

COMMISSION FOR THE TRANSPORTATION DISADVANTAGED



Business Meeting Agenda June 15, 2023 9:00 AM until Completion

*Dr. Phillip Stevens, Chairman
Christinne Gray, Commissioner
Lillian Barrios, Commissioner
Renee Knight, Commissioner
Dr. Robin Tellez, Commissioner*

**Charlotte Harbor Event and Conference Center
Peace River Rooms A & B
75 Taylor Street
Punta Gorda, Florida 33950**

[Click here to join the meeting](#)
(Microsoft Teams)

**Conference Call-In Number: 850-739-5589
Conference Code: 294 083 06#**

Item #	Agenda Item	Speaker(s)
I.	Call to Order	Chairman Phil Stevens
II.	Pledge of Allegiance	Chairman Stevens
III.	Introduction of Commissioners and Advisors	Commissioners and Advisors
IV.	Welcome from Charlotte County and Punta Gorda	Charlotte County Commissioner Christopher Constance and Punta Gorda Mayor Lynne Matthews
V.	Charlotte County Community Transportation Presentation	Richard Kolar and Heidi Maddox, Charlotte County Transit
VI.	Public Comments (Comments limited to the current agenda items)	Public
	Action Items	
VII.	Approval of March 15, 2023, Meeting Minutes	Chairman Stevens
VIII.	Community Transportation Coordinator (CTC) Designations	

	Alachua County	Lynn Godfrey, Metropolitan Planning Organization for the Gainesville Urbanized Area
	Bradford County	Lynn Godfrey, North Central Florida Regional Planning Council
	Lafayette County	
	Holmes, Washington Counties	Howard Vanselow, West Florida Regional Planning Council
	Walton County	Howard Vanselow, Okaloosa-Walton Transportation Planning Organization
	Hernando County	Carlene Riecse, Hernando/Citrus Metropolitan Planning Organization
	Indian River County	Brian Freeman, Indian River County Metropolitan Planning Organization
	Sarasota County	David Machado, Sarasota Manatee Metropolitan Planning Organization
	St. Lucie County	Marceia Lathou, St. Lucie Transportation Planning Organization
IX.	FY 2023-24 Innovative Service Development Grant Recommendations	Commissioner Robin Tellez
	Information Items	
X.	Update on Annual Operating Report (AOR) Study	Commissioner Renee Knight Casey Perkins, Thomas Howell Ferguson
XI.	Executive Director Report	David Darm
XII.	Commissioner and Advisor Reports	Commissioners and Advisors
XIII.	Public Comments	Public
XIV.	Commissioner and Advisor Closing Comments	Commissioners and Advisors
XV.	Adjournment	Chairman Stevens
	Next Meeting: August 28, 2023 – Renaissance Orlando at SeaWorld, Orlando, FL	

When operating under Florida's Government in the Sunshine Law, the Florida Supreme Court recognizes the importance of public participation in open meetings. The Commission provides that right of access at each public meeting and adheres to Chapter 286.011, Florida Statutes. This meeting will be recorded and a summary of the discussion will be published at a future date.

Members of the public interested in speaking during the "Public Comments" segments are encouraged to complete the attached public comment card and return to David Darm prior to the meeting date at: David.Darm@dot.state.fl.us. The chairman will call on each speaker in the order public comment cards are received. Public comments are limited to five (5) minutes per speaker.

In accordance with the Americans with Disabilities Act (ADA), and Chapter 286.26, Florida Statutes, persons in need of special accommodation to participate in the meeting (including an agenda) shall email David Darm or contact our office listed below, at least 48 hours before the meeting:

Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450
(850) 410-5703 or (800) 983-2435
(850) 410-5708 (TDD/TTY).

This meeting is subject to change upon the chairman's request.

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: June 15, 2023

AGENDA ITEM:

VI and XIII. Public Comments

BACKGROUND INFORMATION:

When operating under Florida's Government in the Sunshine Law, the Florida Supreme Court recognizes the importance of public participation in open meetings. The Commission provides that right of access at each public meeting and adheres to Chapter 286.011, Florida Statutes.

The Commission facilitates two "Public Comments" segments on its agenda. For participants interested in providing public comments, the Commission requests speakers complete the attached public comment form and return to David Darm prior to the meeting date at David.Darm@dot.state.fl.us. The chairman will call on speakers in the order public comment cards are received.

Participants planning to speak during the first public comments segment (Item VI) of the agenda must direct their remarks to agenda items only. The Commission welcomes input on any topic during the second public comments segment (Item XIII) of the agenda. Pursuant to Commission Rule 41-2.018, F.A.C., all speakers are limited to five minutes per public comment.

ATTACHMENT:

Public Comment Form



Commission for the Transportation Disadvantaged PUBLIC COMMENT FORM

**Transportation
Disadvantaged**

Instructions:

1. Complete comment form, including your address. PLEASE TYPE OR PRINT
2. Email comment card to David.Darm@dot.state.fl.us or provide at Commission Business Meeting
3. The chairman will call on speakers in the order comment cards are received. Please indicate below whether you plan on participating via webinar or conference call.
4. Comments must be limited to five (5) minutes per speaker.

How will you be participating in this meeting? Webinar _____ Conference Call _____

Name _____

E-Mail _____

Phone _____

Address _____

City _____

Zip Code _____ County _____

Representing _____

Subject _____

Support _____ Oppose _____ Neutral _____

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: June 15, 2023

AGENDA ITEM:

V. Approval of Minutes – March 15, 2023

BACKGROUND INFORMATION:

The Commission held its business meeting virtually on March 15, 2023.

ATTACHMENTS:

Minutes of the March 15, 2023, Commission Business Meeting

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve Minutes from the previous Commission Business Meeting.

MEETING SUMMARY

Commission for the Transportation Disadvantaged Commission Business Meeting

Microsoft TEAMS Webinar
Conference Call Meeting
Tallahassee, Florida 32399

March 15, 2023
9:30 AM

<i>Commissioners Present</i>	<i>Commissioners Absent</i>
Dr. Phillip Stevens, Chair	
Renee Knight	
Lillian Barrios	
Christinne Gray, Vice Chair	
Dr. Robin Tellez	
<i>Advisors Present</i>	<i>Advisors Absent</i>
Gabriel Matthews, FDOT	Diane Harris, DCF
Krysta Carter, DOEA	Kent Carroll, APD
Rachelle Munson, General Counsel	Vacant, AHCA
	Vacant, FDVA

Call to Order

Chair Stevens called the meeting to order. Executive Director David Darm called the roll. A quorum was present.

Pledge of Allegiance

Chair Stevens led the Pledge of Allegiance.

Welcome and Introductions

Chair Stevens invited the Commissioners and Advisors to introduce themselves. He informed participants that the meeting was being recorded and all feedback received, including comments within the webinar chat box, will be reflected in the meeting minutes.

Public Comments

Sheri Powers read a public comment received from Julia Davis with Polk Transportation Planning Organization. She stated that the need for LCB members to attend LCB meetings virtually and with voting rights still exists. Including this in the Commission's Legislative Platform would be very helpful to the LCBs. She stated that by doing so, the LCB members who represent the elderly, at risk children, and people with disabilities could protect their health while still being able to attend the meetings.

Approval of December 15, 2022 Meeting Minutes

Chair Stevens asked for a motion to approve the minutes from the December 15, 2022, meeting. **ACTION TAKEN:** Commissioner Knight moved, and Commissioner Gray seconded the motion, to approve the minutes from December 15, 2022, meeting. The motion carried unanimously.

FY2022-23 Community Transportation Coordinator (CTC) Designations

Chair Stevens explained that the Commission is responsible for designating CTCs to arrange transportation disadvantaged services in each service area (county/counties) of the State. The local planning agency is responsible for recommending a CTC for their particular service area. There are four CTC recommendations to be presented for consideration.

Collier County

Anne McLaughlin, representing Collier Metropolitan Planning Organization (MPO), presented the recommendation for Collier Area Transit to continue serving as the CTC for Collier County for the period of July 1, 2023 to June 30, 2028.

Chair Stevens asked for a motion to approve Collier Area Transit as the CTC for Collier County.

ACTION TAKEN: Commissioner Tellez moved, and Commissioner Gray seconded the motion, the motion carried unanimously.

Orange, Osceola, and Seminole Counties

Virginia Whittington, representing MetroPlan Orlando, presented the recommendation for Central Florida Regional Transportation Authority (LYNX) to continue serving as the CTC for Orange, Osceola, and Seminole Counties for the period of July 1, 2023 to June 30, 2028.

Chair Stevens asked for a motion to approve LYNX as the CTC for Orange, Osceola, and Seminole Counties.

ACTION TAKEN: Commissioner Barrios moved, and Commissioner Gray seconded the motion, the motion carried unanimously.

Lake County

Michael Woods, representing Lake-Sumter MPO, presented the recommendation for the Lake County Board of County Commissioners to continue serving as the CTC for Lake County for the period of July 1, 2023 to June 30, 2028.

Chair Stevens asked for a motion to approve Lake County Board of County Commissioners as the CTC for Lake County.

ACTION TAKEN: Commissioner Tellez moved, and Commissioner Gray seconded the motion, the motion carried unanimously.

Sumter County

Michael Woods, representing Lake-Sumter MPO, presented the recommendation for Sumter County Board of County Commissioners/Sumter County Transit to continue serving as the CTC for Sumter County for the period of July 1, 2023 to June 30, 2028.

Chair Stevens asked for a motion to approve Sumter County Board of County Commissioners/Sumter County Transit as the CTC for Sumter County.

ACTION TAKEN: Commissioner Barrios moved, and Commissioner Knight seconded the motion, the motion carried unanimously.

Update of Annual Operating Report (AOR) Study:

Commissioner Knight introduced the AOR, explaining that each year the Commission is required to collect data for transportation operations related to serving the Transportation Disadvantaged population in the state. This data is collected and submitted by CTCs within their AORs by September 15th of each year. The Commission then compiles the information for the Annual Performance Report (APR) and provides the information to the Governor and Legislature on January 1st each year. The AOR provides a high-level system wide overview of various transportation services performed by the CTC and other Human Service Agencies, also known as Coordination Contractors, in each county of the state. The data is summarized in an aggregate format, representing services that were performed during the state fiscal year July 1st, through June 30th. Some data in the AOR includes service type, trip purpose, and passenger head count. In 2020, the Commissioners adopted a new funding formula which replaced the AOR data with the invoice data of services that the CTCs directly provide under the Trip and Equipment Grant Program.

The CTD has contracted with Thomas Howell Ferguson to complete a study of the AOR. In November 2022, the Commission began facilitating an advisory workgroup to assist in implementing the AOR study. The workgroup is chaired by Commissioner Knight and includes representatives from state agency advisors, CTCs, and a Planning Agency.

Casey Perkins, THF, also shared some background information on the AOR. He explained that the report consists of quantitative data which the CTCs report to the Commission every year. This includes trip totals broken down by variables such as funding source, trip type, trip purpose, and eligibility type. The report also includes financial and vehicle data. He stated that the data is currently collected in an aggregated format and explained the strengths and weaknesses of aggregated and disaggregated data collection.

The AOR is a large piece of the Annual Performance Report (APR). The primary audience of the APR is the CTD, Governor and Legislature.

Mr. Perkins explained the purpose of the study is to improve the accuracy and analyses of performance data reported in the AOR. THF will continue to work with CTD staff and the workgroup to assess the AOR's Data Collection System, gather feedback on the AOR's usage and challenges through workshops and/or surveys; recommend strategies that can assist the CTD and CTCs in data validation; conduct analyses of coordinated transportation services to demonstrate the potential value of the AOR and present the findings in a report to the full Commission. The report will include recommendations and strategies to be considered in the future.

The next steps are to continue meeting with the workgroup; identify datapoints needed with the AOR to address anticipated questions from state policymakers; explore various aggregated/disaggregated formats; and begin preparations for a public workshop.

