

Green Book Subcommittee
Working Group Teleconference
11:30 – 1:00 a.m., May 31, 2006
Room 314, Haydon Burns Bldg,
Tallahassee, FL

- **Present:** Forrest Banks, Fred Schneider, Jim Burnside, Jim Harrison, Billy Hattaway
- **Draft Team Goal:**
 - A new chapter for Traditional Neighborhood Development (TND) will be created.
 - Completion and Approval by March, 2007 Green Book Committee meeting.
 - “Conventional” and “Traditional” thoroughfare design will be clearly defined and differentiated.
 - The context and conditions for use of Traditional thoroughfare design criteria will be clearly defined to minimize confusion or misapplication.
- **Project Recommendations:** During this meeting the Working Group proposed that we take a recommendation to the Chapter Subcommittee and the Green Book Committee on the following concepts:
 - Recommend that a “Traditional Neighborhood Development” chapter be added to Green Book Committee.
 - Request FDOT help establish a process for intermediate review and preliminary approval by Green Book Committee to facilitate an expedited official approval and release of the new chapter. .
- **Project Goals:** The Working Group also wanted these “goals” put in place during the process of document development.
 - Evaluate “reference document” availability to maximize access to user community. (Ex. Federal Roundabout Guide is free and can be downloaded by most anyone.)
 - Need to keep in mind the idea that “redevelopment” and “Greenfield” projects may need to be treated differently.
 - Determine what is absolutely essential to complete this year and what to continue into next year.
- **Document Content:** The discussion during this call focused on identifying potential topics or sections for the new chapter. These sections are not necessarily in the proper order. The Group initially selected the following preliminary topics/sections:

- **Introduction:** This section would explain why this chapter was added to the Green Book and explain the basis for allowing use of the TND thoroughfare (street) design elements and criteria. This section would also highlight the need to change zoning, development codes and other regulating documents to facilitate creation of TND projects.
 - Concepts
 - Definitions
 - Differences Between Conventional and Traditional Neighborhood Development
- **Planning:** Concepts and the process for planning of TND would be included here. This section would also contain the definition of 10 elements that are required for a development to be a TND (ex: 7 of 10 criteria).
 - Introduction/Definitions
 - Land Use
 - Networks
 - Thoroughfare types
 - Functional Classification
- **Context:** This section would be created with assistance by an urban designer(s). this addresses the built environment adjacent to the thoroughfare. Content TBD.
- **Design Principles:** Discussion of the principles used in designing TND projects would be covered.
 - Introduction/Definitions
 - Process for design
 - Design Speed
 - Application of standards/criteria by Context Zone
- **Urban Roadside:** The space between the face of building or R/W line to the curb face.
 - Introduction/Definitions
 - Edge Zone
 - Furnishing Zone
 - Walking/Pedestrian Zone
 - Frontage Zone
- **Traveled Way:** The traveled way is the central part of the thoroughfare between the curb faces where vehicle movement and on street parking occurs.
 - Introduction/ Definitions

- Travel lanes
- Medians (Pedestrian Refuge Islands)
- On street parking
- Mid block crossings
- Access management
- Design Vehicles

- **Intersections:**
 - Introduction/Definitions
 - Sight distance
 - Curb return radii
 - Turn Lanes
 - Cross walks
 - Curb extensions
 - Roundabouts

- **General:** Additional issues for further discussion and consideration.
 - Bike lanes - we need to find out to what extent treatments are the same as on conventional projects.
 - Bus stops - we need to find out to what extent treatments are the same as on conventional projects.
 - Examples of treatments - how do we handle? We could include examples in the document or identify existing projects for review or both.
 - Pictures
 - Graphics Reference documents

- **Schedule for future meetings/teleconferences :**
 - Next Working Group call is scheduled for Wednesday, June 7 from 4:30 - 5:30 pm
 - Subcommittee Meeting/Teleconference: Monthly, 2nd Wednesday, 4:00 -5:30 pm, Room 314 in the Haydon Burns Bldg, Tallahassee, Fl is reserved through the end of 2006. The phone number for the teleconference line will be included in the agenda for each meeting

- **Action Items:**
 - Billy will:
 - Send out minutes
 - Invite urban designer(s) to participate
 - Jim Harrison will provide teleconference line for Working Group calls (Thanks Jim!)
 - Working group will:
 - Review sections/issues to be covered in new chapter to verify discussion, provide a recommendation, modification,

combination, deletion or addition of significant topics to cover.

- Review topics with the idea of volunteering to assist in preparation of topics/section(s) you are comfortable working on.

DRAFT