

the development and preparation of the contract plans, permits, and construction of the improvements. The Department will provide Project specific information and/or functions as outlined in this document.

In accordance with 23 CFR 636.109 of the FHWA, in a Federal Aid project, the Department shall have oversight, review, and approval authority of the permitting process.

The Department will determine the environmental impacts and coordinate with the appropriate agencies during the preparation of NEPA or SEIR Reevaluations. For federal projects, NEPA Reevaluations will be processed by the Department's EMO Office for approval by OEM pursuant to 23 U.S.C. §327 and a Memorandum of Understanding dated December 14, 2016 and executed by the FHWA and the Department.

## II. Schedule of Events.

Below is the current schedule of the events that will take place in the procurement process. The Department reserves the right to make changes or alterations to the schedule as the Department determines is in the best interests of the public. Proposers will be notified sufficiently in advance of any changes or alterations in the schedule. Unless otherwise notified in writing by the Department, the dates indicated below for submission of items or for other actions on the part of a Proposer shall constitute absolute deadlines for those activities and failure to fully comply by the time stated shall cause a Proposer to be disqualified.

| <b>Date</b>       | <b>Minimum # of Days</b> | <b>Event</b>   |
|-------------------|--------------------------|--|
| <u>9/9/2022</u>   | 0                        | Planned Advertisement  |
| <u>9/20/2022</u>  | 11                       | Current Advertisement  |
| <u>10/24/2022</u> | 34                       | Letters of Interest for Phase I of the procurement process due in District Office by 5:00 pm local time  |
| <u>11/9/2022</u>  | 16                       | Proposal Evaluators submit Letter of Interest Scores to Contracting Unit 9:30 am local time  |
| <u>11/10/2022</u> | 2                        | Contracting Unit provides Letter of Interest scores and Proposal Evaluators comments to Selection Committee 9:30 am local time   |
| <u>11/15/2022</u> | 5                        | Public Meeting of Selection Committee to review and confirm Letter of Interest scores 9:30 am local time   |
| <u>11/15/2022</u> | 0                        | Shortlist Posting Date   |
| <u>11/18/2022</u> | 3                        | Final RFP provided to Design-Build Firms continuing to Phase II of the procurement process 5:00 pm local time  |
| <u>11/22/2022</u> | 4                        | Virtual Mandatory Pre-Proposal meeting at 8:00 am local time. All Utility Agency/Owners that the Department contemplates an adjustment, protection, or relocation is possible are to be invited to the Mandatory Pre-Proposal Meeting. |
| <u>11/22/2022</u> | 0                        | Virtual Utility Pre-Proposal Meeting facilitated by the District Utility Engineer at 9:00 am local time  |
| <u>11/29/2022</u> | 8                        | Deadline for Design-Build Firm to request participation in One-on-One Alternative Technical Concept Discussion Meeting No. 1 5:00 pm local time  |
| <u>12/6/2022</u>  | 8                        | Deadline for Design-Build Firm to submit preliminary list of Alternative Technical Concepts prior to One-on-One Alternative  |

