

EXHIBIT A

SCOPE OF WORK

FINANCIAL PROJECT No.: 445504-1-K2-01

COUNTY: HENDRY

CONTRACT NO.: E1S81

PROJECT DESCRIPTION: WORK INCLUDES REMOVING EXISTING FUEL CANOPY AT THE HEARTLAND OPS- LABELLE CAMPUS AND RECONSTRUCTING A NEW FUEL CANOPY PER THE ATTACHED DESIGN.

EXHIBIT "A"
FUEL CANOPY REPLACEMENT
HENDRY
Financial Project Number:
Contract:

I. OBJECTIVE:

The Florida Department of Transportation (FDOT) District One hereafter referred to as the "Department" seeks to secure competitive bids from qualified vendors who are able to provide the services to remove the existing fuel canopy and reconstruct a new fuel canopy at our Heartland Ops – Labelle Campus, 880 West Cowboy Way, Labelle, Florida 33935

II. SERVICES TO BE PROVIDES

A. PROJECT DESCRIPTION:

1. The work described herein includes the removal of an existing fuel canopy damaged by Hurricane Irma and constructing a new 34'x52' fuel canopy.
2. Contractor is to remove the existing structure and protect all equipment that will remain.
3. Contractor is to provide all material and labor to construct a canopy per Attachment A – Construction Documents.
4. If a permit is deemed to be required for the locations above, the contractor will be responsible for the procurement of the permit from the local agency having jurisdiction.

III. VENDOR'S QUALIFICATIONS

The Vendor shall maintain and keep in force throughout the life of the contract and extensions, the requirements specified below. Failure of the Vendor to comply with these requirements will be sufficient grounds for Department to declare the contract in default and terminate the agreement in accordance with the terms of B-28 Termination for Cause and Mutual Agreement of the FCO Non-Technical Specifications.

1. The Contractor shall be currently licensed by the State of Florida as a General Contractor.

2. The organized business enterprise (e.g. corporation, LLC or sole proprietorship) shall have experience in performing the type of work required for this contract for a minimum of five (5) years.

3. The Contractor shall have a current and valid Occupational License/Business Tax Receipt which states the name of the Vendor, street address of the business and the type of work that the Occupational License/Business Tax Receipt is issued for (which must be for the same type of services required in the contact).

4. The Contractor shall provide insurance certificates and maintain insurance coverage, i.e. workmen's compensation, bodily injury, property damage and automotive damage, for the duration of this project.

IV. DAMAGED GOODS:

The vendor shall be responsible for filing, processing and collecting all damage claims. The Department will not be responsible for any of the following:

1. Record any evidence of visible damage on all copies of the delivery carrier's Bill of Lading.
2. Report damage (visible or concealed) to the carrier and contract supplier, confirming such reports, in writing, within fifteen (15) days of delivery, requesting that the carrier inspect the damaged merchandise.
3. Retain the item and its shipping container, including inner packing material, until inspection is performed by the carrier and disposition given by the contract supplier.
4. Provide the vendor with a copy of the carrier's Bill of Lading and Damage Inspection Report.

V. TRADE NAMES:

1. Any manufacturer's names, trade names, brand names or catalog numbers used in specifications contained in this bid are for the purposes of describing and establishing general quality levels. Such references are not intended to be restrictive. Bids will be considered for any brand that meets or exceeds the quality level of item(s) listed unless otherwise indicated. An alternate product sample may be required by the Department for review prior to acceptance.

VI. WARRANTY:

Contractor is responsible for providing a warranty on all material and labor for the first year, as well as assisting in any manufactures warranty on all material.

VIII. SERVICES/MATERIALS PROVIDED BY THE DEPARTMENT

The Department's Project Manager is identified below. He or his designee shall perform the following on behalf of the Department:

- A. Review, verify, and approve receipt of services/deliverables from the vendor;
- B. Submit requests for change orders/amendments/renewals, if applicable;
- C. Review, verify, and approve invoices from the vendor; and, if applicable, the Certificates of Partial Payment requests, and the Certificate of Contract Completion form.
- D. Maintain an official record of all correspondence between the Department and the vendor.
- E. The Department will provide a staging area for the Vendor until completion of the work.
- F. The Heartland Labelle Operations Center will be open during standard business hours. M-F 7am – 6pm. Any other request during afterhours must go through the Project Manager.

The Department's Project Manager is: Chad Lewis, Facilities Building
Superintendent

IX. DELIVERIES:

Deliveries must be made between 8:00 am to 5:00 pm, Monday thru Thursday, excluding state holidays, unless otherwise stated herein. Coordination for weekend deliveries must be coordinated through the Department's Project Manager.

X. WORK AUTHORIZATION: No work will be done until a Notice to Proceed (NTP) is issued by the Project Manager.

XI. BASIS OF PAYMENT:

Partial payments may be made for percentages or stages of work completed upon approval of Project Manager. See Non-Technical Specifications and Exhibit "B" Method of Compensation for other terms of payment.