

Memorandum of Understanding dated December 14, 2016 and executed by the FHWA and the Department.

## II. Schedule of Events.

Below is the current schedule of the remaining events that will take place in the selection process. The Department reserves the right to make changes or alterations to the schedule as the Department determines is in the best interests of the public. Proposers will be notified sufficiently in advance of any changes or alterations in the schedule. Unless otherwise notified in writing by the Department, the dates indicated below for submission of items or for other actions on the part of a Proposer shall constitute absolute deadlines for those activities and failure to fully comply by the time stated shall cause a Proposer to be disqualified.

| <b>Date</b>                     | <b>Minimum # of Days</b> | <b>Event</b>   |
|---------------------------------|--------------------------|--|
| <u>April 6, 2020, Monday</u>    | 0                        | Planned Advertisement  |
| <u>May 18, 2020, Monday</u>     | 42                       | Official Advertisement   |
| <u>July 13, 2020, Monday</u>    | 56                       | Deadline for submittal of questions, for which a response is assured, prior to the submission of the Technical and Bid Price Proposals. All questions shall be submitted to the Pre-Bid Q&A website.   |
| <u>July 13, 2020, Monday</u>    | 0                        | Final deadline for submission of requests for Design Exceptions or Design Variations   |
| <u>July 20, 2020, Monday</u>    | 7                        | Deadline for the Department to post responses to the Pre-Bid Q&A website for questions submitted by the Design-Build Firms prior to the submittal of the Proposal.   |
| <u>July 22, 2020, Wednesday</u> | 2                        | Deadline for submittal of Low Bid Design-Build Qualification Validation Form No. 700-011-36 by 10:00 a.m. local time<br><br>The Design Build firm must complete Low Bid Design-Build Qualification Validation Form No. 700-011-36, for all qualifying team members, at least 24 hours in advance of the scheduled letting. The Form shall be submitted to District 1 D1.DesignBuild@dot.state.fl.us, who will confirm qualification for the prospective Design-Build Firm. The form must be submitted at least 24 hours in advance of the response deadline Bids Due Date. |
| <u>July 23, 2020, Thursday</u>  | 1                        | Technical Proposals and Price Proposals due in District Office by 10:00 a.m. local time  |
| <u>July 23, 2020, Thursday</u>  | 0                        | Public announcing of Price Proposals at 11:00 a.m. local time in District One Headquarters, 801 N. Broadway Ave, Bartow, FL 33830  |
| <u>July 29, 2020, Wednesday</u> | 6                        | Public Meeting of Technical Review Committee to determine Responsiveness of Technical Proposal(s) at 9:00 a.m. local time in District One Headquarters, 801 N. Broadway Ave., Bartow, FL 33830   |
| <u>August 6, 2020, Thursday</u> | 8                        | Public Meeting Date of Selection Committee to determine intended Award (Final Selection Posting) at 10:00 a.m. local time in District One Headquarters, 801 N. Broadway Ave., Bartow, FL 33830   |
| <u>August 6, 2020,</u>          | 0                        | Final Selection Posting Date   |

|  |   |                            |
|--|---|----------------------------|
| <u>Thursday</u>                                      |   |                            |
| <u>August 13,</u><br><u>2020,</u><br><u>Thursday</u> | 7 | Anticipated Award Date     |
| <u>August 27,</u><br><u>2020,</u><br><u>Thursday</u> | 7 | Anticipated Execution Date |

### **III. Threshold Requirements.**

#### **A. Qualifications**

Proposers are required to be pre-qualified in all work types required for the Project. The Technical qualification requirements of Florida Administrative Code (F.A.C.) Chapter 14-75 and all qualification requirements of F.A.C. Chapter 14-22, based on the applicable category of the Project, must be satisfied.

#### **B. Joint Venture Firm**

Two or more Firms submitting as a Joint Venture must meet the Joint Venture requirements of Section 14-22.007, F.A.C. Parties to a Joint Venture must submit a Declaration of Joint Venture and Power of Attorney Form No. 375-020-18, prior to the deadline for receipt of Proposals.

If the Proposer is a Joint Venture, the individual empowered by a properly executed Declaration of Joint Venture and Power of Attorney Form shall execute the Proposal. The Proposal shall clearly identify who will be responsible for the engineering, quality control, and geotechnical and construction portions of the Work. The Joint Venture shall provide an Affirmative Action Plan specifically for the Joint Venture.

#### **C. Price Proposal Guarantee**

A Price Proposal guaranty in an amount of not less than five percent (5%) of the total bid amount shall accompany each Proposer's Price Proposal. The Price Proposal guaranty may, at the discretion of the Proposer, be in the form of a cashier's check, bank money order, bank draft of any national or state bank, certified check, or surety bond, payable to the Department. The surety on any bid bond shall be a company recognized to execute bid bonds for contracts of the State of Florida. The Price Proposal guaranty shall stand for the Proposer's obligation to timely and properly execute the contract and supply all other submittals due therewith. The amount of the Price Proposal guaranty shall be a liquidated sum, which shall be due in full in the event of default, regardless of the actual damages suffered. The Price Proposal guaranty of all Proposers' shall be released pursuant to 3-4 of the Division I Design-Build Specifications.

#### **D. Pre-Proposal Meeting**

Attendance at the pre-proposal meeting is mandatory. Any Proposer failing to attend will be deemed non-responsive and eliminated from further consideration. The purpose of this meeting is to provide a forum for the Department to discuss with all concerned parties the proposed Project, the design and construction criteria, Critical Path Method (CPM) schedule, and method of compensation, instructions for submitting proposals, Design Exceptions, Design Variations, and other relevant issues. In the event that any discussions at the pre-proposal meeting require, in the Department's opinion, official additions, deletions, or clarifications of the Request for Proposal, the Design and Construction Criteria, or any other document,