



**ITS Quality Checklist
Utility Demarcation Site Installation**



| | | | | | | | |
|--|--------------------------|--------------------------|---|-----------------------|--|--------------------------|--|
| Date: | | Contract ID: | | Financial Project ID: | | Quality Inspector: | |
| Plan Sheet | | MP | | Sta. | | Site Identification Name | |
| CONFORMED | NCR* | N/A | INSPECTION REQUIRED | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Review utility demarcation (demarc) site in the plans and specifications and carry copy to the field. | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Review approved traffic maintenance and protection plan and carry copy to the field. | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Monitor traffic control setups and recommend adjustment if necessary. | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Verify contractor has notified owners of buried utilities or contact with the local "One-Call" agency before digging. | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Observe vertical drilling by contractor and measure hole depth to verify proper pole seating depth. | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Verify the approved pole and associated hardware are actually installed. Check against approved plans and specifications. | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Verify cabinet installation complies with the approved plans and specifications. | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Verify conduit risers installation for telephone and power are in compliance with approved plans and specifications and all prevailing applicable electrical codes, policies and regulations. | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Verify contents of cabinet are in compliance with the approved plans and specifications. | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Verify power cable conductor installation for proper size and type. | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Verify the meter base installation for proper size and type. | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Verify utility separation between power and communication utilities on pole has a minimum of 40" separation. | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Document local power utility meter number. | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Document all changes from the approved plans and specification to the as-built drawings. | | | | |
| *Complete and Attach a Nonconformance Report for all Nonconforming items noted. | | | | | | | |
| QUALITY INSPECTOR | | | DATE | | | DOC CONTROL NO. | |