voted to recommend to the Florida Commission for the Transportation Disadvantaged (CTD) that Hendry County Board of County Commissioner (BOCC) remain the single designated Community Transportation Coordinator (CTC) for Hendry County and Glades County for a five-year period beginning July 1, 2025.

The items, in addition to this letter, that document the process are enclosed:

- Resolution 03-2025 HRTPO recommending Hendry County as the CTC for Glades County and Hendry County
- Hendry County BOCC Letter of Redesignation Request
- Hendry County BOCC Resolution 2025-25 Authorizing Letter of Intent to Continue to Serve and the CTC for Hendry and Glades Counties

Please contact Marybeth Soderstrom, Staff Services Director, at (863) 534-7130 or msoderstrom@cfRPC.org if you have any questions.

Sincerely,



Marybeth Soderstrom
Staff Services Director



RESOLUTION 03-2025

A RESOLUTION OF THE HEARTLAND REGIONAL TRANSPORTATION PLANNING ORGANIZATION RECOMMENDING HENDRY COUNTY AS THE COMMUNITY TRANSPORTATION COORDINATOR FOR THE GLADES/HENDRY SERVICE AREA

WHEREAS, Hendry County has served as the local government entity responsible for the coordination of transportation disadvantaged services within the Glades/Hendry Service Area; and

WHEREAS, the Hendry County Board of County Commissioners has resolved to seek designation as the Community Transportation Coordinator for the Glades/Hendry Service Area; and

WHEREAS, the Hendry County Board of County Commissioners has demonstrated its capabilities and commitment as a provider for transportation disadvantaged populations.

NOW, THEREFORE, BE IT RESOLVED by the Heartland Regional Transportation Planning Organization that:

1. Recommendation for CTC

The Heartland Regional Transportation Planning Organization recommends to the Florida Commission for the Transportation Disadvantaged that **Hendry County** be approved as the **Community Transportation Coordinator** for the Glades/Hendry Service Area, effective **July 1, 2025** through **June 30, 2030**.

2. Authorization

The Staff Director, Marybeth Soderstrom, of the Heartland Regional Transportation Planning Organization is authorized to sign any documents or take any necessary actions in furtherance of this Resolution.

PASSED AND DULY ADOPTED this 12th day of March, 2025, by the Heartland Regional Transportation Planning Organization.

Signed:



Don Elwell, HRTPO Chair

Date:

3/12/25

Attest:



Marybeth Soderstrom, Staff Services Director



Reviewed by HRTPO Attorney

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF HENDRY COUNTY, FLORIDA, AUTHORIZING A LETTER OF INTENT TO CONTINUE TO SERVE AS THE COMMUNITY TRANSPORTATION COORDINATOR FOR HENDRY AND GLADES COUNTIES

WHEREAS, the Community Transportation Coordinator for Hendry and Glades Counties, Hendry County Board of County Commissioners, is responsible for the coordination of transportation disadvantaged services with Hendry and Glades Counties, and

WHEREAS, the Hendry County Board of County Commissioners has resolved to request designation as the Community Transportation Coordinator for Hendry and Glades Counties, and

WHEREAS, the Hendry County Board of County Commissioners has demonstrated abilities as a transportation provider.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Hendry County, Florida:

1. That the Chair of the Hendry County Board of County Commissioners, or in her absence the Vice Chair, execute a letter of intent to the Heartland Regional Transportation Planning Organization stating that Hendry County Board of County Commissioners intends to continue as the Community Transportation Coordinator for Hendry and Glades Counties, effective July 1, 2025 through June 30, 2030.

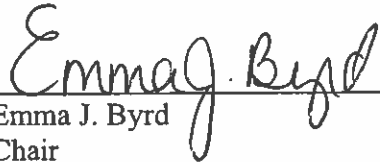
DULY PASSED AND ADOPTED this 11th day of March, 2025.

ATTEST:

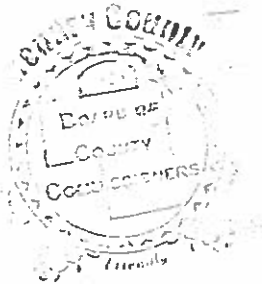


Kimberley Barrineau
Clerk of Circuit Court

BOARD OF COUNTY COMMISSIONERS
HENDRY COUNTY



Emma J. Byrd
Chair



State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: June 26, 2025

AGENDA ITEM:

4. d. Community Transportation Coordinator Designation – Levy County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). North Central Florida Regional Planning Council is the DOPA for Levy County. The Board of County Commissioners of Levy County is currently the CTC providing TD services to the citizens of Levy County.

Pursuant to Chapter 287, Florida Statutes, the Board of County Commissioners of Levy County, as a governmental entity, is able and willing to continue to provide transportation services. At its April 24, 2025 Board Meeting, the Planning Agency signed a resolution requesting the CTC approve the Board of County Commissioners of Levy County as the designated CTC for Levy County. This designation shall be effective July 1, 2025, through June 30, 2030.

ATTACHMENTS:

- North Central Florida Regional Planning Council Letter
- North Central Florida Regional Planning Council Resolution 2025-14
- Board of County Commissioners of Levy County Resolution 2025-7

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve North Central Florida Regional Planning Council's recommendation and designate the Board of County Commissioners of Levy County as the CTC for Levy County, for the period beginning July 1, 2025, to June 30, 2030.

**COMMUNITY TRANSPORTATION COORDINATOR
PROFILE**

CTC Name	Levy Board of County Commissioners
Service Area	Levy County
Designation Date	April 2003
Operating Days & Hours	Monday - Friday 6 a.m. to 5 p.m.
Service Type	Demand-Response Only (No Fixed Route)
Org. & Network Type	County Government & Sole Source
Out of County Trips	Yes

Funding Sources (2023–2024)	CTC	CC	Total
AHCA	\$0	\$0	\$0
APD	\$38,510	\$0	\$38,510
DEO	\$0	\$0	\$0
DCF	\$0	\$0	\$0
DOE	\$0	\$0	\$0
DOEA	\$5,587	\$0	\$5,587
DOH	\$0	\$0	\$0
DJJ	\$0	\$0	\$0
CTD	\$367,399	\$0	\$367,399
DOT	\$0	\$0	\$0
Local Gov.	\$0	\$0	\$0
Local Non-Gov.	\$85,925	\$0	\$85,925
Other Federal & State	\$0	\$0	\$0
Total	\$810,988	\$0	\$810,988

	CTC	OP	CC	Total
Total Trips	18,848	0	0	18,848
Miles	294,427	0	0	294,427

Cost per Trip	\$47.91
Cost per Mile	\$3.07
Unmet Trip Requests	0
Number of vehicles	12
Roadcalls	3
Accidents	0
Accidents per 100k Miles	.00

Medical	6,088
Employment	25
Education	4,119
Nutritional	232
Life-sustaining	8,384
CTC UDPHC	256
CC UDPHC	0

CTC = Community Transportation Coordinator
 OP = Contracted Operator
 CC – Coordination Contractor



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April 24, 2025

Commissioner Monica Russell, Chair
Florida Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, Florida 32399-0450

RE: Levy County Community Transportation Coordinator Designation

Dear Chair Russell:

The Board of County Commissioners of Levy County, Florida is the designated Community Transportation Coordinator for Levy County. The Board of County Commissioners of Levy County, Florida's Memorandum of Agreement will expire June 30, 2025.

Chapter 287.057(3) (e) 12, Florida Statutes, allows for contractual services or commodities provided by governmental entities to not be subject to competitive solicitation requirements. Rule 41-2.010 (2) of the Florida Administrative Code allows the selection of Community Transportation Coordinators without competitive acquisition upon the recommendation of the Designated Official Planning Agency. Therefore, the Florida Commission for the Transportation Disadvantaged may designate a governmental entity, such as the Board of County Commissioners of Levy County, Florida as the Community Transportation Coordinator without using a competitive selection process.

At its April 24, 2025 meeting, the Council adopted the enclosed resolution recommending that the Florida Commission for the Transportation Disadvantaged designate the Board of County Commissioners of Levy County, Florida as the Community Transportation Coordinator for Levy County for a five-year period effective July 1, 2025.

Also, enclosed is a resolution indicating the Board of County Commissioners of Levy County, Florida willingness to be designated the Community Transportation Coordinator for Levy County and information provided by Levy County Transit demonstrating their ability to serve as the Community Transportation Coordinator.

If you have any questions or need any additional information, please do not hesitate to contact Lynn Franson, AICP, Senior Planner, at extension 110.

Sincerely,

Fletcher J. Hope Jr.
Chair

Enclosures

xc: Connie Conley, Levy County Transit Director

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RESOLUTION NO. 2025-14

A RESOLUTION OF THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
RECOMMENDING THE DESIGNATION OF THE COMMUNITY TRANSPORTATION
COORDINATOR FOR LEVY COUNTY; PROVIDING AN EFFECTIVE DATE

WHEREAS, the North Central Florida Regional Planning Council, serving as the Designated Official Planning Agency for the Transportation Disadvantaged Program in Levy County, has the authority to recommend the designation of the Community Transportation Coordinator, as authorized by Section 427.015(2), Florida Statutes and Rule 41-2.010(6), Florida Administrative Code;


NOW THEREFORE, BE IT RESOLVED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL:

1. That the North Central Florida Regional Planning Council has the authority to recommend the Board of County Commissioners of Levy County, Florida to be designated the Community Transportation Coordinator for Levy County;
2. That the Board of County Commissioners of Levy County, Florida is willing to provide the services necessary to serve the transportation disadvantaged populations;
3. That the Board of County Commissioners of Levy County, Florida has the appropriate personnel, financial capacity, vehicle and equipment resources, experience and qualifications to serve the transportation disadvantaged populations;
4. That the Board of County Commissioners of Levy County, Florida has demonstrated the ability to coordinate a multitude of funding sources and service provisions;
5. That the Board of County Commissioners of Levy County, Florida has identified specific means by which it will comply with the provisions of the Americans with Disabilities Act and applicable local regulations governing handicapped accessibility requirements;
6. That the Board of County Commissioners of Levy County, Florida has demonstrated plans to provide the most cost effective and quality transportation services;
7. That the Board of County Commissioners of Levy County, Florida has demonstrated plans to coordinate with the public school system, private sector operators and other governmental agencies to maximize the effectiveness of the coordinated transportation system;
8. That the Board of County Commissioners of Levy County, Florida has demonstrated its plans to comply with federal, state and local safety requirements as specified in Section 341.0161, Florida Statutes; and
9. That the Board of County Commissioners of Levy County, Florida has demonstrated plans to comply with state, federal and local laws relating to substance abuse testing.

