

COMMISSION FOR THE TRANSPORTATION DISADVANTAGED



Business Meeting Agenda

March 20, 2024

10:00 AM until Completion

Florida Turnpike Enterprise Suntrax Test Facility

100 Transformation Way, The Event Center

Auburndale, Florida 33823

*Dr. Phillip Stevens, Chair
Christinne Gray, Vice Chair
Lillian Barrios, Commissioner
Renee Knight, Commissioner
Dr. Robin Tellez, Commissioner*

[Click here to join the meeting](#)

(Microsoft Teams)

Conference Call-In Number: 850-739-5589

Conference Code: 333 209 676#

Item #	Agenda Item	Speaker(s)
I.	Call to Order	Chair Phil Stevens
II.	Pledge of Allegiance	Chair Stevens
III.	Introduction of Commissioners and Advisors	Commissioners and Advisors
IV.	Polk County Welcome and Citrus Connection Presentation	Commissioner Alex Cam, City of Auburndale Commissioner Sara Roberts McCarley, City of Lakeland, Vice Chair of Polk TPO; Chair of Lakeland Area Mass Transit District/Citrus Connection Vice Mayor Jeremy Clark, City of Davenport, Polk County TD LCB Chair Tom Phillips, General Manager, Citrus Connection
V.	Public Comments (Comments limited to the current agenda items)	Public
	Action Items	
VI.	Approval of December 11, 2023, Meeting Minutes	Chair Stevens

	Information Items	
VII.	2024 Legislative Session Wrap-Up: <ul style="list-style-type: none"> • General Appropriations Act for FY 2024-25 • CS/CS/SB 1380 (CS/CS/HB 1673) 	David Darm, Executive Director
VIII.	Annual Operating Report (AOR) Study	Casey Perkins, Thomas Howell Ferguson, P.A.
IX.	Executive Director Report	David Darm
X.	Commissioner and Advisor Reports	Commissioners and Advisors
XI.	Public Comments	Public
XII.	Commissioner and Advisor Closing Comments	Commissioners and Advisors
XIII.	Adjournment	Chair Stevens
	Next Meeting: June 3, 2024 – Tampa, Florida	

When operating under Florida’s Government in the Sunshine Law, the Florida Supreme Court recognizes the importance of public participation in open meetings. The Commission provides that right of access at each public meeting and adheres to Chapter 286.011, Florida Statutes. This meeting will be recorded, and a summary of the discussion will be published at a future date.

Members of the public interested in speaking during the “Public Comments” segments are encouraged to complete the attached public comment card and return to David Darm prior to the meeting date at: David.Darm@dot.state.fl.us. The chair will call on each speaker in the order public comment cards are received. Public comments are limited to five (5) minutes per speaker.

In accordance with the Americans with Disabilities Act (ADA), and Chapter 286.26, Florida Statutes, persons in need of special accommodation to participate in the meeting (including an agenda) shall email David Darm or contact our office listed below, at least 48 hours before the meeting:

Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450
(850) 410-5703 or (800) 983-2435
(850) 410-5708 (TDD/TTY).

This meeting is subject to change upon the chairman’s request.

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: March 20, 2024

AGENDA ITEM:

V. and XI. Public Comments

BACKGROUND INFORMATION:

When operating under Florida's Government in the Sunshine Law, the Florida Supreme Court recognizes the importance of public participation in open meetings. The Commission provides that right of access at each public meeting and adheres to Chapter 286.011, Florida Statutes.

The Commission facilitates two "Public Comments" segments on its agenda. For participants interested in providing public comments, the Commission requests speakers complete the attached public comment form and return to David Darm prior to the meeting date at David.Darm@dot.state.fl.us. The chairman will call on speakers in the order public comment cards are received.

Participants planning to speak during the first public comments segment (Item VI) of the agenda must direct their remarks to agenda items only. The Commission welcomes input on any topic during the second public comments segment (Item XIII) of the agenda. Pursuant to Commission Rule 41-2.018, F.A.C., all speakers are limited to five minutes per public comment.

ATTACHMENT:

Public Comment Form



Commission for the Transportation Disadvantaged PUBLIC COMMENT FORM

**Transportation
Disadvantaged**

Instructions:

1. Complete comment form, including your address. PLEASE TYPE OR PRINT
2. Email comment card to David.Darm@dot.state.fl.us or provide at Commission Business Meeting
3. The chairman will call on speakers in the order comment cards are received. Please indicate below whether you plan on participating via webinar or conference call.
4. Comments must be limited to five (5) minutes per speaker.

How will you be participating in this meeting? Webinar _____ Conference Call _____

Name _____

E-Mail _____

Phone _____

Address _____

City _____

Zip Code _____ County _____

Representing _____

Subject _____

Support _____ Oppose _____ Neutral _____

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: March 20, 2024

AGENDA ITEM:

VI. Approval of Minutes – December 11, 2023

BACKGROUND:

The Commission held its business meeting via Microsoft Teams on December 11, 2023. The minutes of that meeting are attached to this packet.

ATTACHMENTS:

Minutes of the December 11, 2023, Commission Business Meeting

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve Minutes from December 11, 2023 Commission Business Meeting.

MEETING SUMMARY

Commission for the Transportation Disadvantaged Commission Business Meeting

Virtual Meeting: Microsoft Teams
Tallahassee, Florida 32399

December 11, 2023
9:00 AM

<i>Commissioners Present</i>		<i>Commissioners Absent</i>	
Dr. Phillip Stevens, Chair			
Christinne Gray, Vice Chair			
Lillian Barrios			
Renee Knight			
Dr. Robin Tellez			
<i>Advisors Present</i>		<i>Advisors Absent</i>	
Krysta Carter, DOEA		Gabrielle Matthews, FDOT	
Rachelle Munson, General Counsel		Kent Carroll, APD	
Diane Harris, DCF		Vacant, AHCA	
		Vacant, FDVA	

Call to Order

Chair Stevens called the meeting to order. Executive Director David Darm called the roll. A quorum was present.

Pledge of Allegiance

Chair Stevens led the Pledge of Allegiance.

Welcome and Introductions

Chair Stevens invited the Commissioners and Advisors to introduce themselves. He informed participants that the meeting was being recorded and all feedback received, including comments within the webinar chat box, will be reflected in the meeting minutes.

Public Comments

No public comments were received.

Approval of September 15, 2023, Meeting Minutes

Chair Stevens asked for a motion to approve the minutes from the September 15, 2023, meeting.

ACTION TAKEN: Commissioner Knight moved, and Commissioner Tellez seconded the motion, to approve the minutes from September 15, 2023, meeting. The motion carried unanimously.