Chair Stevens commented that with his experience as an engineer, he believes data is important in making informed decisions. He asked if anyone had any additional comments or questions. There were none.

CTD Legislative Platform 2023:

Mr. Darm provided an overview of the 2023 Legislative Platform, stating that Governor DeSantis' budget recommended \$10.1 million in additional budget authority to the TD Trust Fund for FY2023-24.

- Approximately \$4 million would be distributed through the T&E Grant program.

- \$6 million would be awarded through the Innovative Service Development (ISD) Grant program for FY23-24.

Other priorities in the Platform include:

Protecting the tenets of Chapter 427, Florida Statutes:

- Ensure individuals who are TD have access to transportation in every county.
- Support cost- effective delivery of services and maintain accountability of state tax payer dollars.
- Promote innovative services within the coordinated system to meet the growing needs of the TD population.

Florida Public Transportation Association (FPTA) Presentation:

Director Lisa Bacot expressed FPTA's appreciation for allowing her to provide a presentation. She shared that the Florida Public Transportation Association (FPTA) is a nonprofit association whose members include all types of public transit agencies in Florida, as well as interested citizens, organizations, and businesses. She stated that FPTA was incorporated in 1974 and started with only twelve members. FPTA has grown to over 225 members, which includes rural and urban transit systems, supporting agencies, and private business members. She explained that in the last few years, CTD has put a new ADA policy in place and FPTA is still trying to identify the impact of this policy such as any with Federal law on ADA, TD Funding Allocations, TD Program Coordination Principles and Administrative Policies. She stated that FTA, CTAA, and APTA supports FPTA's position and FDOT is also researching the potential impacts. She shared that FPTA is recommending the following changes to Chapter 427 in their Legislative Platform:

- Add the definition of the Americans with Disabilities complementary paratransit to Chapter 427.
- Add two members to the Commission for the Transportation Disadvantaged (one from a rural system and one from an urban system).
- Allow local entities to make the decision on how the Transportation Disadvantaged Trust Fund dollars are spent in their area and who is eligible.
- Clarifies that individuals are dually eligible for both Transportation Disadvantaged and American with Disabilities complementary paratransit services and allows local transportation provider to utilize the funds in a manner consistent with their service plan.
- Allows more flexibility with the TDTF Grants.

Executive Director Report:

David Darm provided the following updates to the Commission:

T&E Grant Update:

- Allocation projections based on the most recent Census and DOT data; performance data based on FY21-22 T&E Grant Invoice data.
- Projections will be adjusted based on House and Senate Budget Proposals.

Innovative Service Development (ISD) Grants Updates:

- CTD will receive presentations from the current year ISD projects on March 15th and 22nd.
- Early bird applications are due Friday, March 17th.
- The second training webinar will be held on Thursday, April 6th, at 10am.
- Final application due date: April 14th.

Planning and Shirley Conroy Grant Updates:

- Planning Grant projections based on 5% raise to state employee workforce pursuant to Rule 41-2.014, Florida Administrative Code.
- Shirley Conroy Grant \$1.4 million- Communication continues with FDOT on the vehicle contract awards.

Online Comments and Questions

No Comments or Questions

Commissioner and Advisor Reports

There were no reports provided by Commissioners or Advisors.

Public Comments

No public comments were received.

Closing Remarks and Adjournment

No Remarks or comments were received. Chair Stevens asked for a motion to adjourn.

ACTION TAKEN: Commissioner Knight moved, and Commissioner Gray seconded the motion, to adjourn the meeting. The motion carried unanimously.

Minutes compiled by Brooke Haire.

Note: This meeting has been summarized to reduce paperwork in accordance with policies of State government. If an accessible format or more information than is provided herein is needed, please contact the Commission for the Transportation Disadvantaged at (850) 410-5700 or 1-800-983-2435 for assistance. A copying or printing fee may be charged to the requesting party.

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: June 15, 2023

AGENDA ITEM:

VIII. Community Transportation Coordinator Designation – Alachua County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). The Metropolitan Transportation Planning Organization (MTPO) for the Gainesville Urbanized Area is the DOPA for Alachua County. MV Transportation, Inc. is the CTC currently providing TD and Medicaid services to the citizens of Alachua County.

MTPO for the Gainesville Urbanized Area issued a request for proposals for the Alachua CTC on January 4, 2023. One response was received from MV Transportation, Inc. The MTPO for the Gainesville Urbanized Area met April 3, 2023 and approved to recommend MV Transportation, Inc. to remain the CTC for Alachua County. This designation shall be effective July 1, 2023 through June 30, 2028.

ATTACHMENTS:

- April 3, 2023 Letter of recommendation from the MTPO for the Gainesville Urbanized Area
- MTPO Resolution #2023-01

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve the MTPO for the Gainesville Urbanized Area recommendation and designate MV Transportation, Inc. as the CTC for Alachua County, for the period beginning July 1, 2023 to June 30, 2028.

ACTION TAKEN AT MEETING:



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April 3, 2023

Dr. Phillip Stevens, Chair
Florida Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450

RE: Alachua County Community Transportation Coordinator Designation

Dear Dr. Stevens:

This letter is in regard to the designation of the Community Transportation Coordinator for Alachua County. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area issued Request for Proposals No. 2023-01 for the designation of the Alachua County Community Transportation Coordinator on January 4, 2023. The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area received one proposal from MV Contract Transportation, Inc. in response to the request for proposals.

The Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area authorized the Executive Director to appoint a Technical Review Committee to review and score proposals for the Alachua County Community Transportation Coordinator designation. The Technical Review Committee reviewed MV Contract Transportation, Inc.'s proposal and determined that it is responsive to Requests for Proposals No. 2023-01.

Therefore, it is recommended that the Florida Commission for the Transportation Disadvantaged designate MV Contract Transportation, Inc. the Community Transportation Coordinator for Alachua County for five-year period effective July 1, 2023.

If you have any questions concerning this matter, please do not hesitate to contact Lynn Godfrey, AICP, Senior Planner, at extension 110.

Sincerely,

Mary Alford, PE, Chair

Enclosure

xc: Gary Luke, General Manager, MV Contract Transportation, Inc., Alachua County Division

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RESOLUTION NO. 2023-01

A RESOLUTION OF THE METROPOLITAN
TRANSPORTATION PLANNING ORGANIZATION
FOR THE GAINESVILLE URBANIZED AREA
RECOMMENDING THE FLORIDA COMMISSION
FOR THE TRANSPORTATION DISADVANTAGED
DESIGNATE MV CONTRACT TRANSPORTATION,
INC. THE COMMUNITY TRANSPORTATION
COORDINATOR FOR ALACHUA COUNTY

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area is designated by the Florida Commission for the Transportation Disadvantaged as the Official Planning Agency for the Transportation Disadvantaged Program for Alachua County;

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area has the authority to recommend the designation of the Community Transportation Coordinator for Alachua County in accordance with Rule 41-2.010 (1), Florida Administrative Code;

WHEREAS, the designation of the Community Transportation Coordinator will be accomplished through public competitive bidding or proposals in accordance with Rule 41-2.010 (3), Florida Administrative Code;

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area issued Request for Proposals No. 2023-01 for designation of the Alachua County Community Transportation Coordinator on January 4, 2023;

WHEREAS, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area received one proposal from MV Contract Transportation, Inc. in response to Request for Proposals No. 2023-01; and

WHEREAS, the proposal submitted by MV Contract Transportation, Inc. was determined to be responsive to Request for Proposals No. 2023-01.

NOW, THEREFORE, BE IT RESOLVED BY THE METROPOLITAN TRANSPORTATION PLANNING ORGANIZATION FOR THE GAINESVILLE URBANIZED AREA THAT:

In accordance with Chapter 427, Florida Statutes, the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area recommends the Florida Commission for the Transportation Disadvantaged designate MV Contract Transportation, Inc. the Community Transportation Coordinator for Alachua County for a five-year period effective July 1, 2023.

DULY ADOPTED in regular session, this 3rd day of April A.D., 2023.

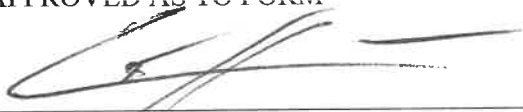
METROPOLITAN TRANSPORTATION
PLANNING ORGANIZATION FOR THE
GAINESVILLE URBANIZED AREA


Mary Alford, PE, Chair

ATTEST:


Marihelen Wheeler, Secretary/Treasurer

APPROVED AS TO FORM


Corbin Hanson, Attorney
Metropolitan Transportation Planning Organization
for the Gainesville Urbanized Area

CERTIFICATE

The undersigned, as the duly qualified and acting Secretary of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, hereby certifies that the annexed is a true and correct copy of Resolution 2023-01, which was adopted at a legally convened meeting of the Metropolitan Transportation Planning Organization for the Gainesville Urbanized Area, which meeting was held on the 3rd day of April, A.D., 2023.

WITNESS my hand this 3rd day of April, A.D., 2023.



Marihelen Wheeler, Secretary/Treasurer

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: June 15, 2023

AGENDA ITEM:

VIII Community Transportation Coordinator Designation – Bradford County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). The North Central Florida Regional Planning Council is the DOPA for Lafayette County. Suwannee River Economic Council, Inc. is the CTC currently providing TD and Medicaid transportation services to the citizens of Bradford County.

A Request for Proposals (RFP) was issued January 5, 2023. Suwannee River Economic Council was the sole respondent to the RFP. The Council's Technical Review Committee reviewed the proposal and determined it responsive to the RFP.

At its March 23, 2023, meeting, the North Central Florida Regional Planning Council approved the recommendation that Suwannee River Economic Council be designated as the CTC for Lafayette County. This designation shall be effective July 1, 2023, through June 30, 2028.

ATTACHMENTS:

- North Central Florida Regional Planning Council letter, March 23, 2023
- The North Central Florida Regional Planning Council Resolution No 2023-09

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve the NCFRPC's recommendation and designate Suwannee River Economic Council, Inc., as the Community Transportation Coordinator for Bradford County for the period beginning July 1, 2023, to June 30, 2028.

ACTION TAKEN AT MEETING:



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March 23, 2023

Dr. Phillip Stevens, Chair
Florida Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450

RE: Bradford County Community Transportation Coordinator Designation

Dear Dr. Stevens:

This letter is in regard to the designation of the Community Transportation Coordinator for Bradford County. The North Central Florida Regional Planning Council issued Request for Proposals No. 2023-01 for the designation of the Bradford County Community Transportation Coordinator on January 5, 2023. The Council received one proposal from Suwannee River Economic Council, Inc. in response to the request for proposals.

The Council authorized the Executive Director to appoint a Technical Review Committee to review and score proposals for the Bradford County Community Transportation Coordinator designation. The Technical Review Committee reviewed Suwannee River Economic Council, Inc.'s proposal and determined that it is responsive to Requests for Proposals No. 2023-01.

Therefore, it is recommended that the Florida Commission for the Transportation Disadvantaged designate Suwannee River Economic Council, Inc. the Community Transportation Coordinator for Bradford County for five-year period effective July 1, 2023.

If you have any questions concerning this matter, please do not hesitate to contact Lynn Godfrey, AICP, Senior Planner, at extension 110.

Sincerely,

Anthony Adams
Chair

Enclosure

xc: Matthew Pearson, Executive Director, Suwannee River Economic Council, Inc.