APPROVED AND ADOPTED by the North Central Florida Regional Planning Council, this 24th day of April 2025.

ATTEST

SEAL


Scott R. Koons, Executive Director

NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL


Fletcher J. Hope Jr., Chair

Deputy Clerk Katie

**RESOLUTION
NUMBER 2025-7**

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, REQUESTING THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED DESIGNATE THE BOARD OF COUNTY COMMISSIONERS, AS THE COMMUNITY TRANSPORTATION COORDINATOR UNDER FLORIDA'S TRANSPORTATION DISADVANTAGED PROGRAM; PROVIDING FOR APPROVAL OF A RELATED AGREEMENT; AUTHORIZING THE CHAIR OR VICE-CHAIR TO EXECUTE THE AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Levy County, Florida (the "Board") is currently designated by the Florida Commission for the Transportation Disadvantaged as the Community Transportation Coordinator ("CTC") for Florida's Transportation Disadvantaged Program for Levy County, which designation expires on June 30, 2025;

WHEREAS, the Board is authorized to be designated as the CTC for Levy County in accordance with Rule 41-2.010(2), Florida Administrative Code;

WHEREAS, as a governmental entity, the Board may provide CTC services and be designated the CTC for Levy County without a competitive acquisition process if the North Central Florida Regional Planning Council (as the Designated Official Planning Agency) determines that approach is in the best interest of the transportation disadvantaged;

WHEREAS, in 2002, the Board created Levy County Transit for the purpose of operating a public transportation system for Levy County residents;

WHEREAS, the Board has the ability to provide the organizational structure needed to administer and operate public transportation;

WHEREAS, the Board is willing to continue to act as the CTC for Levy County for a five year period beginning July 1, 2025, in order to provide transportation services to the transportation disadvantaged population in Levy County.

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Levy County, Florida that:

1. In accordance with Chapter 427, F.S. and Rule 41-2.010(2), F.A.C., the Board requests that the Florida Commission for the Transportation Disadvantaged designate the Board as the CTC for Levy County for a five-year period effective July 1, 2025.

2. The Board hereby approves the Memorandum of Agreement with the Commission for the Transportation Disadvantaged and authorizes its Chair, or Vice-Chair in the absence or inability of the Chair, to execute the Memorandum of Agreement on behalf of the Board.

DULY ADOPTED on February 18, 2025.

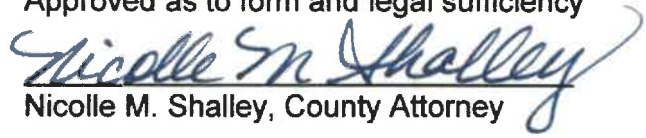
ATTEST
Clerk of the Circuit Court and
Ex-Officio Clerk to the Board


Matt Brooks

BOARD OF COUNTY COMMISSIONERS
LEVY COUNTY, FLORIDA


Desiree Mills, Chair

Approved as to form and legal sufficiency


Nicolle M. Shalley, County Attorney

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: June 26, 2025

AGENDA ITEM:

4. e. Community Transportation Coordinator Designation – Martin County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC) for a designated service area. The Martin Metropolitan Planning Organization is the DOPA for Martin County. The Martin County Transit, LLC, a division of Senior Resource Association, is currently the CTC for Martin County and is currently providing non-sponsored transportation to the citizens of Martin County.

In accordance with Rule 41-2.010(3), Florida Administrative Code, Martin County on behalf of Martin MPO issued a request for proposals for the Martin County Community Transportation Coordinator on March 19, 2025. Two proposals were received and the proposal by Martin County Transit was determined to be the most responsive by the Selection Committee on April 11, 2025.

The Martin Metropolitan Planning Organization submitted its recommendation letter on May 15, 2025 and executed Resolution Number 25-05 on May 12, 2025, recommending the Martin County Transit, LLC, to remain the CTC for Martin County. In addition, the Local Coordinating Board (LCB) endorsed this recommendation at its May 12, 2025, meeting.

ATTACHMENTS:

- May 15, 2025, Martin Metropolitan Planning Organization recommendation letter
- Martin Metropolitan Planning Organization Resolution 25-05, May 12, 2025

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve the Martin Metropolitan Planning Organization recommendation, and designate Martin County Transit, LLC., a division of Senior Resource Association, as the Community Transportation Coordinator for Martin County for the period beginning July 1, 2025, to June 30, 2030.

**COMMUNITY TRANSPORTATION COORDINATOR
PROFILE**

CTC Name	Senior Resource Association, Inc.
Service Area	Martin County
Designation Date	Oct. 2018
Operating Days & Hours	Monday - Friday 8 a.m. to 9 p.m. Saturday 8 a.m.- 5 p.m.
Service Type	Demand-Response Only (No Fixed Route)
Org. & Network Type	Private Non-Profit & Complete Brokage
Out of County Trips	Yes

Funding Sources (2023–2024)	CTC	CC	Total
AHCA	\$0	\$0	\$0
APD	\$0	\$79,460	\$79,460
DEO	\$0	\$0	\$0
DCF	\$0	\$0	\$0
DOE	\$0	\$0	\$0
DOEA	\$0	\$0	\$0
DOH	\$0	\$0	\$0
DJJ	\$0	\$7,729	\$7,729
CTD	\$969,466	\$0	\$969,466
DOT	\$26,362	\$0	\$26,362
Local Gov.	\$159,059	\$0	\$159,059
Local Non-Gov.	\$0	\$239,649	\$239,649
Other Federal & State	\$0	\$0	\$0
Total	\$1,154,887	\$326,838	\$1,481,725

	CTC	OP	CC	Total
Total Trips	0	28,972	34,071	63,043
Miles	0	161,007	236,809	397,816

Cost per Trip	\$34.02
Cost per Mile	\$5.39
Unmet Trip Requests	0
Number of vehicles	49
Roadcalls	2
Accidents	0
Accidents per 100k Miles	.00

Medical	19,544
Employment	7,148
Education	30,970
Nutritional	1,369
Life-sustaining	4,012
CTC UDPHC	830
CC UDPHC	336

CTC = Community Transportation Coordinator
 OP = Contracted Operator
 CC – Coordination Contractor



3481 S.E. Willoughby Boulevard, Suite 101
Stuart, Florida 34994
(772) 221-1498
<https://martinmpo.com>

SARAH HEARD, CHAIR	MARTIN COUNTY COMMISSIONER	STACEY HETHERINGTON	MARTIN COUNTY COMMISSIONER
EDWARD V. CIAMPI	MARTIN COUNTY COMMISSIONER	EILEEN VARGAS	MARTIN COUNTY COMMISSIONER
J. BLAKE CAPPS	MARTIN COUNTY COMMISSIONER	KAIJA MAYFIELD	SEWALL'S POINT COMMISSIONER
CHRISTOPHER COLLINS	CITY OF STUART COMMISSIONER	CARMINE DIPAULO	INDIANTOWN COUNCIL MEMBER
SEAN REED	CITY OF STUART COMMISSIONER		

May 15, 2025

Mr. John Irvine, Project Manager – Area 6
Florida Commission for the Transportation Disadvantaged
605 Suwannee Street, MS 49
Tallahassee, FL 32960
Sent via email & U.S. Mail

RE: Community Transportation Coordinator (CTC) Recommendation for Martin County

Dear Mr. Irvine:

On May 12, 2025, the Martin Metropolitan planning Organization (MPO) Policy Board unanimously voted to recommend Senior Resource Association (SRA) as the Martin County CTC to the Florida Commission for Transportation Disadvantaged.

Martin County advertised a Request for Proposals (RFP) on February 19, 2025, and on February 20, 2025, in the Florida Administrative Register (FAR), Vol. 51/35. A non-mandatory pre-bid meeting was held on March 3, 2025. Two proposals were submitted by the March 19, 2025, deadline.

The CTC Selection Committee met on April 11, 2025, and discussed and scored both proposals. At the conclusion of the meeting, it was determined that SRA be recommended as the Martin County CTC starting July 1, 2025. On May 12, 2025, the LCB-TD endorsed the Selection Committee's decision and then subsequently the MPO Policy Board concurred with this decision.

Mr. John Irvine, Project Manager – Area 6
May 15, 2025
Page 2

If you have any questions or need further information, please contact Lucine Martens at (772) 288-5412.

Sincerely,



Beth Beltran
MPO Administrator

BB/lm

Attachments



Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status. Persons with questions or concerns about nondiscrimination, or who require special accommodations under the Americans with Disabilities Act or language translation services (free of charge) should contact Ricardo Vazquez, Principal Planner (Title VI/Non-discrimination Contact) at (772) 223-7983 or rvazquez@martin.fl.us. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.

RESOLUTION #25-05

A RESOLUTION OF THE MARTIN METROPOLITAN PLANNING ORGANIZATION BOARD RECOMMENDING TO THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED, THAT SENIOR RESOURCE ASSOCIATION BE RECOMMENDED AS THE COMMUNITY TRANSPORTATION COORDINATOR FOR THE MARTIN COUNTY SERVICE AREA

WHEREAS, the Martin Metropolitan Planning Organization (MPO) is designated by the Florida Commission for the Transportation Disadvantaged as the Official Planning Agency for the Transportation Disadvantaged Program for Martin County;

WHEREAS, the Martin MPO has the authority to recommend the designation of the Community Transportation Coordinator for Martin County in accordance with Rule 41-2.0.1.0(1), Florida Administrative Code;

WHEREAS, the designation of the Community Transportation Coordinator will be accomplished through public competitive bidding or proposals in accordance with Rule 41-2.010(3), Florida Administrative Code;

WHEREAS, the Martin County on behalf of Martin MPO issued a request for proposals for the Martin County Community Transportation Coordinator on March 19, 2025;

WHEREAS, two proposals were submitted in response to the request for proposals; and

WHEREAS, Senior Resource Association's proposal was determined to be the most responsive to the request for proposals by the Selection Committee on April 11, 2025.