Approval of 2024 Commission Business Meeting Schedule

Chair Stevens explained that the Commission is required to meet at least four times a year and publish its meeting dates and locations for members of the public to attend. Mr. Darm presented the tentative dates and locations for each of those meetings: January 18, 2024, in Tallahassee (in conjunction with legislative awareness day at the Capitol; March 20, 2024, location to be

determined; June 5, 2024, in Tampa (in conjunction with the Professional Development Workshop); September 23, 2024, in West Palm Beach (in conjunction with the Commission's annual training conference); December 11, 2024, for a virtual meeting to approve the 2024 Annual Performance Report.

Chair Stevens asked for a motion to approve the tentative business meeting schedule for 2024:

ACTION TAKEN: Commissioner Gray moved, and Commissioner Knight seconded the motion, to approve the CTD 2024 Commission Business Meeting Schedule. The motion carried unanimously.

Approval of the 2023 Annual Performance Report (APR)

Chair Stevens and David Darm explained that each year the CTD is required to present its Annual Performance Report (APR) to the Governor and Legislature on January 1 each year (s.427.013(13), F.S.). This includes performance data on TD services reported by the Coordinated System during previous fiscal years (July 1, 2022, to June 30, 2023). Mr. Darm explained that the APR provides two perspectives: the **Macro, Systemwide View**- All services provided by the Coordinated System, captured in CTC Annual Operating Reports (AORs); and the **Micro, Programmatic View**- All non-sponsored services, funded by CTD Trip & Equipment (T&E) Grant, captured on CTC approved invoice data. Mr. Darm shared some of the major accomplishments in FY22-23 included the restoring funding to Innovative Service Development Grant; receiving additional budget authority during legislative session; and conducting the AOR study.

Casey Perkins, representing Thomas Howell Ferguson, explained that out of the four years of data collected from the Trip & Equipment Grant, FY22-23 has the greatest number of trips being 1.4 million in total. On average, FY19-20 saw around 7,000 trips a day, whereas in FY22-23 the average number of trips were just above 6,000 a day. He shared that the County Profiles will be accompanied in this year's APR, to better understand the trips taken and any details about the trips.

Chair Stevens asked for a motion to approve the 2023 Annual Performance Report.

ACTION TAKEN: Commissioner Barrios moved, and Commissioner Knight seconded the motion, to approve the 2023 Annual Performance Report. The motion carried unanimously.

Innovative Service Development (ISD) Grant Program – Proposed Rule and Budget Changes

Chair Stevens advised that Commission had two more action items on the agenda, both relating to the ISD Grant Program. He asked Executive Director Darm to provide a brief overview of the items. Mr. Darm explained that the ISD Grant is a competitive grant that is awarded to Community Transportation Coordinators (CTCs) to test new and innovative ways of serving the transportation disadvantaged population. He stated that the program has undergone a series of changes and fluctuations in funding over the years:

- Originally called the "Mobility Enhancement Grant", the program was funded on a nonrecurring (one fiscal year) basis between \$1 and \$2 million for the first three years (FY 2016-17 – 2018-19).
- In 2018, the Commission renamed it the "Innovation and Service Development Grant" and established program criteria in Rule 41-2.014, F.A.C.
- In FY 2019-20 and 2020-21, the ISD Grant was funded at \$10 million on a recurring (year-over-year) basis under the Multi-Use Corridors of Regional Economic Significance (M-CORES) Program, which included new statutory provisions that amended the program's objectives from what was in the CTD rule.

- In FY 2021-22, the Legislature repealed the M-CORES program, which resulted in the ISD Grant not being funded for one year.
- The Legislature funded the ISD Grant at \$4 million in FY 2022-23 and \$6 million in FY 2023-24, both on a nonrecurring basis, under the General Appropriations Act (GAA). This included legislative proviso with similar program requirements that were in the M-CORES statutes, with slight adjustments that included funding caps for approved projects.

He explained that the CTD rule language pertaining to the ISD Grant has not been updated since 2018, prior to the passage of the M-CORES legislation. The program's current requirements are governed by legislative budget proviso. Because of this, Mr. Darm presented that Rule 41-2.014, F.A.C., be amended to update the language to similar provisions that have been implemented through legislative proviso in the GAA of FY22-23 and 23-24. The proposed changes included:

- Amending the name "Innovation and Service Development" to "Innovative Service Development" and clarifying that grant funds are for "innovative service delivery that is cost efficient for the program and time efficient for the users."
- Allowing for CTCs to work with non-traditional providers, such as transportation network companies, to deliver door-to-door, on-demand, or scheduled transportation services;
- Limiting a CTC to receive one grant award for a designated service area and capping funding at \$750,000 for a project serving a single service area and \$1.5 million for a regional project serving multiple service areas;
- Updating the program objectives to include the following:
 - Increase a TD rider's access to life-sustaining activities;
 - Enhance regional connectivity and cross-county mobility; or,
 - Reduce the difficulty in connecting transportation disadvantaged persons to a transportation hub and from the hub to their final destination.
- Requiring a 10% local match of grant recipients; and
- Deleting subsection (7) and replacing with subsection (4)(c) to include the ISD Grant under the provisions of distribution of grant funds.

He explained that, if approved by the Commission, these changes would take effect July 1, 2024.

Mr. Darm also advised the Commission that, in addition to these proposed rule changes, the Commission had a legislative budget request (LBR) that included \$4 million in recurring funding to the ISD Grant program. He stated that while the requested amount is \$2 million less than what was appropriated in the current fiscal year, the LBR more closely aligned with expenditure patterns of the program. Mr. Darm explained the chart that was provided in the meeting package that showed the last four fiscal years of ISD Grant funding: during the last grant application cycle, the CTD contracted with Thomas Howell Ferguson P.A. to conduct an analysis of the program's performance and provide a summary report. Out of the last four years of the program's funding, "the total awarded amounts easily reached \$4 million but also struggled to surpass much beyond \$5 million. In other words, looking over these four years of the ISD Grant program's history, the overall demand for grant awards appears relatively stable at no more than \$5 million annually, regardless of the total appropriation amount." The report stated, "the competitiveness of the application process overall increases when project applicants are chasing after fewer available grant dollars."

Chair Stevens asked for a motion to approve the recommended changes to the Rule.

ACTION TAKEN: Commissioner Tellez moved, and Commissioner Barrios seconded the motion, to approve the recommended changes to the Rule. The motion carried unanimously.

Impact of Time-Limit Options on ISD Projects

Mr. Darm explained that the Commission currently does not limit the number of years a project can be funded under the ISD Grant Program. While applicants have been allowed to request funding for multiple years, all projects are funded on a state fiscal year cycle and must reapply to be considered eligible for funding in subsequent years. He explained the intent of the program was to allow projects to introduce something that is new or improved to the local community. He provided the Commission with the definition of “innovate” and explained that while a service may require several years to develop and test, there comes a point in time when a project can no longer be considered “new.”