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RESOLUTION NO. 2023-09

A RESOLUTION OF THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL RECOMMENDING THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED DESIGNATE SUWANNEE RIVER ECONOMIC COUNCIL, INC. THE COMMUNITY TRANSPORTATION COORDINATOR FOR BRADFORD COUNTY

WHEREAS, the North Central Florida Regional Planning Council is designated by the Florida Commission for the Transportation Disadvantaged as the Official Planning Agency for the Transportation Disadvantaged Program for Bradford County;

WHEREAS, the North Central Florida Regional Planning Council has the authority to recommend the designation of the Community Transportation Coordinator for Bradford County in accordance with Rule 41-2.010 (1), Florida Administrative Code;

WHEREAS, the designation of the Community Transportation Coordinator will be accomplished through public competitive bidding or proposals in accordance with Rule 41-2.010 (3), Florida Administrative Code;

WHEREAS, the North Central Florida Regional Planning Council issued Request for Proposals No. 2023-01 for the designation of the Bradford County Community Transportation Coordinator on January 5, 2023;

WHEREAS, the North Central Florida Regional Planning Council received one proposal in response to Request for Proposals No. 2023-01; and

WHEREAS, Suwannee River Economic Council, Inc.'s proposal was determined to be responsive to Request for Proposals No. 2023-01.


NOW, THEREFORE, BE IT RESOLVED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL THAT:

In accordance with Chapter 427, Florida Statutes, the North Central Florida Regional Planning Council recommends to the Florida Commission for the Transportation Disadvantaged designate Suwannee River Economic Council, Inc. the Community Transportation Coordinator for Bradford County for a five-year period effective July 1, 2023.

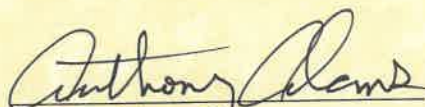
APPROVED AND ADOPTED by the North Central Florida Regional Planning Council this 23rd day of March 2023.

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

ATTEST:



Scott R. Koons, Executive Director



Anthony Adams, Chair

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: June 15, 2023

AGENDA ITEM:

VIII Community Transportation Coordinator Designation – Lafayette County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). The North Central Florida Regional Planning Council (NCFRPC) is the DOPA for Lafayette County. Suwannee River Economic Council, Inc. is the CTC currently providing TD and Medicaid transportation services to the citizens of Lafayette County.

A Request for Proposals (RFP) was issued January 4, 2023. Suwannee River Economic Council was the sole respondent to the RFP. The Council's Technical Review Committee reviewed the proposal and determined it responsive to the RFP.

At its March 23, 2023, meeting, the North Central Florida Regional Planning Council approved the recommendation that Suwannee River Economic Council be designated as the CTC for Lafayette County. This designation shall be effective July 1, 2023, through June 30, 2028.

ATTACHMENTS:

- North Central Florida Regional Planning Council letter, March 23, 2023
- The North Central Florida Regional Planning Council Resolution No 2023-10

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve the NCFRPC's recommendation and designate Suwannee River Economic Council, Inc., as the Community Transportation Coordinator for Lafayette County for the period beginning July 1, 2023, to June 30, 2028.

ACTION TAKEN AT MEETING:



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March 23, 2023

Dr. Phillip Stevens, Chair
Florida Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450

RE: Lafayette County Community Transportation Coordinator Designation

Dear Dr. Stevens:

This letter is in regard to the designation of the Community Transportation Coordinator for Lafayette County. The North Central Florida Regional Planning Council issued Request for Proposals No. 2023-02 for the designation of the Lafayette County Community Transportation Coordinator on January 4, 2023. The Council received one proposal from Suwannee River Economic Council, Inc. in response to the request for proposals.

The Council authorized the Executive Director to appoint a Technical Review Committee to review and score proposals for the Lafayette County Community Transportation Coordinator designation. The Technical Review Committee reviewed Suwannee River Economic Council, Inc.'s proposal and determined that it is responsive to Requests for Proposals No. 2023-02.

Therefore, it is recommended that the Florida Commission for the Transportation Disadvantaged designate Suwannee River Economic Council, Inc. the Community Transportation Coordinator for Lafayette County for five-year period effective July 1, 2023.

If you have any questions concerning this matter, please do not hesitate to contact Lynn Godfrey, AICP, Senior Planner, at extension 110.

Sincerely,

Anthony Adams
Chair

Enclosure

xc: Matthew Pearson, Executive Director, Suwannee River Economic Council, Inc.

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RESOLUTION NO. 2023-10

A RESOLUTION OF THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL RECOMMENDING THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED DESIGNATE SUWANNEE RIVER ECONOMIC COUNCIL, INC. THE COMMUNITY TRANSPORTATION COORDINATOR FOR LAFAYETTE COUNTY

WHEREAS, the North Central Florida Regional Planning Council is designated by the Florida Commission for the Transportation Disadvantaged as the Official Planning Agency for the Transportation Disadvantaged Program for Lafayette County;

WHEREAS, the North Central Florida Regional Planning Council has the authority to recommend the designation of the Community Transportation Coordinator for Lafayette County in accordance with Rule 41-2.010 (1), Florida Administrative Code;

WHEREAS, the designation of the Community Transportation Coordinator will be accomplished through public competitive bidding or proposals in accordance with Rule 41-2.010 (3), Florida Administrative Code;

WHEREAS, the North Central Florida Regional Planning Council issued Request for Proposals No. 2023-02 for the designation of the Lafayette County Community Transportation Coordinator on January 4, 2023;

WHEREAS, the North Central Florida Regional Planning Council received one proposal in response to Request for Proposals No. 2023-02; and

WHEREAS, Suwannee River Economic Council, Inc.'s proposal was determined to be responsive to Request for Proposals No. 2023-02.

NOW, THEREFORE, BE IT RESOLVED BY THE NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL THAT:

In accordance with Chapter 427, Florida Statutes, the North Central Florida Regional Planning Council recommends to the Florida Commission for the Transportation Disadvantaged designate Suwannee River Economic Council, Inc. the Community Transportation Coordinator for Lafayette County for a five-year period effective July 1, 2023.

APPROVED AND ADOPTED by the North Central Florida Regional Planning Council this 23rd day of March 2023.

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

ATTEST:

Scott R. Koons, Executive Director

Anthony Adams, Chair



Handwritten signature of Scott R. Koons

Handwritten signature of Anthony Adams

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: June 15, 2023

AGENDA ITEM:

VIII. Community Transportation Coordinator Designation – Holmes/Washington Counties

BACKGROUND INFORMATION: The Emerald Coast Regional Council (ECRC) is the Designated Official Planning Agency (DOPA) for the combined service area of Holmes/Washington counties. According to Chapter 427.015 (2) F. S., the DOPA is the organization that “shall recommend to the commission a single community transportation coordinator”.

Tri County Community Council (TCCC) was designated by the Florida Commission for Transportation Disadvantaged (CTD) as the Community Transportation Coordinator (CTC) for Holmes/Washington Counties effective July 1, 2018, with the contract ending June 30, 2023.

The planning agency began the procurement process with the issuance of the Request for Interest and Qualifications on October 31, 2022. Two responses were received which met the RFQ and ECRC proceeded to issue a Request for Proposal (RFP). TCCC was the only proposal determined to be complete and responsive.

The Holmes/Washington Transportation Disadvantaged Local Coordinating Board approved the recommendation that TCCC remain as the CTC for the Holmes/Washington service area during their March 1, 2023, meeting.

TCCC has meet all the requirements of the RFQ and has the experience and qualification to continue to serve the transportation disadvantaged population of Holmes and Washington Counties.

At the April 20, 2023, meeting ECRC adopted the resolution to recommend TCCC as the CTC for the Holmes/Washington service area at its June 15th, 2023 Business Meeting.

ATTACHMENTS:

- Recommendation letter from ECRC, June 2, 2023
- ECRC Resolution # ECRC 2023-07

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve the ECRC’s recommendation and designate TCCC, Inc. as the Community Transportation Coordinator for the combined service area of Holmes and Washington Counties for the period beginning July 1, 2023 to June 30, 2028.

ACTION TAKEN AT MEETING

:



Kasey Cuchens, Chair
Kurvin Qualls, Vice Chair

Austin L. Mount, Chief Executive Officer

June 2, 2023

Mr. David Darm
Executive Director
Florida Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450

Dear Mr. Darm:

At the April 20, 2023 meeting, the Emerald Coast Regional Council (ECRC) adopted the enclosed resolution to recommend to the Florida Commission for the Transportation Disadvantaged (CTD) that Tri-County Community Council, Inc remains the single designated Community Transportation Coordinator (CTC) for Holmes-Washington County for a five-year period beginning July 1, 2023.

Staff issued a Request for Qualifications (RFQ). Two responses were received meeting the RFQ. Staff then issued a Request for Proposal (RFP) to the respondents; Both proposals were received but one was non-responsive. Tri-County Community Council, Inc (TCCC) proposal was reviewed and determined to be complete and responsive. TCCC has meet all the requirements of the RFQ and has the experience and qualification to continue to serve the transportation disadvantaged population of Holmes and Washington Counties.

The Emerald Coast Regional Council respectfully request Tri-County Community Council, Inc continues as the single designated Community Transportation Coordinator for Holmes-Washington County Service Area and this item be placed on the next CTD Business Meeting agenda for designation.

If you have any questions or need additional information, please contact Howard Vanselow, Transportation Disadvantaged Coordinator at 1-850-332-7976, extension 231 or by email at howard.vanselow@ecrc.org.

Sincerely,

Austin Mount, Chief Executive Officer
Emerald Coast Regional Council

Enclosure: Adopted Resolution ECRC 2023-07

RESOLUTION ECRC 2023-07
A RESOLUTION OF THE EMERALD COAST REGIONAL COUNCIL
RECOMMENDING
TRI-COUNTY COMMUNITY COUNCIL, INC AS THE
COMMUNITY TRANSPORTATION COORDINATOR FOR
HOLMES-WASHINGTON SERVICE AREA

WHEREAS, the Emerald Coast Regional Council, which is organized and exists under and by virtue of the provisions of Section 163.01, Florida Statutes, has the power to make and enter into all contracts and agreements necessary or incidental to the performance of its duties and the execution of its powers under Section 163.01, Florida Statutes; and

WHEREAS, according to Section 427.015 (2), F.S., the Designated Official Planning Agency (DOPA) is the organization that “shall recommend to the commission a single community transportation coordinator”; and

WHEREAS, Request for Qualifications (RFQ) were issued and two responses were received meeting the RFQ; and

WHEREAS, Request for Proposals (RFP) were received from the respondents with one deemed incomplete; Tri-County Community Council, Inc.’s proposal was reviewed and determined to be complete and responsive; and

WHEREAS, the Holmes-Washington County Transportation Disadvantaged Local Coordinating Board is the advisory board that is composed of representatives who provide assistance to the Community Transportation Coordinator relative to the coordination of transportation disadvantaged services; and

WHEREAS, the Holmes-Washington County Transportation Disadvantaged Local Coordinating Board recommended that Tri-County Community Council, Inc. remain the Community Transportation Coordinator for Holmes-Washington County on March 1, 2023; and

WHEREAS, Tri-County Community Council, Inc. has the qualifications and experience to continue the role of the Community Transportation Coordinator for the Holmes-Washington County service area; and

WHEREAS, the Emerald Coast Regional Council serves as the DOPA for Holmes-Washington County Service Area;

NOW, THEREFORE, BE IT RESOLVED BY the Emerald Coast Regional Council that:

Tri-County Community Council, Inc. is recommended to the Florida Commission for the Transportation Disadvantaged to continue to serve as the single designated Community Transportation Coordinator (CTC) for Holmes-Washington County for a five-year period effective July 1, 2023.

Duly passed and adopted by the Emerald Coast Regional Council on this 20th day of April 2023.

BY: Karen Cuchens
Karen Cuchens, Chair

ATTEST: [Signature]
Austin Mount, ECRC Chief Executive Officer



State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: June 15, 2023

AGENDA ITEM:

VIII. Community Transportation Coordinator Designation – Walton County

BACKGROUND INFORMATION: The Okaloosa-Walton TPO (O-WTPO) is the Designated Official Planning Agency (DOPA) for the combined service area of Holmes/Washington counties. According to Chapter 427.015 (2) F. S., the DOPA is the organization that “shall recommend to the commission a single community transportation coordinator”.