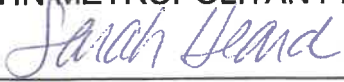
NOW, THEREFORE, BE IT RESOLVED BY THE MARTIN METROPOLITAN PLANNING ORGANIZATION THAT:

Section 1: In accordance with Chapter 427, Florida Statutes, the Martin MPO Policy Board recommends that the Florida Commission for the Transportation Disadvantaged designate Senior Resource Association as the Community Transportation Coordinator for Martin County for a five-year period, effective July 1, 2025.

DULY PASSED AND ADOPTED THIS 12th DAY OF MAY 2025.

MARTIN METROPOLITAN PLANNING ORGANIZATION

ATTEST:




Sarah Heard, Chairman



Susan Ortiz, Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:



Sarah W. Woods, County Attorney

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: June 26, 2025

AGENDA ITEM:

4. f. Community Transportation Coordinator Designation – Monroe County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC) for a designated service area. The Health Council of South Florida is the DOPA for Monroe County. The Guidance Care Center is currently the CTC for Monroe County and is currently providing non-sponsored transportation to the citizens of Monroe County.

In accordance with Rule 41-2.010(3), Florida Administrative Code, Health Council of South Florida issued a request for proposals for the Monroe County Community Transportation Coordinator in December 2024. Only one proposal was received by the deadline of February 14, 2025. The proposal was evaluated and scored by a Review Committee and the Guidance Care Center received positive scores and comments.

The Health Council of South Florida submitted its recommendation letter on April 1, 2025 and executed Resolution Number 24-25 on April 3, 2025, recommending the Guidance Care Center to remain the CTC for Monroe County. In addition, the Local Coordinating Board (LCB) unanimously approved this recommendation at its March 7, 2025, meeting.

ATTACHMENTS:

- April 1, 2025, Health Council of South Florida recommendation letter
- Health Council of South Florida Resolution 24-25, April 3, 2025

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve the Health Council of South Florida recommendation, and designate Guidance Care Center, as the Community Transportation Coordinator for Monroe County for the period beginning July 1, 2025, to June 30, 2030.

**COMMUNITY TRANSPORTATION COORDINATOR
PROFILE**

CTC Name	Guidance/Care Center, Inc.
Service Area	Monroe County
Designation Date	2007
Operating Days & Hours	Monday - Friday 8 a.m. to 4 p.m.
Service Type	Demand-Response Only (No Fixed Route)
Org. & Network Type	Private Non-Profit & Partial Brokerage
Out of County Trips	Yes

Funding Sources (2023–2024)	CTC	CC	Total
AHCA	\$0	\$390,533	\$390,533
APD	\$0	\$38,402	\$38,402
DEO	\$0	\$0	\$0
DCF	\$0	\$0	\$0
DOE	\$0	\$0	\$0
DOEA	\$0	\$0	\$0
DOH	\$0	\$0	\$0
DJJ	\$0	\$0	\$0
CTD	\$385,278	\$0	\$385,278
DOT	\$0	\$0	\$0
Local Gov.	\$41,699	\$1,316,201	\$1,316,201
Local Non-Gov.	\$3,006	\$24,808	\$27,814
Other Federal & State	\$0	\$0	\$0
Total	\$429,983	\$1,769,944	\$2,199,927

	CTC	OP	CC	Total
Total Trips	3,853	0	30,730	34,583
Miles	110,947	0	156,338	267,285

Cost per Trip	\$70.06
Cost per Mile	\$9.06
Unmet Trip Requests	131
Number of vehicles	46
Roadcalls	9
Accidents	1
Accidents per 100k Miles	.37

Medical	9,951
Employment	1,897
Education	17,229
Nutritional	1,402
Life-sustaining	4,104
CTC UDPHC	146
CC UDPHC	828

CTC = Community Transportation Coordinator
 OP = Contracted Operator
 CC – Coordination Contractor

April 1, 2025

Albert Collazo
Chairman

Evelyn Terrell, OTD, MHSA, OTR/L
Member

G. Bryan Stewart, Ph.D., NREMT
Member

Linda Carmona Sanchez
Member

Nicholas X. Duran, JD
Member

Olveen Carrasquillo, MD, MPH
Member

Santiago Leon, JD
Member

Nicole A. Marriott, MBA
President & CEO

Equal Opportunity Employer

Karen Somerset
Interim Executive Director
Florida Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, Florida 32399

RE: Monroe County Community Transportation Coordinator (CTC) Selection

Dear Ms. Somerset,

The Health Council of South Florida, as the Designated Official Planning Agency (DOPA) for Monroe County, is recommending that the Guidance Care Clinic, Inc. be designated as the Community Transportation Coordinator for Monroe County.

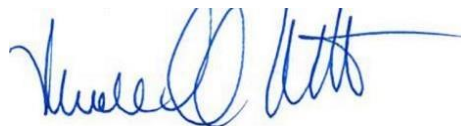
HCSF implemented a Request for Proposals during December 2024 - February 2025. Two agencies expressed interest through attending the mandatory pre-proposal conference call: the incumbent Guidance Care Center, and ITL Solutions. Only one proposal (from the Guidance Care Center) was received by the deadline of February 14, 2025.

The proposal was individually evaluated and scored by a Review Committee consisting of members of the Monroe County Local Coordinating Board for the Transportation Disadvantaged. The Guidance Care Center received positive scores and comments based on the scoring process.

At a publicly noticed LCB meeting held on March 7, 2025, the Review Committee's decision was discussed with the Monroe County LCB, which unanimously approved the selection of Guidance Care Center. In addition, the Guidance Care Center has had excellent evaluations since it began serving as the CTC in 1997. Lastly, the Board of Directors of the Health Council of South Florida approved this recommendation. The resolution in support of this decision is attached.

If you have any questions, please feel free to contact Anjana Morris, Senior Community Health and Data Analyst, via email at amadanmorris@healthcouncil.org or via telephone at 305-592-1452 ext. 101.

Regards,



Nicole Marriott
President and CEO

7855 NW 12th Street, Suite 117 – Doral, FL 33126

Phone 305-592-1452 – Fax 305-592-0589 – www.healthcouncil.org – email: healthcouncil@healthcouncil.org

RESOLUTION #24-25

A RESOLUTION OF THE HEALTH COUNCIL OF SOUTH FLORIDA, DESIGNATED OFFICIAL PLANNING AGENCY FOR MONROE COUNTY, RECOMMENDING THE GUIDANCE CARE CENTER AS THE COMMUNITY TRANSPORTATION COORDINATOR FOR MONROE COUNTY SERVICE AREA

WHEREAS, the Health Council of South Florida (HCSF) is the Designated Official Planning Agency (DOPA) for Monroe County under appointment from the Florida Commission for the Transportation Disadvantaged (CTD); and

WHEREAS, the DOPA is required to conduct a competitive procurement process for the selection of a Community Transportation Coordinator for Monroe County every five years; and the current contract between the CTC and the CTD expires on June 30, 2025; and

WHEREAS, HCSF conducted a Request for Proposals and one proposal was submitted; and

WHEREAS, Guidance Care Center has been the Community Transportation Coordinator for Monroe County since 1997 and has received excellent evaluations; and

WHEREAS, the HCSF finds that Guidance Care Center has demonstrated the ability to perform the required coordination tasks of the Florida Commission for the Transportation Disadvantaged.

NOW, THEREFORE IT BE RESOLVED BY THE HEALTH COUNCIL OF SOUTH FLORIDA THAT:

In accordance with Chapter 427, Florida Statutes, the Health Council of South Florida recommends that the Florida Commission for the Transportation Disadvantaged designate the Guidance Care Center as the Community Transportation Coordinator in Monroe County, Florida, for five years beginning July 1, 2025.

DULY PASSED AND ADOPTED THIS 3rd DAY OF APRIL 2025

SIGNED:



Albert Collazo
Chairman

ATTEST:



Nicole A. Marriott
President and CEO

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: June 26, 2025

AGENDA ITEM:

4.g. Community Transportation Coordinator Designation – Santa Rosa County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC) for a designated service area. The Florida-Alabama Transportation Planning Organization (TPO) is the DOPA for Santa Rosa County. Tri-County Community Council is currently the CTC for Santa Rosa County and is providing non-sponsored transportation services to the citizens of Santa Rosa County.

Emerald Coast Regional Planning Council conducted a Request for Proposals (RFP) on behalf of the FL-AL TPO, only Tri-County Community Council responded to the RFP and submitted a proposal. The proposal was reviewed and deemed complete and responsive, meeting all the requirements of the RFP.

The Florida-Alabama TPO adopted a resolution recommending to the Commission for the Transportation Disadvantaged that Tri-County Community Council remains the designated CTC for Santa Rosa County effective July 1, 2025, through June 30, 2030.

ATTACHMENTS:

- Recommendation letter from FL-AL TPO
- FL-AL TPO Resolution #FL-AL 25-11

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve the FL-AL TPO's recommendation, and designate Tri-County Community Council as the CTC for Santa Rosa County for the period beginning July 1, 2025, to June 30, 2030.