The ISD Review Subcommittee convened and discussed options for limiting the number of years a project could be considered eligible for future grant cycles, which would impact both current and future projects. The Commission was presented with three options to consider for limiting the number of years an ISD Grant project could be considered eligible for funding, which was included in the Commission Meeting Packet for December 11, 2023. Executive Director Darm gave a quick overview of the options and the current projects that (if approved) would not be considered eligible for funding after June 30, 2024 under each option: 1) a 5-year limit would impact projects in Hernando, Pinellas (Late-Shift), and St. Lucie Counties; 2) a 4-year limit would impact projects in Hernando, Martin, Pinellas (Late-Shift), and St. Lucie Counties; and 3) a 3-year limit would impact projects in Hernando, Indian River/St. Lucie, Martin, Pinellas (Late-Shift), and St. Lucie.

A discussion followed. Chair Stevens asked for a motion to approve an option for limiting the number of years a project can be considered eligible for funding under the ISD Grant.

ACTION TAKEN: Commissioner Barrios moved, and Commissioner Knight seconded the motion, to approve a 4-year limit (Option 2) on the eligibility of ISD Grant Projects. The motion carried unanimously.

Legislative Budget Request for FY2024-25

Executive Director Darm explained that the CTD is requesting a total of \$5 million in additional recurring budget authority to the Grants and Aids category to support funding for the following programs:

- ISD Grant- \$4 million
- Planning Grant- \$1.9 million
- Shirley Conroy Capital Assistance Grant- \$1.9 million
- Trip & Equipment Grant- \$53.4 million

The Legislature will consider this request as part of the 2024 Legislative Session (January 9 – March 8, 2024).

Fiscal Year 2023-24 Goals and Progress- Executive Director Report

Mr. Darm provided a progress report on the following goals for State Fiscal Year 2023-24:

Goal 1- Fill all CTD staff positions, implement salary raises, and adjust position descriptions as needed to better align employee strengths with program needs. Mr. Darm stated that all CTD staff positions have been filled (including a new data analyst position that was created in FY23-24) and salary raises have been applied.

Goal 2- Develop Statewide Five-Year Transportation Disadvantaged Plan pursuant to s. 427.013(15), F.S.- Mr. Darm said this goal was in progress.

Goal 3- Fill all CTD board seats and improve agency engagement- Mr. Darm said the CTD is working with the Governor's Office to address this goal.

Goal 4- Test run the collection of disaggregated data as part of the AOR- Mr. Darm said the CTD staff are working with the Florida Department of Transportation-Office of Information Technology to explore next steps for testing the data collection.

Goal 5- Assess Quality Assurance review process and identify changes needed to improve program performance.- Mr. Darm said they would be providing a presentation at a future Commission meeting.

Public Comments

No public comments were received.

Closing Remarks and Adjournment

No remarks or comments were received. Chair Stevens asked for a motion to adjourn.

ACTION TAKEN: Commissioner Barrios moved, and Commissioner Tellez seconded the motion, to adjourn the meeting. The motion carried unanimously.

Minutes compiled by Brooke Haire.

Note: This meeting has been summarized to reduce paperwork in accordance with policies of State government. If an accessible format or more information than is provided herein is needed, please contact the Commission for the Transportation Disadvantaged at (850) 410-5700 or 1-800-983-2435 for assistance. A copying or printing fee may be charged to the requesting party.

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: March 20, 2024

AGENDA ITEM:

VII. 2024 Legislative Session Wrap-Up

BACKGROUND:

The Florida Legislature concluded the 2024 Regular Session on March 8. During this 60-day period, the Legislature passed the General Appropriations Act for Fiscal Year 2024-25 and CS/CS/SB 1380 (CS/CS/HB 1673) related to paratransit services to persons with disabilities and the transportation disadvantaged.

BUDGET IMPACTS:

The Legislature appropriated approximately \$59.3 million to the grants and aids category of the Transportation Disadvantaged Trust Fund. This funding will be distributed through the following grant programs:

- Approximately \$52.9 million to the Trip & Equipment (T&E) Grant Program.
- Approximately \$1.9 million to the Planning Grant Program.
- \$1.4 million to the “Shirley Conroy” Capital Equipment Grant.
- \$3 million to the Innovative Service Development (ISD) Grant.

The funding for the ISD Grant is \$1 million less than what the CTD originally requested for FY24-25. The amount was lowered to prevent a \$1 million reduction to the T&E Grant, which was projected in the House and Senate’s original budget proposals. The funding for the Planning Grant represents a 5% increase equivalent to raises that were applied to state employees as set by the Legislature in FY23-24 (pursuant to Rule 41-2.014(4)(a), F.A.C.). Funding for the Shirley Conroy Grant remains the same as the previous year.

The projected T&E Grant funding allocations for each county are attached to this document. ISD Grant project proposals for FY24-25 funding are due to the Commission on April 30, 2024, and the Commission is expected to approve projects at the June Commission Business Meeting.

LEGISLATION IMPACTS:

CS/CS/SB 1380 makes several changes to Chapter 427, Florida Statutes, including:

- Amends the Commission board membership (s. 427.012, F.S.), from 7 to 11 members appointed by the Governor.
- Creates two new sections (ss. 427.02 and 427.021, F.S.), defining “Transportation Service Provider” as an organization or entity that contracts with a local government to provide paratransit service to persons with disabilities.
- For contracts entered into or renewed with local governments on or after October 1, 2024, transportation service providers will be required to:
 - Provide training to paratransit drivers that meet minimum requirements established by the Agency for Persons with Disabilities (APD).
 - Establish reasonable time periods between a request for service and the arrival of the transportation service provider.

- Provide transparency regarding the quality of paratransit services, including data related to the timeliness of services and the handling of complaints.
- All contracts with paratransit service providers (on or after October 1, 2024) must be competitively procured and may not be awarded using an exceptional purchase provision (provided for in s. 287.057(3), F.S.).
- Requires the CTD to establish model procedures for transportation service providers and local governments to receive and investigate reports related to adverse incidents during the provision of paratransit services to persons with disabilities.

The bill also amends the Florida Department of Transportation (FDOT) requirements governing transit services (s. 341.041(16), F.S.) to ensure all its grants and agreements related to paratransit services, unless otherwise directed by federal and state law, include:

- Performance requirements for the delivery of services, including clear penalties for repeated or continuing violations;
- Minimum liability insurance requirements for all transportation services purchased, provided, or coordinated for the transportation disadvantaged through contracted vendors or subcontractors; and
- Complaint and grievance processes for paratransit users, including a requirement that all reported complaints, grievances, and resolutions are reported to FDOT on a quarterly basis.

