

Build Firm has made an examination as described in this provision.

The Design-Build Firm shall demonstrate good Project management practices while working on this Project. These include communication with the Department and others as necessary, management of time and resources, and documentation.

The Design-Build Firm will provide litter removal and mowing within the project limits in accordance with Specification Section 107 with a 30-day mowing frequency and a 30-day litter removal.

B. Department Responsibility

The Department will provide contract administration, management services, construction engineering inspection services, environmental oversight, and quality acceptance reviews of all work associated with the development and preparation of the contract plans, permits, and construction of the improvements. The Department will provide Project specific information and/or functions as outlined in this document.

In accordance with 23 CFR 636.109 of the FHWA, in a Federal Aid project, the Department shall have oversight, review, and approval authority of the permitting process.

The Department will determine the environmental impacts and coordinate with the appropriate agencies during the preparation of NEPA or SEIR Reevaluations. For federal projects, NEPA Reevaluations will be processed by the Department’s EMO Office for approval by OEM pursuant to 23 U.S.C. §327 and a Memorandum of Understanding dated December 14, 2016 and executed by the FHWA and the Department.

I. Schedule of Events.

Below is the current schedule of the events that will take place in the procurement process. The Department reserves the right to make changes or alterations to the schedule as the Department determines is in the best interests of the public. Proposers will be notified sufficiently in advance of any changes or alterations in the schedule. Unless otherwise notified in writing by the Department, the dates indicated below for submission of items or for other actions on the part of a Proposer shall constitute absolute deadlines for those activities and failure to fully comply by the time stated shall cause a Proposer to be disqualified.

Date	Event
Monday, July 15, 2019	Planned Advertisement
Monday, July 29, 2019	Official Advertisement
Monday, August 26, 2019	Letters of Interest for Phase I of the procurement process due in District Office by 5:00 pm local time
Monday, September 16, 2019	Proposal Evaluators submit Letter of Interest Scores to Contracting Unit 12:00 pm local time
Thursday, September 19, 2019	Contracting Unit provides Letter of Interest scores and Proposal Evaluators comments to Selection Committee 2:00 pm local time
Thursday, October 3, 2019	Public Meeting of Selection Committee to review and confirm Letter of Interest scores 10:00 am local time
Monday, October 7, 2019	Shortlist Posting 4:00 pm local time
Monday, October 21, 2019	Final RFP provided to Design-Build Firms continuing to Phase II of the procurement process
Monday, October 21, 2019	Mandatory Pre-Proposal meeting at 9:30 am local time in District One Headquarters, 801 N. Broadway Ave., Bartow, FL 33830. All