**COMMUNITY TRANSPORTATION COORDINATOR
PROFILE**

CTC Name	Tri-County Community Council, Inc.
Service Area	Santa Rosa County
Designation Date	July 2014
Operating Days & Hours	Monday - Friday 8 a.m. to 4:30 p.m.
Service Type	Demand-Response Only (No Fixed Route)
Org. & Network Type	Private Non-Profit & Sole Source
Out of County Trips	Yes

Funding Sources (2023–2024)	CTC	CC	Total
AHCA	\$172	\$0	\$172
APD	\$47,980	\$0	\$47,980
DEO	\$0	\$0	\$0
DCF	\$0	\$0	\$0
DOE	\$0	\$0	\$0
DOEA	\$615	\$0	\$615
DOH	\$0	\$0	\$0
DJJ	\$0	\$0	\$0
CTD	\$450,372	\$0	\$450,372
DOT	\$127,195	\$0	\$127,195
Local Gov.	\$18,000	\$0	\$18,000
Local Non-Gov.	\$13,557	\$0	\$13,557
Other Federal & State	\$3,211	\$0	\$3,211
Total	\$661,102	\$0	\$661,102

	CTC	OP	CC	Total
Total Trips	17,811	0	0	17,811
Miles	210,020	0	0	210,020

Cost per Trip	\$42.35
Cost per Mile	\$3.59
Unmet Trip Requests	8
Number of vehicles	10
Roadcalls	0
Accidents	0
Accidents per 100k Miles	.00

Medical	7,007
Employment	7,642
Education	40
Nutritional	5
Life-sustaining	3,117
CTC UDPHC	251
CC UDPHC	0

CTC = Community Transportation Coordinator
 OP = Contracted Operator
 CC – Coordination Contractor



Steven Barry
Chairman

Kerry Smith
Vice Chairman

P.O. Box 11399 Pensacola, FL 32524-1399
P: 850.332.7976 • 1.800.226.8914 • F: 850.637.1923 • www.ecrc.org

June 5, 2025

Ms. Karen Somerset
Interim Executive Director
Florida Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450

Dear Ms. Somerset:

At the May 14, 2025 meeting, the Florida-Alabama Transportation Planning Organization (FL-AL TPO) voted to recommend to the Florida Commission for the Transportation Disadvantaged (CTD) Tri-County Community Council, Inc as the single designated Community Transportation Coordinator (CTC) for Santa Rosa County for a five-year period beginning July 1, 2025.

Emerald Coast Regional Council staff conducted a Request for Proposal (RFP) to solicit a CTC for the Santa Rosa County service area effective July 1, 2025. Only Tri-County Community Council, Inc (TCCC) responded to the RFP and submitted a proposal. TCCC proposal was reviewed and deemed complete and responsive meeting all requirements of the RFP. TCCC has the experience and qualification to continue to serve the transportation disadvantaged population of Santa Rosa County.

On behalf of the FL-AL TPO the Emerald Coast Regional Council respectfully request Tri-County Community Council, Inc continues as the single designated Community Transportation Coordinator for Santa Rosa County and this item be placed on the next CTD Business Meeting agenda for designation.

If you have any questions or need additional information, please contact Howard Vanselow, Transportation Disadvantaged Coordinator at 1-850-332-7976, extension 231 or by email at howard.vanselow@ecrc.org.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kandase Lee", is written over a light blue horizontal line.

Kandase Lee, Chief Executive Officer
Emerald Coast Regional Council

Enclosure: Adopted Resolution FL-AL 25-11



FL-AL TPO
Staffed by the Emerald Coast Regional Council

RESOLUTION FL-AL 25-11

A RESOLUTION OF THE FLORIDA-ALABAMA TRANSPORTATION PLANNING ORGANIZATION RECOMMENDING THE TRI-COUNTY COMMUNITY COUNCIL, INC. AS THE SINGLE DESIGNATED COMMUNITY TRANSPORTATION COORDINATOR FOR SANTA ROSA COUNTY

WHEREAS, the Florida-Alabama Transportation Planning Organization (TPO) is the organization designated by the governors of Florida and Alabama as being responsible, together with the states of Florida and Alabama, for carrying out the continuing, cooperative and comprehensive transportation planning process for the Florida-Alabama TPO Planning Area; and

WHEREAS, the Florida-Alabama TPO is the designated official planning agency for the Santa Rosa County Transportation Disadvantaged service area; and

WHEREAS, the current Community Transportation Coordinator (CTC), Tri-Community Council, Inc., was the sole respondent to the Request for Proposals; and

WHEREAS, Tri-County Community Council, Inc. has the qualifications and experience to continue the role of the Community Transportation Coordinator for the Santa Rosa County service area; and

WHEREAS, according to Chapter 427.015 (2) F. S., the Metropolitan Planning Organization is the organization that "shall recommend to the commission a single community transportation coordinator";

NOW, THEREFORE, BE IT RESOLVED BY THE FLORIDA-ALABAMA TRANSPORTATION PLANNING ORGANIZATION THAT:

The Tri-County Community Council, Inc. is recommended to the Florida Commission for the Transportation Disadvantaged to continue to serve as the single designated Community Transportation Coordinator for Santa Rosa County for a five-year period effective July 1, 2025.

Passed and duly adopted by the Florida-Alabama Transportation Planning Organization on this 14th day of May 2025.

**FLORIDA-ALABAMA TRANSPORTATION
PLANNING ORGANIZATION**

BY: _____


Steven Barry, Chair

ATTEST: _____



State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: June 26, 2025

AGENDA ITEM:

5. Emergency Community Transportation Coordinator Designations –
Franklin and Gulf Counties

BACKGROUND INFORMATION:

In the event of an early or emergency termination of a Community Transportation Coordinator (CTC), the Commission is responsible for working with the designated planning agency to ensure continuity of service for transportation disadvantaged individuals. This includes providing or arranging the necessary technical assistance to maintain uninterrupted transportation services within the affected service area.

On June 13, 2025, ARC on the Gulf formally notified the Commission that they would no longer be able to continue serving as the CTC for Franklin and Gulf Counties, effective June 30, 2025.

Following receipt of this notice, Director Somerset informed Chair Russell and Vice Chair Smith of the situation. To initiate the process of securing emergency CTC coverage, Declarations and Orders of Emergency were issued.

CTD staff collaborated closely with the Apalachee Regional Planning Council staff, as well as representatives from FDOT District 3 and Central Office, to identify a qualified provider capable of assuming emergency CTC responsibilities. Big Bend Transit, Inc., was selected due to its demonstrated experience and operational capacity as the current CTC for Gadsden, Jefferson, Madison, and Taylor Counties. They will begin providing services July 1, 2025.

Big Bend Transit, Inc., has been coordinating with ARC on the Gulf to ensure a smooth and seamless transition. Riders have been informed of the provider change and CTD and FDOT staff will continue to support this transition to ensure there are no interruptions in service.

ATTACHMENT:

- ARC on the Gulf Letter, June 13, 2025
- Declaration and Order of Emergency – Franklin County
- Declaration and Order of Emergency – Gulf County

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

For information purposes only.



122 Water Plant Road
Post Office Box 8
Port St. Joe. Florida 32456
Arc (850) 229-6327
Transportation (850) 229-6550
Fax (850) 227-2084

Dianna Harrison
Interim Director

“Serving the Disadvantaged of Gulf County”

June 13, 2025

Karen Somerset
Interim, Executive Director
Florida Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, Florida 32399

Dear Ms. Somerset,

It is with great sadness that I am writing to inform you that, due to ongoing organizational challenges, ARC on the Gulf will no longer be able to continue serving as the Community Transportation Coordinator (CTC) for Franklin and Gulf Counties. After 35 years of dedicated service to our community in this role, this has been an incredibly difficult decision to make.

We are immensely proud of the work we’ve accomplished as the designated CTC - ensuring safe, reliable, and compassionate transportation for some of our most vulnerable residents. Over the years, our staff have demonstrated unwavering dedication and commitment, consistently rising above challenges and adapting to change with professionalism and heart. Their tireless efforts have made a meaningful difference in the lives of so many in our community, and we are profoundly grateful for their service.

However, at this time, we must refocus our limited resources on sustaining our core services, which continue to be critical to the well-being of the community we serve. We respectfully request the Commission’s assistance and guidance in navigating the transition process. We understand that we will need to establish an effective date for the conclusion of our designation and are committed to working closely with your office and all appropriate parties to ensure a smooth and responsible handoff.

Despite stepping away from the CTC role, our commitment to the transportation disadvantaged remains strong. Should circumstances change, we would be open to opportunities to support or collaborate with the Commission in the future.

We are prepared to coordinate with the Commission and local stakeholders throughout this process to maintain continuity of service for those who rely on this essential transportation.

Thank you for your partnership and trust over the years.

Sincerely,

A handwritten signature in black ink that reads 'Dianna Harrison'. The signature is fluid and cursive, with a small circle above the 'i' in 'Harrison'.

Dianna Harrison
Interim Director, Arc on the Gulf & Transportation

Florida Commission for the



**Transportation
Disadvantaged**

***DECLARATION AND ORDER
OF EMERGENCY***

This **ORDER** of the Commission for the Transportation Disadvantaged is made and **DECLARED** pursuant to the provisions of Chapters 427 and 287, Florida Statutes, and Rule 41-2.010(8), Florida Administrative Code, whereby emergency for the continuance of transportation services for the transportation disadvantaged exist.

WHEREAS, The ARC on the Gulf, the Community Transportation Coordinator for Franklin County, provided the Commission notice of cancellation of its agreement with the Commission, effective June 30, 2025; and

WHEREAS, not having a Community Transportation Coordinator for Franklin County will result in a substantial denial of transportation for older adults, persons with disabilities, people with low incomes and at-risk children; and

WHEREAS, Franklin County will be in an emergency situation as a result of the lack of a transportation provider on July 1, 2025; and

WHEREAS, it is vital to the public health, safety and welfare of the older adults, persons with disabilities, people with low incomes and at-risk children within Franklin County to have access to life-sustaining transportation; and

NOW THEREFORE, it is determined that an emergency in regard to the provision and availability of transportation services to older adults, persons with disabilities, people with low incomes, at-risk children does exist in Franklin County and that any delay in effecting the provision or arrangement of these services is detrimental to these vulnerable populations.

IT IS ORDERED in accordance with Chapters 427 and 287, Florida Statutes, and Rule 41-2.010(8), Florida Administrative Code, that an emergency exists in Franklin County and in order to provide or arrange transportation services to the older adults, persons with disabilities, people with low incomes, and at-risk children, the Commission for the Transportation Disadvantaged shall begin immediately to identify and select a replacement to serve as the Community Transportation Coordinator for Franklin County effective July 1, 2025.

This Emergency Declaration and Order is effective immediately and shall remain in effect until the order is lifted, dissolved or modified.

Melissa Smith
Melissa Smith
Vice Chairman
Commission for the Transportation
Disadvantaged

June 16, 2025
Date

Karen Somerset
Karen Somerset
Interim Executive Director
Commission for the Transportation
Disadvantaged

June 16, 2025
Date

Florida Commission for the



**Transportation
Disadvantaged**

DECLARATION AND ORDER OF EMERGENCY

This **ORDER** of the Commission for the Transportation Disadvantaged is made and **DECLARED** pursuant to the provisions of Chapters 427 and 287, Florida Statutes, and Rule 41-2.010(8), Florida Administrative Code, whereby emergency for the continuance of transportation services for the transportation disadvantaged exist.