Finally, the bill requires the following entities to deliver comprehensive reports by January 1, 2025:

- FDOT – Conduct a comprehensive review of the CTD and Coordinated TD System, including services delivered by CTCs, how other paratransit services are coordinated, breakdowns of funding, etc. The report is due to the Governor and Legislature.
- University of South Florida-Center for Urban Transportation Research (CUTR) – Deliver a report to FDOT on model policies and procedures or best practices for timeliness of paratransit services.
- Implementing Solutions from Transportation Research and Evaluating Emerging Technologies (I-STREET) Living Lab – Conduct a comprehensive review on technology and training improvements to better support persons with disabilities using paratransit services administered under federal, state, or local governments. The report is due to FDOT, the Governor and Legislature.

If the bill is approved by the Governor, it will take effect upon becoming law. The enrolled bill text is attached to this analysis.

If the bill is approved, the Commission will adopt rules and develop procedures to implement the new requirements of the bill (ss. 427.02 and 427.021, F.S.). CTD will also work with FDOT, APD, and other entities named in the bill to assist with their responsibilities.

ATTACHMENTS:

- Projected T&E Grant Funding Allocations for FY24-25
- Enrolled Bill Text for CS/CS/SB 1380

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

For information purposes only.

DRAFT

Florida Commission for the Transportation Disadvantaged
FY 2024-25 Trip & Equipment Projected Allocations

County	Allocation FY23-24	Draft Allocation FY24-25	Difference
Alachua	530,850	504,688	(26,162)
Baker	226,453	227,227	774
Bay	470,279	494,010	23,731
Bradford	199,603	196,197	(3,406)
Brevard	1,682,146	1,734,615	52,469
Broward	5,102,550	4,995,232	(107,318)
Calhoun	167,571	176,785	9,214
Charlotte	569,883	591,572	21,689
Citrus	584,786	635,253	50,467
Clay	462,028	431,453	(30,575)
Collier	744,120	728,372	(15,748)
Columbia	353,208	361,466	8,258
DeSoto	153,688	135,201	(18,487)
Dixie	196,141	195,630	(511)
Duval	1,342,787	1,372,256	29,469
Escambia	748,544	810,429	61,885
Flagler	520,648	582,207	61,559
Franklin	168,009	167,008	(1,001)
Gadsden	393,975	369,740	(24,235)
Gilchrist	160,216	156,353	(3,863)
Glades	143,670	122,148	(21,522)
Gulf	224,374	234,064	9,690
Hamilton	131,650	128,308	(3,342)
Hardee	153,783	134,310	(19,473)
Hendry	267,726	231,655	(36,071)
Hernando	420,792	433,279	12,487
Highlands	416,084	383,989	(32,095)
Hillsborough	2,356,686	2,364,848	8,162
Holmes	257,096	250,727	(6,369)
Indian River	367,323	354,075	(13,248)
Jackson	393,819	404,348	10,529
Jefferson	198,432	196,872	(1,560)
Lafayette	123,894	114,645	(9,249)
Lake	826,298	849,601	23,303
Lee	1,147,323	1,152,458	5,135
Leon	614,517	651,810	37,293
Levy	360,636	352,041	(8,595)
Liberty	227,451	215,550	(11,901)
Madison	253,682	264,346	10,664

**Florida Commission for the Transportation Disadvantaged
FY 2024-25 Trip & Equipment Projected Allocations**

County	Allocation FY23-24	Draft Allocation FY24-25	Difference
Manatee	614,477	569,489	(44,988)
Marion	802,062	786,921	(15,141)
Martin	294,412	270,164	(24,248)
Miami-Dade	6,048,768	6,060,967	12,199
Monroe	255,413	224,205	(31,208)
Nassau	524,058	617,359	93,301
Okaloosa	657,241	681,307	24,066
Okeechobee	157,068	137,367	(19,701)
Orange	2,047,698	1,842,690	(205,008)
Osceola	680,087	601,260	(78,827)
Palm Beach	3,136,918	2,928,656	(208,262)
Pasco	924,714	963,805	39,091
Pinellas	4,443,688	4,699,934	256,246
Polk	1,315,310	1,281,838	(33,472)
Putnam	429,805	435,216	5,411
St. Johns	663,362	672,987	9,625
St. Lucie	679,196	678,692	(504)
Santa Rosa	470,142	479,614	9,472
Sarasota	1,073,168	1,072,994	(174)
Seminole	676,288	613,471	(62,817)
Sumter	364,988	353,876	(11,112)
Suwannee	294,570	306,307	11,737
Taylor	259,187	248,312	(10,875)
Union	133,970	124,437	(9,533)
Volusia	1,438,691	1,572,832	134,141
Wakulla	241,313	268,201	26,888
Walton	470,125	462,558	(7,567)
Washington	305,842	312,397	6,555
Total	53,065,282	52,972,621	(92,661)

3/14/2024

DRAFT

**Commission for the Transportation Disadvantaged
Planning Grant Allocations
FY 2024 - 2025**

County	Planning Funds
Alachua	\$28,487
Baker	\$22,742
Bay	\$26,236
Bradford	\$22,739
Brevard	\$36,040
Broward	\$66,392
Calhoun	\$22,418
Charlotte	\$26,437
Citrus	\$25,645
Clay	\$27,116
Collier	\$30,780
Columbia	\$23,698
DeSoto	\$22,886
Dixie	\$22,486
Duval	\$44,824
Escambia	\$29,436
Flagler	\$24,786
Franklin	\$22,384
Gadsden	\$23,102
Gilchrist	\$22,517
Glades	\$22,382
Gulf	\$22,447
Hamilton	\$22,412
Hardee	\$22,687
Hendry	\$23,015
Hernando	\$26,591
Highlands	\$24,439
Hillsborough	\$55,614
Holmes	\$22,550
Indian River	\$25,778
Jackson	\$23,193
Jefferson	\$22,434
Lafayette	\$22,289
Lake	\$30,931
Lee	\$39,740
Leon	\$28,816
Levy	\$23,091
Liberty	\$22,280