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|                   |    | Technical Concept Discussion Meeting No. 1 5:00 pm local time   |
| <u>12/12/2022</u> | 13 | One-on-One Alternative Technical Concept Discussion Meeting No. 1. 90 Minutes will be allotted for this Meeting.  |
| <u>1/5/2023</u>   | 22 | Deadline for submittal of Alternative Technical Concept Proposals 5:00 pm local time.   |
| <u>1/3/2023</u>   | 0  | Final deadline for submission of requests for Design Exceptions or Design Variations. 5:00 pm local time  |
| <u>1/19/2023</u>  | 14 | Deadline for Department Responses to Alternative Technical Concept Proposals  |
| <u>1/30/2023</u>  | 13 | Addendum issued for approved Design Exceptions. 5:00 pm local time  |
| <u>2/6/2023</u>   | 7  | Deadline for Design-Build Firm to request participation in One-on-One Alternative Technical Concept Discussion Meeting No. 2 5:00 pm local time   |
| <u>2/13/2023</u>  | 7  | One-on-One Alternative Technical Concept Discussion Meeting No. 2. 60 Minutes will be allotted for this Meeting. This ATC meeting is for continuing discussion on ATCs submitted prior to 1/3/23 for which the Department requested additional information and were not approved or for new ATCs that are a direct response to an Addendum issued on or after 1/30/2023 |
| <u>2/20/2023</u>  | 7  | Deadline for submittal of Alternative Technical Concept Proposals for which the Department requested additional information and were not approved or for new ATCs that are a direct response to an Addendum issued on or after 1/30/2023 Deadline is 5:00 pm local time.  |
| <u>3/6/2023</u>   | 14 | DDE completes review of ATCs and notifies Design-Build Firms.   |
| <u>3/20/2023</u>  | 14 | Deadline for submittal of questions, for which a response is assured, prior to the submission of the Technical Proposal. All questions shall be submitted to the Pre-Bid Q&A website.   |
| <u>3/27/2023</u>  | 7  | Deadline for the Department to post responses to the Pre-Bid Q&A website for questions submitted by the Design-Build Firms prior to the submittal of the Technical Proposal.  |
| <u>3/29/2023</u>  | 2  | Technical Proposals due in District Office by 05:00 p.m. local time   |
| <u>3/29/2023</u>  | 0  | Deadline for Design-Build Firm to “opt out” of Technical Proposal Page Turn meeting.  |
| <u>4/5/2023</u>   | 7  | Technical Proposal Page Turn Meeting. Times will be assigned during the Pre-Proposal Meeting. 30 Minutes will be allotted for this Meeting.   |
| <u>5/1/2023</u>   | 27 | Question and Answer Written Responses. Deadline for the Department to provide a list of questions/clarifications for the Design-Build Firm to answer.   |
| <u>5/8/2023</u>   | 7  | Deadline for submittal of Question and Answer Written Responses to the Department’s questions/clarifications from the Design-Build Firm. 5:00 pm local time   |
| <u>5/15/2023</u>  | 7  | Deadline for submittal of follow up questions to previously submitted Question and Answer Written Responses to the Department’s questions/clarifications from the Design-Build Firm. 5:00 pm local time   |
| <u>5/22/2023</u>  | 7  | Deadline for submittal of Question and Answer Written Responses   |

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|                  |    | to the Department’s follow up questions. 5:00 pm local time.  |
| <u>5/30/2023</u> | 6  | Deadline for submittal of questions, for which a response is assured, prior to the submission of the Price Proposal. All questions shall be submitted to the Pre-Bid Q&A website. |
| <u>6/2/2023</u>  | 3  | Deadline for the Department to post responses to the Pre-Bid Q&A website for questions submitted by the Design-Build Firms prior to the submittal of the Price Proposal.          |
| <u>6/2/2023</u>  | 0  | Deadline for the Design-Build Firm to submit a written statement per Section III. Threshold Requirements, F. Question and Answer Written Responses                                |
| <u>6/6/2023</u>  | 4  | Price Proposals due in District Office by 11:00 am local time.  |
| <u>6/6/2023</u>  | 0  | Public announcing of Technical Scores and opening of Price Proposals at 11:00 am local time at <b><i>FDOT District headquarters 801 North Broadway Ave Bartow, FL 33830</i></b>   |
| <u>6/13/2023</u> | 13 | Public Meeting Date of Selection Committee to determine intended Award  |
| <u>6/13/2023</u> | 0  | Final Selection Posting Date  |
| <u>6/19/2023</u> | 7  | Anticipated Award Date  |
| <u>7/10/2023</u> | 21 | Anticipated Execution Date  |

### III. Threshold Requirements.

#### A. Qualifications

Proposers are required to be pre-qualified in all work types required for the Project. The technical qualification requirements of Florida Administrative Code (F.A.C.) Chapter 14-75 and all qualification requirements of F.A.C. Chapter 14-22, based on the applicable category of the Project, must be satisfied.

#### B. Joint Venture Firm

Two or more Firms submitting as a Joint Venture must meet the Joint Venture requirements of Section 14-22.007, F.A.C. Parties to a Joint Venture must submit a Declaration of Joint Venture and Power of Attorney Form No. 375-020-18, prior to the deadline for receipt of Letters of Interest.

If the Proposer is a Joint Venture, the individual empowered by a properly executed Declaration of Joint Venture and Power of Attorney Form shall execute the proposal. The proposal shall clearly identify who will be responsible for the engineering, quality control, and geotechnical and construction portions of the Work. The Joint Venture shall provide an Affirmative Action Plan specifically for the Joint Venture.

#### C. Price Proposal Guarantee

A Price Proposal guaranty in an amount of not less than five percent (5%) of the total bid amount shall accompany each Proposer’s Price Proposal. The Price Proposal guaranty may, at the discretion of the Proposer, be in the form of a cashier’s check, bank money order, bank draft of any national or state bank, certified check, or surety bond, payable to the Department. The surety on any bid bond shall be a company recognized to execute bid bonds for contracts of the State of Florida. The Price Proposal guaranty shall stand for the Proposer’s obligation to timely and properly execute the contract and supply all other submittals due therewith. The amount of the Price Proposal guaranty shall be a liquidated sum, which shall