

State of Florida
DEPARTMENT OF TRANSPORTATION
INVITATION TO BID

Sealed bids will be received and publicly opened and read aloud by the Florida Department of Transportation (hereinafter referred to as Owner) at the following date, location, and local time: **10:00 AM local time, Friday, October 11, 2024 District Five Headquarters, 719 South Woodland Boulevard, DeLand, Florida 32720.**

FINANCIAL PROJECT NO. 454953-2-52-01 / 454953-1-72-01 / 454953-3-52-01 **CONTRACT NO.:** F5008

PROJECT NAME: DeLand District Office RTU# 3 Replacement

PROJECT LOCATION: 719 South Woodland Boulevard, DeLand, FL 32720

PROJECT DESCRIPTION: Perform the removal and proper disposal of an existing unit and installing a new fully operational Turnkey Trane IntelliPak1 60-Ton Roof Top Unit (RTU) package air conditioning unit with variable speed compressors, coated condenser coils, R454B refrigerant, and must be fully compatible with the existing building air conditioning control system (Tracer) and provide certified test and balance. Contractor shall include a warranty of for labor, parts, refrigerant, installation, and craftsmanship for a period of five (5) years from final acceptance.

PRE-BID MEETING (check appropriately) *Mandatory*, *Non-Mandatory*, or *Not Applicable*

A MANDATORY PRE-BID MEETING/SITE VISIT WILL BE HELD AT THE FOLLOWING LOCATION, DATE AND LOCAL TIME: 10:00 am local time, Tuesday October 1, 2024, AT THE FDOT – District Five Headquarters, 719 South Woodland Boulevard, DeLand, FL 32720.

BIDS ARE DUE OCTOBER 11, 2024, BY 10:00 AM LOCAL TIME.

Owner representatives will be present to discuss plans, specifications, and conditions of the project. The Owner's Project Manager is: **Daniel Mendoza-Garcia** daniel.mendoza-garcia@dot.state.fl.us and may be reached at: **386-956-5016**. Or **Christopher Roth** Christopher.roth@dot.state.fl.us and may be reached at: **386-943-5007**

NOTE: Any contractor who fails to attend a mandatory pre-bid meeting will not be eligible to bid on the project. All bidders must be present and signed in prior to the start of the mandatory Pre-Bid Meeting. Anyone not signed in at the commencement of the meeting will be considered late and will not be allowed to bid on the project.

QUESTIONS: Submit all questions to d5fcoprocurement@dot.state.fl.us by 3:00 PM local time on October 4, 2024. Responses will be posted at <https://www.fdot.gov/contracts/district-offices/d5/lettings/fco/fcocontracts.shtm> by 3:00 PM local time on October 8, 2024.

PLANS, SPECIFICATIONS AND BID PROPOSAL: To obtain Plans, Specifications and Bid Documents complete the order form available at <https://www.fdot.gov/contracts/district-offices/d5/lettings/fco/fcocontracts.shtm>. Bid Proposal documents will not be issued after **10:00 AM local time on October 10, 2024.**

MINORITY BUSINESS ENTERPRISES (MBE) UTILIZATION: The Owner encourages the recruitment and utilization of certified and non-certified minority businesses. The Owner, its contractors, suppliers, and consultants should take all necessary and reasonable steps to ensure that minority businesses have an opportunity to compete for and perform contract work for the Owner in a nondiscriminatory environment.

BID PROPOSAL: Bids must be submitted in full accordance with the requirements of the Drawings, Specifications, Bidding Conditions, and Contractual Conditions. Submit sealed bids to:

Florida Department of Transportation
719 South Woodland Boulevard
DeLand, FL 32720
Attn: Angie Richards M/S 524

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DOCUMENTS TO BE SUBMITTED WITH BID: Bid Proposal, List of Subcontractors, Bid Bond, Experience Form, Documentation supporting compliance with License Requirements.

INSURANCE: The awarded Bidder is responsible for maintaining the insurance coverage specified in the Non-Technical Specifications for the duration of this project.

PREQUALIFICATION: Each bidder shall submit a current license issued by the State of Florida (**Certified Mechanical & Certified Air Conditioning Contractor**) a **Trane Certification for Start-Ups and BAS Program**, is required for the work. If a Florida Corporation, a copy of the Corporate Charter as prequalification of their eligibility with the bid document to the Department of Transportation, Contracts Administration Office: 719 South Woodland Boulevard, DeLand, FL 32720.

The bid may be rejected if a copy of the Contractor's License is not included either with the bid or provided to the Owner prior to the Letting. After the bid opening, the lowest responsive bidder shall qualify in accordance with this contract document.

BID BOND: If the bid amount exceeds \$100,000, the bidder must provide with the bid, a Bid Guaranty of five percent (5%) of the actual total bid in the form of a certified check, cashier's check, treasurer's check, bank draft of any national or state bank, or a surety Bid Bond made payable to the Department of Transportation. A Bid Guaranty in an amount less than five percent (5%) of the actual bid will invalidate the bid. Bid Bonds shall conform to the Departments Bid/Proposal Bond Form furnished with the proposal package. ***The bidder must submit an original proposal guaranty (a fax or copy sent as an attachment will not be accepted).***

PERFORMANCE BOND and LABOR AND MATERIALS PAYMENT BOND: If the contract award amount exceeds \$100,000, both a Performance Bond and a Labor and Material Payment Bond of 100% each of the contract sum are required at the time of award.

SELECTION COMMITTEE MEETING: A public meeting of the Selection Committee will be held at District Five Headquarters, 719 South Woodland Boulevard, DeLand, FL 32720 on October 28, 2024, at 9:30 AM local time.

BID POSTING / CONTRACT AWARD: The Bid Tabulation and Notice of Award Recommendation will be posted at the following location, date and local time: <https://www.fdot.gov/contracts/district-offices/d5/lettings/fco/fcocontracts.shtm> on October 28, 2024 by 12:00 PM. In the event the Bid Tabulation and Notice of Award Recommendation cannot be posted in this manner, all bidders will be notified by email, receipt requested. If no protest is filed the Owner will award the contract to the qualified, responsive low bidder. The Owner reserves the right to reject any or all bids.

BID SOLICITATION/AWARD/NON-AWARD PROTEST RIGHTS: Any person adversely affected by this Bid Solicitation shall file a notice of protest within 72 hours of receipt of the bid documents in accordance with Section 120.57(3), Florida Statutes and Rule Chapter 28-110, Florida Administrative Code. Any person adversely affected by the intended decision of the Owner to award a contract or to reject all bids shall file a notice of protest within 72 hours after the posting of the Summary of Bids (bid tabulation). If notice of intended decision is given by certified mail, express or fax delivery, the adversely affected person must file the notice of protest within 72 hours after receipt of the notice of intent.

A formal written protest must be filed within 10 days after filing the notice of protest. The formal written protest shall state with particularity the facts and law upon which the protest is based. All protests must be submitted in accordance with Section 120.569 and 120.57, Florida Statutes. The required notice of protest and formal protest must each be timely filed with the Clerk of Agency Proceedings, Office of General Counsel, 605 Suwannee Street, Room 550, MS-58, Tallahassee, Florida, 32399-0450. Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

DISCRIMINATION CLAUSE: An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity, per Section 287.134(3)(a), Florida Statutes.

PUBLIC ENTITY CRIME INFORMATION STATEMENT: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for Category Two for a period of 36 months for the date of being placed on the convicted vendor list.