County	Planning Funds
Madison	\$22,515
Manatee	\$31,347
Marion	\$30,735
Martin	\$25,741
Miami-Dade	\$83,445
Monroe	\$23,976
Nassau	\$24,193
Okaloosa	\$26,942
Okeechobee	\$23,014
Orange	\$54,675
Osceola	\$31,089
Palm Beach	\$56,213
Pasco	\$35,093
Pinellas	\$44,008
Polk	\$38,904
Putnam	\$23,784
Santa Rosa	\$26,417
Sarasota	\$32,130
Seminole	\$32,859
St. Johns	\$28,464
St. Lucie	\$29,741
Sumter	\$25,112
Suwannee	\$23,105
Taylor	\$22,593
Union	\$22,458
Volusia	\$34,849
Wakulla	\$22,874
Walton	\$23,852
Washington	\$22,675
Total	\$1,974,641

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2 An act relating to transportation services for persons
3 with disabilities and the transportation
4 disadvantaged; amending s. 341.041, F.S.; revising
5 duties of the Department of Transportation, within
6 specified resources, with respect to required
7 provisions of grants and agreements with entities
8 providing paratransit services; amending s. 427.012,
9 F.S.; revising membership of the Commission for the
10 Transportation Disadvantaged and qualifications
11 therefor; providing length of terms for specified
12 commission members; revising voting and quorum
13 requirements; deleting a requirement for the
14 commission to appoint a specified working group;
15 creating s. 427.02, F.S.; defining the term
16 "transportation service provider"; providing
17 requirements for paratransit service contracts entered
18 into on or after October 1, 2024; requiring that such
19 contracts be competitively procured; prohibiting the
20 awarding of contracts using specified provisions;
21 creating s. 427.021, F.S.; defining the term
22 "transportation service provider"; requiring the
23 commission to establish model procedures for
24 transportation service providers to receive and
25 investigate reports related to adverse incidents;
26 providing requirements for such procedures; requiring
27 investigation of a reported adverse incident to
28 commence within a certain timeframe; requiring reports
29 of adverse incidents to be submitted to the

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30 commission; amending s. 334.065, F.S.; requiring the
31 Center for Urban Transportation Research to deliver a
32 certain report to the department by a specified date;
33 amending s. 334.066, F.S.; requiring the Implementing
34 Solutions from Transportation Research and Evaluating
35 Emerging Technologies Living Lab to deliver a certain
36 report to the Governor, Legislature, and department by
37 a specified date; requiring the department to provide
38 the Governor and the Legislature with a report on the
39 transportation disadvantaged services and the
40 Commission for the Transportation Disadvantaged which
41 includes specified information; providing
42 applicability; providing an effective date.

43
44 Be It Enacted by the Legislature of the State of Florida:

45
46 Section 1. Subsection (16) is added to section 341.041,
47 Florida Statutes, to read:

48 341.041 Transit responsibilities of the department.—The
49 department shall, within the resources provided pursuant to
50 chapter 216:

51 (16) Unless otherwise provided by state or federal law,
52 ensure that all grants and agreements between the department and
53 entities providing paratransit services include, at a minimum,
54 the following provisions:

55 (a) Performance requirements for the delivery of services,
56 including clear penalties for repeated or continuing violations;

57 (b) Minimum liability insurance requirements for all
58 transportation services purchased, provided, or coordinated for

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59 the transportation disadvantaged, as defined in s. 427.011(1),
60 through the contracted vendor or subcontractor thereof;

61 (c) Complaint and grievance processes for paratransit
62 users, including a requirement that all reported complaints,
63 grievances, and resolutions be reported to the department on a
64 quarterly basis; and

65 (d) A requirement that the provisions of paragraphs (a),
66 (b), and (c) must be included in any agreement between an entity
67 receiving a grant or an agreement from the department and such
68 entity's contractors or subcontractors that provide paratransit
69 services.

70 Section 2. Section 427.012, Florida Statutes, is amended to
71 read:

72 427.012 The Commission for the Transportation
73 Disadvantaged.—There is created the Commission for the
74 Transportation Disadvantaged in the Department of
75 Transportation.

76 (1) The commission shall be composed ~~consist~~ of 11 ~~seven~~
77 members, all of whom shall be appointed by the Governor, in
78 accordance with the requirements of s. 20.052, as follows:

79 (a) The Secretary of Transportation or his or her designee.

80 (b) The director of the Agency for Persons with
81 Disabilities or his or her designee.

82 (c) The Secretary of Elderly Affairs or his or her
83 designee.

84 (d) The director of the Division of Blind Services.

85 (e) Two county managers or administrators, one from a rural
86 county and one from a county with a population of more than
87 150,000, according to the last state census.

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88 (f) Five members who have experience in transportation,
89 workforce development, transit services, management, insurance,
90 or service of persons with disabilities or who have a disability
91 and use transportation for the transportation disadvantaged.

92 (2) A member appointed under paragraph (1) (e) or paragraph
93 (1) (f) shall serve a 4-year term and may be reappointed for one
94 additional 4-year term. A member appointed under paragraph
95 (1) (e) or paragraph (1) (f) whose term has expired shall continue
96 to serve on the commission until such time as a replacement is
97 appointed.

98 (3) Each member must be a resident of this state.

99 ~~(a) Five of the members must have significant experience in~~
100 ~~the operation of a business, and it is the intent of the~~
101 ~~Legislature that, when making an appointment, the Governor~~
102 ~~select persons who reflect the broad diversity of the business~~
103 ~~community in this state, as well as the racial, ethnic,~~
104 ~~geographical, and gender diversity of the population of this~~
105 ~~state.~~

106 ~~(b) Two of the members must have a disability and use the~~
107 ~~transportation disadvantaged system.~~

108 ~~(c) Each member shall represent the needs of the~~
109 ~~transportation disadvantaged throughout the state. A member may~~
110 ~~not subordinate the needs of the transportation disadvantaged in~~
111 ~~general in order to favor the needs of others residing in a~~
112 ~~specific location in the state.~~

113 ~~(d) Each member shall be appointed to a term of 4 years. A~~
114 ~~member may be reappointed for one additional 4-year term.~~

115 ~~(e) Each member must be a resident of the state and a~~
116 ~~registered voter.~~

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117 ~~(f) At any given time, at least one member must be at least~~
118 ~~65 years of age.~~

119 ~~(g) The Secretary of Transportation, the Secretary of~~
120 ~~Children and Families, the Secretary of Economic Opportunity,~~
121 ~~the executive director of the Department of Veterans' Affairs,~~
122 ~~the Secretary of Elderly Affairs, the Secretary of Health Care~~
123 ~~Administration, the director of the Agency for Persons with~~
124 ~~Disabilities, and a county manager or administrator who is~~
125 ~~appointed by the Governor, or a senior management level~~
126 ~~representative of each, shall serve as ex officio, nonvoting~~
127 ~~advisors to the commission.~~

128 ~~(h) A member may not, within the 5 years immediately before~~
129 ~~his or her appointment, or during his or her term on the~~
130 ~~commission, have or have had a financial relationship with, or~~
131 ~~represent or have represented as a lobbyist as defined in s.~~
132 ~~11.045, the following:~~

- 133 ~~1. A transportation operator;~~
- 134 ~~2. A community transportation coordinator;~~
- 135 ~~3. A metropolitan planning organization;~~
- 136 ~~4. A designated official planning agency;~~
- 137 ~~5. A purchaser agency;~~
- 138 ~~6. A local coordinating board;~~
- 139 ~~7. A broker of transportation; or~~
- 140 ~~8. A provider of transportation services.~~

141 ~~(4)-(2)~~ The chair of the commission ~~chairperson~~ shall be
142 appointed by the Governor, and the vice chair ~~chairperson~~ of the
143 commission shall be elected annually from the membership of the
144 commission.

