

The Design-Build Firm shall demonstrate good Project management practices while working on this Project. These include communication with the Department and others as necessary, management of time and resources, and documentation.

The Design-Build Firm will provide litter removal and mowing within the project limits in accordance with Specification Section 107 with a 30-day mowing frequency and a 30-day litter removal frequency.

B. Department Responsibility

The Department will provide contract administration, management services, construction engineering inspection services, environmental oversight, and quality acceptance reviews of all work associated with the development and preparation of the contract plans, permits, and construction of the improvements. The Department will provide Project specific information and/or functions as outlined in this document.

In accordance with 23 CFR 636.109 of the FHWA, in a Federal Aid project, the Department shall have oversight, review, and approval authority of the permitting process.

The Department will determine the environmental impacts and coordinate with the appropriate agencies during the preparation of PD&E study re-evaluations. For federal projects, re-evaluations will be processed by the District Environmental Management Office for approval by the Department’s Office of Environmental Management (OEM) pursuant to 23 U.S.C. §327 and a Memorandum of Understanding dated December 14, 2016 and executed by the FHWA and the Department.

II. Schedule of Events.

Below is the current schedule of the events that will take place in the procurement process. The Department reserves the right to make changes or alterations to the schedule as the Department determines is in the best interests of the public. Proposers will be notified sufficiently in advance of any changes or alterations in the schedule. Unless otherwise notified in writing by the Department, the dates indicated below for submission of items or for other actions on the part of a Proposer shall constitute absolute deadlines for those activities and failure to fully comply by the time stated shall cause a Proposer to be disqualified.

Date	Minimum # of Days	Event
<u>6/30/2022</u>	0	Planned Advertisement
<u>7/11/2022</u>	11	Current Advertisement
<u>8/22/2022</u>	42	Letters of Interest for Phase I of the procurement process due in District Office by 5:00pm local time
<u>9/8/2022</u>	17	Proposal Evaluators submit Letter of Interest Scores to Contracting Unit 9:00 am local time
<u>9/9/2022</u>	1	Contracting Unit provides Letter of Interest scores and Proposal Evaluators comments to Selection Committee 9:30am local time
<u>9/13/2022</u>	4	Public Meeting of Selection Committee to review and confirm Letter of Interest scores 9:30am local time
<u>9/13/2022</u>	0	Notification to Responsive Design-Build Firms of the Letter of Interest

		scores
<u>9/13/2022</u>	0	Shortlist Posting Date
<u>9/20/2022</u>	7	Final RFP provided to Design-Build Firms continuing to Phase II of the procurement process 5:00pm local time
<u>9/26/2022</u>	6	Virtual Mandatory Pre-Proposal meeting at 9:00am local time. All Utility Agency/Owners that the Department contemplates an adjustment, protection, or relocation is possible are to be invited to the Mandatory Pre-Proposal Meeting.
<u>9/26/2022</u>	0	Virtual Utility Pre-Proposal Meeting facilitated by the District Utility Engineer.
<u>10/3/2022</u>	7	Deadline for Design-Build Firm to request participation in One-on-One Alternative Technical Concept Discussion Meeting No. 1 5:00pm local time.
<u>10/17/2022</u>	14	Deadline for Design-Build Firm to submit preliminary list of Alternative Technical Concepts and/or Risk Register items prior to One-on-One Alternative Technical Concept Discussion Meeting No. 1 5:00pm local time
<u>10/24/2022</u>	7	One-on-One Alternative Technical Concept Discussion Meeting No. 1. 90 Minutes will be allotted for this Meeting.
<u>10/24/2022</u>	0	Deadline for Design-Build Firm to request participation in One-on-One Alternative Technical Concept Discussion Meeting No. 2, 5:00pm local time
<u>10/31/2022</u>	7	Deadline for Design-Build Firm to submit preliminary list of Alternative Technical Concepts and new Risk Register items prior to One-on-One Alternative Technical Concept Discussion Meeting No. 2, 5:00pm local time
<u>11/7/2022</u>	7	One-on-One Alternative Technical Concept and Risk Register Discussion Meeting No. 2. 90 Minutes will be allotted for this Meeting.
<u>11/22/2022</u>	15	Deadline for submittal of Alternative Technical Concept Proposals and Risk Register items (with mitigation strategies) 5:00pm local time.
<u>11/22/2022</u>	0	Final deadline for submission of requests for Design Exceptions or Design Variations. 5:00pm local time
<u>12/8/2022</u>	16	Deadline for Department responses to Alternative Technical Concept Proposals and Risk Register items
<u>12/19/2022</u>	11	Addendum issued for approved Design Exceptions. 5:00pm local time
<u>12/27/2022</u>	8	Deadline for Design-Build Firm to request participation in One-on-One Alternative Technical Concept Discussion Meeting No. 3 5:00pm local time
<u>1/4/2023</u>	8	One-on-One Alternative Technical Concept Discussion Meeting No. 3. 60 Minutes will be allotted for this Meeting. This ATC meeting is for continuing discussion on ATCs submitted prior to 11/22/2022 for which the Department requested additional information and were not approved or for new ATCs that are a direct response to an Addendum issued on or after 11/8/2022 .
<u>1/12/2023</u>	8	Deadline for submittal of Alternative Technical Concept Proposals for which the Department requested additional information and were not approved or for new ATCs that are a direct response to an Addendum issued on or after 11/8/2022 . Deadline is 5:00pm local time.
<u>1/26/2023</u>	14	DDE completes review of ATCs and notifies Design-Build Firms.

