

Debris Removal Checklist

1. ____ Setup ISA Account
2. ____ Login to CPQ <https://www3.dot.state.fl.us/ContractorPreQualification/>
3. ____ Enter your firms My Florida Market Place Number ex. (F555555555001)
4. ____ Complete all information under General Info Tab
5. ____ Complete Background Info Tab
6. ____ Complete Construction Experience Tab - ***Applicable to Debris Removal only***
7. ____ Complete Stakeholder Tab
8. ____ Complete Affiliates Tab
9. ____ Complete Work Classes Tab - ***Please select the work class "Debris Removal" only***
10. ____ Financial Tab - ***Please only complete the following sub tabs below:***
 - a. Equipment Sub Tab
 - b. Financial Statement Sub Tab
11. ____ Contracts Tab
 - a. Current Contracts
 - b. Completed Contracts
12. ____ Manage Tab
 - a. Additional Documentation
 - i. Insert Date mailed for Reviewed Financial Statements (Applicants should disregard reference of Florida Statutes requirements)
 - b. Attach or email mail date for affidavit
 - c. Attach or enter mail date for letters of Recommendation (If there are multiple letters, please combine them and 1 letter only)
13. ____ Submit Tab
 - a. Attach the written documentation applicant has served as a prime for a governmental entity and letter of recommendation from that entity and answer the following questions below and attach as a Word or PDF document.
 1. Detail your ability to track debris removal in accordance with FHWA Emergency Relief and FEMA debris removal laws, regulations and guidelines.
 2. Explain how quickly you can and will respond to emergency debris removal task orders
 3. Explain your plan for sustaining the entire operation if no motels are available. For example, obtaining fuel, food, water and temporary housing for the crew.