145 ~~(5)-(3)~~ Members of the commission shall serve without

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146 compensation but shall be allowed per diem and travel expenses,
147 as provided in s. 112.061.

148 (6)~~(4)~~ The commission shall meet at least quarterly, or
149 upon more frequently at the call of the chair ~~chairperson~~. Six
150 ~~Four~~ members of the commission constitute a quorum, and a
151 majority vote of the members present is necessary for any action
152 taken by the commission. A commission member's participation in
153 a meeting via telephone, real-time videoconferencing, or similar
154 real-time telephonic, electronic, or video communication counts
155 toward a quorum, and such member may vote as if physically
156 present.

157 (7)~~(5)~~ The Governor may remove any member of the commission
158 for cause.

159 ~~(6) Each candidate for appointment to the commission must,~~
160 ~~before accepting the appointment, undergo background screening~~
161 ~~under s. 435.04 by filing with the Department of Transportation~~
162 ~~a complete set of fingerprints taken by an authorized law~~
163 ~~enforcement agency. The fingerprints must be submitted to the~~
164 ~~Department of Law Enforcement for state processing, and that~~
165 ~~department shall submit the fingerprints to the Federal Bureau~~
166 ~~of Investigation for federal processing. The Department of~~
167 ~~Transportation shall screen the background results and inform~~
168 ~~the commission of any candidate who does not meet level 2~~
169 ~~screening standards. A candidate who has not met level 2~~
170 ~~screening standards may not be appointed to the commission. The~~
171 ~~cost of the background screening may be borne by the Department~~
172 ~~of Transportation or the candidate.~~

173 (8)~~(7)~~ The commission shall appoint an executive director
174 who shall serve under the direction, supervision, and control of

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175 the commission. The executive director, with the consent of the
176 commission, shall employ such personnel as may be necessary to
177 perform adequately the functions of the commission within
178 budgetary limitations. Employees of the commission are exempt
179 from the Career Service System.

180 ~~(8) The commission shall appoint a technical working group~~
181 ~~that includes representatives of private paratransit providers.~~
182 ~~The technical working group shall advise the commission on~~
183 ~~issues of importance to the state, including information,~~
184 ~~advice, and direction regarding the coordination of services for~~
185 ~~the transportation disadvantaged. The commission may appoint~~
186 ~~other technical working groups whose members may include~~
187 ~~representatives of community transportation coordinators;~~
188 ~~metropolitan planning organizations; regional planning councils;~~
189 ~~experts in insurance, marketing, economic development, or~~
190 ~~financial planning; and persons who use transportation for the~~
191 ~~transportation disadvantaged, or their relatives, parents,~~
192 ~~guardians, or service professionals who tend to their needs.~~

193 (9) The commission is assigned to the office of the
194 secretary of the Department of Transportation for administrative
195 and fiscal accountability purposes, but it shall otherwise
196 function independently of the control, supervision, and
197 direction of the department.

198 (10) The commission shall develop a budget pursuant to
199 chapter 216. The budget is not subject to change by the
200 department staff after it has been approved by the commission,
201 but it shall be transmitted to the Governor, as head of the
202 department, along with the budget of the department.

203 Section 3. Section 427.02, Florida Statutes, is created to

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204 read:

205 427.02 Paratransit service contracts for transportation
206 service providers.-

207 (1) For purposes of this section, the term "transportation
208 service provider" means an organization or entity that contracts
209 with a local government to provide paratransit service to
210 persons with disabilities.

211 (2) For contracts entered into or renewed on or after
212 October 1, 2024, a transportation service provider must agree
213 to:

214 (a) Provide training to each driver of a motor vehicle used
215 to provide paratransit service to persons with disabilities
216 which, at a minimum, meets requirements established by the
217 Agency for Persons with Disabilities for training and
218 professional development of staff providing direct services to
219 clients of the agency.

220 (b) Establish reasonable time periods between a request for
221 service and the arrival of the transportation service provider
222 at the location specified in the request, taking into account
223 the number of persons requesting paratransit service on the same
224 date, the distance between locations, usual or expected traffic
225 conditions during the provision of paratransit service, and any
226 other factor deemed necessary by the provider or the local
227 government. If a transportation service provider exhibits a
228 pattern of late arrivals based on such established reasonable
229 time periods, the contract must allow the local government to
230 authorize another provider to provide such paratransit service,
231 including the acceptance of any prepaid vouchers for future
232 paratransit service.

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233 (c) Provide for transparency regarding the quality of
234 paratransit service provided by the transportation service
235 provider, including, but not limited to, data relating to the
236 timeliness of paratransit service provided and the handling of
237 complaints.

238 (3) Contracts entered into or renewed on or after October
239 1, 2024, with transportation service providers for the provision
240 of paratransit service to persons with disabilities must be
241 competitively procured pursuant to s. 287.057. The procurement
242 must use competitive sealed bids, competitive sealed proposals,
243 or competitive sealed replies. The contract may not be awarded
244 using an exceptional purchase provision provided for in s.
245 287.057(3).

246 Section 4. Section 427.021, Florida Statutes, is created to
247 read:

248 427.021 Adverse incidents of transportation service
249 providers.—

250 (1) For purposes of this section, the term “transportation
251 service provider” means an organization or entity that contracts
252 with a local government to provide paratransit service to
253 persons with disabilities. This term does not include the
254 department.

255 (2) The Commission for the Transportation Disadvantaged
256 shall establish model procedures for transportation service
257 providers to receive and investigate reports related to adverse
258 incidents during the provision of services to persons with
259 disabilities. The procedures must include a periodic review of
260 ongoing investigations and documentation of final outcomes
261 thereof. At a minimum, the investigation of a reported adverse

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262 incident must commence within 48 hours after receipt of the
263 report.

264 (3) Reports of adverse incidents received by the local
265 government or the transportation service provider shall be
266 submitted on a quarterly basis to the Commission for the
267 Transportation Disadvantaged.