WHEREAS, The ARC on the Gulf, the Community Transportation Coordinator for Gulf County, provided the Commission notice of cancellation of its agreement with the Commission, effective June 30, 2025; and

WHEREAS, not having a Community Transportation Coordinator for Gulf County will result in a substantial denial of transportation for older adults, persons with disabilities, people with low incomes and at-risk children; and

WHEREAS, Gulf County will be in an emergency situation as a result of the lack of a transportation provider on July 1, 2025; and

WHEREAS, it is vital to the public health, safety and welfare of the older adults, persons with disabilities, people with low incomes and at-risk children within Gulf County to have access to life-sustaining transportation; and

NOW THEREFORE, it is determined that an emergency in regard to the provision and availability of transportation services to older adults, persons with disabilities, people with low incomes, at-risk children does exist in Gulf County and that any delay in effecting the provision or arrangement of these services is detrimental to these vulnerable populations.

IT IS ORDERED in accordance with Chapters 427 and 287, Florida Statutes, and Rule 41-2.010(8), Florida Administrative Code, that an emergency exists in Gulf County and in order to provide or arrange transportation services to the older adults, persons with disabilities, people with low incomes, and at-risk children, the Commission for the Transportation Disadvantaged shall begin immediately to identify and select a replacement to serve as the Community Transportation Coordinator for Gulf County effective July 1, 2025.

This Emergency Declaration and Order is effective immediately and shall remain in effect until the order is lifted, dissolved or modified.

Melissa Smith
Melissa Smith
Vice Chairman
Commission for the Transportation
Disadvantaged

June 16, 2025
Date

Karen Somerset
Karen Somerset
Interim Executive Director
Commission for the Transportation
Disadvantaged

June 16, 2025
Date

**State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting**

MEETING DATE: June 26, 2025

AGENDA ITEM:

6. FY2025-26 Shirley Conroy Rural Area Capital Assistance Grant Recommendations

BACKGROUND INFORMATION:

The Florida Department of Transportation (FDOT) authorizes a transfer of \$1.4 million to the Transportation Disadvantaged Trust Fund in its 5-year work program. The purpose of the allocation is to assist rural areas with the purchase of capital equipment.

The Fiscal Year 2025-26 Grant Application packages were emailed to eligible applicants on March 10, 2025, with a deadline of April 30, 2025. Twenty applications were received requesting over \$3 million in grant funding. Of these, there were eighteen vehicle requests and two requests for scheduling software and/or additional software modules.

CTD and FDOT Transit staff met on May 22nd to review applications and finalize recommendations. Vehicle recommendations were based on the age and mileage of the vehicle being replaced and current vehicle orders presently awarded as part of the FDOT grants.

The balance remaining will be used to cover any unexpected price increases that may occur.

ATTACHMENT:

- FY 2025-26 Shirley Conroy Rural Area Capital Assistance Program Grant Summary and Recommendations

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Recommend approval of the grant award recommendations as presented.

DRAFT 2025-26 Shirley Conroy Rural Area Capital Assistance Program Grant Summary									
County(ies)	Applicant Name	Agency Type	Capital Equipment Requested (Prioritized as listed)	Total Project Cost (100%)	TD Dollar Amount (90% or 100% REDI)	Required Match (10% or 0% REDI)	Staff Recommendations	Staff Rec. Funding Amounts	Staff Notes
Alachua	MV Contract Transportation, Inc.	For Profit	One 24' cutaway vehicle with lift and safety equipment. (Replacement)	\$ 175,232.30	\$157,709.07	\$17,523.23	Fund as requested.	\$157,709.00	2021-22 Awarded and recd Shop Equip. 2022-23 Awarded one veh but did not receive. 2023-24 Awarded and recd one veh. 2024-25 Veh not Awarded. Vehicle for replacement has over 300,000 miles and has met its age.
Baker	Baker County Council on Aging, Inc.	Non-Profit	One 23' cutaway vehicle with lift and safety equipment. (Replacement) Requests waiver of match.	\$ 135,423.00	\$135,423.00	\$0.00	Fund as requested.	\$135,423.00	2021-22 Awarded and recd one veh. 2022-23 Awarded and recd veh camera system. 2023-24 Awarded and recd 7 computers with dual monitors and software. 2024-25 Awarded and recd Coolant Exchanger. Vehicle for replacement has 222,816 miles and has met its age.
Bradford	Suwannee River Economic Council, Inc.	Non-Profit	One 23' Ford E450 Turtle Top Cutaway (Replacement) Requests waiver of match.	\$ 147,274.00	\$147,274.00	\$0.00	Not recommended at this time.	\$0.00	2021-22 No Reqts. 2022-23 Veh not awarded. 2023-24 No Reqts. 2024-25 No Reqts. Vehicle for replacement is a van that has 157,084 miles and will meet its age. (Fleet of 5 vehs)
Citrus	Citrus County, Florida	Government	Cloud-based scheduling/ dispatching software with veh tracking, on-line scheduling, and enhanced fare payment options.	\$ 320,050.00	\$288,045.00	\$32,005.00	Not recommended at this time.	\$0.00	2021-25 No Reqts.
Columbia/ Hamilton/ Suwannee	Suwannee Valley Transit Authority	Government	One ADA Chrysler Voyager LX (\$72,956.00) and one 24' Ford E450 Turtle Top Cutaway (\$106,106.00) (Replacements) Requests waiver of match.	\$ 179,062.00	\$ 179,062.00	\$0.00	Fund ADA Chrysler Voyager as prioritized by CTC.	\$72,956.00	2021-22 recd 2 vehs. 2022-23 awarded 1 but did not receive. 2023-24 awarded 1 veh and recd. 2024-25 awarded and recd 12 computers with software and 6 docking stations. Vehicles for replacement include 2014 MV1 with 200,109 miles and 2010 Eldorado bus with 171,013 miles.

DRAFT 2025-26 Shirley Conroy Rural Area Capital Assistance Program Grant Summary									
County(ies)	Applicant Name	Agency Type	Capital Equipment Requested (Prioritized as listed)	Total Project Cost (100%)	TD Dollar Amount (90% or 100% REDI)	Required Match (10% or 0% REDI)	Staff Recommendations	Staff Rec. Funding Amounts	Staff Notes
DeSoto/Hardee/Highlands/Okeechobee	MTM Transit, LLC	For Profit	Three 20' Ford Transit Minibuses (Replacement). \$93,459 each. Requests waiver of match.	\$ 280,377.00	\$ 280,377.00	\$0.00	Fund 2 vehicles.	\$186,918.00	2021-22 No reqt for funding 2022-23 Requested 4 vehs but did not award because replacement vehs were only awarded - no expansion of fleet. 2023-24 Awarded and recd one veh. 2024-25 Vehs not awarded, same request as this year. Vehicles for replacement have met their age requirement; Mercury has 277,428 miles, Dodge has 279,725 miles and the Ford has no miles listed. \$93,459.00 per vehicle
Dixie	Suwannee River Economic Council, Inc.	Non-Profit	One 23' Ford E450 Turtle Top Cutaway (Replacement) Requests waiver of match.	\$ 147,274.00	\$147,274.00	\$0.00	Not recommended at this time.	\$0.00	2021-22 Awarded one veh but was unable to recv. 2022-23 Awarded one veh but was unable to recv. 2023-24 Awarded and recd one veh. 2024-25 Veh not awarded. Vehicle for replacement is a van that has met its age and has 166,859 miles. Based on annual mileage, will most likely reach useful life by the time the veh is received.
Franklin	Big Bend Transit/ARC on the Gulf, Inc.	Non-Profit	One Chrysler Voyager Van (Replacement) Requests waiver of match.	\$ 49,013.70	\$49,013.70		Fund as requested.	\$49,014.00	2021-23 No reqts 2023-24 Awarded and recd one veh 2024-25 No reqts Vehicle for replacement is a MV1 that has met its age and has 110,257 miles. Used last year's grant application.
Gadsden	Big Bend Transit, Inc.	Non-Profit	One 23' Ford E450 Cutaway (Expansion - veh inventory reflects 32 vehs 2009-2022) Requests waiver of match.	\$ 138,686.00	\$138,686.00	\$0.00	Not recommended at this time.	\$0.00	2021-24 No reqts. 2024-25 Awarded one veh.
Gilchrist	Suwannee River Economic Council, Inc.	Non-Profit	One 23' Ford E450 Turtle Top Cutaway (Replacement) Requests waiver of match.	\$ 147,274.00	\$147,274.00	\$0.00	Fund as requested.	\$147,274.00	2021-25 No reqts. Vehicle for replacement will meet its age and has 194,393 miles.