<u>2/7/2023</u>	12	Deadline for submittal of questions, for which a response is assured, prior to the submission of the Technical Proposal. All questions shall be submitted to the Pre-Bid Q&A website.
<u>2/13/2023</u>	6	Deadline for the Department to post responses to the Pre-Bid Q&A website for questions submitted by the Design-Build Firms prior to the submittal of the Technical Proposal.
<u>2/15/2023</u>	2	Technical Proposals due in District Office by 5:00p.m. local time
<u>2/15/2023</u>	0	Deadline for Design-Build Firm to “opt out” of Technical Proposal Page Turn meeting.
<u>2/21/2023</u>	6	Technical Proposal Page Turn Meeting. Times will be assigned during the Pre-Proposal Meeting. 30 Minutes will be allotted for this Meeting.
<u>3/20/2023</u>	27	Question and Answer Written Responses. Deadline for the Department to provide a list of questions/clarifications for the Design-Build Firm to answer.
<u>3/28/2023</u>	8	Deadline for submittal of Question-and-Answer Written Responses to the Department’s questions/clarifications from the Design-Build Firm. 5:00pm local time
<u>4/3/2023</u>	6	Deadline for submittal of follow up questions to previously submitted Question and Answer Written Responses to the Department’s questions/clarifications from the Design-Build Firm.
<u>4/3/2023</u>	0	Deadline for final Risk Register mitigation efforts to be included in RFP. 5:00pm local time
<u>4/10/2023</u>	7	Deadline for submittal of Question-and-Answer Written Responses to the Department’s follow up questions. 5:00pm local time.
<u>4/13/2023</u>	3	Deadline for submittal of written questions from Design-Build firms to the Department concerning risk register mitigation efforts. All questions to be submitted to the Procurement Office at D1.DesignBuild@dot.state.fl.us (not pre-bid Q&A website).
<u>4/13/2023</u>	0	Deadline for submittal of questions, for which a response is assured, prior to the submission of the Price Proposal. All questions shall be submitted to the Pre-Bid Q&A website.
<u>4/17/2023</u>	4	Deadline for the Department to post responses to the Pre-Bid Q&A website for questions submitted by the Design-Build Firms prior to the submittal of the Price Proposal.
<u>4/17/2023</u>	0	Deadline for Department written responses to questions concerning risk register mitigation efforts to the Design-Build Firm.
<u>4/17/2023</u>	0	Deadline for the Design-Build Firm to submit a written statement per Section III. Threshold Requirements, F. Question and Answer Written Responses. Deadline for Department to post responses to questions concerning risk register mitigation efforts. Responses shall be to individual teams only.
<u>4/19/2023</u>	2	Price Proposals due in District Office by 11:00 am local time.
<u>4/19/2023</u>	0	Public announcing of Technical Scores and opening of Price Proposals at 11:00 am local time in 801 N. Broadway Avenue Bartow, FL 33830
<u>5/2/2023</u>	13	Public Meeting Date of Selection Committee to determine intended Award
<u>5/2/2023</u>	0	Final Selection Posting Date
<u>5/9/2023</u>	7	FHWA Concurrence to Award
<u>5/15/2023</u>	6	Anticipated Award Date
<u>6/6/2023</u>	22	Anticipated Execution Date