Tri County Community Council (TCCC) was designated by the Florida Commission for Transportation Disadvantaged (CTD) as the Community Transportation Coordinator (CTC) for Walton County effective July 1, 2018, with the contract ending June 30, 2023.

The planning agency began the procurement process with the issuance of the Request for Interest and Qualifications on October 31, 2022. Two responses were received which met the RFQ and O-W TPO proceeded to issue a Request for Proposal (RFP). TCCC was the only proposal determined to be complete and responsive.

The Walton County Transportation Disadvantaged Local Coordinating Board approved the recommendation that TCCC remain as the CTC for the Walton service area during their March 1, 2023, meeting.

TCCC has meet all the requirements of the RFQ and has the experience and qualification to continue to serve the transportation disadvantaged population of Walton.

At the April 20, 2023, meeting, Okaloosa-Walton TPO adopted the resolution to recommend TCCC as the CTC for the Walton service area at its June 15th, 2023, Business Meeting.

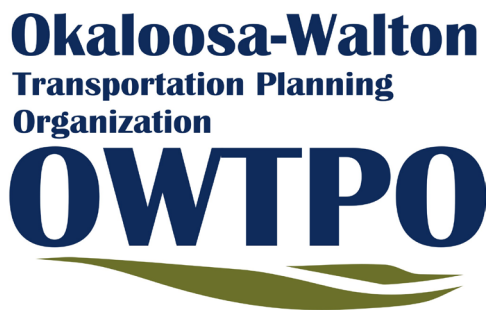
ATTACHMENTS:

- Recommendation letter from ECRC, June 2, 2023
- O-W Resolution # O-W 23-08

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve the ECRC’s recommendation and designate TCCC, Inc. as the Community Transportation Coordinator for the combined service area of Walton County for the period beginning July 1, 2023 to June 30, 2028.

ACTION TAKEN AT MEETING:



Anthony Vallee
Chairman

Mel Ponder
Vice Chairman

P.O. Box 11399 • 32524-1399 Pensacola, FL • Street Address: 4081 E. Olive Road-Suite A • 32514
P: 850.332.7976 • 1.800.226.8914 • F: 850.637.1923 • www.ecrc.org

June 2, 2023

Mr. David Darm
Executive Director
Florida Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450

Dear Mr. Darm:

At the April 20, 2023 meeting, the Okaloosa-Walton Transportation Planning Organization (O-W TPO) adopted the enclosed resolution to recommend to the Florida Commission for the Transportation Disadvantaged (CTD) that Tri-County Community Council, Inc remains the single designated Community Transportation Coordinator (CTC) for Walton County for a five-year period beginning July 1, 2023.

Staff issued a Request for Qualifications (RFQ). Two responses were received meeting the RFQ. Staff then issued a Request for Proposal (RFP) to the respondents; Both proposals were received but one was non-responsive. Tri-County Community Council, Inc (TCCC) proposal was reviewed and determined to be complete and responsive. TCCC has meet all the requirements of the RFQ and has the experience and qualification to continue to serve the transportation disadvantaged population of Walton County.

On behalf of the Okaloosa-Walton TPO the Emerald Coast Regional Council respectfully request Tri-County Community Council, Inc continues as the single designated Community Transportation Coordinator for Walton County and this item be placed on the next CTD Business Meeting agenda for designation.

If you have any questions or need additional information, please contact Howard Vanselow, Transportation Disadvantaged Coordinator at 1-850-332-7976, extension 231 or by email at howard.vanselow@ecrc.org.

Sincerely,

Austin Mount, Chief Executive Officer
Emerald Coast Regional Council

Enclosure: Adopted Resolution O-W 23-08

RESOLUTION O-W 23-08

A RESOLUTION OF THE OKALOOSA-WALTON TRANSPORTATION PLANNING ORGANIZATION RECOMMENDING TRI-COUNTY COMMUNITY COUNCIL, INC. AS THE COMMUNITY TRANSPORTATION COORDINATOR FOR WALTON COUNTY

WHEREAS, the Okaloosa-Walton Transportation Planning Organization (TPO) is the metropolitan planning organization designated by the governor of Florida as being responsible for carrying out a continuing, cooperative, and comprehensive transportation planning process for the Okaloosa-Walton Metropolitan Planning Area; and

WHEREAS, the Okaloosa-Walton TPO is the designated official planning agency for the Walton County Transportation Disadvantaged service area; and

WHEREAS, a Request for Qualifications (RFQ) was issued and two responses were received; and

WHEREAS, staff issued a Request for Proposal (RFP) to the respondents and both proposals were received, with one deemed incomplete; and

WHEREAS, Tri-County Community Council, Inc.'s proposal was reviewed and determined to be complete and responsive; and

WHEREAS, the Walton County Transportation Disadvantaged Coordinating Board (TDCB) is the advisory board that is composed of representatives who provide assistance to the Community Transportation Coordinator relative to the coordination of transportation disadvantaged services; and

WHEREAS, the Walton County TDCB recommended that Tri-County Community Council, Inc. remain the Community Transportation Coordinator for Walton County on March 1, 2023; and

WHEREAS, Tri-County Community Council, Inc. has the qualifications and experience to continue the role of the Community Transportation Coordinator for Walton County; and

WHEREAS, according to Chapter 427.015 (2) F. S., the Metropolitan Planning Organization is the organization that "shall recommend to the commission a single community transportation coordinator";

NOW, THEREFORE, BE IT RESOLVED BY THE OKALOOSA-WALTON TRANSPORTATION PLANNING ORGANIZATION THAT:

Tri-County Community Council, Inc. be recommended to the Florida Commission for the Transportation Disadvantaged to continue to serve as the single designated Community Transportation Coordinator (CTC) for Walton County for a five-year period effective July 1, 2023.

Passed and duly adopted by the Okaloosa-Walton Transportation Planning Organization on this 20th day of April 2023.

**OKALOOSA-WALTON TRANSPORTATION
PLANNING ORGANIZATION**

ATTEST:



BY:


Anthony Vallee, Chair

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: June 15, 2023

AGENDA ITEM:

VIII. Community Transportation Coordinator Designation – Hernando County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). Hernando/Citrus Metropolitan Planning Organization (MPO) is the DOPA for Hernando County. Mid-Florida Community Services, Inc is currently the CTC providing non-sponsored transportation disadvantaged services to the citizens of Hernando County.

Hernando/Citrus MPO began the procurement process with the issuance of a letter of interest on August 19, 2022. Mid-Florida Community Services, Inc was the only letter of interest received and was reviewed by the MPO to be found fully responsive to the request.

At its February 2, 2023, meeting the Hernando/Citrus MPO signed a resolution requesting the CTC approve Mid-Florida Community Services, Inc as the designated CTC for Hernando County. In addition, the Local Coordinating Board (LCB) approved this recommendation at their February 22, 2023 meeting.

ATTACHMENTS:

- Hernando/Citrus MPO Recommendation Letter
- Hernando/Citrus MPO Resolution #2023-03
- Mid-Florida Community Services, Inc Letter of Interest

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve Hernando/Citrus MPO's recommendation and designate Mid-Florida Community Services, Inc as the CTC for Hernando County, for the period beginning July 1, 2023, to June 30, 2028.

ACTION TAKEN AT MEETING:



Hernando/Citrus MPO

1661 Blaise Drive
Brooksville, FL 34601
352-754-4082 Fax: 352-754-4420
www.HernandoCitrusMPO.us

March 9, 2023

Mr. Kyle Mills
Commission for Transportation Disadvantaged
605 Suwannee Street, MS 49
Tallahassee, FL 32399-0450

RE: CTC-Hernando, Memorandum of Agreement for CTD Execution

Dear Mr. Mills:

On February 2, 2023, the Hernando/Citrus Metropolitan Planning Organization approved the Memorandum of Agreement and its accompanying Resolution 2023-03 for the Hernando County Community Transportation Coordinator, Mid Florida Community Services DBA Trans Hernando. On February 22, 2023, the Hernando County Transportation Disadvantaged Local Coordinating Board approved in a public meeting the selection of Mid Florida Community Services DBA Trans Hernando as the Community Transportation Coordinator. The attached Memorandum of Agreement has been signed and is ready for execution by the Commission for the Transportation Disadvantaged.

Upon execution, please email a copy of the fully executed agreement to our office (via email). Thank you for your assistance on this matter.

Sincerely,

Mary R. Elwin
for

Robert M. Esposito
MPO Executive Director

mre

RESOLUTION 2023-03

A RESOLUTION OF THE HERNANDO/CITRUS METROPOLITAN PLANNING ORGANIZATION RECOMMENDING THAT MID FLORIDA COMMUNITY SERVICES CONTINUE AS THE COMMUNITY TRANSPORTATION COORDINATOR PROVIDING TRANSPORTATION DISADVANTAGED SERVICES IN HERNANDO COUNTY FOR FY 2024-FY 2028

WHEREAS, the Hernando/Citrus Metropolitan Planning Organization is designated by the Governor of Florida as being responsible for carrying out a continuing, cooperative, and comprehensive transportation planning process for the Hernando/Citrus Planning Area; and

WHEREAS, the Hernando/Citrus Metropolitan Planning Organization is the Designated Official Planning Agency (DOPA) for the Hernando County Transportation Disadvantaged service area; and

WHEREAS, Mid Florida Community Services (MFCS) serves as the Community Transportation Coordinator (CTC) in Hernando County and provides transportation services pursuant to a Memorandum of Agreement with the Commission for the Transportation Disadvantaged (CTD) which will expire on June 30, 2023; and

WHEREAS, per Section 427.015(2) F.S. the Metropolitan Planning Organization shall recommend to the CTD a single community transportation coordinator eligible to receive a Transportation Disadvantaged Planning Grant and undertake a transportation disadvantaged service project as authorized by Section 427.0159, F.S., and Rule 41-2, F.A.C.

WHEREAS, on July 7, 2022, the MPO Board authorized Staff to advertise "A Letter of Interest and Qualifications" for a Community Transportation Coordinator (CTC) for the Hernando County Transportation Disadvantaged Program in accordance with the CTD procurement process; and

WHEREAS, a legal advertisement was published in the Hernando Sun and the Florida Administrative Register requesting "A Letter of Interest and Qualifications" by September 20, 2022; and

WHEREAS, MFCS submitted the only "Letter of Interest and Qualifications" on September 15, 2022, prior to the September 20, 2022, deadline; and

WHEREAS, MFCS has the appropriate personnel, financial capacity, vehicle and equipment resources, experience, and qualifications to serve the transportation disadvantaged population; and

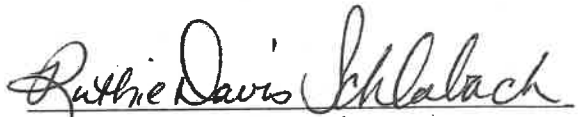
WHEREAS, based on the single respondent, the CTD authorized sole source negotiations with MFCS as the CTC for Hernando County from July 1, 2023-June 30, 2028.

NOW, THEREFORE, BE IT RESOLVED THAT the Hernando/Citrus Metropolitan Planning Organization recommends that Mid Florida Community Services continue to serve as the single designated Community Transportation Coordinator for Hernando County's Transportation Disadvantaged program for the period from July 1, 2023 - June 30, 2028.

ADOPTED in Regular Session this 2nd day of February 2023.

