

Innovative Service Development Grant Rubric	Points (0-100) +10 bonus pts
Evidence of Need	
Describes the service limitations or gaps within the existing transportation system For current funded projects, describes how the project is addressing service limitations or gaps. (5 pts)	0 - 15
Describes how the limitation impacts a particular segment of the community OR a particular set of trips (e.g. doctor's appointments, enrichment, employment). (5 pts)	
Demonstrates clear and compelling evidence of need, such as from a TDSP, other planning document, or other supporting information. (5 pts)	
Project Description	
Provides a detailed description of the proposed project, including the service area and type(s) of service that will be offered. For current funded projects, any changes to the existing project should be clear and easy to identify. (5 pts)	0 - 15
Provides an estimated number of trips and riders the proposed project will serve and explains how these were determined. For current funded projects, provide the number of trips and riders the project has served to date. (2 pts)	
Provides potential or planned destinations such as a hospital, employment center, educational/training location, or other life-sustaining activities. (1 pt)	
Explains how the project will be or is being implemented, including details on how existing and potential riders will be informed of the proposed service and how services are being or will be requested and provided. If the proposed project connects riders to/from a transportation hub, proposal explains the coordination of schedules between the services and how the rider will transfer between the two systems. (5 pts)	
Explains the process for ensuring riders are eligible to receive Transportation Disadvantaged service. (2 pts)	
Project Innovation	
Explains how the project will or will continue to do something in a new or improved way that differs from services already being provided. (10 pts)	0 - 25
Explains how the proposed project will or will continue to enhance an eligible rider's mobility. (15 pts)	
Demonstration of Proposed Outcomes	
Describes the project's intended outcomes. (15 pts)	0 - 35
Explains how the project's intended outcomes will address at least one of the objectives of the program: 1) Increase access for the transportation disadvantaged to daily activities that could include employment, education, medical and shopping, etc., 2) Enhance regional connectivity and cross-county mobility, or 3) Reduce the difficulty in connecting transportation disadvantaged persons to a transportation hub and from the hub to their final destination to ensure a more seamless transportation experience. (5 pts)	

Demonstration of Proposed Outcomes (Continued)	
<p>New Projects - Describes the specific performance data that will be collected and analyzed (including customer satisfaction survey results) to demonstrate the project's actual vs. intended outcomes, and whether the applicant has verified that the data are in fact available for collection. (10 pts)</p> <p>Current Funded Projects, highlights achievements in meeting at least one of the program's objectives is included. This could include a summary of quarterly progress reports or other performance data as well as lessons learned. (5 pts)</p> <p>Current Funded Projects, CTD staff will review Invoices to evaluate the provision of services and utilization of grant funds. (5 pts)</p>	
Describes any planning efforts or actions taken to address project sustainability. (5 pts)	
Other Required Application Elements	
<u>Budget and Proposed Service Rates:</u> Provides a project expense budget that supports the total amount of funding requested. Includes service rate(s) by mode and unit of service (trip, mile) and how the proposed rates were determined. (5 pts)	0 - 10
<u>Proposed Timeline and Personnel:</u> Provides a project timeline identifying the project start date, project implementation date and any major milestones. Provides the name, current title and summary of work experience for each key staff member who will work on the project. (2 pts)	
<u>Local Match:</u> Describes the source of the local match and when the funds will be available. (3 pts)	
Collaboration and Partnership (BONUS)	
The project involves a partnership or collaboration with another entity where roles/responsibilities are defined, and not just a letter of support for the project. For current funded projects that have an established partnership, describes how the partnership supports the accomplishments of the project's goals. (3 pts)	0 - 5
The partnership already exists and there is a memorandum of understanding or other documentation indicating the partnership. (2 pts)	
Utilization of Non-Traditional Service Providers (BONUS)	
The project involves the use of non-traditional service providers such as Transportation Network Companies (TNCs), taxis and other non-traditional service providers. (5 pts)	0 - 5