	Utility Agency/Owners that the Department contemplates an adjustment, protection, or relocation is possible are to be invited to the Mandatory Pre-Proposal Meeting.
Monday, October 21, 2019	Utility Pre-Proposal Meeting facilitated by the District Utility Engineer at 9:30 am local time at District One Headquarters, 801 N. Broadway Ave., Bartow, FL 33830
Monday, October 28, 2019	Deadline for Design-Build Firm to request participation in One-on-One Alternative Technical Concept Discussion Meeting No. 1.
Monday, November 4, 2019	Deadline for Design-Build Firm to submit preliminary list of Alternative Technical Concepts prior to One-on-One Alternative Technical Concept Discussion Meeting No. 1 5:00 am/pm local time
Tuesday, November 12, 2019	One-on-One Alternative Technical Concept Discussion Meeting No. 1. 90 Minutes will be allotted for this Meeting.
Wednesday, December 18, 2019	Deadline for submittal of Alternative Technical Concept Proposals 5:00 pm local time.
Wednesday, December 18, 2019	Final deadline for submission of requests for Design Exceptions or Design Variations. 5:00 pm local time
Wednesday, January 8, 2020	Deadline for Department Responses to Alternative Technical Concept Proposals
Wednesday, January 22, 2020	Addendum issued for approved Design Exceptions.
Wednesday, January 29, 2020	Deadline for Design-Build Firm to request participation in One-on-One Alternative Technical Concept Discussion Meeting No. 2.
Wednesday, February 5, 2020	One-on-One Alternative Technical Concept Discussion Meeting No. 2. 60 Minutes will be allotted for this Meeting. This ATC meeting is for continuing discussion on ATCs submitted prior to December 18, 2019 for which the Department requested additional information and were not approved or for new ATCs that are a direct response to an Addendum issued on or after November 13, 2019.
Wednesday, February 12, 2020	Deadline for submittal of Alternative Technical Concept Proposals for which the Department requested additional information and were not approved or for new ATCs that are a direct response to an Addendum issued on or after November 13, 2019. Deadline is 5:00 pm local time.
Wednesday, February 26, 2020	DDE completes review of ATCs and notifies Design-Build Firms.
Wednesday, March 11, 2020	Deadline for submittal of questions, for which a response is assured, prior to the submission of the Technical Proposal. All questions shall be submitted to the Pre-Bid Q&A website.
Wednesday, March 18, 2020	Deadline for the Department to post responses to the Pre-Bid Q&A website for questions submitted by the Design-Build Firms prior to the submittal of the Technical Proposal.
Friday, March 27, 2020	Technical Proposals due in District Office by 5:00 p.m. local time
Friday, March 27, 2020	Deadline for Design-Build Firm to “opt out” of Technical Proposal Page Turn meeting.
Friday, April 3, 2020	Technical Proposal Page Turn Meeting. Times will be assigned during the Pre-Proposal Meeting. 30 Minutes will be allotted for this Meeting.
Tuesday, April 21, 2020	Question and Answer Written Responses. Deadline for the Department to provide a list of questions/clarifications for the Design-Build Firm to answer.
Tuesday, April 28, 2020	Deadline for submittal of Question and Answer Written Responses

	to the Department’s questions/clarifications from the Design-Build Firm. 5:00 pm local time
Wednesday, May 6, 2020	Deadline for submittal of follow up questions to previously submitted Question and Answer Written Responses to the Department’s questions/clarifications from the Design-Build Firm. 5:00 pm local time
Wednesday, May 13, 2020	Deadline for submittal of Question and Answer Written Responses to the Department’s follow up questions. 5:00 pm local time
Wednesday, May 13, 2020	Deadline for submittal of questions, for which a response is assured, prior to the submission of the Price Proposal. All questions shall be submitted to the Pre-Bid Q&A website.
Wednesday, May 20, 2020	Deadline for the Department to post responses to the Pre-Bid Q&A website for questions submitted by the Design-Build Firms prior to the submittal of the Price Proposal.
Friday May 22, 2020	Deadline for the Design-Build Firm to submit a written statement per Section II. Threshold Requirements, F. Question and Answer Written Responses
Friday, May 29, 2020	Price Proposals due in District Office by 11:00 am local time
Friday, May 29, 2020	Public announcing of Technical Scores and opening of Price Proposals at 11:00 am local time via Virtual Meeting.
Thursday, June 11, 2020	Public Meeting Date of Selection Committee to determine intended Award via Virtual Meeting.
Thursday, June 11, 2020	Final Selection Posting Date
Thursday, June 25, 2020	FHWA Concurrence to Award
Wednesday, July 1, 2020	Anticipated Award Date
Thursday, July 16, 2020	Anticipated Execution Date

II. Threshold Requirements.

A. Qualifications

Proposers are required to be pre-qualified in all work types required for the Project. The technical qualification requirements of Florida Administrative Code (F.A.C.) Chapter 14-75 and all qualification requirements of F.A.C. Chapter 14-22, based on the applicable category of the Project, must be satisfied.

B. Joint Venture Firm

Two or more Firms submitting as a Joint Venture must meet the Joint Venture requirements of Section 14-22.007, F.A.C. Parties to a Joint Venture must submit a Declaration of Joint Venture and Power of Attorney Form No. 375-020-18, prior to the deadline for receipt of Letters of Interest.

If the Proposer is a Joint Venture, the individual empowered by a properly executed Declaration of Joint Venture and Power of Attorney Form shall execute the proposal. The proposal shall clearly identify who will be responsible for the engineering, quality control, and geotechnical and construction portions of the Work. The Joint Venture shall provide an Affirmative Action Plan specifically for the Joint Venture.

C. Price Proposal Guarantee