**HERNANDO/CITRUS
METROPOLITAN PLANNING
ORGANIZATION**

Attest:



Hernando/Citrus MPO Chairman

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: 
County Attorney's Office



September 8, 2022

CITRUS COUNTY
Community Services
Weatherization Assistance

HERNANDO COUNTY
Affordable Housing
Children's Advocacy Center
Community Services
Early Head Start
Head Start
Senior Services
Transportation
(Trans Hernando)
Weatherization Assistance

LAKE COUNTY
Senior Services

PASCO COUNTY
Community Services
Weatherization Assistance

POLK COUNTY
Senior Services

SUMTER COUNTY
Community Services
Head Start
Senior Services
Weatherization Assistance

VOLUSIA COUNTY
Early Head Start
Head Start
Weatherization Assistance

820 Kennedy Boulevard
Brooksville, FL 34601

P.O. Box 896
Brooksville, FL 34605-0896

PH (352) 796-1425

Fax (352) 796-9952

www.mfcs.us.com

Hernando County MPO
Attention: Robert Esposito, Executive Director
1661 Blaise Dr,
Brooksville, FL 34601

RE: CTC (RFP) MPO

Dear Mr. Esposito:

In response to the above referenced project, please accept Mid Florida Community Services, Inc.'s, "Letter of Interest".

The agency has been a door-to-door transit provider in Hernando County since 1980 when senior residents were provided a means of transportation. In 1985, the agency received the State designation as Hernando County's Community Transportation Coordinator or CTC. The designation required expanding the door-to-door service to include Transportation for Disadvantaged defined as the elderly, mentally/physically disabled and low-income residents in the county. Mid Florida Community Services continues to provide this transportation service, while consistently improving and expanding services.

In conclusion, the agency has over 40 years of community transportation experience and 37 years as the Community Transportation Coordinator in Hernando County. The staff involved in the transportation system, from the program and financial management level, to the resident coordinators and key personnel have over 100 years of combined administrative and management experience in paratransit or door-to-door transportation services.

If further information is required, please contact me at 352-796-1425.

Sincerely,

Mathew Kline, C.C.A.P.
Chief Executive Officer



United Way of Hernando County
United Way of Pasco County
United Way of Volusia-Flagler Counties



Sponsored by the State of Florida Department of Economic Opportunity, State of Florida Department of Elder Affairs, State of Florida Commission for the Transportation Disadvantaged, Florida Department of Transportation, U.S. Department of Health & Human Services - Administration for Children and Families, Sumter County Board of County Commissioners, Volusia County Council, Corporation for National & Community Service, United Way of Hernando County, United Way of Pasco County and United Way of Volusia-Flagler Counties, Florida Network of Children's Advocacy Centers, National Children's Alliance, Office for Victims of Crimes, Meals on Wheels America and Wells Fargo.

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: June 15, 2023

AGENDA ITEM:

VIII. Community Transportation Coordinator Designation – Indian River County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). Indian River County Metropolitan Planning Organization (MPO) is the DOPA for Indian River County. Indian River County Senior Resource Association, Inc. (SRA) is currently the CTC providing non-sponsored transportation disadvantaged services to the citizens of Indian River County.

Indian River County MPO issued a Request for Proposals (RFP) in January 2023, seeking proposals for a CTC for Indian River County. The only response to the RFP was from SRA. SRA has been the CTC since 1990 and expressed its desire to remain as the CTC.

At its April 12, 2023, meeting the Indian River County MPO Board considered and accepted the redesignation of the SRA as the CTC. At its February 23, 2023, meeting the Indian River Local Coordinating Board unanimously voted to support the planning agency's recommendation to designate SRA as the CTC.

ATTACHMENTS:

- Indian River County MPO Recommendation Letter
- Indian River County MPO Resolution No. 2023-01

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve Indian River County MPO's recommendation and designate Indian River County Senior Resource Association, Inc. as the CTC for Indian River County, for the period beginning July 1, 2023, to June 30, 2028.

ACTION TAKEN AT MEETING:



**INDIAN RIVER
COUNTY
METROPOLITAN
PLANNING
ORGANIZATION**

County Administration
Building A
1801 27th Street
Vero Beach, FL
32960

Phone: 772-226-1455
Fax: 772-978-1806
Email: bfreeman@ircgov.com

www.irmpo.com

Voting Members:

- City of Fellsmere
- Indian River County
- Town of Indian River Shores
- City of Sebastian
- City of Vero Beach
- Indian River County
School District

Non-Voting Members:

- Town of Orchid
- Florida Department of
Transportation

Staff Director
Brian Freeman, AICP

April 13, 2023

Mr. John Irvine
Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450

RE: Community Transportation Coordinator (CTC)
Recommendation for Indian River County

Dear Mr. Irvine:

The Indian River County Senior Resource Association, Inc. (SRA) is the Community Transportation Coordinator (CTC) for Indian River County. The designation of SRA as the CTC for Indian River County expires on June 30, 2023.

At its April 12, 2023 meeting, the Indian River County Metropolitan Planning Organization (MPO) recommended that the SRA be appointed as the Indian River County CTC. An original copy of Resolution 2023-01 is enclosed.

Therefore, the Indian River County MPO requests that the Florida Commission for the Transportation Disadvantaged confirm the MPO's recommendation and designate the Indian River County Senior Resource Association as the Indian River County Community Transportation Coordinator.

Should you have any questions please contact me at (772) 226-1990.

Sincerely,

Brian Freeman, AICP
MPO Staff Director

Attachments: MPO Resolution No. 2023-01

cc: Karen Deigl, Indian River County Senior Resource Association

MPO RESOLUTION NO. 2023-01

A RESOLUTION OF THE INDIAN RIVER COUNTY METROPOLITAN PLANNING ORGANIZATION RECOMMENDING THAT THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED APPOINT THE SENIOR RESOURCE ASSOCIATION, INC. AS THE COMMUNITY TRANSPORTATION COORDINATOR FOR INDIAN RIVER COUNTY.

WHEREAS, the Indian River County MPO, which is the Designated Official Planning Agency for Transportation Disadvantaged planning in Indian River County, issued a Request for Proposals (RFP) in January of 2023, seeking proposals for a Community Transportation Coordinator for Indian River County; and

WHEREAS, the only response to the RFP was from the Senior Resource Association, Inc.; and

WHEREAS, the Florida Commission for the Transportation Disadvantaged is authorized to appoint the Community Transportation Coordinator for each county in the state of Florida; and

WHEREAS, the Senior Resource Association, Inc. has been the Community Transportation Coordinator for Indian River County since 1990; and

WHEREAS, the Senior Resource Association, Inc. complies with all federal, state and local laws, policies, and standards that apply to the provision of transportation disadvantaged services; and

WHEREAS, the Senior Resource Association, Inc. has the ability to perform the coordination tasks required by the Florida Commission for the Transportation Disadvantaged.

NOW, THEREFORE, BE IT RESOLVED BY THE INDIAN RIVER COUNTY METROPOLITAN PLANNING ORGANIZATION:

1. That the Indian River County Metropolitan Planning Organization recommends that the Commission for the Transportation Disadvantaged reappoint the Senior Resource Association, Inc. as the Community Transportation Coordinator for Indian River County.

THIS RESOLUTION was moved for adoption by Comm. Loar, and the motion was seconded by Comm. Flescher, and, upon being put to a vote, the vote was as follows:

Susan Adams, Indian River County
Bob Auwaerter, Town of Indian River Shores
Brian Barefoot, IRC School Board

Aye
Aye
Aye

Ed Dodd, City of Sebastian
Joe Earman, Indian River County
Joseph E. Flescher, Indian River County
Deryl Loar, Indian River County
Bob McPartlan, City of Sebastian
Linda Moore, City of Vero Beach
Laura Moss, Indian River County
Rey Neville, City of Vero Beach
Gerald "Jerry" Renick, City of Fellsmere

aye
aye
aye
aye
aye
aye
aye
aye
aye

The Chairman thereupon declared the resolution duly passed and adopted this 12th day of April, 2023.

INDIAN RIVER COUNTY
METROPOLITAN PLANNING ORGANIZATION



Ed Dodd, Chairman

ATTEST:



Patricia Johnson, MPO Recording Secretary

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:



Dylan Reingold, County Attorney

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: June 15, 2023

AGENDA ITEM:

VIII. Community Transportation Coordinator Designation – Sarasota County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). Sarasota Manatee Metropolitan Planning Organization (MPO) is the DOPA for Sarasota County. Sarasota County Board of County Commissioners (BOCC) is currently the CTC providing non-sponsored transportation disadvantaged services to the citizens of Sarasota County.

Pursuant to Chapter 287, Florida Statutes, Sarasota County BOCC, as a governmental entity, is not subject to the typical competitive procurement process. Sarasota County BOCC expressed its desire to remain as the CTC. The BOCC has been the CTC for many years and has effectively demonstrated their ability to provide safe and efficient transportation services.

At its May 17, 2023, meeting the Sarasota County Local Coordinating Board unanimously voted to support the planning agency's recommendation to designate Sarasota County BOCC as the CTC.

ATTACHMENTS:

- Sarasota Manatee MPO Recommendation Letter
- Sarasota Manatee MPO Resolution #2023-01
- Sarasota County BOCC Letter of Intent
- Sarasota County BOCC Resolution #2022-255

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve Sarasota Manatee MPO's recommendation and designate Sarasota County Board of County Commissioners as the CTC for Sarasota County, for the period beginning July 1, 2023, to June 30, 2028.

ACTION TAKEN AT MEETING:

April 24, 2023

Mr. David Darm, Executive Director
Florida Commission for the Transportation
Disadvantaged 605 Suwannee Street, MS-49
Tallahassee, Florida 32399

RE: Retention of Sarasota County Board of County Commissioners as the
Community Transportation Coordinator for Sarasota County

Dear Mr. Darm,

Sarasota County has been the Community Transportation Coordinator (CTC) since July 1, 2000. Their coordinated transportation system has been exemplary over that period of time. For example, their evaluations have been consistently above average, the County has contributed an average of \$5 million per year to the paratransit services, and the ridership surveys have always been positive and complementary. Last year Sarasota County provided over 187,000 trips for the transportation disadvantaged.

Considering the positive service Sarasota County has provided for the transportation disadvantaged population for nineteen years, it is requested that the Commission for the Transportation Disadvantaged retain Sarasota County as the Community Transportation Coordinator for Sarasota County.

Please place this item for action on the Commission for the Transportation Disadvantaged's June 15, 2023, agenda. If you have any questions or need additional information, please contact David Machado via email, davidm@mympo.org, or telephone, 941-359-5772.

Sincerely,



David R. Machado
Fiscal Coordinator

Attachments:

1. TRANSMITTAL LETTER FROM THE CHAIR OF SARASOTA COUNTY BOCC
2. RESOLUTION NO. 2022-255 SARASOTA COUNTY
3. SARASOTA/MANATEE MPO RESOLUTION NO. 2018-01

RESOLUTION NO. 2023-01

A RESOLUTION OF
THE SARASOTA/MANATEE METROPOLITAN PLANNING ORGANIZATION
RECOMMENDING SARASOTA COUNTY GOVERNMENT AS THE
COMMUNITY TRANSPORTATION COORDINATOR FOR SARASOTA COUNTY

WHEREAS, Sarasota County Community Transportation Coordinator, Sarasota County Board of County Commissioners, through the Sarasota County Area Transit system, is responsible for the coordination of transportation disadvantaged services within the County and;

WHEREAS, the Sarasota County Board of County Commissioners, through the Sarasota County Area Transit system, has resolved to request designation as the Community Transportation Coordinator for Sarasota County and;

WHEREAS, the Sarasota County Board of County Commissioners, through the Sarasota County Area Transit system, has demonstrated abilities as a transportation provider.

NOW, THEREFORE, BE IT RESOLVED by the Sarasota/Manatee Metropolitan Planning Organization that:


The Sarasota/Manatee Metropolitan Planning Organization recommends to the Florida Commission for the Transportation Disadvantaged that Sarasota County be approved as the Community Transportation Coordinator for Sarasota County, effective July 1, 2023 through June 30, 2028.

The Chair of the MPO, thereupon declared the Resolution duly passed this 27th day of March 2023.

Signed: 
Ron Cutsinger, Chair
Sarasota/Manatee MPO

State of *Florida*
County of *Manatee*

Subscribed and sworn to before me this 27th day of March 2023.


