

Florida Greenbook Subcommittee – Chapter 11 Update
Work Zone Safety
Minutes of Meeting No. 1 – May 17, 2007
10:00 AM – 12:00 PM
(850) 414-4972 Room 580

I. Meeting Attendees (via teleconference)

Allen Schrumpf, Senior Associate – Dyer, Riddle, Mills & Precourt, Inc.
Margaret Rembert, Administrative Asst. – DRMP
Elius Nortelus, Assistant Highlands County Engineer (on behalf of Ramon Gavarrete)
Harold Desdunes, District Design Engineer - FDOT District 6
Cheryl Adams, Maintenance of Traffic - FDOT Central Office
Andres Garganta, Principal/Director - Consul-Tech Transportation, Inc.
Amy Datz, Transit Planning/Design Program Manager - FDOT Central

II. Identify participants and their roles:

Allen Schrumpf – Author, Coordinator & Reviewer
Amy Datz – Author for Transit & Pedestrian issues (related to Work Zones) & Reviewer
Cheryl Adams – Author for CFR 23 issues & Reviewer
Jim Mills & Rob Quigley – Greenbook Committee Liason, Procedural Issues & Reviewer
Harold Desdunes, Ramon Garravete, Elius Nortelus, Fred Schnieder, Andres Garganta,
Elyrosa Estevez(*), & Joy Puerta(*) – Reviewers

III. Establish Subcommittee Goals / Objectives

GOAL – Revise Chapter 11 of the Florida Greenbook to prepare Temporary Traffic Control (TTC) Plans that reflect requirements of the current editions of the Manual on Uniform Traffic Control Devices and FDOT Design Standards.

OBJECTIVES –

- A) Review the current FDOT Design Standards and identify issues that should be included in the Greenbook (provided the issue is part of the current MUTCD).
- B) Develop revisions that are helpful to the user in that they do not create a Chapter that requires continual revision as MUTCD or FDOT standards are modified, but still offers more guidance to users to create effective TTC Plans.

IV. Notes or specific assignments from the meeting

- A. (All) Proposed revisions should follow the spirit of the Greenbook, in that they do not restate the MUTCD (requiring revision as the MUTCD updates), establish minimum requirements that will apply to all county and local roads.
- B. (All) no changes are needed regarding personnel training, as this issue is already covered in the MUTCD
- C. (Allen) Clarify the language as appropriate. Specifically, Sections D.3 may need additional text to better define the intent of each bullet item (for example, What does “Access” to?). A second item is to make sure the Greenbook revisions conform to the terms in the MUTCD (“shall”, “should”, & “may”).
- D. (Allen) Review the MUTCD provisions with regard to each bullet item in the March 12, 2007 memorandum and consider revising Greenbook as necessary to be consistent with current MUTCD. Prepare a support memorandum.

- E. (Cheryl) Draft language that incorporates the requirements of the latest CFR 23. Primarily, this means that if a project is to receive federal funds, then additional requirements must be observed.
 - F. (Amy) Draft language that addresses concerns about pedestrians, particularly those that may use transit facilities in the work zone.
 - G. (Allen) Contact Mr. David Kuhlman, FPL to make him aware of the subcommittee's effort, and obtain a commitment as to his level of participation.
- V. **Next Meeting** - July 19, 2007 from 3:00 PM to 5:00 PM. Teleconference details to be posted.

End Of Meeting Minutes