268 Section 5. Subsection (4) of section 334.065, Florida
269 Statutes, is renumbered as subsection (5), and a new subsection
270 (4) is added to that section to read:

271 334.065 Center for Urban Transportation Research.—

272 (4) By January 1, 2025, the center must deliver a report to
273 the department on model policies and procedures or best
274 practices for paratransit providers to complete trips within an
275 acceptable time after pickup.

276 Section 6. Subsection (4) is added to section 334.066,
277 Florida Statutes, to read:

278 334.066 Implementing Solutions from Transportation Research
279 and Evaluating Emerging Technologies Living Lab.—

280 (4) By January 1, 2025, I-STREET must deliver a
281 comprehensive report on technology and training improvements to
282 better support persons with disabilities using paratransit
283 services, including services administered by the federal, state,
284 or local government, to the Governor, the President of the
285 Senate, the Speaker of the House of Representatives, and the
286 department. The report must, at a minimum, include
287 recommendations on technology improvements for paratransit
288 providers serving persons with disabilities, including through
289 local, state, and federal funding sources. At a minimum, the
290 report shall include a review of and recommendations on:

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291 (a) Technology systems to ensure the safety of individuals,
292 including the use of in-cabin camera systems and other
293 technologies to monitor the safety and well-being of individuals
294 using fixed routes.

295 (b) Best practices for data retention, including protection
296 of personally identifiable information, length of retention, and
297 location of retained files.

298 (c) State-of-the-industry on hardware and software,
299 including camera providers, product specifications, and human-
300 machine interfaces.

301 (d) Safety standards of professional engineering
302 organizations on camera-mounting best practices.

303 (e) Costs of installation and maintenance of camera systems
304 to paratransit providers.

305 (f) The use of Internet, mobile, and application-based
306 interfaces to book, monitor, and seek transportation services.
307 The review must also consider accessibility needs.

308 (g) The use of Internet, mobile, and application-based
309 interfaces to track the location, in real time, of an individual
310 using paratransit services.

311 Section 7. (1) By January 1, 2025, the Department of
312 Transportation shall provide to the Governor, the President of
313 the Senate, and the Speaker of the House of Representatives a
314 comprehensive report on the transportation disadvantaged
315 services offered in this state and the Commission for the
316 Transportation Disadvantaged. The report must include, at a
317 minimum, all of the following:

318 (a) A review of services rendered by community
319 transportation coordinators or transportation operators

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320 coordinated by the commission, specifically outlining:

321 1. Timeliness of services;

322 2. Quality of services;

323 3. Training programs for the drivers and customer service
324 representatives;

325 4. Timeliness of the resolution of complaints; and

326 5. Adherence to performance measures by service providers.

327 (b) A review of transportation delivery models administered
328 by contract by the commission and a review of potential
329 alternative methods. Such review must consider the feasibility
330 and costs related to offering both pre-booking and on-demand
331 service to paratransit service users.

332 (c) The role of paratransit services as used by providers
333 of services for the transportation disadvantaged and the
334 differences between paratransit services and the services
335 provided by the commission. In its review, the department shall
336 also consider the manner in which the use of paratransit
337 services can be leveraged to improve services coordinated by the
338 commission.

339 (d) The role of health care transportation services as used
340 by the users of services for the transportation disadvantaged,
341 and the manner in which coordination of services can be
342 leveraged to improve services administered by the commission.

343 (e) Breakdowns of funding provided by the commission on a
344 contractual level. The report must also include a breakdown of
345 the manner in which the funds are used, by delivery model,
346 including both fixed-route, on-demand, and hybrid models, and
347 through any innovation grant outlined in the General
348 Appropriations Act, and historical funding models and outcomes.

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349 (f) A review of the eligibility criteria by each
350 coordinating entity, including any relevant demographic
351 information.

352 (g) A review of the challenges and potential opportunities
353 to better support rural counties in administering such programs.

354 (h) Recommendations on efficiencies and challenges that may
355 result from adopting an alternative format of delivering
356 commission services to improve services for individuals seeking
357 to thrive in community-based settings, including in a workplace
358 setting, who currently receive services provided by the
359 commission.

360 (i) Best practices for limiting the duration of travel
361 times for persons receiving paratransit service. Consideration
362 must be made for the level of service offered to persons without
363 disabilities by a public entity operating a fixed route as
364 compared to the level of paratransit service offered by the
365 transportation service provider in accordance with 49 C.F.R. s.
366 37.121.

367 (j) A review of emerging and other technology opportunities
368 for the provision of services and to ensure the safety and well-
369 being of individuals using fixed routes, including the use of
370 in-cabin technology. The review must consider passenger safety,
371 equipment installation and maintenance costs, accessibility
372 standards, and data retention and privacy for individuals
373 served.

374 (k) Any additional recommendations relating to areas of
375 review required by paragraphs (a)-(i).

376 (2) The definitions in s. 427.011, Florida Statutes, apply
377 to subsection (1), unless the context clearly indicates

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378 otherwise.

379 Section 8. This act shall take effect upon becoming a law.

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: March 20, 2024

AGENDA ITEM:

VIII. Annual Operating Report (AOR) Study

BACKGROUND

Each year, the Commission is required to collect data on transportation operations related to serving the Transportation Disadvantaged (TD) population in the State of Florida (s. 427.013(1), F.S.). These data are collected in an aggregated (summarized) format and submitted by Community Transportation Coordinators (CTCs) within their AOR (due September 15th), which the Commission then compiles within its Annual Performance Report submitted to the Governor and Legislature on January 1st, pursuant to s. 427.013(12), F.S.

The Commission contracted with Thomas Howell Ferguson (THF) to assist in facilitating a study to help improve the accuracy and analyses of performance data reported in the AOR. In September 2023, THF presented a report, which recommended the Commission conduct an official test run for the collection of disaggregated, individual trip level data, as well as individual bus pass level data, from CTCs as part of the 2023 AOR submission cycle. By collecting disaggregated data instead of just annual trip totals, the verifiability of the AOR and its capacity to be used for deeper and more extensive analyses are enhanced. The full report can be accessed at: [CTD Home \(fdot.gov\)](https://www.fdot.gov/ctd).

STUDY UPDATE

In October 2023, CTD staff met with THF and the FDOT-Office of Information Technology (OIT) to discuss plans to facilitate the test run for the collection of disaggregated AOR data. Currently, FDOT-OIT assists the Commission in managing its Data Collection System (DCS), where AOR data are submitted and stored. FDOT-OIT informed CTD that it would need to submit a Technology Proposal to host the collection of disaggregated data within the DCS or a similar system. CTD submitted its Technology Proposal in December 2023. In January 2024, FDOT-OIT and CTD met again where it was recommended that CTD and THF develop a working prototype for the online submission of disaggregated data from CTCs.