Nanette Eubanks
Notary State of Florida

My Commission Expires *August 31, 2023*



SARASOTA COUNTY
"Dedicated to Quality Service"

BOARD OF COUNTY COMMISSIONERS

1660 Ringling Blvd., Sarasota, FL 34236
phone: 941-861-5344 fax: 941-861-5987

December 13, 2022

David Hutchinson
Executive Director
Sarasota-Manatee Metropolitan Planning Organization
8100 15th Street East
Sarasota, Florida 34243

Dear Mr. Hutchinson:

Sarasota County Board of County Commissioners intends to continue as the Community Transportation Coordinator in Sarasota County. The Sarasota County Board of County Commissioners has determined it is in the best interest of the citizens to continue in the designated role as the Community Transportation Coordinator for Sarasota County and respectfully requests that the Sarasota-Manatee Metropolitan Planning Organization Board approve and recommend that Sarasota County continue to be the designated Community Transportation Coordinator for Sarasota County.

As the Community Transportation Coordinator, the Sarasota County Board of County Commissioners, through the Sarasota County Transportation Authority, provided transportation disadvantaged services in Sarasota County from July 1, 2000- June 30, 2013. Beginning July 1, 2013, Sarasota County directly provided such services. The five-year Memorandum of Agreement between the Sarasota County Board of County Commissioners and the Florida Commission for the Transportation Disadvantaged (FCTD) will expire on June 30, 2023. Prior to the expiration of the current Agreement, Sarasota County will submit an annual update of the Transportation Disadvantaged Services Plan. Upon approval of a Memorandum of Agreement with the FCTD, for the period of July 1, 2023 - June 30, 2028, Sarasota County will submit a major update of the plan within 120 days as required.

On behalf of the Sarasota County Board of County Commissioners, thank you for your consideration of this request. If you have any questions, please contact Jane Grogg, Director, Sarasota County Transit, at 941-861-1003.

Sincerely,

Ron Cutsinger
Chair

c: Sarasota County Board of County Commissioners
Jonathan R. Lewis, County Administrator
Brad E. Johnson, Assistant County Administrator
Jane H. Grogg, Transit Director, Sarasota County

RESOLUTION NO. 2022-255

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF SARASOTA COUNTY, FLORIDA AUTHORIZING A LETTER OF INTENT TO CONTINUE TO SERVE AS THE COMMUNITY TRANSPORTATION COORDINATOR FOR SARASOTA COUNTY

WHEREAS, the Sarasota County Community Transportation Coordinator, Sarasota County Board of County Commissioners, is responsible for the coordination of transportation disadvantaged services within the County, and

WHEREAS, the Sarasota County Board of County Commissioners has resolved to request designation as the Community Transportation Coordinator for Sarasota County, and

WHEREAS, the Sarasota County Board of County Commissioners has demonstrated abilities as a transportation provider.

NOW, THEREFORE, BE IT RESOLVED by the Sarasota County Board of County Commissioners:

- 1. The Sarasota County Board of County Commissioners authorizes the Chairman or Vice-Chair to execute a letter of intent to the Sarasota-Manatee Metropolitan Planning Organization stating that Sarasota County intends to continue as the Community Transportation Coordinator for Sarasota County, effective July 1, 2023 through June 30, 2028.

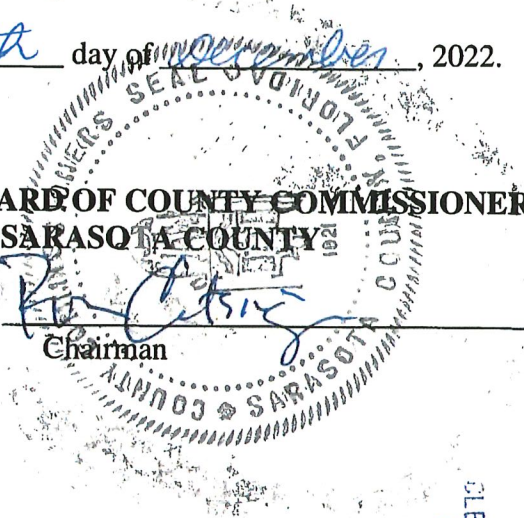
PASSED AND DULY ADOPTED this 13th day of December, 2022.

BOARD OF COUNTY COMMISSIONERS OF SARASOTA COUNTY

By: [Signature]
Chairman

ATTEST:
Karen E. Rushing, Clerk of the Circuit Court
Ex-officio Clerk of the Board of County Commissioners of Sarasota County, Florida

By: [Signature]
Deputy Clerk



2022 DEC 15 PM 1:13
KAREN E. RUSHING
CLERK OF THE CIRCUIT COURT
SARASOTA COUNTY, FL
RECORDS
FILED FOR THE RECORDS

R 2022-255

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: June 15, 2023

AGENDA ITEM:

VIII. Community Transportation Coordinator Designation – St. Lucie County

BACKGROUND INFORMATION:

Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). St. Lucie Transportation Planning Organization (TPO) is the DOPA for St. Lucie County. St. Lucie Board of County Commissioners (BOCC) is currently the CTC providing non-sponsored transportation disadvantaged services to the citizens of St. Lucie County.

Pursuant to Chapter 287, Florida Statutes, St. Lucie BOCC, as a governmental entity, is not subject to the typical competitive procurement process. St. Lucie BOCC expressed its desire to remain as the CTC. The BOCC has been the CTC for many years and has initiated several mobility projects that have received recognition as best practices.

At its April 12, 2023, meeting the St Lucie TPO Board considered and accepted the redesignation of the St. Lucie BOCC as the CTC. At its February 15, 2023, meeting the St Lucie Local Coordinating Board unanimously voted to support the planning agency's recommendation to designate St. Lucie BOCC as the CTC.

ATTACHMENTS:

- St. Lucie TPO Recommendation Letter
- St. Lucie TPO Resolution #23-02
- St. Lucie BOCC Transit Memorandum 23-016

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve St. Lucie TPO's recommendation and designate St. Lucie Board of County Commissioners as the CTC for St. Lucie County, for the period beginning July 1, 2023, to June 30, 2028.

ACTION TAKEN AT MEETING:

May 5, 2023

David Darm, Executive Director
Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, Florida 32399

RE: St. Lucie County CTC Redesignation

Dear Mr. Darm:

The St. Lucie Transportation Planning Organization (TPO) is requesting consideration of the redesignation of the St. Lucie Board of County Commissioners (BOCC) as the Community Transportation Coordinator (CTC) for St. Lucie County for a five-year period beginning July 1, 2023.

Since 1990, the BOCC has been responsible for ensuring that coordinated, cost-effective, and efficient transportation services are provided to the transportation disadvantaged community in St. Lucie County. During that time, the BOCC has initiated several innovative mobility projects that have received recognition as best practices. In the attached letter, the St. Lucie County CTC expressed a desire to continue in its role as CTC. At its February 15, 2023 meeting, the St. Lucie LCB endorsed the redesignation of the BOCC as CTC.

At its April 12, 2023 meeting, the St. Lucie TPO Board considered the redesignation of the BOCC as CTC and adopted the attached redesignation resolution. The BOCC is a governmental agency, and therefore, the TPO is not required to comply with the competitive procurement procedures outlined in Chapter 287 of the Florida Statutes in redesignating the BOCC to serve as the CTC.

Please do not hesitate to contact me if you require additional information regarding this transmittal. I look forward to presenting the CTC redesignation recommendation at the TD Commission business meeting in June 2023.

Sincerely,



Marceia Lathou
Transit/ACES Program Manager

Attachments

- St. Lucie County CTC Letter of Interest
- St. Lucie TPO Board Resolution
- St. Lucie LCB Meeting Summary

Cc: Adolfo Covelli, St. Lucie County CTC

RESOLUTION NO. 23-02

A RESOLUTION OF THE BOARD OF THE ST. LUCIE TRANSPORTATION PLANNING ORGANIZATION, HEREINAFTER "BOARD", RECOMMENDING THE REDESIGNATION OF THE ST. LUCIE BOARD OF COUNTY COMMISSIONERS AS THE COMMUNITY TRANSPORTATION COORDINATOR FOR ST. LUCIE COUNTY.

WHEREAS, the Board is the designated official planning agency for the Transportation Disadvantaged Program in St. Lucie County;

WHEREAS, the Board as part of its statutory duty must recommend to the Florida Commission for the Transportation Disadvantaged (FCTD) a Community Transportation Coordinator (CTC);

WHEREAS, the St. Lucie Board of County Commissioners (St. Lucie BOCC) has been the CTC for St. Lucie County since 1990 and through its contracted public transportation provider, MV Transportation, is the primary source of public transportation in St. Lucie County providing non-emergency transportation for Transportation Disadvantaged persons;

WHEREAS, the existing Memorandum of Agreement between the FCTD and the St. Lucie BOCC expires on June 30, 2023;

WHEREAS, the St. Lucie BOCC has expressed a desire to continue in its role as the CTC for St. Lucie County;

WHEREAS, the St. Lucie BOCC and MV Transportation operate in a cost effective and efficient manner considering the economic and sometimes rural conditions that exist;

WHEREAS, the St. Lucie BOCC and MV Transportation are knowledgeable of the available resources and the demands and needs of Transportation Disadvantaged persons in St. Lucie County;

WHEREAS, the St. Lucie BOCC and MV Transportation regularly conduct customer service surveys that indicate an overall satisfaction with the Transportation Disadvantaged services that are provided in St. Lucie County;

WHEREAS, the St. Lucie BOCC and MV Transportation comply with all Federal, State, and local laws, policies and standards that apply to the provision of

Transportation Disadvantaged services such as drug and alcohol testing requirements and the Americans with Disabilities Act;

WHEREAS, the St. Lucie BOCC and MV Transportation maintain a System Safety Program Plan, as approved by the Florida Department of Transportation, and provide safe transportation services, as recognized by the FCTD;

WHEREAS, the St. Lucie BOCC and MV Transportation regularly initiate programs which enhance the mobility of Transportation Disadvantaged persons in St. Lucie County;

WHEREAS, the St. Lucie Local Coordinating Board for the Transportation Disadvantaged (LCB), at its meeting on February 15, 2023, endorsed the redesignation of the St. Lucie BOCC as the CTC in St. Lucie County;

WHEREAS, the St. Lucie BOCC and MV Transportation have the ability to perform the coordination tasks required by the FCTD; and,

WHEREAS, the St. Lucie BOCC is a governmental agency, and therefore, the Board is not required to comply with the competitive procurement procedures, outlined in Chapter 287, Florida Statutes, in recommending the St. Lucie BOCC to serve as the CTC.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Board recommends to the FCTD that the St. Lucie BOCC be redesignated as the CTC in St. Lucie County, Florida, for a five-year period beginning July 1, 2023.

PASSED AND DULY ADOPTED this 12th day of April 2023.

ATTEST:



Marceia Lathou
Transit/ACES Program Manager

**ST. LUCIE TRANSPORTATION
PLANNING ORGANIZATION**




Councilwoman Stephanie Morgan
Chairwoman


APPROVED AS TO FORM AND
CORRECTNESS:



Ciara Forbes
St. Lucie TPO/Asst. County Attorney

TO: Members of the Transportation Planning Organization Board

THROUGH: Adolfo Covelli, Transit Director 

FROM: Tracy Jahn, Fiscal and Grants Supervisor 

DATE: March 27, 2023

SUBJECT: Designation of the St. Lucie County Community Transportation Coordinator

BACKGROUND:

The Florida Commission for the Transportation Disadvantaged (FCTD) requires the Transportation Planning Organization (TPO) to designate a Community Transportation Coordinator (CTC) every five years. The CTC coordinates and provides public transportation services throughout the County for the Transportation Disadvantaged (TD). The St. Lucie County Board of County Commissioners (BOCC) has been the CTC in St. Lucie County since 1990. Under BOCC direction, the St. Lucie County Transit Department provides day-to-day CTC functions and services. Pursuant to Chapter 427 F.S., the BOCC is required to submit a letter of interest to the TPO Board indicating its desire to retain CTC authority or the TPO Board fills the CTC through a competitive process.