DRAFT 2025-26 Shirley Conroy Rural Area Capital Assistance Program Grant Summary									
County(ies)	Applicant Name	Agency Type	Capital Equipment Requested (Prioritized as listed)	Total Project Cost (100%)	TD Dollar Amount (90% or 100% REDI)	Required Match (10% or 0% REDI)	Staff Recommendations	Staff Rec. Funding Amounts	Staff Notes
Gulf	Big Bend Transit/ARC on the Gulf, Inc.	Non-Profit	Two Chrysler Voyager Vans (Replacement) Requests waiver of match.	\$ 98,027.40	\$98,027.40	\$0.00	Fund one vehicle.	\$49,013.50	2021-22 Awarded two vehs but was unable to recv. 2022-23 Awarded two vehs but was unable to recv. 2023-24 Awarded and recd one veh. 2024-25 No reqt. Vehicles for replacement have met their age and have 232,302 and 231,825 miles. Used last year's grant application.
Hernando	You Thrive Florida	Non-Profit	Two 23' Ford E450 Turtle Top Cutaways (Replacement) \$163,508 each.	\$ 327,016.00	\$294,314.40	\$62,671.60	Fund one vehicle.	\$163,508.00	2021-25 No reqts. Vehicles for replacement have met their age; Ford has 182,315 miles and Chevy has 174,468 miles.
Jackson	Jackson County Transportation	Non-Profit	One Toyota Sienna Van (Replacement) Requests waiver of match.	\$ 39,442.91	\$39,442.91	\$0.00	Fund as requested.	\$39,443.00	2021-22 Awarded and recd one veh. 2022-23 Awarded and recd two-way radio system. 2023-24 Awarded and recd one copier/scanner. 2024-25 Awarded one veh. Vehicle for replacement has met its age and has 244,189 miles.
Jefferson	Big Bend Transit, Inc.	Non-Profit	One 23' Ford E450 Cutaway (Expansion - veh inventory reflects 10 vehs 2016-2022). Requests waiver of match.	\$ 138,686.00	\$138,686.00	\$0.00	Not recommended at this time.	\$0.00	2021-24 No reqts. 2024-25 Awarded one veh.
Lafayette	Suwannee River Economic Council, Inc.	Non-Profit	One 23' Ford E450 Cutaway (Replacement) Requests waiver of match.	\$ 147,274.00	\$147,274.00	\$0.00	Fund as requested.	\$147,274.00	2021-24 No reqts. 2024-25 Veh not awarded. Vehicle for replacement has met its age and has 224,440 miles. (Veh fleet = 4 vehs)
Levy	Levy County Board of County Commissioners	Government	One 23' Ford E450 Cutaway (Replacement) Requests waiver of match.	\$ 155,547.00	\$155,547.00	\$0.00	Not recommended at this time.	\$0.00	2021-22 Awarded and recd one veh. 2022-23 Awarded maint shop equip. 2023-24 Awarded one veh. 2024-25 Veh not awarded. No vehicle specified for replacement. Several have exceeded or met expected retirement. Veh Inventory sheet lists 11 vehs but narrative states there are 9 of which 6 are used daily.

DRAFT 2025-26 Shirley Conroy Rural Area Capital Assistance Program Grant Summary									
County(ies)	Applicant Name	Agency Type	Capital Equipment Requested (Prioritized as listed)	Total Project Cost (100%)	TD Dollar Amount (90% or 100% REDI)	Required Match (10% or 0% REDI)	Staff Recommendations	Staff Rec. Funding Amounts	Staff Notes
Madison	Big Bend Transit, Inc.	Non-Profit	One 23' Ford E450 Cutaway (Expansion - veh inventory reflects 5 vehs 2011-2021) Requests waiver of match.	\$ 138,686.00	\$138,686.00	\$0.00	Not recommended at this time.	\$0.00	2021-24 No reqts. 2024-25 Awarded one veh.
Taylor	Big Bend Transit, Inc.	Non-Profit	One 23' Ford E450 Cutaway (Replacement) Requests waiver of match.	\$ 138,687.00	\$138,686.00	\$0.00	Fund as requested.	\$138,686.00	2021-24 No reqts. 2024-25 Awarded one veh. Vehicle for replacement has met its age and has 323,802 miles.
Union	Suwannee River Economic Council, Inc.	Non-Profit	One 23' Ford E450 Cutaway (Replacement) Requests waiver of match.	\$ 147,274.00	\$147,274.00	\$0.00	Not recommended at this time.	\$0.00	2021-22 No Reqts. 2022-23 Awarded one veh but was unable to recv. 2023-24 Awarded and recd one veh. 2024-25 Veh not awarded. Vehicle for replacement has met its age and has 219,466 miles.
Wakulla	Wakulla Senior Citizens Council, Inc	Non-Profit	Cloud-based routing platform, real time vehicle and driver camera monitoring solution, centralized data dashboard	\$ 94,280.00	\$84,852.00	\$9,428.00	Fund as requested.	\$84,852.00	2021-24 No reqts. 2024-25 Awarded and recd software upgrade.
Total Funds Requested					\$3,052,927.48		Total Funds for Recommended Projects	\$1,372,070.50	
				Available Funding =	\$1,400,000.00		Remaining Bal of Avail Funds	\$27,929.50	

**State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting**

MEETING DATE: June 26, 2025

AGENDA ITEM:

7. FY 2025-26 Innovative Service Development (ISD) Grant Recommendations

BACKGROUND INFORMATION:

The ISD Grant is administered by the Commission under Rule 41-2.014, F.A.C. The Commission awards funds on a competitive basis for Community Transportation Coordinators (CTCs) to test new and innovative ways of serving the transportation disadvantaged population. ISD Grant projects must support at least one of the following program objectives:

- Increase a transportation disadvantaged person's access to daily activities that could include employment, education, medical, and shopping, etc.;
- Enhance regional connectivity and cross-county mobility; or,
- Reduce the difficulty in connecting transportation disadvantaged persons to a transportation hub and from the hub to their final destination.

It is anticipated that the Florida Legislature will appropriate \$6 million for the ISD Grant Program for Fiscal Year 2025-26 (July 1, 2025 – June 30, 2026), contingent upon the Governor's approval. The current program is funded at \$3 million, and the Governor's original proposed budget for FY 2025-26 also included \$3 million. The Legislature increased this amount to \$6 million in the General Appropriations Act to support program expansion, as reflected in the proviso language below:

From the funds in Specific Appropriation 1821, \$6,000,000 shall be used by the Commission for the Transportation Disadvantaged to continue the Innovative Service Development Grant program. Funds shall be used to provide competitive grants to community transportation coordinators and non-traditional transportation service providers, such as transportation network companies, that provide door-to-door, on-demand, or scheduled transportation services for innovative service delivery that is more cost efficient for the program and time efficient for users. Projects serving a single county may receive up to \$750,000; projects serving multiple counties with a goal of providing regional mobility may receive a maximum of \$1,500,000. A ten percent local match is required for all grants. All funds shall be used to provide direct services to transportation disadvantaged clients.

A key change in the FY 2025-26 proviso is the expanded eligibility, allowing both Community Transportation Coordinators (CTCs) and non-traditional transportation service providers to apply. Based on this language and anticipated funding, a second grant opportunity (“round two”) will be offered in the near future.

APPLICATIONS FOR FY2025-26

Grant applications were distributed to CTCs on March 17, 2025, with a submission deadline of May 12, 2025. Along with the Program Manual, staff conducted a virtual ISD Grant Program Workshop on March 27 to provide an overview of the application process, offer clarification, and address participant questions. Additionally, applicants were given the opportunity to submit their applications early for feedback. Nine applicants took advantage of this early review process.

A total of nine applications were received, requesting approximately \$4.3 million in funding. Eight of the applications proposed the continuation of projects from the current fiscal year, while one application introduced a new project that had not been previously presented to the Commission.

CTD staff evaluated each application using a scoring rubric. One of the applicants did not fully address or complete all the required sections of the application, and therefore, is not being recommended for funding at this time. If the \$6 million is appropriated in the final budget, a second application opportunity may be offered, at which time the applicant could consider resubmitting a complete and fully developed proposal for consideration.

PROJECT RECOMMENDATIONS AND FUNDING OPTIONS

The ISD Grant Application Summary table and the ISD Grant Recommendations and Funding Options table are included as part of the staff analysis for the Commission’s consideration. The proposed options are based on the \$6 million appropriation, contingent on the Governor’s final approval of the state budget.

NEXT STEPS

Upon the Commission’s approval, staff will proceed with finalizing and executing grant agreements for the approved projects. In preparation for a second application opportunity, staff will also update and release the ISD Grant Manual and application instructions. Recommendations for awards from the second round will follow shortly after the application due date, once the review and evaluation process is complete.

ATTACHMENTS:

- FY 2025-26 Innovative Service Development (ISD) Grant Application Summary
- FY 2025-26 ISD Grant Recommendations and Funding Options

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve one of the proposed grant recommendations and funding options to award \$6 million for Innovative Service Development Grant projects for FY 2025-26.

DRAFT 2025-26 Innovative Service Development Grant Applications Summary

Service Area	Applicant	Project Description	Funding and Performance from FY 2022-23 through FY 2024-25	Requested Total Project Cost (100%)	Requested TD Dollar Amount (90%)
CURRENT YEAR (2024-25) FUNDED PROJECTS					
Bay	Bay County BOCC	<p>Continue to provide a rider's-choice, on-demand, curb-to-curb service utilizing Uber and/or Bay Co Public Transit System (BCPTS) for all trip purposes.</p> <p>Trips can be scheduled using BayWay's app or by calling customer service. Hours of operation are Mon - Sat 6 am - 8 pm.</p> <p>Estimates providing 29,276 trips.</p>	<p>If awarded, this would be a 4th year project.</p> <p>FY2022-23 Awarded \$286,074 in late 2022 but procurement of operator delayed implementation. No trips provided - no funding used.</p> <p>FY 2023-24 Awarded \$668,793 in late 2023. Began providing service September 2023. Total amount paid \$182,540 (underbilled \$486,253). Provided 7,724 trips to 96 riders.</p> <p>FY 2024-25 Awarded \$179,438. Amount paid through Mar 2025 \$149,532 . Overbilled approx \$117,000. Provided 11,148 trips to 139 riders.</p>	\$750,000.00	\$675,000.00
Highlands	MTM Transit, LLC	<p>Continue to provide prescheduled or on-demand transportation service to TD eligible individuals who reside in Highlands County. Trips can be for any purpose but mainly for medical, employment, education and nutritional purposes. Regular service [funded under Trip & Equipment (T&E) Grant] requires TD riders to schedule trip 2 days in advance.</p> <p>Trips can be scheduled the day before and/or same day. Goal is for same-day trips to be provided within 30 minutes up to 4 hours (changed from 4 hours). Service will be available Mon-Fri 6 am - 7 pm and Sat 8:00 am - 5:00 pm.</p> <p>Estimate providing 5,257 trips in FY2025-26.</p> <p>Letters of Support were received from CareerSource Heartland, Change of Pace, Lighthouse Vision Loss Education Center and Fresenius Medical Care have been received.</p>	<p>If awarded, this would be a 3rd year project.</p> <p>FY 2023-24 Awarded \$148,150. Began providing service September 2023. Total amount paid \$125,187 (underbilled approx \$25,500). Provided 2,411 trips to 237 riders.</p> <p>FY 2024-25 Awarded \$129,650. Amount paid through Feb 2025 \$82,937.50. Provided 1,717 trips to 179 riders.</p>	\$300,000.00	\$270,000.00