In March 2024, four CTC service areas agreed to test run the online submission of their AOR data to the working prototype: Palm Beach County (large urban), Indian River and Martin Counties (small urban), and Glades-Hendry Counties (rural). THF developed a secure online submission process to collect disaggregated AOR data from the participating CTCs. THF will work with the CTCs to verify and analyze the data. Once the testing of these four service areas is completed, CTD will identify additional service areas to test run.

Casey Perkins, from Thomas Howell Ferguson, will provide an update on the progress of the test run at the Commission meeting on March 20, 2024.

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Information purposes only.

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: March 20, 2024

AGENDA ITEM:

IX. Executive Director Report

David Darm will provide information on upcoming events and priorities for the remainder of State Fiscal Year 2023-24 (ends June 30).

ATTACHMENT:

- Schedule of CTD events and deadlines

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

For information purposes only.

Commission for the Transportation Disadvantaged (CTD) Priorities and Scheduled Activities for Remainder of FY 2023-24

Priority Issues:

- Innovative Service Development (ISD) Grant – This is a competitive grant program for Community Transportation Coordinators (CTCs) to test new, innovative projects serving the transportation disadvantaged (TD). The Legislature appropriated \$3 million to the ISD Grant program for FY 2024-25. Applications are due to CTD on April 30, the review subcommittee is expected to recommend projects in May, and the Commission to approve FY24-25 funding in June 2024 [refer to grant schedule on following page].
- Annual Operating Report (AOR) Study – The CTD collects data from CTCs each year on transportation operations related to serving the TD population, which are compiled within the annual report to the Governor and Legislature. The Commission is currently testing the collection of disaggregated data to improve the verification and analyses of services reported in the AOR. The study will conclude with a final report presented to the Commission (due June 30, 2024).
- “Shirley Conroy” Rural Area Capital Assistance Grant – This is a competitive grant program for CTCs to purchase capital equipment (vehicles, technology, etc.) used in service of the TD population. The Florida Department of Transportation (FDOT) transfers \$1.4 million each year for the CTD to award funding to Shirley Conroy Grant projects. Applications are due to CTD on May 31, the review subcommittee is expected to recommend projects in June, and the Commission to approve FY24-25 funding in July 2024 [refer to grant schedule on following page].
- Implementation of Legislation (if approved by Governor) – The Florida Legislature passed CS/CS/SB 1380 (CS/CS/HB 1673) related to paratransit services to persons with disabilities and the transportation disadvantaged. The bill amends the Commission board membership, creates new statutory requirements for transportation service providers (ss. 427.02 and 427.021, F.S.), and requires several comprehensive reports. If approved, the bill takes effect upon becoming law. Some of the actions that would be required of the Commission include:
 - Host a Commission meeting for new board members, once appointed, to introduce them to the TD Program and their responsibilities.
 - Develop and adopt rules (Chapter 41-2, F.A.C.) to implement new requirements for local government contracts with transportation service providers (s. 427.02, F.S.) and model procedures for reporting of adverse incidents with paratransit services to persons with disabilities (s. 427.021, F.S.) (due October 1, 2024).
 - Assist FDOT with gathering information related to the CTD and TD Program as part of the comprehensive report to the Governor and Legislature (due January 1, 2025).

CTD Events and Grant Deadlines	Dates
Shirley Conroy Grant Application Package Release	March 15, 2024
Commission Board Meeting – Auburndale	March 20, 2024 (10:00am)
Early Deadline for ISD Grant – Provides an opportunity for applicants to receive technical assistance on proposals prior to deadline	March 29, 2024
Trip & Equipment (T&E) Grant Package Release – Supports the delivery of “non-sponsored” TD services in all 67 counties	Week of March 25, 2024
Planning Grant Package Release – Supports the planning activities of local TD programs around the state	Week of March 25, 2024
ISD Grant Training Webinar – This is the second opportunity for applicants to receive guidance on developing proposals for FY24-25	April 18, 2024
Current ISD Grant Project Presentations – The Commission will host a two-day webinar to receive progress reports on current (FY23-24) projects [no action will be taken during this event]	April 23-24 (9:30 – 11:00am both days)
ISD Grant Application Deadline	April 30, 2024
ISD Review Subcommittee Meetings – Currently consists of one commissioner (chair) and advisors from FDOT, APD, and DOEA	May 16-17 (1:00pm both days if needed)
Shirley Conroy Grant Application Packages Due	May 31, 2024
T&E Grant Recipient Documentation Submission Due Date	No later than June 1, 2024
Planning Grant Recipient Documentation Submission Due Date	No later than June 1, 2024
Commission Board Meeting – Tampa	June 3, 2024
Shirley Conroy Grant Subcommittee Meeting – Currently consists of one commissioner (chair) and advisors from FDOT, APD, and DOEA	Week of June 24, 2024
Commission Business Meeting (to approve Shirley Conroy Grant funding) – Virtual	Week of July 15, 2024

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: March 20, 2024

AGENDA ITEM:

V. and XI. Public Comments

BACKGROUND INFORMATION:

When operating under Florida's Government in the Sunshine Law, the Florida Supreme Court recognizes the importance of public participation in open meetings. The Commission provides that right of access at each public meeting and adheres to Chapter 286.011, Florida Statutes.

The Commission facilitates two "Public Comments" segments on its agenda. For participants interested in providing public comments, the Commission requests speakers complete the attached public comment form and return to David Darm prior to the meeting date at David.Darm@dot.state.fl.us. The chairman will call on speakers in the order public comment cards are received.

Participants planning to speak during the first public comments segment (Item VI) of the agenda must direct their remarks to agenda items only. The Commission welcomes input on any topic during the second public comments segment (Item XIII) of the agenda. Pursuant to Commission Rule 41-2.018, F.A.C., all speakers are limited to five minutes per public comment.

ATTACHMENT:

Public Comment Form



Commission for the Transportation Disadvantaged
PUBLIC COMMENT FORM

Instructions:

1. Complete comment form, including your address. PLEASE TYPE OR PRINT
2. Email comment card to David.Darm@dot.state.fl.us or provide at Commission Business Meeting
3. The chairman will call on speakers in the order comment cards are received. Please indicate below whether you plan on participating via webinar or conference call.
4. Comments must be limited to five (5) minutes per speaker.

How will you be participating in this meeting? Webinar _____ Conference Call _____

Name _____

E-Mail _____

Phone _____

Address _____

City _____

Zip Code _____ County _____

Representing _____

Subject _____

Support _____ Oppose _____ Neutral _____