The BOCC conducts county transit operations using a full brokerage system. Under this system, St. Lucie County is the recipient of state and federal transportation grants though contracts the actual transit operations to a third-party operator. MV Contract Transportation currently operates county transit operations including paratransit service, which serves the Transportation Disadvantaged population.

For the past five years, the CTC has established and maintained excellent working relationships with federal, state, and local agencies developing innovative approaches to transportation services for elderly, disabled and socio-economic at-risk populations. The CTC annually conducts workshops for the local coordinated contractors and transportation providers, delivering detailed information regarding the FCTD Annual Operating Report obligation and its requirements.

Accomplishments:

1. In order to reduce accessibility barriers to public transit, the CTC secured FDOT and county funding to convert the fixed-route and paratransit services to fare-free. Since September 2017, the public transit systems ridership has increased by approximately sixty-six (66) percent. In 2020, FDOT awarded the third and final year of grant funding allowing the continuation of the fare-free pilot program. An analysis of the program

recommended that it be extended another three years. The analysis evaluated the impact of the program on the transit service and community goals and summarized the advantages and disadvantages of continuing or terminating the pilot. It was determined that the pilot program is a proven success and has positively impacted the community, specifically with regard to traffic relief and providing mobility options to vulnerable populations. Based on the analysis, the St. Lucie County Board of County Commissioners (BOCC) has opted to continue supporting the fare-free program that was originally scheduled to end in August 2020.

2. The CTC has received FDOT Service Development funding commitments for (a). Continue pilot funding for Route 7, (b). A second flex route microtransit service in populated areas characterized as “transit deserts” (c). selective grant funding to rebrand the entire system.
3. The CTC has embarked on a rebranding project for the entire transit system to help establish and identify the portfolio of transportation services available to the public. As a result of an extensive public involvement effort, Area Regional Transit (ART), was selected as the new brand. The brand is both inspired by and reflective of the strong arts and cultural history of St. Lucie County. The CTC has rebranded all bus stop signs around the county, along with its bus shelters, bus schedules and other print collateral. The CTC has also begun to rebrand all the vehicles with new ART logos and designs.
4. The CTC secured FCTD and county funding to deploy a timely pilot program, Advantage Ride - a regional service for the transportation disadvantaged individuals with intellectual and developmental disabilities. The program provides safe, reliable transportation for individuals to access services such as therapy, jobs, education, and job-training programs. The CTC has partnered with neighboring Indian River County CTC, Senior Resource Association (SRA), to maximize resources and ensure the success of this regional program. When grant funding was unavailable in 2021 due to the adoption of Senate bills 100 and 1126, the CTC secured county funding to continue the program. With the return of the Innovation and Service Development grants, SRA in partnership with the CTC has received additional funding to keep the program running through 2023.
5. The CTC has continued the off-hours demand response service known as Direct Connect. The CTC contracts with Direct Connect transportation service providers that offer wheelchair accessible vehicles and Uber, a national transportation network company. Today, TD residents have transportation service coverage 24 hours per day, seven days per week using the county’s portfolio of traditional and non-traditional transit programs. Direct Connect provides TD trips to employment, education/job training, non-emergency healthcare, and life essential destinations including food shopping. Since Direct Connect has become operational, the FCTD and FDOT have requested the CTC to advise other Florida CTC’s how to initiate similar off-hours, ride share programs for their agencies.
6. The CTC continues to improve public transit accessibility. In 2021 the CTC contracted with Stephen Cooper, P.E. & Associates to evaluate the county’s inventory of roughly 200 bus stops and two intermodal transfer facilities to complete an ADA assessment and

transition plan. The phasing plan was adopted by the Local Coordinating Board and the BOCC and is titled the St. Lucie County Transit ADA Transition Plan. The plan provides a comprehensive and detailed assessment of St. Lucie County's bus stops and facilities as they relate to compliance with the ADA and Florida Accessibility Code (FAC) requirements. Improvements have been ranked in importance and the county is looking forward to making significant changes in accessibility, security, and operations in the coming years. Projects will be completed in phases in conjunction with the county's transit partners as funding becomes available.

7. The CTC continues to improve public transit infrastructure by purchasing six new bus shelters that are scheduled to be installed in Port St. Lucie in 2023. The improvement project represents a partnership between the county and the city in which the city will install the covered shelters, which contain seats, a trash can and bicycle racks. The CTC is engaging in a similar partnership with the City of Fort Pierce, whereby the CTC openly procured and purchased the city's preferred shelters and then delivered seven new shelters and three replacement shelters to the city for installation.
8. The CTC incorporates community outreach as a priority best practice. Over the course of 2022, the CTC and staff appeared at 49 off-site venues and information distribution campaigns throughout the St. Lucie County.

Funding:

St. Lucie County derives the majority of its federal capital funding through the Federal Transit Administration (FTA) 5307 grant program. The county also receives funding through a variety of other FTA programs including 5339, 5310 and 5311. For 2022, FTA grant funding represented \$4,808,416 equaling 44% of annual transit spending.

The Florida Department of Transportation (FDOT) is the county's second largest outside funding source supporting public transit. The FDOT Service Development funding program helped seed improved, or new, transit services included in the list of accomplishments above. In 2022, FDOT funding contributions totaled 18% of the county's public transit expenditures.

St. Lucie County receives operating and capital funding assistance through the Florida Commission for the Transportation Disadvantaged FCTD. FCTD funds support the county's paratransit service and Advantage Ride program. Last year, FCTD funding totaled \$693,689 equaling 6% of overall transit expenditures.

St. Lucie County and its city partners contribute a significant amount of public transit funding through the Municipal Service Taxing Unit (MSTU). The MSTU has been a critical source of funding since its inception in late 2003. Originally, the MSTU was commissioned to help fund the County's fixed-route. Today, MSTU funds are used as a backstop and local match source for all public transit services. For every one-dollar of funding derived through the MSTU, the county receives two-dollars in outside funding. Last year, the MSTU generated \$2,873,948 directly supporting transit programs. St. Lucie County BOCC also contributes money from the county's

general fund to support public transit. In 2022, the County general fund commitment was \$1,200,000.

Often, specific transit service programs are funded through a variety of sources. For example, Advantage Ride derives outside funding through the FCTD Innovation and Service Development Grant Program. The county “flex” microtransit pilot in Tradition has funding through the FDOT Service Development Grant. The CTC’s best practices, affirmative relationships with various public funding agencies, and a creative approach to program funding has made many of the county’s new transit initiatives possible.

STAFF RECOMMENDATION:

Staff recommends that the Transportation Planning Organization Board recommend continuing St. Lucie County as the Community Transportation Coordinator for the next five-year term.

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: June 15, 2023

AGENDA ITEM:

IX. Fiscal Year 2023-24 Innovative Service Development (ISD) Grant Recommendations

BACKGROUND

The ISD Grant is administered by the Commission under Rule 41-2.014, F.A.C. The Commission awards funds on a competitive basis for Community Transportation Coordinators (CTCs) to test new and innovative ways of serving the transportation disadvantaged population. ISD Grant projects must support at least one of the following program objectives:

1. Increase a transportation disadvantaged person's access to daily activities that could include employment, education, medical, and shopping, etc.;
2. Enhance regional connectivity and cross-county mobility; or,
3. Reduce the difficulty in connecting transportation disadvantaged persons to a transportation hub and from the hub to their final destination.

For the current fiscal year, the Florida Legislature appropriated, and Commission awarded, \$4 million for eight (8) projects under the ISD Grant. During the 2023 Session, the Legislature appropriated \$6 million for the ISD Grant Program for Fiscal Year 2023-24 (July 1, 2023 – June 30, 2024), which is contingent on Governor's approval. The legislative proviso within the General Appropriations Act provides funding caps of \$750,000 for a project serving a single (county or multi-county) service area and \$1.5 million for a regional project serving multiple service areas. The proviso also limits a CTC to one grant award per service area.

APPLICATIONS FOR FY 2023-24

On February 3, 2023, the Commission announced the application process for the ISD Grant for FY23-24. During this process, the Commission facilitated two training webinars on February 8 and April 6, to provide guidance on the program requirements and technical assistance for applicants. The Commission also facilitated two public workshops on March 15 and 22, where it received presentations from the current year ISD Grant recipients. Applicants were provided an opportunity to submit applications for an "Early Bird" deadline (March 17) to receive feedback on their proposals from Commission staff.

Applications were due May 12, 2023. A total of 14 applications were received, requesting a total of \$5.7 million. All 8 of the current year projects re-applied for funding and were given first consideration in the review process. The ISD Grant Review Subcommittee met via Microsoft Teams on May 31, to evaluate and recommend projects for Commission approval. The Subcommittee was chaired by Commissioner Robin Tellez and consisted of Agency Advisors Gabrielle Matthews (Florida Department of Transportation), Kent Carroll (Florida Agency for Persons with Disabilities), and Krysta Carter (Florida Department of Elder Affairs). Commission staff and representatives from Thomas Howell Ferguson were also present and provided the Subcommittee with summary analyses of the project proposals.

For FY23-24, the ISD Review Subcommittee recommends the Commission approve 12 of the applications with a total of \$4.9 million in ISD Grant funding. The recommendations are attached to this analysis as well as a summary spreadsheet of all proposals that were submitted this year.

ATTACHMENTS:

- ISD Grant Review Summary FY2023-24

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Accept the subcommittee's recommendations and approve \$4.9 million for Innovative Service Development Grant projects for Fiscal Year 2023-24, contingent on approval by Governor Ron DeSantis.

2023-24 Innovative Service Development Grant Applications

Projects Recommended for Funding

Service Area	Applicant Name	Project Description	Total Project Cost (100%)	TD Dollar Amount (90%)	Committee Comments	Recommended Funding Amount (90%)
Bay	Bay County BOCC	<p>Provide a rider's-choice, on-demand service utilizing Uber and/or Bay Co Public Transit System (BCPTS) for all trip purposes. Service will be provided in Bay County Monday - Saturday.</p> <p>Estimates providing 18,250 trips during the schedule of the project.</p>	\$743,104.00	\$668,793.00		\$668,793.00
Hernando	Mid Florida Community Services	<p>Continue to provide expanded operating hours and days to all areas of Hernando County. Service will be provided Monday - Friday 6:00 am - 4:00 pm without limiting rural areas to one or two days per week. Transportation can also be provided to 3 connector stops for the fixed route service allowing travel into Pasco County. Employment, recreational, and same day additional trips will also be provided based on availability. The project also includes a Veterans Reduced Fare Program, which can support trip purposes in addition to a daily shuttle to James Haley VA Hospital in Tampa (Mon-Fri)</p> <p>Estimates providing 400 trips to 60 individuals per month.</p>	\$135,000.00	\$121,500.00		\$121,500.00
Indian River/St Lucie	Senior Resource Association	<p>Continue to partner with the St. Lucie County CTC to provide transportation to individuals with intellectual and developmental disabilities as well as other cognitive disabilities. This project proposes to expand the current program's hours to operate 24 hours per day/7 days/week.</p> <p>Transportation will be non-stop, door-to-door service and can be scheduled 2 hours up to 2 weeks in advance provided within and cross county between St Lucie and Indian River counties.</p> <p>Based on current program data, an estimates 41,365 trips will be provided to 600-700 individuals.</p>	\$1,500,000.00	\$1,350,000.00	With the service hours being expanded this grant cycle to 24/7, interested to learn how much usage occurs during late night/early morning hours.	\$1,350,000.00
Leon	City of Tallahassee - StarMetro	<p>Provide on-demand transportation utilizing TNCs (and may utilize taxis and other service providers as well). Service will be available Monday - Saturday 6 am - 11 pm and Sunday 11 am - 7 pm. Eligible rider's will have more flexibility, access and choices for scheduling their trips.</p> <p>Proposed to reduce service hours from 24/7 to the above. Also reduced amount of funding requested for current year.</p> <p>Estimates providing 2,180 trips for the year.</p>	\$81,322.00	\$73,190.00	Discussion on completion of procurement. Based on presentation in March, CTC was in final stages with Uber and LYFT. Just began negotiating with UZURV but shouldn't delay the provision of services for this year.	\$73,190.00