Service Area	Applicant	Project Description	Funding and Performance from FY 2022-23 through FY 2024-25	Requested Total Project Cost (100%)	Requested TD Dollar Amount (90%)	
Indian River/ St Lucie	Senior Resource Association, Inc.	<p>Continue to partner with the St. Lucie County CTC to provide transportation to individuals with intellectual and developmental disabilities (IDD) as well as other cognitive disabilities.</p> <p>Transportation will be non-stop, door-to-door service and can be scheduled from 2 hours up to 2 weeks in advance, provided within and accross St. Lucie and Indian River counties. Service is available 24 hours per day/7 days per week.</p> <p>This project, although independent, is part of a larger coordinated project which serves individuals with IDD in Martin and Okeechobee counties.</p> <p>Indian River County and St Lucie County will provide the required local match. Both CTCs work together on rider eligibility.</p> <p>Will be introducing a mobile app this year that can be used to book trips.</p>	<p>If awarded, this would be a 5th year project.</p> <p>FY 2022-23 Awarded \$1,244,070.00. Total amount paid \$1,151,688.32 (underbilled approx \$92,000). Provided 33,527 trips to 270 riders.</p> <p>FY 2023-24 Awarded \$1,350,000.00. Total amount paid \$1,349,991.43. Provided 40,948 trips to 243 riders.</p> <p>FY 2024-25 Awarded \$1,225,238.00. Amount paid through April 2025 \$1,021,032.00. Slightly overbilled. Provided 30,668 trips to 198 riders.</p>	\$1,500,000.00	\$1,350,000.00	
Leon	City of Tallahassee - StarMetro	<p>Continue to provide same-day/on-demand transportation utilizing TNCs, taxis and other service providers. Service will be available Monday - Saturday 6 am - 11 pm and Sunday 10:30 am - 6:30 pm. Eligible riders can choose to participate in this pilot project. Riders will have more flexibility, access and choices for scheduling "urgent-type" trips (same-day apts, unexpected work shifts, and urgent personal errands).</p> <p>Estimates providing 4,750 trips utilizing ISD funding for the year. Same-day wheelchair trips will be provided by StarMetro at this time. Estimates providing service to 150 individuals. To control costs, riders are limited to 16 rides per month.</p> <p>Leon County will cover up to \$18.58 for ambulatory trip. Rider will be responsible for \$2.50 and anything above \$18.58.</p> <p>To control demand, eligible riders are limited to 16 same-day trip requests per month.</p>	<p>If awarded, this would be a 4th year project.</p> <p>FY 2022-23 Awarded \$252,298. No services were provided/no funds used due to late contract execution and internal challenges (CTC staff turnover, delays in procuring a TNC, etc.)</p> <p>FY 2023-24 Awarded \$73,190. Began providing service in August, 2023. Total amount paid \$8,669. Provided 383 trips to 31 riders.</p> <p>FY 2024-25 Awarded \$135,627. Invoiced approx \$32,376 through April (underbilled approx \$103,000). Provided 1,219 trips to 55 riders.</p> <p>To date, most trips provided under the project were not reimbursed under the ISD Grant but by local dollars. These trips fall under the fixed route system (i.e., ADA complementary paratransit), which are not eligible for reimbursement under the TD Trust Fund.</p>	\$140,000.00	\$126,000.00	

Service Area	Applicant	Project Description	Funding and Performance from FY 2022-23 through FY 2024-25	Requested Total Project Cost (100%)	Requested TD Dollar Amount (90%)	
Martin	Martin County Transit, LLC (Senior Resource Association, Inc.)	<p>Provide same day or scheduled transportation to TD eligible individuals who reserve trips utilizing the online, self-service reservations mobile app. The Ecolane Community Coach Mobile App is available 24 hours per day, 7 days per week and allows scheduling in real time versus the current requirement to book a trip 72 hours in advance. Riders and their caregivers can reserve trips and verify trip status in real time.</p> <p>Plans to implement the Mobile App with real-time communication between passenger, driver and trans office. Also to continue to survey passengers regularly to ensure quality service is being provided and adjust service delivery methods based on responses.</p> <p>Estimates providing 15,300 trips booked through the App. Estimated riders served is 1,900.</p>	<p>If awarded, this would be a 2nd year project.</p> <p>FY 2024-25 Awarded \$347,738.00. Invoiced approx \$260,804 through April. Provided 7,319 trips to 184 riders.</p>	\$750,000.00	\$675,000.00	
Monroe (Miami)	Guidance/Care Center, Inc.	<p>Continue to provide door-to-door trips on a planned route beginning early in the morning starting in the Lower Keys (Key West) to Miami. This service allows riders to get to earlier medical appointments and/or stay longer, if necessary. Service will no longer be restricted to certain days of the week such as Tuesday/Thursday and can have a pickup time as early as 4 am arriving to Miami by 8 am. Will continue to work with medical facility destinations and individuals to attempt to group those who are going to same location.</p> <p>Estimates providing 200 trips (up to 3 round trips per week) to 50 individuals.</p> <p>Letter of Commitment from Monroe County was included with app. County has agreed to provide the local match; work with the CTC to identify additional funding opps to ensure sustainability; and encourage participation of county paratransit experts as a resource in improving and expanding svcs.</p>	<p>If awarded, this would be a 4th year project.</p> <p>FY 2022-23 Awarded \$93,870. Total paid \$85,968 (under \$7,902.). Provided 124 trips to 32 riders.</p> <p>FY 2023-24 Awarded \$96,007. Total amount paid \$96,007 (with an overbilled balance of approx \$18,700). Provided 197 trips to 64 riders.</p> <p>FY 2024-25 Awarded \$81,766. Invoiced approx \$43,432 through March (under approx \$19,883). Provided 102 trips to 44 riders.</p>	\$91,725.00	\$82,553.00	

Service Area	Applicant	Project Description	Funding and Performance from FY 2022-23 through FY 2024-25	Requested Total Project Cost (100%)	Requested TD Dollar Amount (90%)	
Pinellas, Hillsborough and Pasco	Pinellas Suncoast Transit Authority	<p>Continue partnership between 3 CTCs (Hillsborough, Pinellas, and Pasco) to provide same day, door-to-door regional trips within the Tampa Bay Area. Regional trips are considered trips between these 3 counties (i.e., must cross county lines). Eligibility is still determined by the CTC of the rider's residence and then referred to PSTA.</p> <p>PSTA is the lead agency. Service will be provided by contracted taxis, wheelchair van services and TNCs based on rider's choice.</p> <p>Includes a 3rd party call center for regional trips to provide scheduling assistance, when needed, and the ability to monitor trips.</p> <p>Estimates providing 10,000 trips to 1,000 individuals.</p> <p>From July-Dec, 8% of trips were taken by Hillsborough County residents; 28% from Pasco County residents; and 64% from Pinellas County residents.</p> <p>Letters of Support were received from APD Suncoast Region, Disability Achievement Center, Orientation and Mobility Instructor for the Lighthouse of Pinellas, Go Pasco, and Hillsborough Co Sunshine Line.</p>	<p>If awarded, this would be a 4th year project.</p> <p>FY 2022-23 Awarded \$1,000,000 as part of a larger project. Total paid \$534,737 (under approx \$500,000). Provided 3,981 regional trips to 191 riders.</p> <p>FY 2023-24 Awarded \$578,700 still as part of a larger project. Total paid \$578,700 (overbilled approx \$46,400). Provided 8,121 trips to 385 riders.</p> <p>FY 2024-25 Awarded \$455,684. Total amount paid through Feb is approx \$197,012 (underbilled approx \$100,000). Provided 4,079 trips to 269 riders.</p>	\$454,820.00	\$409,338.00	
Wakulla (Leon)	Wakulla Senior Citizens Council, Inc.	<p>Continue to provide scheduled and on-demand transportation utilizing a Transportation Network Company (i-Enable). Transportation can be provided to all TD eligible riders but will primarily focus on individuals with IDD.</p> <p>Estimates providing 12,960 trips to 149 individuals.</p> <p>Changing to provide cross county trips to both Leon County and Wakulla County riders.</p> <p>Changing to utilize independent contracted drivers and an integrated technology suite that links routing software, veh cameras, and rider feedback tools.</p> <p>A Letter of support was received from Future Pathways.</p>	<p>If awarded, this would be a 4th year project.</p> <p>FY 2022-23 Awarded \$313,688. Total paid \$171,009 (underbilled \$142,679). Contract did not start until October 2022. Provided 5,173 trips to 111 riders.</p> <p>FY 2023-24 Awarded \$535,261. Total amount paid \$438,647 (underbilled \$96,614). Provided 11,281 trips to 122 riders.</p> <p>FY 2024-25 Awarded \$444,854. Total amount paid through April \$370,712. Consistently overbills. Provided 9,178 trips to 89 riders.</p>	\$657,046.00	\$591,341.00	
		Subtotal of current projects reapplying		\$4,643,591.00	\$4,179,232.00	\$0.00

Service Area	Applicant	Project Description	Funding and Performance from FY 2022-23 through FY 2024-25	Requested Total Project Cost (100%)	Requested TD Dollar Amount (90%)	
NEW PROJECT PROPOSALS						
Hernando, Pasco, Citrus and Hillsborough	You Thrive Florida, Inc.	Provide cross county trips to eligible riders who reside in Hernando County for medical and other purposes. Operational hours Monday - Friday 8 am - 3 pm. Estimates providing 80 trips/month (2 round trips per day). Not all areas of the application were addressed. Recommend including more documentation or information demonstrating the need for this service.		\$175,000.00	\$157,500.00	
		Subtotal of new projects		\$175,000.00	\$157,500.00	\$0.00
		Total Funds Requested		\$4,818,591.00	\$4,336,732.00	\$0.00
			Total	\$4,818,591.00	\$4,336,732.00	\$0.00
					Available:	\$6,000,000.00
					Remaining:	\$6,000,000.00

