

(Exhibit 1)
State of Florida
DEPARTMENT OF TRANSPORTATION
INVITATION TO BID

Sealed bids will be received and publicly opened and read aloud by the Florida Department of Transportation (hereinafter referred to as Owner) at the following date, location, and local time: D4.designbuild@dot.state.fl.us: on Tuesday, November 23, 2021, at 10:30 AM. and publicly opened and read aloud on Tuesday, November 23, 2021 at 10:30 AM.

FINANCIAL PROJECT NO.: 444761-2-52-01 **CONTRACT NO.:** F4003

PROJECT NAME: District Four Headquarters 130 Ton Roof Top Air Conditioning Unit #1 Replacement

PROJECT LOCATION: 3400 West Commercial Blvd., Ft Lauderdale, FL 33309-3421

PROJECT DESCRIPTION: Removal and proper disposal of one existing unit, and replace it by providing and installing a brand new, fully operational 130-ton Trane Roof Top Unit (RTU) package air conditioning unit that is fully compatible with the existing building air conditioning control system.

PROPOSAL BUDGET ESTIMATE: \$275,000.00

CONTRACT DAYS: 212

PRE-BID/SITE VISITE MEETING Mandatory

A Mandatory Pre-Bid /Site visit Meeting it will be held at the following location, date and local time:

*WEDNESDAY, NOVEMBER 10, 2021 AT 11:00 AM AT 3400 WEST COMMERCIAL BOULEVARD, FORT LAUDERDALE, FL, 33309-3421
D4-DO1, Manatee Conference Room*

Site Visit attendance is limited to two (2) persons per vendor.

*Appropriate Personal Protective Equipment (PPE) must be worn. **Attendees are required to wear masks at all times***

Owner representatives will be present to discuss plans, specifications, and conditions of the project. The Owner's Project Manager is: Patrick Freiwald.

NOTE: Any contractor who fails to attend a mandatory pre-bid meeting will not be eligible to bid on the project. All bidders must be present and signed in prior to the start of the mandatory Pre-Bid Meeting. Anyone not signed in at the commencement of the meeting will be considered late and will not be allowed to bid on the project.

Bidding Documents will be email out to Contractors after the Mandatory Pre-Bid / Site Visit.

MINORITY BUSINESS ENTERPRISES (MBE) UTILIZATION: The Owner encourages the recruitment and utilization of certified and non-certified minority businesses. The Owner, its contractors, suppliers, and consultants should take all necessary and reasonable steps to ensure that minority businesses have an opportunity to compete for and perform contract work for the Owner in a nondiscriminatory environment.

BID PROPOSAL: Bids must be submitted in full accordance with the requirements of the Drawings, Specifications, Bidding Conditions, and Contractual Conditions, which may be examined and obtained from: anapaula.silva@dot.state.fl.us and published in the Vendor Bid System on October 27, 2021.

Bids due date is Tuesday November 23, 2021 @ 10:30 am to D4.designbuild@dot.state.fl.us

INSURANCE: The awarded Bidder is responsible for maintaining the insurance coverage specified in the Non-Technical Specifications for the duration of this project.

QUESTIONS: All questions must be submitted to D4.designbuild@dot.state.fl.us

DOCUMENTS TO BE SUBMITTED WITH BID: (Bid Proposal, Work Experience Form, List of Subcontractors, and Bid Bond Form will be provided electronically after the Site Visit)

- Exhibit 2 - Bid Proposal
- Work Experience Form
- Copy of the Certificate of State HVAC Contractor License from the State of Florida
- Exhibit 10 - List of Subcontractors
- Exhibit 13 - Bid Bond (if bid amount exceeds \$100,000.00)

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MINIMUM QUALIFICATION: Each bidder shall have at least 5 years of experience in the performance as a State HVAC Contractor License from the State of Florida. Such information must be provided in the attached form and must be submitted with the Bid Proposal. References will be checked. Also, the bidder must be a certified as a State HVAC Contractor.

PREQUALIFICATION: Each bidder shall submit a current license issued by the State of Florida (specify type license required for the work) and, if a Florida Corporation, a copy of the Corporate Charter as prequalification of their eligibility with the bid document to the Department of Transportation, Contracts Administration Office:

The bid may be rejected if the copies of the Exhibit 2 - Bid Proposal, the work Experience Form, Copy of Contractor the State HVAC Contractor License from the State of Florida, Exhibit 10 - List of Subcontractors (if is applicable), and the Exhibit 13 - Bid bond (if bid amount exceeds \$100,000.00) are not included either with the bid or provided to the Owner prior to the Letting. After the bid opening, the lowest responsive bidder shall qualify in accordance with this contract document.

BID BOND: If the bid amount exceeds \$100,000, the bidder must provide with the bid, a Bid Guaranty of five percent (5%) of the actual total bid in the form of a certified check, cashier's check, treasurer's check, bank draft of any national or state bank, or a surety Bid Bond made payable to the Department of Transportation. A Bid Guaranty in an amount less than five percent (5%) of the actual bid will invalidate the bid. Bid Bonds shall conform to the Departments Bid/Proposal Bond Form furnished with the proposal package.

PERFORMANCE BOND and LABOR AND MATERIALS PAYMENT BOND: If the contract award amount exceeds \$100,000, both a Performance Bond and a Labor and Material Payment Bond of 100% each of the contract sum are required at the time of award.

BID POSTING / CONTRACT AWARD: The Bid Tabulation and Notice of Award Recommendation will be posted/mailed to all bidders on **Wednesday November 24, 2021** or **Wednesday December 01, 2021**.

In the event the Bid Tabulation and Notice of Award Recommendation cannot be posted in this manner, all bidders will be notified by certified United States Mail, return receipt requested, express or fax delivery, receipt requested. If no protest is filed the Owner will award the contract to the qualified, responsive low bidder. The Owner reserves the right to reject any or all bids.

BID SOLICITATION/AWARD/NON-AWARD PROTEST RIGHTS: Any person adversely affected by this Bid Solicitation shall file a notice of protest within 72 hours of receipt of the bid documents in accordance with Section 120.57(3), Florida Statutes and Rule Chapter 28-110, Florida Administrative Code. Any person adversely affected by the intended decision of the Owner to award a contract or to reject all bids shall file a notice of protest within 72 hours after the posting of the Summary of Bids (bid tabulation). If notice of intended decision is given by certified mail, express or fax delivery, the adversely affected person must file the notice of protest within 72 hours after receipt of the notice of intent.

A formal written protest must be filed within 10 days after filing the notice of protest. The formal written protest shall state with particularity the facts and law upon which the protest is based. All protests must be submitted in accordance with Section 120.569 and 120.57, Florida Statutes. The required notice of protest and formal protest must each be timely filed with the Clerk of Agency Proceedings, Office of General Counsel, 605 Suwannee Street, Room 550, MS-58, Tallahassee, Florida, 32399-0450. Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

DISCRIMINATION CLAUSE: An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity, per Section 287.134(3)(a), Florida Statutes.

PUBLIC ENTITY CRIME INFORMATION STATEMENT: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for Category Two for a period of 36 months for the date of being placed on the convicted vendor list.

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION
D4.designbuild@dot.state.fl.us
District 4 Contracts Office