2023-24 Innovative Service Development Grant Applications

Martin	Senior Resource Association	<p>Continue to provide enhanced transportation services to and from dialysis treatment by guaranteeing a "non-shared" ride and less time on the vehicle. All dialysis trips would be funded with this grant. In addition dialysis patients would also receive additional trips for other life-sustaining purposes such as work, school, grocery shopping. Increased hours of operation to accommodate increased hours of dialysis centers.</p> <p>Trips to/from dialysis will not exceed 45 mins (Indiantown) or 20 minutes (anywhere else in the County).</p> <p>This service will also provide an opportunity for the provision of additional trips utilizing the Trip & Equipment grant.</p> <p>Estimates providing 15,854 trips (12,683 to dialysis appointments/3,171 to non-dialysis activities).</p>	\$750,000.00	\$675,000.00		\$675,000.00
Monroe (Miami)	Guidance/Care Center, Inc.	<p>Continue to provide door-to-door trips on a planned route beginning early in the morning starting in the Lower Keys (Key West) to Miami. This service allows riders to get to earlier medical appointments and/or stay longer, if necessary. Service will continue to be available two days per week with a pickup time as early as 4 am arriving to Miami by 8 am.</p> <p>Estimates providing 170 round trips to 45 individuals.</p>	\$106,675.00	\$96,007.00		\$96,007.00
Pinellas, Hillsborough and Pasco	Pinellas Suncoast Transit Authority	<p>Continued partnership between 3 CTCs (Hillsborough, Pinellas and Pasco) to provide same day, door-to-door regional trips within the Tampa Bay Area; continue to provide late night curb-to-curb employment trips for Pinellas residents, when the bus service is not available (including crossing county lines into Pasco or Hillsborough); and provide limited number of "urgent" same day trips that cannot be prescheduled. Regional trips are considered trips between these 3 counties.</p> <p>Includes a new 3rd party call center for regional trips to provide scheduling assistance, when needed, and the ability to monitor trips.</p> <p>PSTA would be the lead agency. Service will be provided by contracted taxis, wheelchair van services and transportation network companies based on rider's choice.</p> <p>Estimates providing 25,000 trips to 2,100 individuals.</p>	\$643,000.00	\$578,700.00	Regional concept is still "new." Appreciates the CTC evaluating the service and making adjustments, where needed (not only to services but funding requests as well).	\$578,700.00

2023-24 Innovative Service Development Grant Applications

Wakulla (Leon)	Wakulla Senior Citizens Council, Inc.	<p>Continue to provide scheduled and on-demand transportation utilizing a Transportation Network Company (i-Enable). Eligible riders in Wakulla County will be provided trips within Wakulla County and/or cross-county trips to/from Leon County. Leon County riders will be limited to Leon County. Transportation can be provided to all TD eligible riders but will primarily focus on individuals with intellectual or developmental disabilities.</p> <p>Will utilize a new electronic fare collection platform.</p> <p>Estimates providing 13,831 trips to 142 individuals.</p>	\$594,734.00	\$535,261.00		\$535,261.00
		Subtotal of current projects reapplying	\$4,553,835.00	\$4,098,451.00		
NEW PROJECT PROPOSALS						
Highlands	MTM Transit, LLC	<p>Provide on-demand transportation service to TD eligible individuals who reside in Highlands County. Trips can be for any purpose but mainly for medical, employment, education and nutritional purposes.</p> <p>Goal is for most trips to be provided within 4 hours.</p> <p>Estimate providing 3,240 trips.</p>	\$164,611.00	\$148,150.00		\$148,150.00
Lake	Lake County BOCC	<p>Provide on-demand transportation utilizing TNCs and taxis and service will be available 7 days/week at all times limited only by the availability of drivers/providers. Eligible riders will have more flexibility, access and choices for scheduling their trips.</p> <p>Service is planned to begin October 2023 pending outcome of procurement of operators.</p> <p>Lake County will cover up to \$25 for an ambulatory trip and \$45 for a wheelchair trip. Rider will be responsible for anything above.</p> <p>Estimates providing 6,564 trips for the year to 97 individuals.</p>	\$182,021.00	\$163,819.00	Concerned with potential procurement delays based on other CTCs with similar projects. May take longer to get this project going.	\$163,819.00
Putnam	Ride Solution	<p>Provide a counterclockwise, wheelchair accessible route in Palatka City, using the ARBOC Equus Quantum bus and a Wheelchair Attendant to reduce securement time and improve "pre-pickup coordination." Wheelchair passengers must schedule ride by noon the day before. Ambulatory passengers can be picked up along the route without scheduling in advance.</p> <p>Estimating a 3-month startup time.</p> <p>Estimates providing 7,722 wheelchair trips and 23,166 ambulatory trips (30,888 total trips).</p>	\$497,215.00	\$447,493.00	<p>No <u>local</u> match identified.</p> <p>Unclear whether route was a new route or existing route using a new/different vehicle.</p> <p>Services days and hours were unclear.</p>	\$0.00

2023-24 Innovative Service Development Grant Applications

Putnam	Ride Solution	Provide carpool service (25 per day) to access employment activities in Duval County.	\$414,906.00	\$373,415.00	Application exceeded page limit. Application included two different budgets. Other than proposing an "innovative" carpool project, proposal was unclear in several areas such as driver compensation packages, service area, individuals who depend on mobility devices, etc. There are other FDOT-sponsored programs that this may be eligible for such as Rural Van Pool or Carpool Program.	\$0.00
St Lucie	St Lucie BOCC	Provide transportation to/from employment, educational programs, etc., when public transportation is not available or would create a hardship on the rider by requiring several bus route transfers making it difficult to arrive to employment on time. In addition, transportation to medical appointments such as dialysis will be provided if appointment is at a time that cannot be accommodated by the current demand response system. Estimates providing 17,000 trips to 100 individuals.	\$500,000.00	\$450,000.00		\$450,000.00
Union	Suwannee River Economic Council	Provide daily transportation to Columbia County for employment/education/job training. The primary emphasis for this project is to provide transportation to Florida Gateway College which provides educational opportunities for nursing, welding, electrical, etc. Service would begin in August (beginning of academic year). Estimates providing 1,800 trips.	\$66,144.00	\$59,529.00		\$59,529.00
		Subtotal of new projects	\$1,824,897.00	\$1,642,406.00		
		Total Funds Requested	\$6,378,732.00	\$5,740,857.00	Total Funds Recommended	\$4,919,949.00

Amount Available To Award	\$6,000,000.00
Amount Recommended for Approval	\$4,919,949.00
Remaining Balance	\$1,080,051.00

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: June 15, 2023

AGENDA ITEM:

X. Update on Annual Operating Report (AOR) Study

BACKGROUND

Each year, the Commission is required to collect data on transportation operations related to serving the Transportation Disadvantaged (TD) population in the State of Florida (s. 427.013(1), F.S.). These data are collected and submitted by Community Transportation Coordinators (CTCs) within their AOR (due September 15th), which the Commission then compiles within its Annual Performance Report submitted to the Governor and Legislature on January 1st, pursuant to s. 427.013(12), F.S.

This year, the Commission contracted with Thomas Howell Ferguson to assist in facilitating a study to help improve the accuracy and analyses of performance data reported in the AOR. The objectives of the study are to:

1. **Assess** – The CTD will examine the current role of the AOR, including the process used to collect and report performance data each fiscal year. This will help identify both the strengths of the current system and the areas in need of future improvement.
2. **Verify** – The CTD will identify strategies that can assist CTCs in reporting accurate and consistent data within the AOR. This is critical to the third objective of performing analyses and capturing accurate service trends year-over-year.
3. **Analyze** – The CTD will explore ways AOR data can be used to evaluate coordination of TD services. For purposes of this study, “coordination” is defined as the services being delivered directly by CTCs (in addition to what are funded by the T&E Grant), including paratransit trips and bus pass programs serving TD riders.

In November 2022, the Commission began facilitating an advisory workgroup to assist in implementing the study. The workgroup is chaired by Commissioner Renee Knight and includes representatives from state agency advisors, CTCs, and a Planning Agency.

PUBLIC WORKSHOP AND TEST WEBPAGE

On May 25, 2023, the Commission held a virtual public workshop, which presented some of the challenges with the current process of summarizing (aggregated) data and explored an alternative approach of collecting this data in a more disaggregated format for future reports. The workshop included a public comment segment and stakeholders were encouraged to email their feedback on the following questions to Executive Director David Darm:

1. As a CTC, how are the reporting requirements of the AOR? Would a simple upload of raw trip data be more work or less work by comparison?
2. Should the summarized AOR data on trip totals for non-CTD programs continue to be reported?
3. Should factors reported in the AOR (like trip purpose and passenger type) be added as

- part of the back-up documentation in CTD invoices?
4. How important is it for the AOR data to have an audit trail? Should back-up documentation of specific trips be required, similar to what is required for CTD invoices?
 5. Are there alternative ways of verifying the AOR data's integrity? That is, different from collecting back-up documentation on specific trips?
 6. Should the AOR data (on CTC trips) be revisited for future study as part of the funding methodology of the Trip & Equipment Grant?

On June 1, the Commission requested CTC representatives help test this alternative approach of uploading their disaggregated data (from the 2021-22 AOR) on the following webpage: www.aorupload.com. The webpage provides instructions on how the data can be uploaded and summarized in a similar format to the current AOR. This webpage is designed for testing purposes only – none of the data will be saved or used for any other purpose. The test site will be available until Thursday, June 22, 2023.

Stakeholders are encouraged to email their feedback on the test site and information presented during the public workshop at: David.Darm@dot.state.fl.us, by June 22. This feedback will be compiled within a final report, with a goal of being presented at the August Commission Business Meeting.

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

For information purposes only.

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: June 15, 2023

AGENDA ITEM:

XI. Executive Director Report

David Darm will provide a summary of the 2023 Florida Legislative Session and discuss upcoming priorities for the new state fiscal year.

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

For information purposes only.

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: June 15, 2023

AGENDA ITEM:

VI and XIII. Public Comments

BACKGROUND INFORMATION:

When operating under Florida's Government in the Sunshine Law, the Florida Supreme Court recognizes the importance of public participation in open meetings. The Commission provides that right of access at each public meeting and adheres to Chapter 286.011, Florida Statutes.

The Commission facilitates two "Public Comments" segments on its agenda. For participants interested in providing public comments, the Commission requests speakers complete the attached public comment form and return to David Darm prior to the meeting date at David.Darm@dot.state.fl.us. The chairman will call on speakers in the order public comment cards are received.

Participants planning to speak during the first public comments segment (Item VI) of the agenda must direct their remarks to agenda items only. The Commission welcomes input on any topic during the second public comments segment (Item XIII) of the agenda. Pursuant to Commission Rule 41-2.018, F.A.C., all speakers are limited to five minutes per public comment.

ATTACHMENT:

Public Comment Form



Commission for the Transportation Disadvantaged PUBLIC COMMENT FORM

**Transportation
Disadvantaged**

Instructions:

1. Complete comment form, including your address. PLEASE TYPE OR PRINT
2. Email comment card to David.Darm@dot.state.fl.us or provide at Commission Business Meeting
3. The chairman will call on speakers in the order comment cards are received. Please indicate below whether you plan on participating via webinar or conference call.
4. Comments must be limited to five (5) minutes per speaker.

How will you be participating in this meeting? Webinar _____ Conference Call _____

Name _____

E-Mail _____

Phone _____

Address _____

City _____

Zip Code _____ County _____

Representing _____

Subject _____

Support _____ Oppose _____ Neutral _____