

with the development and preparation of the contract plans, permits, and construction of the improvements. The Department will provide Project-specific information and/or functions as outlined in this document.

In accordance with 23 Code of Federal Regulations (C.F.R.) 636.109 of the Federal Highway Administration (FHWA), in a Federal Aid Project, the Department shall have oversight, review, and approval authority of the permitting process.

The Department will determine the environmental impacts and coordinate with the appropriate agencies during the preparation of NEPA or SEIR Reevaluations. For federal projects, NEPA Reevaluations will be processed by the Department’s EMO Office for approval by OEM pursuant to 23 U.S.C. §327 and a Memorandum of Understanding dated December 14, 2016 and executed by the FHWA and the Department.

II. Schedule of Events

Below is the current schedule of the events that will take place in the procurement process. The Department reserves the right to make changes or alterations to the schedule as the Department determines is in the best interests of the public. Proposers will be notified sufficiently in advance of any changes or alterations in the schedule. Unless otherwise notified in writing by the Department, the dates indicated below for submission of items or for other actions on the part of a Proposer shall constitute absolute deadlines for those activities and failure to fully comply by the time stated shall cause a Proposer to be disqualified.

Date	Event
February 17, 2020	Planned Advertisement
April 6, 2020	Official Advertisement
April 27, 2020	Letters of Interest for Phase I of the procurement process due in District Office by 05:00 pm local time
May 18, 2020	Proposal Evaluators submit Letter of Interest Scores to Contracting Unit 12:00 pm local time
May 21, 2020	Contracting Unit provides Letter of Interest scores and Proposal Evaluators comments to Selection Committee 10:00 am local time
May 26, 2020	Public Meeting of Selection Committee to review and confirm Letter of Interest scores 10:00 am local time
May 26, 2020	Shortlist Posting Date
June 1, 2020	Final RFP provided to Design-Build Firms
June 9, 2020	Virtual Mandatory Pre-Proposal meeting at 10:00 am local time. All Utility Agency/Owners that the Department contemplates an adjustment, protection, or relocation is possible are to be invited to the Mandatory Pre-Proposal Meeting.
June 23, 2020	Deadline for submittal of questions, for which a response is assured, prior to the submission of the Technical Proposal. All questions shall be submitted to the Pre-Bid Q&A website.
June 30, 2020	Deadline for the Department to post responses to the Pre-Bid Q&A website for questions submitted by the Design-Build Firms prior to the submittal of the Technical Proposal.
July 2, 2020	Technical Proposals due in District Office by 5:00 pm local time
July 2, 2020	Deadline for Design-Build Firm to “opt out” of Technical Proposal Page Turn meeting.
July 9, 2020	Virtual Technical Proposal Page Turn Meeting. Times will be assigned during the Pre-Proposal Meeting. 30 Minutes will be allotted for this Meeting.
August 5, 2020	Question and Answer Written Responses. Deadline for the Department to provide

	a list of questions/clarifications for the Design-Build Firm to answer.
August 12, 2020	Deadline for submittal of Question and Answer Written Responses to the Department's questions/clarifications from the Design-Build Firm. 2:00 pm local time
August 19, 2020	Deadline for submittal of follow up questions to previously submitted Question and Answer Written Responses to the Department's questions/clarifications from the Design-Build Firm. 2:00 pm local time
August 26, 2020	Deadline for submittal of Question and Answer Written Responses to the Department's follow up questions. 2:00 pm local time.
August 26, 2020	Deadline for submittal of questions, for which a response is assured, prior to the submission of the Price Proposal. All questions shall be submitted to the Pre-Bid Q&A website.
September 1, 2020	Deadline for the Department to post responses to the Pre-Bid Q&A website for questions submitted by the Design-Build Firms prior to the submittal of the Price Proposal.
September 1, 2020	Deadline for the Design-Build Firm to submit a written statement per Section III. Threshold Requirements, F. Question and Answer Written Responses
September 3, 2020	Price Proposals due in District Office by 11:00 am local time.
September 3, 2020	Virtual Public announcing of Technical Scores and opening of Price Proposals at 11:00 am local time
September 15, 2020	Virtual Public Meeting of Selection Committee to determine intended Award
September 15, 2020	Final Selection Posting Date
September 29, 2020	FHWA Concurrence to Award
October 5, 2020	Anticipated Award Date
October 19, 2020	Anticipated Execution Date

III. Threshold Requirements

A. Qualifications

Proposers are required to be pre-qualified in all work types required for the Project. The technical qualification requirements of Florida Administrative Code (F.A.C.) Chapter 14-75 and all qualification requirements of F.A.C. Chapter 14-22, based on the applicable category of the Project, must be satisfied.

B. Joint Venture Firm

Two or more Firms submitting as a Joint Venture must meet the Joint Venture requirements of Section 14-22.007, F.A.C. Parties to a Joint Venture must submit a Declaration of Joint Venture and Power of Attorney Form No. 375-020-18 prior to the deadline for receipt of Letters of Interest.

If the Proposer is a Joint Venture, the individual empowered by a properly executed Declaration of Joint Venture and Power of Attorney Form shall execute the proposal. The proposal shall clearly identify who will be responsible for the engineering, quality control, and geotechnical and construction portions of the Work. The Joint Venture shall provide an Affirmative Action Plan specifically for the Joint Venture.

C. Price Proposal Guarantee

A Price Proposal guaranty in an amount of not less than five percent (5%) of the total bid amount shall accompany each Proposer's Price Proposal. The Price Proposal guaranty may, at the discretion of the Proposer, be in the form of a cashier's check, bank money order, bank draft of any national or state bank,