**2025-26 INNOVATIVE SERVICE DEVELOPMENT GRANT
RECOMMENDATIONS AND FUNDING OPTIONS (\$6 Million)**

Applicant Name	Project Area	Scores	Amount Requested (TDTF 90%)	Option 1	Option 2	Option 3
● Senior Resource Association (SRA)	Indian River - St. Lucie	608.5	\$ 1,350,000.00	\$ 1,350,000.00	\$ 1,080,000.00	\$ 1,012,500.00
● Pinellas Suncoast Transit Authority (PSTA)	Pinellas - Pasco - Hillsborough	581.5	\$ 409,338.00	\$ 409,338.00	\$ 409,338.00	\$ 409,338.00
● Wakulla SeniorCitizens Center	Wakulla - Leon	577.5	\$ 591,341.00	\$ 591,341.00	\$ 591,341.00	\$ 591,341.00
● Martin County Transit, LLC (SRA)	Martin	564	\$ 675,000.00	\$ 675,000.00	\$ 675,000.00	\$ 675,000.00
● Bay Co. Board of Co. Commissioners	Bay	547.5	\$ 675,000.00	\$ 675,000.00	\$ 675,000.00	\$ 607,500.00
● Guidance/Care Center, Inc.	Monroe - Miami-Dade	540	\$ 82,553.00	\$ 82,553.00	\$ 82,553.00	\$ 74,298.00
● MTM Transit, LLC	Highlands	518.5	\$ 270,000.00	\$ 270,000.00	\$ 270,000.00	\$ 216,000.00
● City of Tallahassee-StarMetro	Leon	492.5	\$ 126,000.00	\$ 126,000.00	\$ 126,000.00	\$ 100,800.00
▲ You Thrive Florida	Hernando-Citrus-Hills-Pasco	302.5	\$ 157,500.00	\$ -	\$ -	\$ -
Total Funding			\$ 4,336,732.00	\$ 4,179,232.00	\$ 3,909,232.00	\$ 3,686,777.00

- Current Projects
- ▲ New Project

Available Funds \$ 6,000,000.00

EXPLANATION OF FUNDING OPTIONS	If "Option" approved, available funds remaining
OPTION 1 Fund current projects at the amount requested.	\$1,820,768.00
OPTION 2 Fund all current projects at the amount requested and award 80% of amount requested to SRA (Indian River/St. Lucie) - 5th Year Proj.	\$2,090,768.00
OPTION 3 Fund current year projects only Except for SRA-Indian River/St Lucie, awards a percentage of funding for each project based on the level of scoring and performance Projects that scored higher than 550 (PSTA, Wakulla, SRA-Martin) awarded 100% of requested amount Projects with a score between 540 and 550 (Bay Co BOCC and Guidance Care Center-Monroe) awarded 90% of requested amount Projects that scored 518.5 and 492.5 (MTM and StarMetro) awarded 80% of requested amount SRA - Indian River/St Lucie award 75% of requested amount- 5th year project	\$2,313,223.00
*You Thrive Florida (Hernando, Citrus, Hillsborough, Pasco) project is not recommended at this time.	

**State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting**

MEETING DATE: June 26, 2025

AGENDA ITEM:

8. Transportation Services Survey of State Agencies

Vice Chair Smith of FDOT will present an update on recent activities and progress

ATTACHMENTS:

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

For information purposes only.

**State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting**

MEETING DATE: June 26, 2025

AGENDA ITEM:

9. Adverse Incidents Report

BACKGROUND INFORMATION:

Per section 427.012(3), F.S., attached is a summary of the Adverse Incident Reports received for the quarter of January 1 – March 31, 2025.

ATTACHMENTS:

- Adverse Incident Summary Report – January 1 – March 31, 2025

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

For information purposes only.

**ADVERSE INCIDENT SUMMARY REPORT
JANUARY 1 – MARCH 31, 2025**

County	Number of Vehicle Related Incidents	Number of Safety Related Incidents	Number of Complaints	Total Number of Incidents
Alachua *	2	2	0	4
Baker				
Bay *	0	0	0	0
Bradford	0	0	0	0
Brevard				
Broward *	0	0	706	706
Calhoun				
Charlotte *	1	1	0	2
Citrus	0	2	0	2
Clay *				
Collier *	14	7	0	21
Columbia, Hamilton, Suwannee	0	0	0	0
DeSoto, Hardee, Highlands, Okeechobee	0	0	0	0
Dixie	0	0	0	0
Duval *				
Escambia *				
Flagler	0	0	0	0
Franklin				
Gadsden				
Gilchrist	0	0	0	0
Glades, Hendry *				
Gulf				
Hernando *	0	0	0	0
Hillsborough *				
Holmes, Washington	0	0	0	0
Indian River *	0	0	0	0
Jackson	0	0	0	0
Jefferson				
Lafayette	0	0	0	0
Lake *	0	0	0	0
Lee	2	5	0	7
Leon *	2	1	1	4
Levy	0	0	0	0
Liberty	0	0	0	0
Madison				
Manatee	0	8	0	8
Marion *	0	1	0	1
Martin *	0	0	0	0
Miami-Dade *				
Monroe *	0	0	0	0

Nassau *				
Okaloosa *				
Orange, Osceola, Seminole *	0	1	0	1
Palm Beach *	10	3	0	13
Pasco *				
Pinellas *	15	10	0	25
Polk *	0	2	0	2
Putnam				
St. Johns *				
St. Lucie *	0	0	0	0
Santa Rosa	0	0	0	0
Sarasota	0	0	0	0
Sumter *	0	0	0	0
Taylor				
Union	0	0	0	0
Volusia *	0	1	0	1
Wakulla	2	0	1	3
Walton	0	0	0	0
	48	44	708	800

6/20/2025

* = Local Government Entities Contracting Paratransit Services for Persons with Disabilities

0 = submitted report indicating no incidents occurred during reporting period

blank = no documentation was submitted

INCIDENT CATEGORIES

<u>Vehicle-Related</u> <ul style="list-style-type: none"> • Collision • Mechanical Failure • Driver Error 	<u>Safety-Related</u> <ul style="list-style-type: none"> • Injury • Near Miss • Hazardous Conditions 	<u>Customer Complaints</u> <ul style="list-style-type: none"> • Driver • Vehicle • Timeliness
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LOCAL GOVERNMENT ENTITIES CONTRACTING PARATRANSIT SERVICES FOR PERSONS WITH DISABILITIES

County	CTC Local Government*	Public Transit Provider (ADA Complementary Paratransit)
Alachua		Gainesville Regional Transit System
Bay	Bay County Board of County Commissioners (BOCC)	Bay County BOCC/TPO/BayWay
Broward	Broward County BOCC/Broward County Transit	Broward County BOCC/Broward County Transit
Citrus	Citrus County BOCC/Citrus County Transit	Citrus County BOCC/Citrus County Transit
Charlotte	Charlotte County BOCC/Charlotte County Transit	Charlotte County BOCC/Charlotte County Transit
Clay	Jacksonville Transportation Authority	
Collier	Collier County BOCC/Collier Area Transit	Collier County BOCC/Collier Area Transit
Duval	Jacksonville Transportation Authority	Jacksonville Transportation Authority
Escambia	Escambia County BOCC	Escambia County BOCC/ECAT
Hendry, Glades	Hendry County BOCC	
Hernando		Hernando County BOCC/The Bus
Hillsborough		Hillsborough Area Regional Transit/HART
Indian River		Senior Resource Association
Lake	Lake County BOCC	Lake County BOCC/LakeXpress
Leon	City of Tallahassee/StarMetro	City of Tallahassee/StarMetro
Marion	Marion Senior Services	City of Ocala/SunTran
Martin		Martin County BOCC/Marty
Miami-Dade		Miami-Dade BOCC/DTPW
Monroe		City of Key West/Key West Transit
Nassau	Jacksonville Transportation Authority	
Okaloosa	Okaloosa County BOCC	Okaloosa County BOCC/Emerald Coast Rider
Orange, Osceola, Seminole	Central Florida Regional Transportation Authority/GoLYNX	Central Florida Regional Transportation Authority/GoLYNX
Palm Beach	Palm Beach County BOCC	Palm Beach County BOCC/Palm Tran
Pasco	Pasco County BOCC/Go Pasco	Pasco County BOCC/Go Pasco
Pinellas	Pinellas Suncoast Transit Authority/PSTA	Pinellas Suncoast Transit Authority/PSTA
Polk	Lakeland Area Mass Transit District/Citrus Connection	Lakeland Area Mass Transit District/Citrus Connection
Sarasota	Sarasota County BOCC	Sarasota County BOCC/The Breeze
St. Johns	St. Johns Council on Aging	St. Johns County BOCC/Sunshine Bus Company
St. Lucie	St. Lucie County BOCC	St. Lucie County BOCC/ART
Sumter	Sumter County BOCC	
Volusia	Volusia County BOCC/Votran	Volusia County BOCC/Votran

**State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting**

MEETING DATE: June 26, 2025

AGENDA ITEM:

10. Executive Director Report

Karen Somerset will provide program updates as needed.

ATTACHMENTS:

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

For information purposes only.

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: June 26, 2025

AGENDA ITEM:

2. and 12. Public Comments

BACKGROUND INFORMATION:

When operating under Florida's Government in the Sunshine Law, the Florida Supreme Court recognizes the importance of public participation in open meetings. The Commission provides that right of access at each public meeting and adheres to Chapter 286.011, Florida Statutes.

The Commission facilitates two "Public Comments" segments on its agenda. For participants interested in providing public comments, the Commission requests speakers complete the attached public comment form and return to Karen Somerset prior to the meeting date at Karen.Somerset@dot.state.fl.us. The chairman will call on speakers in the order public comment cards are received.

ATTACHMENT:

Public Comment Form



Commission for the Transportation Disadvantaged PUBLIC COMMENT FORM

**Transportation
Disadvantaged**

Instructions:

1. Complete comment form, including your address. PLEASE TYPE OR PRINT
2. Email comment card to Karen.Somerset@dot.state.fl.us or provide at Commission Business Meeting
3. The chairman will call on speakers in the order comment cards are received. Please indicate below whether you plan on participating via webinar or conference call.
4. Comments will be limited to five (5) minutes per speaker.

How will you be participating in this meeting? Webinar _____ Conference Call _____

Name _____

E-Mail _____

Phone _____

Address _____

City _____

Zip Code _____ County _____

Representing _____

Subject _____

Support _____ Oppose _____ Neutral _____